



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

22nd November, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

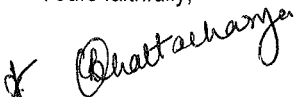
Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 21270 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 21st November, 2019.

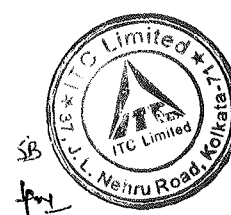
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


SB (T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
 SOURCE INVESTOR SERVICE CENTRE
 LETTER REF NO LOST/SHR.EXCH/48 HRS
 LETTER DATE 22/11/2019
 DISCREPANCY LOSS SHARES
 DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/23807	KANTI BHUSAN BHATTACHARJEE	000233209	0008061424335	0008061434504	0000000010170
02/23808	KABITA BHATTACHARYYA	000233210	0008061434505	0008061439574	0000000005070
02/23809	GITA BHATTACHARJEE	000233211	0008061439575	0008061445604	0000000006030



To
The Investor Service Centre 106004 21/11/2019
ITC Limited
Virginia House
37, Jawaharlal Nehru Road
Kolkata - 700071

Sub: Procurement / and or obtaining of share certificate
in respect of Kanti Bhusan Bhattacharjee under
Folio No. 02/23807

Ref: Obtained / and or Procure only share certificate No.
71703, 5496, 157089 under Folio No. 02/23807 in
respect of Kanti Bhusan Bhattacharjee.

Dear Sir/Madam,

with reference to above I am to inform you that following
Share Certificate No. 71703, 5496, 157089 under Folio No.
02/23807 of ITC in respect of Kanti Bhusan Bhattacharjee,
have been receipt.

On contacting in your office it has come to my
notice that further more share certificate a part
from the procure certificate had been issued by you
to me.

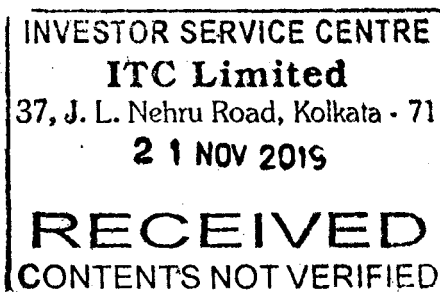
It will be highly appreciated if you kindly
intimate by return of post the procedure required
to be taken Balance non received of there certificate.

N.B. mail message dated 26/11/2018 and Reply mail 17/12/2018

- ① Xerox Copy of Self attested Pan Card
- ② Xerox Copy of Self attested Aadhaar Card
- ③ Xerox Copy of Share Certificate

Thanking you

K B Bhattacharjee



10
The Investor Service Centre
ITC Limited
Virginia House
37, Jawaharlal Nehru Road
Kolkata - 700071

RH 106005

21/11/2018

Sub: Procurement/and or obtaining of share certificate in
respect of late Gita Bhattacharyee under Folio No.
02/23809

Ref: Obtained/and or Procure only share certificate No.
71705, 5498, 157091 under folio no. 02/23809. in
respect of late Gita Bhattacharyee.

Dear Sir/Madam.

With reference to above I am to inform you that following
share certificate No. 71705, 5498, 157091 under folio no.
02/23809 of ITC in respect of late Gita Bhattacharyee
have been receipt.

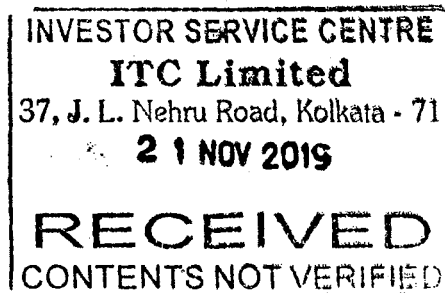
On contacting in your office it has come to my
notice that further more share certificate a part from
the procure certificate had been issued by you to
late Gita Bhattacharyee /me.

It will be highly appreciated if you kindly intimate
by return of post the procedure required to be take
Balance non received of there certificate.

N.B. mail message dated 26/11/2018 and Reply mail 17/12/18

- ① Xerox Copy of Self attested Pan Card
- ② Xerox Copy of Self attested Aadhaar Card
- ③ Xerox Copy of Share Certificate
- ④ Xerox Copy of Death Certificate
(late Gita Bhattacharyee)

Thanking you
Kunal Kr Bhattacharyya



The Investor Service Centre
ITC Limited
Virginia House
37, Jawaharlal Nehru Road
Kolkata - 700071

106006

21/11/18

Sub: Procurement / and or obtaining of share certificate in
respect of late Gita Bhattacharjee under Folio No. -
02/23808

Ref: Obtained / and or procure only share certificate No -
71704, 5497, 157090 under Folio No - 02/23808
in respect of late Gita Bhattacharjee.

Dear Sir/Madam

with reference to above I am to inform you that following
share certificate No. 71704, 5497, 157090 under Folio No - 02/23808
of ITC in respect of late Gita Bhattacharjee have been receipt

On contacting in your office it has come to my notice that
further more share certificate a part from the procure
certificate had been issued by you to late Gita Bhattacharjee,
me.

It will be highly appreciated if you kindly intimate
by return of post the procedure required to be taken
Balance non received of these certificate.

N.B. mail message dated 26/11/2018 and Reply mail 17/12/2018

- ① Xerox copy of Self attested Pan Card
- ② Xerox copy of Self attested Aadhaar Card
- ③ Xerox copy of share Certificate
- ④ Xerox copy of Death Certificate.
(Late Gita Bhattacharjee)

Thanking you
Kulvile Chakrabarty

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
21 NOV 2018
RECEIVED
CONTENTS NOT VERIFIED