September 1, 2020

To,
BSE Limited,
Phiroz Jeejeebhoy Tower,
Dalal Street,
Mumbai-400001

Sub: Annual General Meeting, Book Closure Date, Cutoff Date and E-voting
Ref: GALAXY BEARINGS LIMITED (Scrip Code: 5260731; Scrip ID: GALXBRG)

Dear Sir,

1. **Annual General Meeting**
   This is to inform that the Thirtieth (30th) Annual General Meeting (“AGM”) of the members of the Company will be held on **Friday, September 25, 2020 at 3.30 p.m. (IST)** through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India. In compliance with the relevant circulars, the Annual Report for the financial year 2019-20, along with the Notice of AGM required to be attached thereto, will be sent through electronic mode to the Members. The details such as manner of (i) registering / updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM has been set out in the Notice of the AGM.

2. **Book Closure Date and Cutoff Date**
   Pursuant to Section 91 & other applicable provisions of the Companies Act, 2013 and in accordance with the Regulation 42 of the Listing Regulations, the Register of Member and Share Transfer Books of the Company will remain closed from **Saturday, September 19, 2020 to Friday September 25, 2020** (both dates inclusive).
The members of the Company, holding shares either in physical form or in dematerialized form as on **Friday, September 18, 2020** i.e. **Cutoff Date**, for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM.

### 3. E-voting Details

Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Rules, 2015 and Regulation 44 of the Listing Regulations, the Company is pleased to provide Members, the facility to exercise their right to vote on Resolutions set forth in the Notice of the AGM, by electronic means. The facility of casting votes by Members using an electronic voting system will be provided by Link Intime India Pvt Ltd (LIIPL).

The remote e-voting period will commence on **Tuesday, September 22, 2020 at 09:00 a.m. (IST)** and ends on **Thursday, September 24, 2020 at 05:00 p.m. (IST)**.

Those Members attending the AGM through InstaMeet facility provided by LIIPL, who have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility at the meeting from 3.30 p.m. (IST) till the expiry of 15 minutes after the AGM is over. Members who have casted their vote through remote e-Voting prior to the AGM, will be eligible to attend/participate in the AGM through InstaMeet, but will not be eligible to vote again at the meeting.

You are requested to disseminate the above intimation on your website.

Thanking you,

Yours faithfully,

For **GALAXY BEARINGS LIMITED**

URVASHI GANDHI
COMPANY SECRETARY