



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

28th August, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 20700 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 26th August, 2019 and 27th August, 2019.

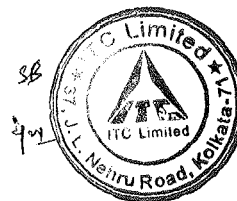
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

sb
sp (T. Ghosal)
Asst. Company Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
 SOURCE INVESTOR SERVICE CENTRE
 LETTER REF NO LOST/SHR.EXCH/48 HRS
 LETTER DATE 28/08/2019
 DISCREPANCY LOSS SHARES
 DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
07/36928	VIJAY KUMAR GUPTA	000167102	0003859769879	0003859777348	0000000007470
10/25471	SHAKUNTALA G JOSHI	000287561	0000039011211	0000039011650	0000000000440
10/25471	SHAKUNTALA G JOSHI	000287562	0002522934636	0002522934855	0000000000220
10/25471	SHAKUNTALA G JOSHI	000287563	0003865335373	0003865336032	0000000000660
10/25471	SHAKUNTALA G JOSHI	000287564	0008078871313	0008078871972	0000000000660
10/25472	SHAKUNTALA G JOSHI	000287565	0000039024861	0000039025700	0000000000840
10/25472	SHAKUNTALA G JOSHI	000287566	0002522941461	0002522941880	0000000000420
10/25472	SHAKUNTALA G JOSHI	000287567	0003865355083	0003865356342	0000000001260
10/25472	SHAKUNTALA G JOSHI	000287568	0008078882022	0008078883281	0000000001260
18/11764	DODLA VENKATA RAGHAVA REDDY	000044258	0000074790011	0000074792570	0000000002560
18/11764	DODLA VENKATA RAGHAVA REDDY	000110475	0002540825911	0002540827190	0000000001280
21/00611	HOMI BOMANJI VARIAVA	000057825	0000092473321	0000092473820	0000000000500
21/00611	HOMI BOMANJI VARIAVA	000124049	0002549669776	0002549670025	0000000000250
21/00611	HOMI BOMANJI VARIAVA	000192353	0003917072299	0003917073048	0000000000750
21/00611	HOMI BOMANJI VARIAVA	000262671	0008110122430	0008110123179	0000000000750
21/09278	RADHIKA UDIAVAR	000192935	0003919082609	0003919083988	0000000001380



101448
09/35928

Ms. Sreya Bhattacharya,

Investor Service Centre

ITC Ltd.

37, Jawaharlal Nehru Road

Kolkata-700071

SUB: ISSUANCE OF NEW (BONUS) SHARE CERTIFICATE NO-167102 – Distinctive Nos-3859769879-3859777348

Dear Ms. Bhattacharya,

This is in reference to your mail (copy of mail appended) dated 19th August'2019. Please find enclosed the following documents.

1. Acknowledged Police Complaint lodged with details of Share Certificates.
2. Affidavit as per format sent by you.
3. Indemnity Bond as per format sent by you.

You are requested to confirm receipt of these documents via email.

Thank you.

Raghav Gupta
Warm Regards,

21st Aug'2019

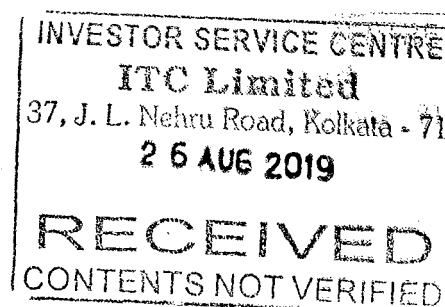
Raghav Gupta

108, Anand Lok

Second Floor

New Delhi-110049

+91 9899500099



Aug 19, 2019

To,
Investor Service Centre,
ITC Ltd.
37, Jawaharlal Nehru Road,
Kolkata 700071

101565

Subject: Intimation of loss of share certificate and request for process of duplicate share certificate.

Shareholder Name: Shakuntala Gopal Joshi,

Folio Number: 10/20891 & 10/21030

10/25471 }
10/25472 } NW

Respected Sir/Madam,

I would like to acknowledge the receipt of share certificate which you have sent post name deletion of my deceased son Rajendra Gopal Joshi. In an unfortunate instance the said share certificates have been lost during the transit from my house to my broker's office while it was sent for further process of dematerialisation. We have conducted a thorough search to retrieve the same but failed to do so.

Hence, I would like to notify you about loss of share certificate and request you to send me the process for issue of duplicate certificate in above mentioned folio. Kindly mention the details of shareholding certificate number and distinctive number (as we didn't take any photocopies) which are required to be mentioned in FIR to be lodged with Local Police.

Waiting for your response.

Yours Thankfully



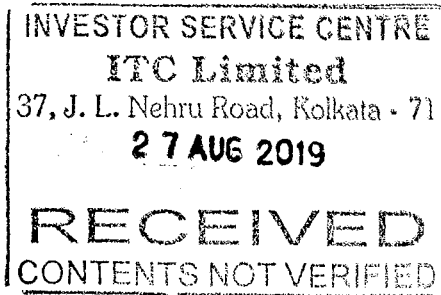
Shakuntala Gopal Joshi

Address: C/o Ranjana Narendra Chaudhari

"Saad", Siddheshwar Hsg Colony,

Pipeline Road, Savedi,

Ahmednagar 414001 Maharashtra



Enclosures:

1. PAN and AADHAR CARD

D.V. Raghava Reddy

"Venkata Villa"

8-2-283/B/1. Road No.3 Banjara Hills

HYDERABAD 500034

September 19, 2019

To

Sri Biswanath Dey

Investor Service Center

ITC Limited

37 J.L. Nehru Road

KOLKATA 700071

Ref.No. 84774/lsc/0th/44499

Account Number 18/11764

Dear Sir:

Your letter dated 6th Feb 2019. Kindly pardon me for the delay in submitting the documents required for issuing a DUPLICATE SHARES CERTIFICATE. I am 80 years old thus making it difficult to submit the necessary documents soon after I received your communication As I wrote in my letter dated Jan 19, 2019 we have misplaced at home the original certificate. It was not stolen or lost in mail delivery.

I am enclosing herewith all the documents, as listed in you letter dated 6th Feb 2019, necessary for issuing a duplicate certificate for 3840 (three thousand and eight hundred forty shares). Kindly expedite my request.

With kindest regards



D.V. Raghava Reddy

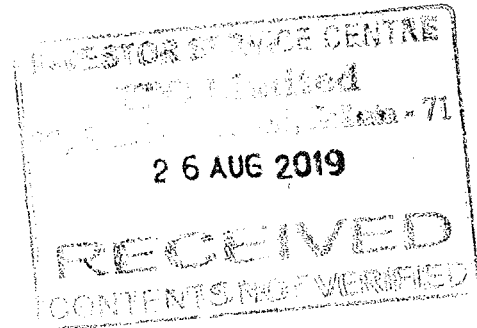
Encl: 1. Specimen signatures attested by the ICICI bank

2. Original cancelled ICICI bank check

3. Self attested copies of pan card and aadhar card of myself and Iravathy Reddy

4. Indemnity bond executed on Rs 50 nonjudicial bond paper

5. Affidavit executed on Rs 20 nonjudicial bond paper



Dated :24th August 2019

101566

From:

Mr. Parvez H Variava

H-39, 3rd Floor, Cusrow Baug,

Shahid Bhagat Singh Road,

Mumbai 400039.

To,

Investor Service Centre,

ITC Ltd,

37, Jawaharlal Nehru Road,

Kolkata 700071, West Bengal.

Sub: Issue of Duplicate Share certificates 2250 shares in folio No: 21/00611 in script ITC Ltd

Dear Sir,

In continuation of your letter dated 5th August 2019 (Copy attached) regarding documentation for obtaining of Duplicate shares of ITC Ltd.

The folio number 21/00611 stands in the name of my Father Mr. Homi Variava and my Mother Mrs. Parin H Variava both have expired. I have obtained a Letter of Administration for the shares of ITC Ltd.

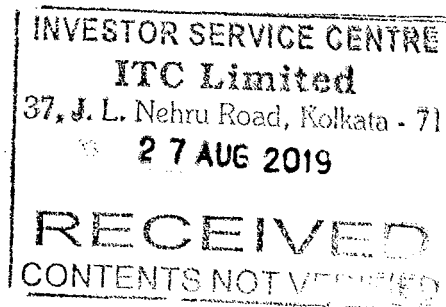
I am submitting the following Documents as required by you.

1. FIR / Acknowledged Police Complaint lodged with details of share certificates appearing therein.
2. Affidavit for issuance of duplicate Share Certificates as per Format provided.
3. Indemnity for issuance of duplicate Share Certificates as per Format provided.

Kindly issue Duplicate share certificates for all 2250 shares at the earliest. Kindly also provide the procedure for Transmission of the said shares.

P. H. Variava

Parvez Variava



To

Email: ashraynsk1961@gmail.com
Mob. No: 9821455055

UNIT: ITC

Investor Services Centre
Virginia House, 37, J.L. 101449
Nehru Rd, West Bengal.
Kolkata - 700071.

PRIYADARSHINI UDYAWER
BUNG. NO.7, AANGAN CHS LTD.,
THAKUR VILLAGE, KANDIVALI (EAST)
MUMBAI - 400 101.

21st August 2019.

Sub: Transmission and issue of
Duplicate shares. A/c No:
21/9278 - TRM/4332.

Dear Sir/Madam,

Received your email on 5th August 2019. As mentioned in your mail am sending the following documents as asked by you.

- ① Affidavit with a franking of Rs 100/= and duly filled and notarised.
- ② Indemnity bond with a franking of Rs 500/= and duly filled and notarised, for issuance of duplicate certificate in my name Priyadarshini Udyawer.
- ③ I have also submitted the FIR which is also notarised.

I the undersigned is Priyadarshini Udyawer daughter of (late) Mr. Mohan-B Udiavar and (late) Mrs Radhika Udiavar, who are my father and mother. In my father's will it is mentioned that I am the only legal heir of my parents - Mohan-B. Udiavar and Radhika M. Udiavar.

Ref. no. 99193

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata, WB
26 AUG 2019

RECEIVED
CONTENTS NOT VERIFIED

I am their only child a daughter. Connection between Mohan-B Udiavar + Radhika M Udiavar is that they were and and wife and my parents.

I hope the above submitted documents meet with approval. Looking for favourable answer.

Thanking you,

Yours truly
P. Udyawer
(Priyadarshini Udyawer)