

**AKSH OPTIFIBRE LIMITED**

A-25, 2<sup>nd</sup> Floor,  
Mohan Co-operative Industrial Estate, Mathura Road,  
New Delhi-110044, INDIA  
Tel.: +91-11-26991508, 26991509  
Fax : +91-11-26991510  
Email : aksh@akshoptifibre.com  
Website : www.akshoptifibre.com  
CIN NO. : L24305RJ1986PLC016132

August 28, 2018

To

<b>National Stock Exchange of India Limited</b> Exchange Plaza, Bandra Kurla Complex, Bandra(E), Mumbai – 400051	<b>BSE Limited</b> Phiroze Jeejeebhoy Towers, Dalal Street, Bombay-400001
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Dear Sir,

Please find attached herewith a letter being sent to the shareholders holding shares in physical form, to update their PAN and Bank Account details and to dematerialize the equity shares held by them in physical form.

This is for your intimation and records.

Thanking you,

*for Aksh Optifibre Limited*

**Gaurav Mehta**  
**Chief-Corporate Affairs & Company Secretary**

*We smarten up your life..™*

## Aksh Optifibre Limited

Regd. Office: Address: F-1080, RIICO Industrial Area, Phase-III, Bhiwad-301018, Rajasthan  
CIN: L24305RJ1986PLC016132

Corp.Office Address: A-25, 2nd Floor, Mohan Cooperative Industrial Estate, Mathura Road, New Delhi - 110044  
Ph No.011 26991508

### **IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION**

Date : 24<sup>th</sup> August, 2018

Ref: AOL/PAN/«LET\_REF\_NO»

«HOLDER»  
«HOLDER\_ADD»  
«HOLDER\_AD1»  
«HOLDER\_AD2»  
«HOLDER\_AD3»  
PIN «HOLDER PIN»

Dear Shareholder(s),

#### **Sub.: (1) Mandatory updation of PAN and Bank details against your physical holding - Reminder - 2 (2) No physical transfers pursuant to SEBI - LODR notification**

The Securities and Exchange Board of India has by its circular SEBI/HO/DOPI/CIR/P/2018/73 dated 20th April, 2018 mandated that the companies through their Registrar and Transfer Agents ("RTA") take special efforts for collecting copies of PAN and Bank account details for the security of the holders holding securities in physical form.

Those security holders whose folio(s) do not have complete details relating to their PAN and Bank Account, or where there is any change in the bank account details provided earlier, have to compulsorily furnish the details to RTA/ Company for registration /updation.

As per the records available with us, your folio needs to be updated with the PAN/Bank Account details. You are therefore requested to submit the following to update the records immediately on receipt of the letter to enable us to update the records

#### **ACTION REQUIRED FROM YOU**

In view of the above requirement, you are requested to submit the following immediately on receipt of this letter for enabling our RTA to update the records:

- Enclosed format duly filled in and signed by all the shareholders;
- Self-attested copy of PAN Card of all the holders of the security;
- Cancelled Cheque leaf with name (if name is not printed, self-attested copy of the pass book first page showing the name of the account holder) of the first named shareholder;
- Self-attested Address proof (preferably Aadhaar card. If not available, you may furnish other proofs like passport, driving license etc.)

**Members may please be informed that, pursuant to SEBI LODR Amendment Regulations, effective 5th December, 2018, requests for effecting transfer of securities in physical form shall not be processed unless the securities are held in the dematerialized form with a depository. Hence investors are encouraged to demat their physical holding for any further transfer.**

Kindly ignore this letter if you have already responded to our earlier letter on the PAN/Bank subject matter.

In case if you have any queries or need any assistance in this regard, please contact:

<b>Aksh Optifibre Limited</b> Regd. Office Address: F-1080, RIICO Industrial Area, Phase-III, Bhiwad-301018, Rajasthan CIN: L24305RJ1986PLC016132 Corp.Office Address: A-25, 2nd Floor, Mohan Cooperative Industrial Estate, Mathura Road, New Delhi - 110044 Ph No.011 26991508	Karvy Computershare Pvt. Ltd. Unit : <b>Aksh Optifibre Limited</b> Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 Toll Free No.: 1800-3454-001 Email : <a href="mailto:einward.ris@karvy.com">einward.ris@karvy.com</a>
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Thanking you,

Yours faithfully,

For Aksh Optifibre Limited

Sd/-

**Gaurav Mehta**

**Chief Corporate Affairs & Company Secretary**

To Open Please Tear Here

To Open Please Tear Here

**FORMAT FOR FURNISHING THE PAN AND BANK DETAILS**

Reference No: AOL/PAN/«LET\_REF\_NO»



«BARCODE\_NO»

To  
 Karvy Computershare Private Limited  
 Karvy Selenium Tower B, Plot 31-32,  
 Gachibowli, Financial District, Nanakramguda,  
 Hyderabad - 500 032

Dear sir,

**Unit: Aksh Optifibre Limited**

I/ We furnish below our folio details along with PAN and Bank mandate details for updation and confirmation of doing the needful. I/we are enclosing the self-attested copies of PAN cards of all the holders, original cancelled cheque leaf, Bank passbook and address proof viz., Aadhaar card as required for updation of the details:

<b>Folio No.</b>	
<b>Address of the Ist named shareholder as per the share certificate</b>	
<b>Mobile No</b>	
<b>E-Mail id</b>	

<b>Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)</b>									
<b>Name of the Bank</b>									
<b>Name of the Branch</b>									
<b>Account Number (as appearing in your cheque book)</b>									
<b>Account Type (Saving / Current / Cash Credit)</b>	<b><u>Saving</u></b>			<b><u>Current</u></b>			<b><u>Cash Credit</u></b>		
<b>9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification</b>									
<b>11 Digit IFSC Code</b>									

	<b>PAN No</b>	<b>Name</b>	<b>Signature</b>
<b>First Holder:</b>			
<b>Joint Holder1:</b>			
<b>Joint Holder2:</b>			

**Date:**  
**Place:**

**NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.**