



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: **isc/Lost/Exch/48**

17th May, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 1510 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 16th May, 2022.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

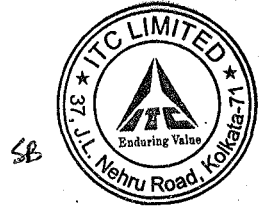
Yours faithfully,

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

sb

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO ISC/LOST/EXCH/48
LETTER DATE 17/05/2022
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/03296	VINOO KASHYAP	000024033	0000041197711	0000041198710	0000000001000
11/03296	VINOO KASHYAP	000090243	0002524027886	0002524028385	0000000000500
16/37374	RAJEEV M PANDIA	000219779	0007967373704	0007967373710	0000000000007
16/37374	RAJEEV M PANDIA	000254028	0008097026558	0008097026560	0000000000003



Letter of Authority

Rajeev M. Pandia
182, Bay View Wing, Wing A,
Tanna Residency,
392, Veer Savarkar Marg,
Opp. Siddhivinayak Temple,
Prabhadevi, Mumbai - 400025

To,
The Investor Service Centre,
ITC Limited.
Kolkata

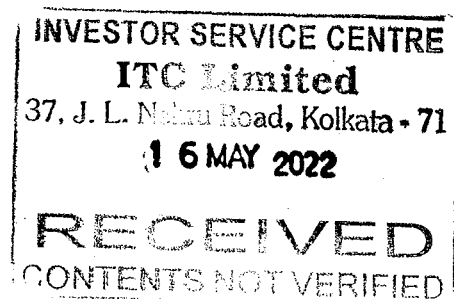
Company Name: Folio No: 16/37374
Subject: Request Letter cum Letter of Authority


Dear Sir/ Madam,

I, Mr. Rajeev M. Pandia, hereby inform The Investor Service Centre, ITC Limited that my Share Certificate vide Folio No. 16/37374 containing 10 shares of ITC Limited, held jointly with my late father Mr. Mahendra N. Pandia are lost/ misplaced and could not be traced in spite of my best efforts. I request you to inform me and M/s. MNB & CO LLP, Company Secretaries on the entire process for issue of duplicate share certificates and / or conversion of shares to Demat.

I, hereby jointly authorize Mr. Harshad Sadvelkar and Mr. Ashish Chavan, employees of MNB & CO LLP, to communicate with and submit documents to ITC Limited on my behalf for issue of duplicate share certificates and KYC and any incidental matters thereto.

I appreciate your assistance for the same. Thank you.




Rajeev M. Pandia

INVESTOR SERVICE CENTER

ITC LIMITED

37 JAWAHARLAL NEHRU ROAD

KOLKATTA 700 071

SUB: NON RECEIPT OF TWO SHARECERTIFICATES

HOLDER : VINO O KASHYAP FOLIO NUMBER : 11/03296

I, VINO O KASHYAP, of G41, Jangpura Extension, New Delhi 110014 have applied for issue of Duplicate Share Certificates Numbers 24033 covering 1000 shares from 41197711-41198710 and 90243 covering 500 shares from 2524027886-2524028385 since same were lost in postal transit. I have already submitted all requisite documents to Investor Service Center.

I shall be obliged if same are issued and these shares are credited directly to my dematerialisation account with HDFC Bank Limited. My demat number is IN301151/12549385.

I shall be obliged if you could kindly confirm same on my son's email ID drabhishekkashyap8@gmail.com or mine kashyap.vinoo@gmail.com.

Thanking you,



VINO O KASHYAP

May 16, 2022

