



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: **Isc/Lost/Exch/48**

6th May, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001


Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 632 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 4th May, 2022 and 5th May, 2022.

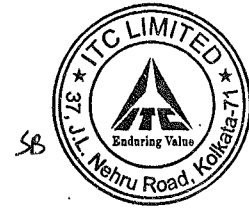
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO ISC/LOST/EXCH/48
LETTER DATE 06/05/2022
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/43953	ALKA KASERA	000028535	0000048144691	0000048144810	0000000000120
11/43953	ALKA KASERA	000094746	0002527501406	0002527501465	0000000000060
11/43953	ALKA KASERA	000172698	0003873777352	0003873777531	0000000000180
11/43953	ALKA KASERA	000245781	0008083910055	0008083910234	0000000000180
16/37573	SULEKHA ASHOK PURANDARE	000219978	0007967374290	0007967374291	0000000000002
18/25072	M V SRINIVASA RAO	000046079	0000077286711	0000077286770	0000000000060
18/25072	M V SRINIVASA RAO	000112297	0002542074356	0002542074385	0000000000030



UNIT: ITC LIMITED
DUPLICATE CERTIFICATE REQUEST LETTER

Date: 29th April 2022

To,

Investor Service Centre,
ITC Limited,
37 Jawaharlal Nehru Road,
Kolkata - 700071

Subject – Request to share Duplicate Share Certificate Process - Folio No: 11/43953

Dear Team,

I “Mrs Alka Kasera (PAN No: AALPK3190J)” R/o A-2/82, Sardarjung Enclave, New Delhi – 110029 has following equity shares holding: -

HOLDER NAME	COMPANY NAME	FOLIO NO
ALKA KASERA	ITC LIMITED	11/43953

I have attached KYC Update (ISR-1), Bank Update (ISR-2) & Nomination Update (SH-13) form to update your records.

I have lost my all certificates due to which I am unable to dematerialise the same. I request you to share following details to get duplicate certificates: -

1. Latest Shares Certificates No & Distinctive Number along with share Count
2. Duplicate Certificate Process and required documents formats
3. IEPF – Entitlement Letter if any share or dividend move to IEPF

Please let me know if you need any other additional information from my side.

Sincerely



Sole Holder
Mrs Alka Kasera
A-2/82, Sardarjung Enclave,
New Delhi – 110029
M: 9811141049

Enclosures: -

1. PAN Card of Alka Kasera
2. Aadhar Card of Alka Kasera



Date: 03-05-2022.

To,
The Investor service centre,
ITC Limited.

Respected Sir,

Writing this email regarding the Duplicate share certificate of my shares.

I'm Mullapudi Venkata Srinivasa Rao, having 90 ITC Limited shares with under folio no.18/25072 that issued in 2005. Unfortunately, I have lost all my proof of my share holding letters and documents. As I lost all the documents and letters of my shares, I request you to issue the Duplicate share certificate and help me in this regard.

Also as per the previous corresponding email, I'm sending you a letter duly signed by the shareholder and email copy for your reference. Please look into this and do the needful.

Thanking you Sir,

Yours faithfully,

M.V. Srinivasa Rao
M V SRINIVASA RAO



Scanned with
CamScanner

Application for Consolidation of Folios and Share Certificates

From,
Name : Smt. Sulekha Ashok Purandare
Address : 1302 / Girivan Paramjyoti, CHS
Road no. 4, Pestom Sagar, Chembur W, Mumbai, 400089
Tel. No : +91 9867408208 / +91 9819309819
E-mail: purandaresulekha@gmail.com

Date: 30.04.2022

To,
Ms. Rupannita Ghosh.
ITC limited, Virginia House, 37, J L Nehru Road Kolkata 700071
Unit: ITC LIMITED

Dear Madam,

Further to my request dtd. 23rd March 2022 for name deletion and dematerialization of my ITC holding under folio no. 16/37573, 16/33855, 16/33839, 16/35427, 16/12208 & 16/26456 as per annexure attached, I am in receipt of email communication dtd. 25th April 2022 (attached) from your office requesting some additional documents.

In view of this I hereby enclose requested documents for your review and further necessary action as below.

- Revised SH-13 format as per ITC requirement duly signed by nominees. (in duplicate)
- Self-attested copies of Nominee's PAN card and identity proofs. (Adhar card)
- Acknowledged police complaint duly stamped by concern police station.
- Affidavit on Rs. 100 non judicial stamp paper (as Rs. 10 stamp paper is no more available as already communicated vide email dtd. 27th April 2022, attached herewith)
- Indemnity Bond on Rs. 100 non judicial stamp paper duly notarized (as Rs. 50 stamp paper is no more available as already communicated vide email dtd. dtd. 27th April 2022, attached herewith)
- 2erox copy of passport of Sourabh Purandare & driving licence of Mr. Shantanu Purandare

I now respectfully request you to process my request for name deletion and issue Letter of confirmation in order to dematerialize these securities.

Please send the Letter of confirmation to my new address as stated above. Thanking you in anticipation.

Thanks in advance.

Your's faithfully

S Purandare S Purandare

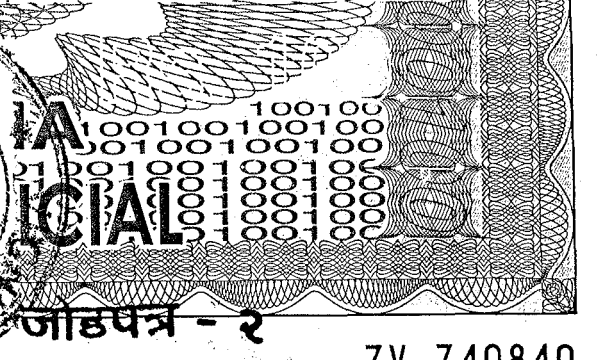
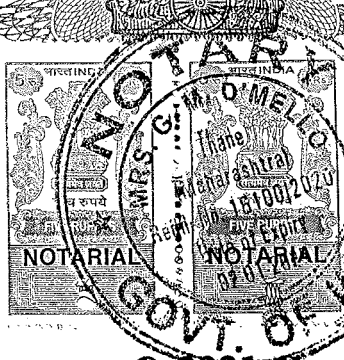
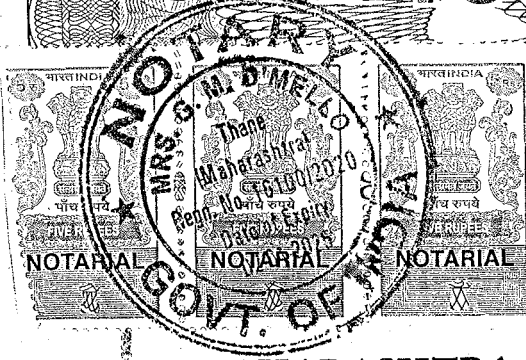
Signature of the Shareholder(s)

1st Joint holder

2nd Jointholder

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
5 MAY 2022

RECEIVED
CONTENTS NOT VERIFIED



महाराष्ट्र MAHARASHTRA

2022

ZV 740840

मुद्रांक विक्री नोदवती
अनुक्रमांक 14012 दिनांक 2.7 APR 2022

दस्तावा प्रकार -

दस्त नोंदणी करणार आहे का ? होय/नाही

मिळकतीचे थोडक्यात वर्णन -

मुद्रांक विकत घेणाऱ्याचे नाव - Sulekha Ashok Purandare

हस्त अस्तव्यास त्यांचे नाव, पत्ता व सही - Sulekha

दस्त्या वतकाराचे नाव -

मुद्रांक शुल्क रक्कम - 100/500

मुद्रांक विक्रेत्याचा सही-(नितिन व. मांखरेकर).

मुद्रांक विक्रीचे ठिकाण/पत्ता - जंगल शेरीक्स/टायपिंग सेंटर

दुकान नं. 38, अश्वनी मार्केट, कलेक्टर ऑफिस बंगला,

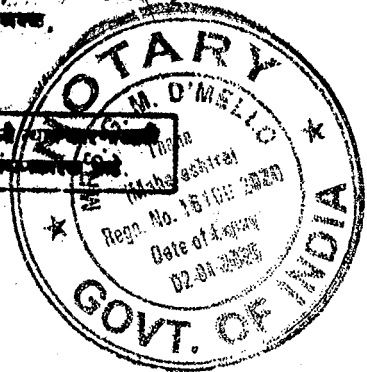
ठाणे (व.) - 400 609.

परवाना मुद्रांक क्रमांक - 9209090

ज्या कारणासाठी आपली मुद्रांक करेदी देणाने त्यांनी मुद्रांक करेदी अस्तव्यास करणे व नसविण्यात आले आहे.



जिल्हा कोषागार कार्यालय, ठाणे
- 7 APR 2022
मुद्रांक प्रमुख लिपीक / लिपीक



AFFIDAVIT

In the matter of issuance of duplicate share certificate(s) of ITC Limited

I, the following :

I, **MRS. SULEKHA ASHOK PURANDARE** wife of Ashok Vishnu Purandare residing 1302, Girivan Paramjyoti, Pestomsagar Road No 4, Pestomsagar chamber Mumbai 400089, hereby state upon oath as follows ; hereby state upon oath as follows :

I am owner(s) of 2 ordinary shares bearing distinctive numbers (as listed below)
in ITC Limited (the said shares)

The below mentioned certificate(s) for the said shares were lost and are beyond
recovery and they are not in my /our possession.

I have not sold, mortgaged, hypothecated or pledged or otherwise disposed of
the said shares or any of them to any person, bank or other party and I/we
have/have not executed any instrument of transfer for the said shares in favour of
any person(s) since the date of my /our acquisition and I am/We are still the sole
and absolute owner(s) of the said shares.

I/We solemnly affirm and state that the facts mentioned above are true and
correct and that nothing material has been concealed.

Solemnly declared and affirmed

Deponents

At Thane

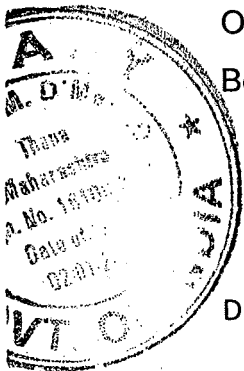
Name : **Sulekha ashok Purandare**

Signature : *Purandare*

On identification at 3:10 am/pm

Identified by me

Before me



Details of share certificate (s)

Certificate No.	Dist No. From	Dist No. To	No of shares
219978	7967374290 -	7967374291	2

BEFORE ME

Notarial Regn. No: 953/2022

g.o'mello.

MRS. G. M. D'MELLO
B.Com., LL.B.

ADVOCATE & NOTARY
(GOVT. OF INDIA)

Regn. No:- 16100/2020
C-1/57, B-7, Shreerang CHS Ltd

