

THRU ONLINE FILING

November 4, 2022

BSE Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 023
Scrip Code – 524494

National Stock Exchange India Limited,
Exchange Plaza, C-1, Block-G,
Bandra Kurla Complex, Bandra – (East).
Mumbai-400051.
Scrip Code : IPCALAB

**Sub: Postal Ballot – Appointment of Dr. Narendra Mairpady (DIN00536905)
as an Independent Director**

Dear Sir,

We wish to inform you that the Company has on 4th November, 2022 completed the electronic dispatch of the Postal Ballot Notice under the provisions of Section 110 of the Companies Act, 2013, to the Members whose names appear in Register of Members/Beneficial owners as on the cut-off date i.e. 28th October, 2022 seeking assent / dissent of the Members through Postal Ballot only through e-voting for the Special Resolution to be passed for the appointment of Dr. Narendra Mairpady (DIN 00536905) as an Independent Director for a period of 5 (five years) from 20th October, 2022 to 19th October, 2027, pursuant to the provisions of Sections 149, 150, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (SEBI Listing Regulations).

The Postal Ballot Notice is also available on the Company’s website www.ipca.com and website of National Securities Depository Limited (“NSDL”), www.evoting.nsdl.com. These details are also available on the website of the Stock Exchanges where the shares of the Company are listed: BSE Limited (www.bseindia.com) and The National Stock Exchange of India Ltd. (www.nseindia.com).

In compliance with the provisions of Sections 108 and 110 of the Act and Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 as amended (“Rules”) and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended, the Company is pleased to provide voting by electronic means (“e-voting”) facility to the Members, to enable them to cast their votes electronically. The Company has engaged the services of NSDL to provide e-voting facility to its Members.

Ipca Laboratories Ltd.

www.ipca.com

125, Kandivli Industrial Estate, Kandivli (West), Mumbai 400067 (Maharashtra), India | T:+91 22 62105000 F:+91 22 62105005

Regd. Office: 48, Kandivli Industrial Estate, Kandivli (West), Mumbai 400 067 (Maharashtra), India | T:+91 22 66474444

E: ipca@ipca.com CIN: L24239MH1949PLC007837

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The e-voting period commences from 9.00 a.m. (IST) on Saturday, 5th November, 2022 and end at 5.00 p.m. (IST) on Sunday, 4th December, 2022. During this period, Members holding shares either in physical form or in dematerialized form, as on Friday, 28th October, 2022 i.e. cut-off date, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he/she shall not be allowed to change it subsequently or cast vote again. Voting rights will be reckoned on the paid-up value of Equity Shares registered in the name of the Members on Friday, 28th October, 2022 (“**Cut-off date**”).

For details relating to e-voting, please refer to the Postal Ballot Notice. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for shareholders and e-voting user manual for shareholders available at the download section of www.evoting.nsdl.com or call on toll free No.: 1800 1020 990 or send a request at evoting@nsdl.co.in. In case of any grievances connected with facility for voting by electronic means, please contact Manager, NSDL, 4th Floor, ‘A’ Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai – 400 013. E-mail evoting@nsdl.co.in Tel: 1800 22 44 30.

The results of the Postal Ballot will be announced on or before 5.00 p.m. (IST) on Tuesday, 6th December, 2022. The said results would be displayed on the notice board at the registered office of the Company and intimated to BSE Limited and National Stock Exchange of India Limited where the shares of the Company are listed. Additionally, the results will also be uploaded on the Company’s website www.ipca.com and on the website of National Securities Depository Limited (NSDL) www.evoting.nsdl.com.

Kindly take this information on record.

Thanking you

Yours faithfully
For Ipca Laboratories Ltd.

Harish P. Kamath
Corporate Counsel & Company Secretary

Ipca Laboratories Ltd.

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