



Zenlabs Ethica Ltd.

CIN NO. : L74900CH1993PLC033112, GSTIN NO. : 03AAFCS6226G1ZL

Regd. Office : Plot No. 194-195, 3rd Floor, Industrial Area, Phase-II, Chandigarh -160 002

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To
The General Manager
Corporate Relationship Department
BSE LIMITED
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai-400001
Maharashtra

Date: 07.09.2022

Sub.: Intimation of Annual General Meeting, E-Voting Facilities, Fixation of CUT-OFF DATE and Book Closure for The Financial Year 2021-22

Ref: Zenlabs Ethica Limited- Scrip code: 530697

Respected Madam/ Sir,

This is to inform you that the 29th Annual General Meeting ("AGM") of the Company will be held on Friday, the 30th day of September, 2022 at 11:30 A.M. at Regd. Office of the Company to transact the Business, as set out in the Notice of the Annual General Meeting in compliance with the applicable provisions of the Companies Act, 2013 and Rules made thereunder read with relevant Circulars issued by the Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI).

Pursuant to Section 91 of Companies Act, 2013 and Regulation 42 of SEBI (LODR) Regulations, 2015, the Share Transfer Book and the Member's Registers of the Company shall remain closed from 24/09/2022 to 30/09/2022 (both days inclusive) in connection with the Annual General Meeting of the Company.

The Annual Report of the Company for financial year 2021-22 containing inter alia the Notice of the 29th Annual General Meeting will be available on the website of the Company i.e., www.zenlabsethica.com, on the website of BSE at www.bseindia.com.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company has fixed 23rd September 2022 as the CUT-OFF DATE to ascertain the eligibility of the members of the Company to cast their votes through remote e-voting as well as for the voting/ polling at the Annual General Meeting of the Company to be held on 30th September 2022. The procedure and instructions for Remote e-voting facility to its members, have been detailed in the Notes to the Notice of the 29th Annual General Meeting.

Therefore, a person, whose name is recorded in the Register of Members of the Company or in the Register of Beneficiary owners maintained by the Depositories as on the cut-off date, shall be entitled to avail the facility of remote e-voting as well as voting at the AGM. The remote e-voting period begins on **September 27, 2022 at 9.00 A.M. and will end on September 29, 2022 at 5.00 P.M.**

Kindly take the same on your record and acknowledge receipt of the same.

Thanking you

Yours truly,
For **ZENLABS ETHICA LIMITED**

(TANVI CHHABRA)
COMPANY SECRETARY