

DLF LIMITED

DLF Gateway Tower, R Block,
DLF City Phase - III, Gurugram - 122 002, Haryana (India)
Tel. :+91-124-4769000, Fax:+91-124-4769250



August 19, 2019

The General Manager Dept. of Corporate Services BSE Limited P.J. Tower, Dalal Street, Mumbai 400 001	The Vice-President National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra (E), Mumbai- 400051
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Dear Sir,

Sub: Postal Ballot Notice

In compliance with Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, kindly find enclosed herewith a copy of Postal Ballot Notice dated 14th August, 2019, as dispatched to the members, for your kind information and record please.

The Notice of Postal Ballot is also available on the Company's web-site <http://www.dlf.in/postal-ballot.aspx>

Thanking you,

Yours faithfully,
For **DLF Limited**

A handwritten signature in black ink, appearing to read 'Subhash Setia', with a horizontal line underneath.

Subhash Setia
Company Secretary

Encl: as above 

For Stock Exchange's clarifications, please contact:-

1. Mr. Subhash Setia - 09873718989/setia-subhash@dlf.in
2. Mr. Raju Paul - 09999333687/paul-raju@dlf.in

DLF LIMITED

Regd. Office: Shopping Mall, 3rd Floor, Arjun Marg,
Phase-I, DLF City, Gurugram – 122 002, Haryana
CIN: L70101HR1963PLC002484; Telephone No. 91-124-4334200
Website: www.dlf.in; e-mail: investor-relations@dlf.in



POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended]

Notice is hereby given to the members of DLF Limited (the '**Company**') that in terms of the provisions of Section 110 and other applicable provisions of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any amendment(s), statutory modification(s) and/ or re-enactment thereof for the time being in force), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended and subject to such other applicable laws and regulations, the Company is seeking consent of its members for the proposed resolution as set-out hereinbelow, by way of postal ballot including voting by electronic means ('**Postal Ballot**').

The draft resolution proposed to be passed by way of Postal Ballot and the Explanatory Statement, setting-out the material facts and reasons for the proposal are appended below for consideration of the members. The Postal Ballot Form for exercising the vote is annexed to this Notice.

1. APPOINTMENT OF DR. K.P. SINGH FOR CONTINUATION AS A NON-EXECUTIVE DIRECTOR

To consider and if thought fit, to give assent/ dissent to the following resolution, as a **Special Resolution**:

“RESOLVED THAT pursuant to the applicable provisions of the Companies Act, 2013 ('the Act') and the Rules made thereunder (including any amendment(s), statutory modification(s) and/ or re-enactment thereof for the time being in force), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended and the Articles of Association of the Company, approval of the members of the Company be and is hereby accorded for the appointment of Dr. K.P. Singh (DIN 00003191) (who has attained the age of seventy five years), for continuation as a Non-Executive Director (designated as Chairman of the Company), not liable to retire by rotation, and on the terms and conditions as set-out in the explanatory statement annexed to this Notice.

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized

to do all such acts, deeds and things as may be deemed proper and expedient to give effect to this Resolution.”

**By Order of the Board
for DLF LIMITED**

Subhash Setia

Company Secretary

FCS 3019

Gurugram
14th August, 2019

Notes and Instructions:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ('the **Act**'), setting-out material facts and reasons for the proposed special resolution is annexed hereto and form part of this Notice.
2. This Notice along with the Postal Ballot Form is being sent to all the members, whose name appear in the register of members/ list of beneficial owners as received from National Securities Depository Limited ('**NSDL**')/ Central Depository Services (India) Limited ('**CDSL**') as on **Friday, 9th August, 2019** ('Record Date').
3. Voting rights will be reckoned on the paid-up value of shares registered in the names of the members on the Record Date. Only those members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the depositories as on the Record Date will be entitled to cast their votes by Postal Ballot or e-voting. A person who is not a member as on the Record Date should treat this Notice for information purpose only.
4. As per Section 110 of the Act read with Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended ('**Rules**'), members who have registered their e-mail IDs with depositories or with the Company are being sent this Notice of Postal Ballot by e-mail and the members who have not registered their e-mail IDs will receive this Notice of Postal Ballot along with Physical Ballot Form through post/ courier. Members who have received Postal Ballot Notice by e-mail and who wish to vote through Postal Ballot Form can download the Postal Ballot Form from the link <https://evoting.karvy.com> or www.dlf.in or seek duplicate Postal Ballot Form

from Karvy Fintech Private Limited, Registrar & Share Transfer Agent, Unit: DLF Limited, Plot No. 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032, e-mail: evoting@karvy.com, fill in the details and send the same to the Scrutinizers.

5. Dispatch of the Notice shall be deemed to be completed on **Thursday, 22nd August, 2019**.
6. Voting will commence on **Friday, 23rd August, 2019 at 9.30 A.M. (IST)** and end on **Saturday, 21st September, 2019 at 5.00 P.M. (IST)**.
7. The Company has appointed both Mr. Vineet K Chaudhary, Company Secretary in whole-time practice [CP No. 4548] and Mr. Deepak Kukreja, Company Secretary in whole-time practice [CP No. 8265] as '**Scrutinizers**' for conducting the Postal Ballot process in a fair and transparent manner.
8. In compliance with the provisions of Section 108 & 110 of the Act read with the Rules and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, the Company has also extended e-voting facility as an alternate, for its members to enable them to cast their votes electronically. The Company has engaged the services of Karvy Fintech Private Limited ('**Karvy**') as the agency to provide remote e-voting facility.

E-voting is optional. Kindly note that the members can opt for only one mode of voting i.e. either by physical Postal Ballot or e-voting. If the members are opting for e-voting, then members are requested not to vote by physical Postal Ballot and vice-versa. However, in case members cast their vote by physical Postal Ballot and e-voting, then voting done through e-voting shall prevail and voting done by physical Postal Ballot will be treated as invalid.
9. Members desiring to exercise their vote by Postal Ballot are requested to carefully read the instructions printed on the Postal Ballot Form and return the same duly completed and signed on the attached self-addressed business reply inland letter, so as to reach the Scrutinizers by **Saturday, 21st September, 2019 up to 5.00 P.M. (IST)**. Any unsigned Postal Ballot Form will be rejected. Postage will be borne and paid by the Company. However, Postal Ballot Form(s), if sent by courier or by registered post at the expense of the member(s) will also be accepted. The Postal Ballot Form may also be deposited personally at the address given thereon. **The duly completed Postal Ballot Form(s) should reach the Scrutinizers not**

later than Saturday, 21st September, 2019 up to 5.00 P.M. (IST) to be eligible for being considered, failing which, it will be strictly treated as if no reply has been received from the member. The e-voting module shall also be disabled by Karvy for voting after the abovementioned time.

10. Please note that the Postal Ballot Form shall be considered invalid if (i) the form other than one issued by the Company has been used; and/ or (ii) it has not been signed by or on behalf of the member; and/ or (iii) signature on the Postal Ballot Form doesn't match the specimen signatures registered with the Company; and/ or (iv) it is not possible to determine without any doubt, the assent or dissent of the member; and/ or (v) neither assent nor dissent is mentioned; and/ or (vi) any competent authority has given directions in writing to the Company to freeze the voting rights of the member; and/ or (vii) the Postal Ballot Form is received after the last date prescribed; and/or (viii) it is defaced or mutilated in such a way that its identity as a genuine form cannot be established; and/ or (ix) the Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority; and/ or (x) the member has made any amendment to the resolution set-out herein or imposed any condition while exercising his vote. The Scrutinizers' decision on the validity of a Postal Ballot Form shall be final and binding.
11. The Postal Ballot Notice is being uploaded on the website of the Company i.e. www.dlf.in and on the website of Karvy i.e. <https://evoting.karvy.com>.
12. The instructions for e-voting/ Postal Ballot are as under:
 - (a) **Voting through electronic mode/ e-voting:**
 - (i) Open the e-mail received from Karvy and open PDF file viz; "DLF e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
 - (ii) Launch internet browser by typing the following URL: <https://evoting.karvy.com>.
 - (iii) Enter the login credentials.
 - (iv) After entering the details appropriately, click on "Login".
 - (v) You will reach the password change menu wherein you are required to mandatorily change your password. The new password

shall comprise minimum 8 (eight) characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (like *, #, @ etc.). The system will prompt you to change your password and update your contact details like mobile, e-mail etc. on first login. You may also enter the secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that the members do not share their password with any other person and take utmost care to keep the password confidential.

- (vi) You need to login again with your new credentials.
- (vii) Select "EVEN" of DLF Limited and click on – 'Submit'.
- (viii) On the voting page, number of shares held by you as on the Record Date will appear. If you desire to cast all the votes for assenting/ dissenting to the resolution then enter all shares and click FOR/ AGAINST, as the case may be. You are not required to cast all your votes in the same manner. You may also choose the option ABSTAIN in case you wish to abstain from voting.
- (ix) Shareholders holding multiple folios/ demat accounts shall choose the voting process separately for each folio/ demat account.
- (x) Cast your vote by selecting an appropriate option and click on "Submit". A confirmation box will be displayed. Click "Ok" to confirm else "Cancel" to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, shareholders can login any number of times till they have voted on the resolution.
- (xi) Once the vote on the resolution is cast by a member, such member shall not be allowed to change it subsequently or cast the vote again.
- (xii) Institutional shareholders (i.e. other than individuals, Hindu Undivided Family, Non-resident Indians etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant board resolution/ authority letter etc. together with attested

specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizers through e-mail dlfscrutinizer@gmail.com or dlfevoting@dlf.in with a copy marked to evoting@karvy.com. The documents should reach the Scrutinizers not later than **Saturday, 21st September, 2019 up to 5.00 P.M. (IST)**.

(b) In case of Members receiving physical copy of the Postal Ballot Form:

- (i) Initial password, along with User ID and e-voting Event Number is provided in the table given in the Postal Ballot Form.
- (ii) Please follow all steps from Sl. No. (ii)–(xii) given above to cast your vote.
- (iii) A member desiring to exercise voting right by Postal Ballot is requested to exercise his/ her voting right by using the attached Postal Ballot Form only. No other form or photocopy of the form is permitted.

(c) Other Instructions:

- (i) In case of any query, you may refer to the Frequently Asked Questions (FAQs) for shareholders and e-voting User Manual for shareholders available at the download section of <https://evoting.karvy.com> or contact Ms. Varalakshmi, Karvy Fintech Private Limited at Tel. Nos. 040-67161514 or 1800 345 4001 (toll free).
- (ii) If you are already registered with Karvy for e-voting, then you can use your existing user ID and password for casting your vote.
- (iii) The votes should be cast either in favour or against the resolution by putting the tick [√] mark in the column provided for assent or dissent. Postal Ballot Form bearing tick [√] mark in both the columns will render such Postal Ballot Form invalid.
- (iv) A member may take print out of the duplicate Postal Ballot Form from the link <https://evoting.karvy.com> or www.dlf.in or request for a duplicate Postal Ballot Form, if so required, to Karvy. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizers not later than the date and time as specified in the Postal Ballot Form.

13. Upon completion of scrutiny of the Postal Ballot Forms, the Scrutinizers will submit their report to the Chairman/ CEO & Whole-time Director/ Whole-time Director or to any other person authorised by any of them. The result of the Postal Ballot shall be declared by the CEO & Whole-time Director or any other Director authorised by him/ Board of Directors, on **Tuesday, 24th September at 11.30 A.M. (IST)** at the Corporate Office of the Company at DLF Gateway Tower, R Block, DLF City, Phase - III, Gurugram - 122 002, Haryana. The resolution will be taken as passed effectively on the date of announcement of the result of the Postal Ballot. The result of the Postal Ballot along with the Scrutinizers' Report will also be placed on the Company's website i.e. www.dlf.in and on the website of Karvy i.e. <https://evoting.karvy.com>. The Company shall simultaneously forward the result to National Stock Exchange of India Limited and BSE Limited, where the shares of the Company are listed.
14. All relevant documents referred to in the Explanatory Statement and Reasons thereto are open for inspection at the Registered/ Corporate Office of the Company on all working days between 2.00 P.M. (IST) to 4.00 P.M. (IST) up to the date of declaration of the result of Postal Ballot. Any query in relation to the resolution proposed to be passed by Postal Ballot may be addressed to the Company Secretary of the Company.

EXPLANATORY STATEMENT AND REASONS FOR THE PROPOSED RESOLUTION PURSUANT TO SECTION 102 AND 110 OF THE COMPANIES ACT, 2013

The members of the Company at 54th Annual General Meeting ('AGM') held on 30th July, 2019 have approved the re-appointment of Dr. K.P. Singh (DIN 00003191), who was over seventy years of age at the time of such approval, as a Whole-time Director designated as Chairman for a period of five (5) years with effect from 1st October, 2018. At the end of the proceedings of the AGM, Dr. K.P. Singh informed the shareholders that it may not be possible for him to continue as a Whole-time Director/ Director. To consider the resignation of Dr. K.P. Singh and for the purpose of discussion on the way forward, a board meeting was convened on 30th July, 2019.

While the members of the Board had requested Dr. K.P. Singh to continue as the Executive Chairman in the best interest of the Company until the completion of his current term, Dr. K.P. Singh expressed his desire to step down from the executive role and also placed his resignation letter dated 30th July, 2019 to the Board of Directors, resigning from the office of Whole-time Director designated as Chairman of the Company with effect from the close of business hours on 30th July, 2019, subject to approval of the Board.

The Board of Directors, in the aforesaid Board meeting, has accepted the resignation of Dr Singh's from the office of Whole-time Director designated as Chairman of the Company, however, the Board unanimously agreed that it is necessary for the Company to continue to avail the benefit of Dr. Singh's invaluable experience and knowledge of the real estate business. At the request of the members of the Board, Dr. K.P. Singh, after much persuasion, has agreed to continue as Non-Executive Director designated as Chairman.

The Board of Directors of the Company at their meeting held on 30th July, 2019 has placed on record its gratitude and sincere appreciation for the immense contribution made by Dr. K.P. Singh in the development, growth and success of DLF through his dynamic and exemplary leadership over five decades. Dr. K.P. Singh is widely recognized across the world for his path-breaking and visionary contributions to building of a modern India through his pioneering role as a real estate developer and corporate leader, who has transformed the urban landscape of the country. Under his dynamic and inspiring leadership, DLF ushered a revolution in India's real estate space and introduced the nation to the concept of living that epitomized luxury, comfort, security and convenience. DLF brought about a paradigm shift in the industry by redefining shopping, recreation and leisure experiences under his leadership. Recognizing his distinguished contribution towards India's realty sector and in establishing new paradigms in infrastructure development, Dr. K.P. Singh was bestowed the Padma Bhushan in 2010.

Dr. K.P. Singh has held several important business, financial and diplomatic positions and was also a member of the international advisory to the board of directors of General Electric. He was a member of the Central Board of the Reserve Bank of India and has also served as the President of ASSOCHAM and the PHD Chamber of Commerce and Industry.

In terms of Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended ('SEBI Listing Regulations'), approval of the members by way of a special resolution is required for continuation/ appointment of a person as a non-executive director, who has attained the age of seventy five years. The usual benefits available to the chairman would be extended to Dr. K.P. Singh after approval of this resolution by the shareholders in terms of Section 188 of the Companies Act, 2013.

Accordingly, the Board of Directors at their meeting held on 30th July, 2019 have recommended/ approved the appointment of Dr. K.P. Singh for continuation as a Non-Executive Director (designated as Chairman of the

Company), not liable to retire by rotation under Article 102 of the Articles of Association of the Company, on the terms and conditions as set-out in this Explanatory Statement, subject to requisite shareholders'/ regulatory approval(s) pursuant to the applicable provisions of the SEBI Listing Regulations and the Companies Act, 2013.

Pursuant to Article 102 of the Articles of Association, neither the Chairman nor the Vice Chairman of the Company shall be liable to retire by rotation. Since Dr. K.P. Singh is to be appointed/ continued as a Non-Executive Director and has attained the age of seventy five years, the Company has proposed this special resolution and provided justifications for appointment/ continuation of Dr. K.P. Singh as a Non-Executive Chairman of the Company.

In order to discharge his responsibilities/ functions, in India and abroad, as Chairman, Dr. Singh will be entitled to use the Company's office and necessary supporting staff, chauffeur driven car, communication facilities such as telephone(s), fax(es), computer(s), laptop(s), video conferencing facility, internet and broadband etc. In addition, the Company will pay/ reimburse actual expenses incurred by Dr. Singh in connection with the fulfillment of the business objects and purpose of the Company through the Chairman's good offices, which will include expense on traveling (including use of the Company's/ hired aircraft/ helicopter), boarding and lodging including for attendant(s), entertainment, usage of clubs including DLF clubs, annual/ membership fee for credit cards etc.

The Company will pay insurance premium for personal accident and medical insurance policies. Medical and related expenses which are not covered under the insurance policies as above, including home nursing care, transportation etc. in India and/ or abroad, shall be paid/ reimbursed by the Company on the basis of actual expenses incurred.

Dr. K.P. Singh as Non-Executive Director designated as Chairman of the Company will also be entitled to sitting fee for attending the meetings of the Board and/ or its Committees and commission, as may be decided by the Board of Directors. However, the annual remuneration payable to Dr. K.P. Singh shall not exceed fifty percent of the total annual remuneration payable to all Non-Executive Directors of the Company in the said financial year without obtaining the approval of shareholders by way of a special resolution.

The aggregate of the remuneration, benefits and facilities paid/ extended to the Directors of the Company other than the Whole-time Directors in a financial year shall not exceed one percent (1%) of the net profits of the Company, in terms of Section 197 of the Companies Act, 2013.

The said benefits/ facilities have also been approved by the Nomination and Remuneration Committee and the Audit Committee in their respective meetings.

Dr. K.P. Singh has given requisite consent to accept the designation as Chairman of the Company while continuing as a Non-Executive Director. He has also confirmed that he is not disqualified.

The terms and conditions for appointment of Dr. K.P. Singh for continuation as Non-Executive Director designated as Chairman of the Company would be available for inspection free of cost by any member at the Registered/ Corporate Office(s) of the Company.

The details required in terms of Regulation 36(3) of the SEBI Listing Regulations and other applicable provisions of the Companies Act, 2013 (including Secretarial Standard-2) are annexed and form part of this Notice.

Dr. K.P. Singh being the appointee is interested in the proposed resolution. Mr. Rajiv Singh, Mr. G.S Talwar and Ms. Pia Singh, Directors of the Company, being relatives of Dr. K.P. Singh are interested or concerned in passing of the said resolution. The other relatives of Dr. K.P. Singh may be deemed to be interested in the said resolution, to the extent of their shareholding, if any, in the Company. Save and except the above, none of the other Directors and Key Managerial Personnel of the Company or their respective relatives, in any way, are interested or concerned, financially or otherwise in the aforesaid resolution.

Keeping in view his vast experience, expertise and knowledge in real estate development sector, it would be in the interest of the Company to appoint Dr. K.P. Singh for continuation as Non-Executive Director designated as Chairman of the Company. The Board recommends the resolution for approval of the members as a *Special Resolution*.

By Order of the Board
for **DLF LIMITED**

Subhash Setia
Company Secretary
FCS 3019

Gurugram
14th August, 2019

Regd. Office: Shopping Mall,
3rd Floor, Arjun Marg,
Phase-I, DLF City,
Gurugram – 122 002, Haryana
CIN: L70101HR1963PLC002484
Telephone No.: 91-124-4334200
Website: www.dlf.in
e-mail: investor-relations@dlf.in

**Details in pursuance of Regulation 36(3) of the Securities and Exchange Board of India
(Listing Obligations and Disclosure Requirements) Regulations, 2015,
as amended and Secretarial Standard on General Meetings**

Name of Director	Dr. K.P. Singh
Director Identification Number (DIN)	00003191
Date of Birth	15.08.1931
Date of first Appointment	14.11.1963
Qualification(s)	Science Graduate, an alumni of IMA
Number of Shares held	1,44,95,360
Expertise in specific functional areas	<ul style="list-style-type: none"> • Eminent industrialist with wide business experience of over five decades in Real Estate Industry; has held several important business, financial and diplomatic positions including with RBI. • Established DLF Foundation in 2008 as the philanthropic arm of DLF Limited, providing structure and focus to the social outreach initiatives of DLF Group. • Conferred Honorary Degree of Doctorate in Science by the prestigious G.B. Pant University of Agriculture & Technology, Pantnagar, in recognition of his invaluable contribution in the field of Business Administration in 2008. • In 2010, he was conferred the 'Padma Bhushan' by the President of India in his recognition of exceptional and distinguished services to the Nation. • He is the recipient of the 'Entrepreneur of the Year 2011' award at The Asian Awards in October, 2011 at London and was conferred the 'Indian Business Leader of the Year' award at the Horasis Global India Business Meeting held in Antwerp, Belgium in June, 2012.
Other Directorship(s)	Anubhav Apartments Private Limited DLF Urva Real Estate Developers & Services Private Limited Madhukar Housing and Development Company* Rajdhani Investments & Agencies Private Limited Realest Builders and Services Private Limited
Committee Positions in other Public Companies#	Nil
Number of Board meetings attended	6 out of 7 during FY 2018-19
Last drawn Remuneration	₹ 5.86 crore during FY 2018-19 as a Whole-time Director of the Company
Relationships between Directors inter-se	Dr. K.P. Singh is related to Mr. Rajiv Singh, Ms. Pia Singh and Mr. G.S. Talwar

* A private company with unlimited liability.

Committee positions of only Audit and Stakeholders Relationship Committee considered.

DLF LIMITED

Regd. Office: Shopping Mall, 3rd Floor, Arjun Marg, Phase-I,
DLF City, Gurugram – 122 002, Haryana
CIN: L70101HR1963PLC002484; Telephone No. 91-124-4334200
Website: www.dlf.in; e-mail: investor-relations@dlf.in



POSTAL BALLOT FORM

1. Serial No. :
2. Name and Registered Address of the sole/ first named Member (in block letters) :
3. Registered Folio No./ DP ID - Client ID No. :
4. No. of Share(s) held :

I/ we hereby exercise my/ our vote in respect of the Resolution to be passed through Postal Ballot for the business stated in the Notice of the Company dated 14th August, 2019, by sending my/ our assent or dissent to the said Resolution by placing the tick mark (√) at the appropriate box below:

Description	No. of Share(s)	I/We assent to the Resolution (For)	I/We dissent to the Resolution (Against)
Appointment of Dr. K.P. Singh for continuation as a Non-Executive Director designated as Chairman.			

Place :

Date :

Signature of the Member

ELECTRONIC VOTING PARTICULARS		
EVEN (E VOTING EVENT NUMBER)	USER ID	PASSWORD/ PIN

INSTRUCTIONS

1. A Member desirous of exercising his/ her Vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy thereof is permitted to be used for the purpose) and send it to the Scrutinizers on the self-addressed Business Reply Inland Letter. Postage will be borne and paid by the Company. However, Postal Ballot, if deposited in person or sent by courier/ registered post at the expense of the Member shall also be accepted.
2. The self-addressed Inland Letter bears the address of the Scrutinizers.
3. This Postal Ballot Form must be completed and signed by the Member. In case of joint-holding, this Form should be completed and signed (as per the specimen signature registered with the Company) by the first named Member and in his/ her absence, by the next named Member. A Member may sign the Postal Ballot Form through an Attorney, in such case copy of the Power of Attorney should be sent along with Postal Ballot Form.
4. Unsigned, incomplete or incorrectly ticked Postal Ballot Form(s) will be rejected. The Postal Ballot shall not be exercised by a proxy.
5. The Scrutinizers' decision on the validity of the Postal Ballot shall be final.
6. Duly completed Postal Ballot Form should reach to the Scrutinizers not later than **5.00 P.M. (IST)** on **Saturday, 21st September, 2019**. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Member has not been received.
7. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of Board Resolution/ Authorisation together with the specimen signature(s) of the duly authorised signatory(ies).
8. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Member as on **Friday, 9th August, 2019**.
9. Members are requested not to send any other paper along with the Postal Ballot Form as all such letters will be sent to the Scrutinizers and any extraneous paper found with such letter will be destroyed by the Scrutinizers.
10. There will be one Postal Ballot Form for every Folio/ Client ID, irrespective of the number of joint-holders.
11. A Member need not exercise all his vote(s) nor does he need to cast all his votes in the same way.
12. Members are requested to fill the Postal Ballot Form in indelible ink and not by any erasable writing mode.
13. If a Postal Ballot Form is defaced or mutilated in such a way that its identity as a genuine form cannot be established, then such Postal Ballot Form shall be considered invalid.

FOLD AND PASTE

BUSINESS REPLY INLAND LETTER

Postage
will be
paid by
addressee

**B.R. PERMIT NO. BRD(C) - 330/13-14
SRT NAGAR P.O.
NEW DELHI - 110055**

No
Postage
necessary
if posted in
India

To
The Scrutinizers
DLF Limited
'A' Wing, 1-E, Jhandewalan Extension,
Naaz Cinema Complex
New Delhi - 110 055

Fold and remove edges first

Fold and remove edges first

Second Fold Here दूसरा मोड़

Sender's Address:

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First Fold Here पहला मोड़