Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Folio No.</th>
<th>Name of the Shareholder</th>
<th>Certificate No.</th>
<th>Distinctive Nos.</th>
<th>No. of Shares</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>H00025</td>
<td>Harshadrai Ravjibhai Patel</td>
<td>1428</td>
<td>286651 to 286700</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>10813</td>
<td>800657 to 800706</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TOTAL SHARES</td>
</tr>
</tbody>
</table>

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,

For Sarda Energy & Minerals Ltd.

[Signature]

Encl: As above
TO, BIGSHARE SERVICES PVT LTD.
ANDHERI EAST, MUMBAI-400 059.

FROM-INDIRA HARSHADBHAI PATEL
ADD-FLAT NO-16, NEW BELLEVUE,
M.G.ROAD, NO-01,BORIVALI EAST,
MUMBAI, MAHARASHTRA-400 066.

Unit-SARDA ENERGY & MINERALS LIMITED.

Folio No-H00025


Respected Sir/Madam,

INDIRA HARSHAD PATEL Aged 77 Years Residing Above mention Address, receive your letter dated-30.10.2018 having ref no-BSS/SDE/163566/149486 as per your instruction to reply your letter, I submit following document for the transmission-cum-duplicate of shares under folio no-H00025.

1. Indemnity Bond
2. Affidavit
3. Copy of police FIR
4. Application for transmission
5. Death certificate of HARSHADBHAI RAOJIBHAI PATEL
6. copy of Pan card, Aadhar Card, ITR return of both the surety
7. Witness copy of Pan card, Aadhar Card
8. Applicant copy of Copy of Pan Card, Copy Of Aadhar Card, copy of voter ID, copy of election roll,
   bank signature verification, cancelled cheque, signature on stamp copy.
9. Copy of ration card
10. N.O.C. from all Legal Heirs.

I Request you kindly send me the duplicate shares certificate and transmit above mention folio no shares in my name i.e. INDIRA HARSHADBHAI PATEL.

Your's

INDIRA HARSHADBHAI PATEL