June 25, 2020

Dear Sirs,

Sub: Intimation under Regulation 30 read with 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 – Newspaper Advertisement

Pursuant to Regulation 30 read with 47 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing herewith copies of newspaper advertisement published in the following newspapers today with respect to the completion of dispatch of electronic copies of Notice of 24th Annual General Meeting of the Company and Annual Report FY2019-20 and information related to e-voting:

- Business Standard in English (All India Edition)
- Financial Express in English (All India Edition)
- Loksatta in Marathi (Mumbai Edition)

Kindly take the above intimation on records and acknowledge the receipt of the same.

Thanking You,

Yours sincerely,

For Larsen & Toubro Infotech Limited

MANOJ KOUL

Manoj Koul
Company Secretary & Compliance Officer
Membership No.: ACS 16902
Encl.: As Above
THE MARKETS

LARSEN & TOUBRO INFOTECH LIMITED
CIN: L72900MH1996PLC104493
Regd. Office: L&T House, Ballard Estate, Mumbai - 400001
Tel No: +91 22 6776 6776, Fax No: +91 22 2858 1139
Email: investor@ltinfotech.com, Website: www.ltinfotech.com

NOTICE – 24th ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCING (VC) OR OTHER AUDIO VISUAL MEANS (OAVM) ON SATURDAY JULY 10, 2020

Notice is hereby given that the 24th Annual General Meeting (AGM) of the members of LARSEN & TOUBRO INFOTECH LIMITED (the “Company”) will be held on Saturday, July 18, 2020 at 4:30 p.m. (IST) through VC or OAVM, in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular No. 140/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 11, 2020 and General Circular No. 26/2020 dated May 3, 2020 issued by the Ministry of Corporate Affairs (collectively referred to as “MCA Circulars”) and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI/HO/CD/DOP/CO/40/2020 dated May 12, 2020 (SEBI Circular), to transact the business as provided in the AGM Notice dated May 19, 2020 (AGM Notice). The venue of the meeting shall be deemed to be the Registered Office of the Company at L&T House, Ballard Estate, Mumbai-400001.

The Company has complied with the requirements of VC and/or OAVM as in force at the time of the Notice. The Company has also provided the necessary information to the members through the electronic means.

The members of the Company are requested to log onto the Company’s website at https://www.ltinfotech.com, to view the AGM Notice and view the Annual Report FY2019-20 on the above-mentioned website, and to also check the Company’s website for any updates to the AGM Notice and details of the resolutions to be transacted at the AGM.


Book Closure and Payment of Dividend: The Register of Members and the Share Transfer Books of the Company will remain closed from Monday, July 13, 2020 to Saturday, July 11, 2020 (both days inclusive). The Register of Members and the Share Transfer Books of the Company will remain closed from Monday, July 20, 2020 to Saturday, July 17, 2020 (both days inclusive). The Company has fixed closing dates for business hours on Saturday, July 11, 2020, as the record date to determine the shareholders who will be eligible for receiving final dividend.

Elections of Directors: The election of the Directors will be conducted through Video Conferencing (VC) or other AudioVisual Means (OAVM) in accordance with the Companies Act, 2013 and the Rules made thereunder, Secretarial Standard on General Meetings and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Nomination and Acceptance of Appointment of Directors:

1. The members, whose names appear in the Register of Members and/or the Register of Beneficial Owners as on the Cut-off date i.e. Saturday, July 11, 2020, will be entitled to attend the AGM and vote at the AGM.

2. The remote e-voting window will commence on Monday, May 11, 2020 at 9:00 a.m. (IST) and will end on Friday, July 17, 2020 at 5:00 p.m. (IST). Therefore, the Members will have to cast their votes by remote e-voting. On the events resolutions are cast by the Member, the Members shall not be allowed to change their votes subsequently. However, the e-voting window will also remain open during the AGM proceedings on Saturday, July 18, 2020, to enable the members who have not cast their votes through remote e-voting.

3. Members who have acquired shares after Friday, June 12, 2020 and whose e-mail ID is not registered, may, refer procedure for procuring User ID and password for exercising their right to vote by electronic means as detailed in point C of Annexure-2 to the AGM Notice, before the Cut-off date i.e. Saturday, July 11, 2020.

4. Members are requested to follow the e-voting instructions and procedure for joining the AGM as provided in the Annexure-2 to the AGM Notice.

Members’ Record Update: Members holding shares in physical form are requested to update their small ID and bank details by submitting a duly filled Form ‘F’ to update Shareholder Information’, attached as Annexure-3 to the AGM Notice and available on the Company’s website https://www.ltinfotech.com/investors/ to the Company’s Registrar & Share Transfer Agent, Link Intime India Private Limited at nhat upd break@linkintime.co.in on or before Monday, July 13, 2020. Members holding shares in demat form are requested to update their records with their Depository Participants on or before Monday, July 13, 2020.

Proxy: In case of any queries in respect of e-voting, members can contact Ms. Pallavi Mhalre, Manager at pallavi@nsdl.co.in or call at 022-26904564 and Mr. Abhishek Saxena, Assistant Manager at Abhishek@nsdl.co.in or call at 022-49415565 or refer to the Frequently Asked Questions (FAQs) and e-voting user manual available at the downloads section of www.evoting.nseindia.in or call on toll free no. 1800-222-4990 or send an email to evoting@nsdl.co.in. In case of queries related to technical issues w.r.t. Webex, kindly call on +91 9821478581 or +91 065500049 or send an email to Webexadmin@ltinfotech.com.

For LARSEN & TOUBRO INFOTECH LIMITED
By Order of the Board of Directors

Monje Koul
Place: Mumbai
Company Secretary and Compliance Officer
Date: June 24, 2020
Membership No. ACS 16802
NOTICE – 24th ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCING (VC) OR OTHER AUDIO VISUAL MEANS (OAVM) ON SATURDAY JULY 18, 2020

Notice is hereby given that the 24th Annual General Meeting (AGM) of the members of LTAR & TOUBRO INFOTECH LIMITED (the ‘Company’) will be held on Saturday, July 18, 2020 at 4:30 p.m. (IST) through VC or OAVM, in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 11, 2020 and General Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs (collectively referred to as ‘MGCA Circulars’) and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI/NCD/DLOD-1/CDNMDT/2020 dated May 13, 2020 (‘SEBI Circular’), to transact the businesses as provided in the AGM Notice dated May 19, 2020 (AGM Notice). The venue of this meeting shall be deemed to be the Registered Office of the Company at LT House, Ballard Estate, Mumbai-400001.

Completion of Dispositions: The Company has completed disposal of AGM Notice and Annual Report FY2019-20 on June 23, 2020, electronically to those members whose e-mail IDs were registered with the Depository Participants and/or the Company’s Registrar and Share Transfer Agent as on Friday, June 12, 2020, in compliance with the MCA Circulars and SEBI Circular which dispensed sending physical copy of these documents. The AGM Notice and Annual Report FY2019-20 are made available on the Company’s website, www.ltorotech.com/investors. MGCA’s website, https://www.evoting.nad.com and the website of BSE Limited: National Stock Exchange of India Limited.

Book Closure and Payment of Dividend: The Register of Members and the Share Transfer Books of the Company will remain closed from Monday, July 13, 2020 to Saturday, July 18, 2020 (both days inclusive). The Company has fixed close of business hours on Saturday, July 11, 2020, as the record date to determine the shareholders who will be eligible for receiving the final dividend.

Voting through Electronic Mode: In accordance with Companies Act, 2013 read with the Rules made thereunder, Secretarial Standard on General Meetings and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, members are provided with the facility to cast their votes on all the resolutions set forth in the AGM Notice using an electronic voting system from a place other than the venue of AGM (‘remote e-voting’) as well as e-voting at the AGM, provided by NSDL, at https://evoting.nsdl.com.

The members, whose names appear in the Register of Members and/or the Register of Beneficial Owners as on the Cut-off date i.e. Saturday, July 11, 2020, will be entitled to cast the vote by electronic means for remote e-voting.

The remote e-voting period will commence on Wednesday, July 15, 2020 at 9:00 a.m. (IST) and will end on Friday, July 17, 2020 at 5:30 p.m. (IST) on Thursday, the members will not be able to cast their votes remotely.

The voting on resolutions is cast by the Member. The member shall not be allowed to change it subsequently. However, the e-voting window will also remain open during the AGM proceedings on Saturday, July 18, 2020, to enable the members who have not cast their votes through remote voting.

Members who have acquired equity shares after Friday, June 12, 2020 and whose e-mail ID is not registered, may refer to the circular on how to register your e-mail ID on the Circular, by the Depository Participants on or before Saturday, July 11, 2020. Members holding shares in dematerial form shall update their records with their Depository Participant(s) on or before Saturday, July 11, 2020.

Proxy: Members are requested to follow the e-voting Instructions and procedure for joining the AGM as provided in the Annexure-1 to the AGM Notice.

Members’ Record Update: Members holding shares in physical form are requested to update their e-mail ID and bank details by submitting a duly filled Form to Shareholding Information at the address as noted above, within 30 days of the AGM Notice.

For LTAR & TOUBRO INFOTECH LIMITED
By Order of the Board of Directors

Mangal Kasti
Managing Director

Place: Mumbai
Date: June 24, 2020

Company Secretary and Compliance Officer
Membership No. AC1 16092