The General Manager  
The Manager  
**BSE Limited**  
National Stock Exchange of India Limited  
Corporate Relationship Department  
Listing Department  
Phiroze Jeejeebhoy Towers  
Exchange Plaza  
Dalal Street  
5th Floor, Plot No. C-1, Block-G  
Mumbai- 400 001  
Bandra-Kurla Complex, Bandra(E)  
Mumbai-400 051  

BSE Scrip Code: 532281  
NSE Scrip Code: HCLTECH

Sub: **Newspaper Advertisement – Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”)**

Dear Sir(s),

Pursuant to Regulation 30 read with Schedule III Part A Para A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing herewith the copies of the newspaper advertisements published in English and Hindi newspapers, namely Mint and Hindustan Hindi Delhi Editions, respectively on September 5, 2020, in compliance with Ministry of Corporate Affairs Circular No. 20/2020 dated May 5, 2020.

The above information is also available on the website of the Company [www.hcltech.com](http://www.hcltech.com).

This is for your information and records.

Thanking You,

For **HCL Technologies Limited**  

Manish Anand  

Company Secretary
HCL TECHNOLOGIES LIMITED
Corporate Identity Number: L74140DL1991PLC043830
Registered Office: 595, Sidharth, 96, Naini Place, New Delhi – 110019
Website: www.hcltech.com E-mail: IR@hcltech.com
Telephone: + 91 11 26436336

28th Annual General Meeting to be Held through Video Conferencing / Other Audio Visual Means

Notice is hereby given that the 28th Annual General Meeting (“AGM”) of the members of HCL Technologies Limited (the “Company”) will be held on Tuesday, September 29, 2020 at 11:00 a.m. (IST) through Video Conferencing (“VC”), Other Audio Visual Means (“OAVM”) to transact the businesses, as set out in the Notice of the AGM which is being circulated for convening the AGM.

In view of the COVID-19 pandemic, the Ministry of Corporate Affairs vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 and the Securities and Exchange Board of India (“SEBI”) vide its circular dated July 12, 2020 have permitted the holding of the AGM through VC/OAVM, without physical presence of the members at a common venue. In compliance with these circulars and the relevant provisions of the Companies Act, 2013 and the Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the AGM of the members of the Company will be held through VC/OAVM.

In accordance with the above circulars, the Notice of the 28th AGM of the Company along with the Annual Report (2019-20) is being sent only by electronic mode to those members whose e-mail addresses are registered with the Company, Depository Participant(s). Members may note that the Notice of the AGM and the Annual Report (2019-20) will also be made available on the website of the Company, at www.hcltech.com, websites of the Stock Exchanges, namely, National Stock Exchange of India Limited at wwwNSEindia.com and BSE Limited at www.BSEIndia.com as well as on the website of National Securities Depository Limited, the agency for providing remote e-voting facility, at www.evoting.nsdl.com.

Manner to cast vote(s) through remote e-voting/e-voting at the AGM

a) Members will have an opportunity to cast their vote(s) on the businesses as set forth in the Notice of the AGM through remote e-voting system. The manner of remote e-voting by members holding shares in dematerialised/physical form shall be provided in the Notice of the AGM.

b) The facility of e-voting will also be made available at the AGM and members attending the AGM who have not cast their vote(s) during remote e-voting period will be allowed to vote at the AGM.

c) The log-in credentials to cast the vote(s) through e-voting shall be made available to the members through e-mail. Members who do not receive the e-mail or whose e-mail addresses are not registered with the Company Depository Participant(s) may generate their log-in credentials by following the instructions given in the Notice of the AGM.

Manner of registration/updating e-mail addresses

Members who have not registered their e-mail address with the Company or their Depository Participant(s) are requested to register their e-mail address in the following manner:

For shares held in Physical form

1. Visit the link: https://linkintime.co.in/email_register/email_register.html
2. Select the company name viz. HCL Technologies Limited.
3. Mention Folio No., Name of Shareholder, Certificate No., PAN, Mobile Number, E-mail-id along with a self-attested copy of your PAN Card / Aadhar / Valid Passport etc.

For shares held in Dematerialised Form

The members holding shares in dematerialised form are requested to register their e-mail addresses with the Depository Participant(s) with whom they maintain their demat accounts in case of any queries as regards the registration process of e-mail address, members may contact the Registrar and Share Transfer Agent (“RTA”) of the Company at rt@linkintime.co.in

Manner for registering mandate for dividend

Members are requested to register/update their complete bank details has under:

a) Members holding shares in dematerialised form are requested to submit requisite documents with the Depository Participant(s) with whom they maintain their demat accounts.

b) Members holding shares in physical form are requested to send a physical signed request, along with a copy of the canceled cheque, to the RTA – M/s. Link Intime India Private Limited, Unit: HCL Technologies Limited, C-101, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai - 400063.

For HCL Technologies Limited
Manish Anand
Company Secretary

Place : New Delhi
Date: 4 September, 2020
एचसीएल टेक्नोलॉजी लिमिटेड

माफिया पार्क हिंदुस्तान 96, नवाओ, नई दिल्ली-110019

पत्रकारिता प्रमाण पत्र: 92068166, फैक्स: 26964393

पत्रकारिता शहीद आदित्य 49, नई दिल्ली-110019

पटवार:- 011 26463306

विविध प्रकाशीय अन्य समाचार बैक्स

पत्रकारिता प्रमाण पत्र: 92068166, फैक्स: 26964393

पत्रकारिता शहीद आदित्य 49, नई दिल्ली-110019

पटवार:- 011 26463306

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