



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

13<sup>th</sup> September, 2019

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 9915 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 11<sup>th</sup> September, 2019 and 12<sup>th</sup> September, 2019.

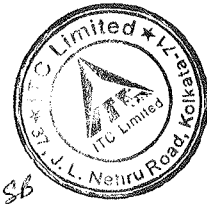
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

SB (T. Ghosal)  
Asst. Company Secretary  
-pr Encl.: A/a

COMPANY NAME ITC LIMITED  
 SOURCE INVESTOR SERVICE CENTRE  
 LETTER REF NO LOST/SHR.EXCH/48 HRS  
 LETTER DATE 13/09/2019  
 DISCREPANCY LOSS SHARES  
 DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
07/02192	CHITRAREKHA ANANT GAWANDALKAR	000016242	0000028569611	0000028571910	0000000002300
07/02192	CHITRAREKHA ANANT GAWANDALKAR	000082451	0002517712876	0002517714025	0000000001150
07/02192	CHITRAREKHA ANANT GAWANDALKAR	000164539	0003854841958	0003854845407	0000000003450
13/31544	SANJAYKUMAR NATHALAL MANIYAR	000033518	0000058151561	0000058151800	0000000000240
13/31544	SANJAYKUMAR NATHALAL MANIYAR	000099730	0002532504931	0002532505050	0000000000120
19/61926	B. D. SHARMA	000259715	0008106914957	0008106915811	0000000000855
20/07234	SANTOSH TODI	000056955	0000091512351	0000091513550	0000000001200
20/07234	SANTOSH TODI	000123176	0002549188231	0002549188830	0000000000600



SB  
JW

102554

To,  
ITC Ltd.

Chitrevakha A. Gawandalkar  
To 2, Shanti Garden,  
Sector no 5, Mira Road,  
Thane - 401107  
5<sup>th</sup> Sep, 19.

Respected Sir,

Sub: Issue of duplicate shares in folio.  
07/02192 & waiver for bank surety.

I am hereby submitting all the documents to obtain duplicate shares.

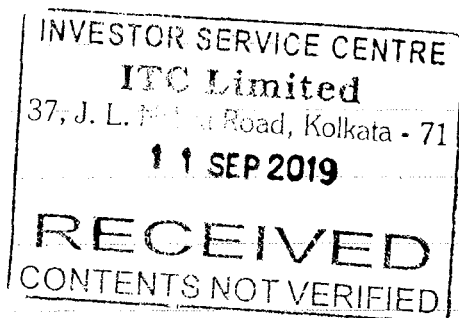
Moreover I don't have any money for bank guarantee. I am not working & financially dependent on my brothers. These shares will be a very important for my old age. So I request you to please consider my age & give me my shares.

Thanking you,

C. Gawandalkar

[Chitrevakha Gawandalkar]

- 1] Affidavit.
- 2] Indemnity bond.
- 3] Police fir
- 4] Cancelled chq.
- 5] Telephone bill & voters id.
- 6] Newspaper advert.
- 7] Signature attested by bank.



102550

Date: 19.02.2019

From,  
SANJAYKUMAR NATHALAL MANIYAR  
Piraji Peth,  
Gadhinglaj  
Kolhapur - 416502  
9359543650  
[spwealth108@gmail.com](mailto:spwealth108@gmail.com)

To,  
ITC LIMITED  
Virginia House,  
37 Jawaharlal Nehru Road,  
Kolkata, West Bengal, 700071

Unit: ITC LTD

Ref. No.: TRM/4755 (88167/DOC/TRM/41991) Dated: 20<sup>th</sup> March 2019

Sub: Deletion of Joint Holder Name and Duplicate Share Certificate.

Folio no: 13/31544

Holder: 1<sup>st</sup> Sanjaykumar Nathalal Maniyar  
2<sup>nd</sup> Shubhada Sanjaykumar Maniyar

Respected Sir,

As per your letter ref. above we are complying all documents that required for Deletion of Joint Holder Name and Duplicate Share Certificate as follow

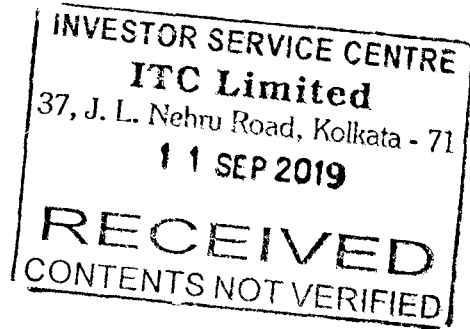
1. FIR / Acknowledge copy
2. Affidavit of Rs. 100/- Stamp duly notarized
3. Indemnity Bond of Rs. 500/- Stamp duly notarized
4. Mandate Form attested by SBI Bank Manager.

Thanks and Regards,

*Maniyar*

Sanjaykumar Nathalal Maniyar

Encl.  
FIR / Acknowledge copy  
Affidavit of Rs. 100/- Stamp duly notarized  
Indemnity Bond of Rs. 500/- Stamp duly notarized  
Mandate Form attested by SBI Bank Manager.  
Death Certificate of Shubhadha Sanjaykumar Maniyar dated 28.10.2013  
Pan Card Of Sanjaykumar Nathalal Maniyar (ACOPM8632N)  
Aadhar Card of Sanjaykumar Nathalal Maniyar (454807192135)  
Cancel Cheque of SBI Acc. No. 34664387467



Date: 04/09/2019  
From: Axis Bank Ltd.  
Baguati  
Kolkata

To  
ITC Limited  
Kolkata  
Dear Sir,

Ref: Folio No. \_\_19161926  
Sub: Loss of share certificate

Mr. Badal Das Sharma is holding ITC LIMITED Shares of Qty 855 & Client Id - 15797740

This is to inform you that the following share certificate(s) has been lost/ misplaced by us on 25/06/2017 during dematerialisation.

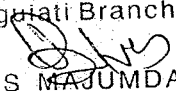
Certificate No.	Distinctive No(s).		No. of Shares
	From	To	
259715	8106914957	8106915811	855

We request you to please note the above and intimate him the procedure for issue of duplicate share certificate.

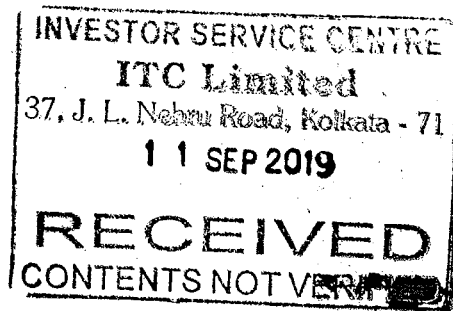
we confirm that the above mentioned share certificate was not sold/ pledged or given to anyone for any consideration and declare that what is stated above are true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

AXIS BANK LTD.  
Baguati Branch  
  
BIVAS MAJUMDAR  
DVP & Branch Head  
S.S. No.- 5108

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102626

07th September, 2019

From: -  
Santosh Khemraj Todi  
A/1805 & 1806 Whispering Palms  
Xclusives, Akruvi Road,  
Near centrium Mall,  
Lokhandwala Township  
Kandivali East, Mumbai 400101  
Email: momcpl.export@gmail.com

To,  
INVESTOR SERVICE CENTRE  
ITC LIMITED,  
37 J. L. NEHRU ROAD  
KOLKATAT 700071, INDIA.

**Re: Non-receipt of Shares/Change of Address (A/c no. 20/7234)**

**Re: Your ref; Email Dated 09<sup>th</sup> August, 2019 duplicate Issue**

Dear Sir/ Madam,

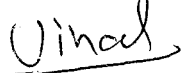
With reference to the above and your reply received dated 9<sup>th</sup> August, 2019, enclosed please find herewith following:

- 1) Copy of your mail
- 2) Duplicate Format: (A) - Affidavit  
(B) - Indemnity  
(C) - Counter Guarantee
- 3) Mandate Form
- 4) Form of Request for change of Address
- 5) Affidavit (Second holder name mix-match)
- 6) Signature-Bank Verification
- 7) Client Master List copy (if possible so direct share my demat a/c deposit)

Kindly process my application for issue of duplicate share at the earliest and request you to please do not hesitate to call/ EMAIL on above contact details of our consultants for any queries that you may have before returning any documents.

Thanks.

For Santosh Todi



Vinod Jain

9869418326

