



Hotels

VELAN HOTELS LIMITED

41, Kangayam Road, Tirupur - 641604.

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Web : www.velanhotels.com

TIN : 3 3 8 7 2 4 0 1 0 4 2

CST No : 3 1 5 1 4 7 Dt. 18-11.91

CIN : L55101TZ1990PLCOO2653

05/09/2018

BSE Ltd
Corporate Relationship Dept
Floor No.25, P.J.Towers
Dalal Street
Mumbai 400 001

Dear Sir

SUB : NOTICE OF 28th ANNUAL GENERAL MEETING, BOOK CLOSURE DATE AND E-VOTING - REG

NOTICE OF AGM

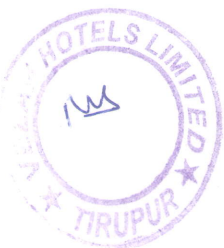
The 28th Annual General Meeting of the Company will be held at the Registered Office of the Company at 41, Kangeyam Road, Tirupur 641604 on Friday, the 28th September, 2018 at 12.05 p.m. to transact the business as set out in the Notice dated 24th May, 2018.

Members are hereby informed that the dispatch of the Notice of the 28th AGM of the Company alongwith the Attendance Slip and Proxy Form commenced on 07th August 2018 and completed on 9th August, 2018. Dispatch of the Annual Report containing Directors' Report, Auditor's Report and the Audited Financial Statement for the financial year 2017-18 was completed on 04th September, 2018. Soft copy of the Notice and Annual Report has been sent in electronic mode also to those members who have registered their email addresses with the Company or with their Depository Participants.

A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be a member.

DATE OF BOOK CLOSURE

Pursuant to section 91 of the Companies Act, 2013 and Regulation 42 of the Listing Regulations, the Register of Members and Share Transfer Books of the Company will remain closed from 22nd September, 2018 to 28th September, 2018 (both days inclusive) for the purpose of the 28th Annual General Meeting of the Company.



E-VOTING

All the Resolutions covered in the Notice of the 28th AGM will be transacted through remote e-voting (a facility to cast vote from a place other than the venue of the AGM) in terms of Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, Central Depository Services (India) Ltd (CDSL) has been engaged by the Company for providing the e-voting platform. The Company shall provide the facility for voting through Polling Paper also at the venue of the AGM and the Members attending the Meeting who have not cast their vote by remote-e-voting shall be able to exercise their voting right at the Meeting through Polling paper.

Members whose names are recorded in the Registrar of Members of the Company or in the Register of Beneficial Owners maintained by the both Depositories as on the cut-off date i.e. 21st September, 2018 will be entitled to cast their votes either by remote e-voting or through polling paper at venue of the AGM. As person who is not a Member on the cut-off date should accordingly treat the Notice of the AGM as for information purposes only. Persons becoming Members of the Company after dispatch of the Notice of the AGM but on or before 21st September, 2018 (cut-off date) may write to CDSL at helpdesk.evoting@cdslindia.com or info@skdc-consultants.com requesting for user ID and password for remote e-voting. Members already registered with CDSL for remote e-voting can however use their existing user ID and password for this purpose.

1.	Date of completion of sending Notice of Annual General Meeting	Started on 7 th August, 2018 and completed on 9 th August, 2018
2.	Date of completion of sending Annual Report containing Directors' Report, Auditor's Report and the Audited Financial Statement	04 th September, 2018.
3.	The Date and Time of commencement of remote e-voting	25 th September, 2018 at 9.00 a.m.
4.	The date and Time of end of remote e-voting:	27 th September, 2018 at 5.00 p.m.
5.	The cut-off date for determining the eligibility to vote	21 st September, 2018
6.	Website address of the Company whereat the notice of the meeting is displayed.	www.velanhotels.com

1. Members may note that;
 - a. Members who have cast their vote by remote e-voting prior to the Annual General Meeting may also attend the Annual General Meeting but shall not be entitled to cast their vote again;



- b. The voting period begins on 25/09/2018 at 9.00 a.m. and ends on 27/09/2018 at 5.00 p.m. The e-voting module shall be disabled by CDSL for voting thereafter.
 - c. A person, whose name is recorded in the Register of Members or in the Register of beneficial owners maintained by both the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting.
 - d. Sri.S.R.Baalaji, Practicing Company Secretary has been appointed as Scrutinizer to scrutinize the e-voting process and polling at the venue of the AGM in a fair and transparent manner.
2. For electronic voting instructions, Members may go through the instructions in the Notice of 28th Annual General Meeting and in case of any queries\grievances relating to e-voting, Members may refer the Frequently Asked Questions (FAQs) and e-voting user manual for shareholders available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com
3. The Results of voting will be declared within 48 hours from the conclusion of the 28th AGM. The declared results alongwith the Scrutinizer's report will be available forthwith on the Company's website i.e. www.velanhotels.com and on CDSL e-voting website. Such results will also be forwarded by the Company to BSE Ltd.

Thanking you

Yours truly,
For VELAN HOTELS LIMITED

M. Srinivasan

M.SRINIVASAN
COMPANY SECRETARY