



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

16th January, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates in respect of 20,880 Ordinary Shares of ₹1/- each of the Company which have been reported lost by the Shareholders on 15th January, 2019.

The copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed.

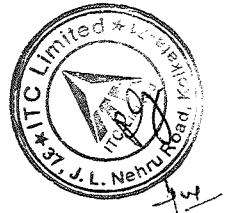
Yours faithfully,


(T. Ghosal)
Asst. Company Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO LOST/SHR.EXCH/48 HRS
LETTER DATE 16/01/2019
DISCREPANCY LOSS SHARES
DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
04/34767	A SITA DEVI	000238780	0008070867263	0008070868702	000000001440
10/06016	TARANATH TIPPNNA JADHAV	000021794	0000037465961	0000037466600	000000000640
10/06016	TARANATH TIPPNNA JADHAV	000088004	0002522162011	0002522162330	000000000320
10/06016	TARANATH TIPPNNA JADHAV	000168258	0003863983388	0003863984347	0000000000960
10/06016	TARANATH TIPPNNA JADHAV	000242594	0008078260306	0008078261265	0000000000960
13/12050	UDAYKUMAR S MEHTA	000031576	0000054472231	0000054472870	0000000000640
13/12050	UDAYKUMAR S MEHTA	000097788	0002530665266	0002530665585	0000000000320
13/43641	MUKKAVILLI SREE RAMA MURTHY	000035343	0000060008141	0000060008260	0000000000120
13/43641	MUKKAVILLI SREE RAMA MURTHY	000101555	0002533433221	0002533433280	0000000000060
20/06100	VASUNDHARA TEWARI	000056862	0000090903481	0000090905400	000000001920
20/06100	VASUNDHARA TEWARI	000123083	0002548883796	0002548884755	0000000000960
20/06100	VASUNDHARA TEWARI	000191682	0003915451960	0003915454839	0000000002880
21/25280	M.S. VASUDEVAN	000263656	0008112075886	0008112075945	0000000000060
35/01099	JOSEPH FERNANDES	000195911	0005139050708	0005139060307	0000000009600



भारतीय गैर न्यायिक

बीस रुपये

रु. 20

Rs. 20

TWENTY
RUPEES

सत्यमेव जयते
INDIA

INDIA NON JUDICIAL

3941 31/12/2018 20
TELANGANA
Name..... A. Sita Devi
A.V.S.R. Varma
Pm

18AA 775050
G. BHANU PRIYA
Licenced Stamp Vendor, Lic.No:15-26-038/2012
R.L.No:15-26-P44/2018
H.No:1-2-96/5, Yellareddyguda, Kapra (M),
Medchal, Malkajgiri Dist. Cell:9866292503

AFFIDAVIT

In the matter of issuance of duplicate share Certificate (s)
of ITC Limited.

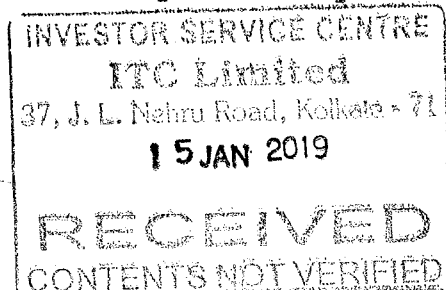
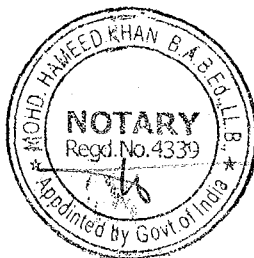
I/we the following:

1. A. SITA DEVI wife of Mr. A.V.S.R.VARMA, residing at Plot No.12, Indraprastha, SBI Colony, Near Karkhana, Secunderabad-500 009;

hereby state upon oath as follows:

I am owner(s) of 1448 Ordinary shares bearing distinctive number (as listed below) in ITC Limited ("The said Shares").

The below mentioned Certificate(s) for the said shares was/were lost/stolen and are beyond recovery and they are not in my/our possession.



..2..P/

I/we have not sold, mortgaged, hypothecated or pledged or otherwise disposed of the said shares or any of them to any person, bank or other party and I/we have/have not executed any instrument of transfer for the said shares in favour of any person(s) since the date of my/our acquisition and I am/we are still the sole and absolute owner(s) of the said shares.

I/we solemnly affirm and state that the facts mentioned above are true and correct and that nothing material has been concealed.

Solemnly declared and affirmed at Secunderabad, On identification at 2:00 am/PM before me.

DEPONENT.

Name: A. SITA DEVI.

(Signature and seal of the Notary with date).

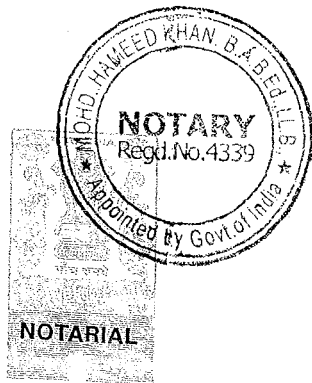
A. Sitadevi.
Signature:

Identified by me

MS 31/12/18
(Signature of the Advocate)

Details of share certificate (s):

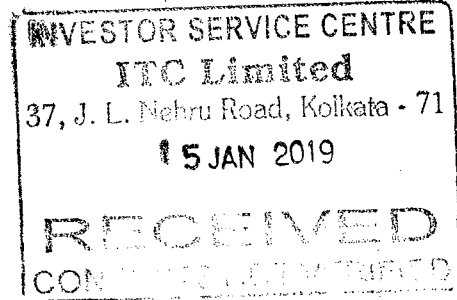
<u>Certificate No.</u>	<u>Dist.No.From</u>	<u>Dist.No.To</u>	<u>No.of Shares.</u>
238780	8070867263 -	8070868702	1440



ATTESIED
MS 31/12/18
Mohd. Hameed Khan
 B.A.B.Ed., I.L.S.
 ADVOCATE & NOTARY
 No 1-8-495/19/C, Viquar Nagar,
 Begumpet, Secunderabad.
 Ph: 9391025702

Date: 12.01.2019
Bangalore

From,
TARANATH JADHAV
No.76, Radha Kunj,
21st Main, 13th Cross,
3rd Stage, Gayathri H. Layout,
Basaveshwaranagar,
Bengaluru-560079.
Phone No.9880160602 / 8904079795



To,
Investor Service Centre,
ITC Ltd.,
No.37, J.L. Nehru Road,
Kolkatta – 700071

Dear Sir,

Rég : FIR copy of 007440/2019 dt: 12.01.2019.

Ref : Your Letter No. 77933/DOC/CH-ADDR/36176

A/c No: 10/6016

With reference to your above letter we are enclosing here with FIR of Police No. 007440/2019, dt: 12.01.2019; as per your requirement the furnished all the necessary documents to change the address and upto date our share Account your early necessary action will be appreciated.

Thanking you,

Encl:
FIR Police copy
& Letter copy of Police station

Yours Faithfully,

Taranath Jadhav
(Taranath Jadhav)



महाराष्ट्र MAHARASHTRA

○ 2018 ○

UH 034627



प्रधान मुद्रांक कार्यालय, मुंबई
प.मू.वि.क्र. ८०००००९
- 4 JAN 2019
₹
सक्षम अधिकारी

श्री. दि. क. गवई

LETTER FOR POLICE COMPLAINT

FROM :

MR. UDAYKUMAR MEHTA
SANTOK ELECTRICALS PVT. LTD.,
SANTOK 100, DADASAHEB PHALKE ROAD,
DADAR (EAST)
MUMBAI 400 014.

Dtd :

To,

The Police Officer in Charge
DADAR
Mumbai 400014.

Dear Sir,

This is bring to your kind attention that we are registered holder for 400 Equity shares of ITC LTD
issued to me account no . : 13/12050

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
15 JAN 2019
RECEIVED
CONTENTS NOT VERIFIED

<u>Certificate No.</u>	<u>Dist No. From</u>	<u>Dist No. To</u>	<u>No. of Shares</u>
31576	54472231	54472870	640
97788	2530665266	2530665585	320

The said Share Certificate has been misplaced in office.

We have applied for Duplicate Certificates to the ITC LTD and for which as per SEBI guidelines clause 109(a), I have been requested to provide them with the acknowledge copy of police complaint for misplaced of Original Share Certificates.

As such, it is requested that this complaint for Misplaced Original Share Certificates may be registered in your general diary and I may be provided with the acknowledgement copy of the said complaint to take up the matter with ITC LTD for issuance of Duplicate Share Certificates.

Thanking you,

Yours faithfully

(UDAYKUMAR MEHTA)



[Handwritten Signature]

D. J. KHATRI
Advocate
3/10, Kondaji Chawl,
Parel, Mumbai - 400 012.
Regd. No. MAH/389/1962



Before me

[Handwritten Signature]
D. J. KHATRI
B.Com., B.A. LL.B.
NOTARY, GREATER BOMBAY
21, Chitra Apartments, Gokuldas Pesta Road,
Dadar, Mumbai - 400 014.
Regn. No. 154

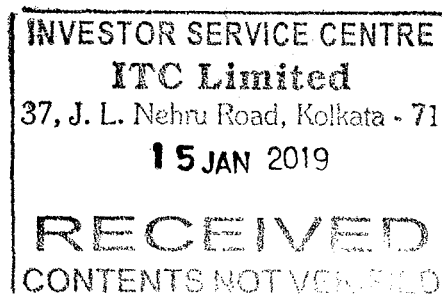


From

02.01.2019

MUKKAVILLI SREE RAMA MURTHY
FLAT NO.B-1002, JAL VAYU TOWERS
ELCHIGUDA, OPP SAIBABA TEMPLE
GANDHI NAGAR, SECUNDERABAD
HYDERABAD – 500 080 TELANGANA
E MAIL: mstrm.bcm@gmail.com
MOBILE: 98665 23223

TO
INVESTOR SERVICE CENTRE
ITC LIMITED
VIRGINIA HOUSE
37, J L NEHRU ROAD
KOLKATA – 700 071



Dear Sir,

Unit: ITC Limited – Folio No.13/43641

Sub: Non receipt of split shares and bonus shares issued in 2005 – (120+60 shares)

With reference to the above, I bring to your kind notice that I am holder of 540 shares of your company. I am having original share certificate Rs.10/- paid up bearing No.2438773. I have not surrendered the same for exchange during 2005 and bonus allotted during 2005 also not received. Other two bonus certificates of 2010 & 2016 are available and submitted for dematerialization.

I request you to verify in your mail returns and arrange to re-dispatch to my above address or you may directly credit to my demat account for which CMR is enclosed.

Please find enclosed self attested copies of my PAN, AADHAAR, Cancelled cheque leaf, CMR for your information and record.

Kindly do the needful.

Thanking you.

(MUKKAVILLI SREE RAMA MURTHY)



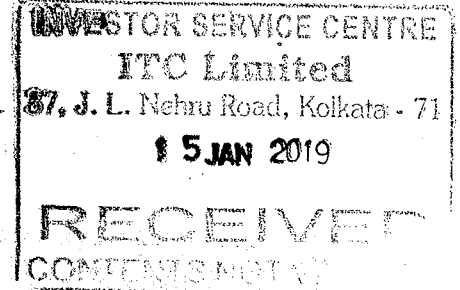
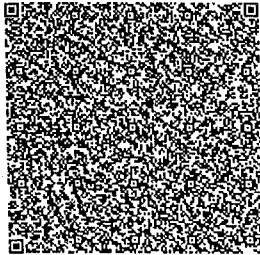
सत्यमेव जयते

INDIA NON JUDICIAL

Government of National Capital Territory of Delhi

e-Stamp

Certificate No. : IN-DL86602199646822Q
Certificate Issued Date : 05-Oct-2018 01:06 PM
Account Reference : IMPACC (IV)/ dl939303/ DELHI/ DL-DLH
Unique Doc. Reference : SUBIN-DL93930377753070793633Q
Purchased by : VASUNDHARA TEWARI BROOTA
Description of Document : Article 4 Affidavit
Property Description : Not Applicable
Consideration Price (Rs.) : 0
(Zero)
First Party : VASUNDHARA TEWARI BROOTA
Second Party : Not Applicable
Stamp Duty Paid By : VASUNDHARA TEWARI BROOTA
Stamp Duty Amount(Rs.) : 20
(Twenty only)



Please write or type below this line

Vasundhara Tewari



DOCUMENT ATTACHED

Statutory Alert:

1. The authenticity of this Stamp Certificate should be verified at "www.sbciestamp.com". Any discrepancy in the details on this Certificate and as available on the website renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

AFFIDAVIT

In the matter of issuance of
duplicate Share Certificate (s)
of ITC Limited

I the following :

1. VASUNDHARA TEWARI BROOTA, Wife of Mr. Rameshwar Broota,
residing at FLAT – 2, TRIVENI KALA SANGAM, 205, TANSEN MARG, NEW DELHI -
110001

hereby state upon oath as follows :

I am owner of 4760 ordinary Shares bearing distinctive numbers (as listed below) in ITC
Limited.

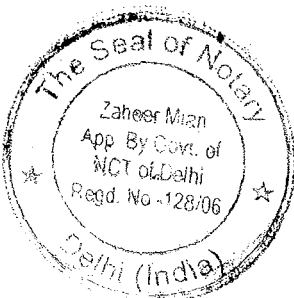
1. Distinctive no. from 2548883796 to 2548887455 (960 shares)
2. Distinctive no. from 90903481 to 90905400 (1920 shares)
3. Distinctive no. from 3915451960 to 3915454839 (2880 shares)

The below mentioned Certificate(s) for the said shares was / were lost / stolen and are
beyond recovery and they are not in my / our possession.

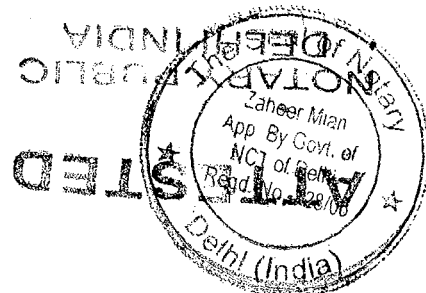
1. Certificate no- 123083
2. Certificate no- 56862
3. Certificate no - 191682

I have not sold, mortgaged, hypothecated or pledged or otherwise disposed of the said
shares or any of them to any person, bank or other party and I have not executed any
instrument of transfer for the said shares in favour of any person(s) since the date of my
/ our acquisition and I am / we are still the sole and absolute owner(s) of the said shares.

Vasundhara Tewari
✓
503



ATTESTED
[Signature]
**NOTARY PUBLIC
DELHI INDIA**

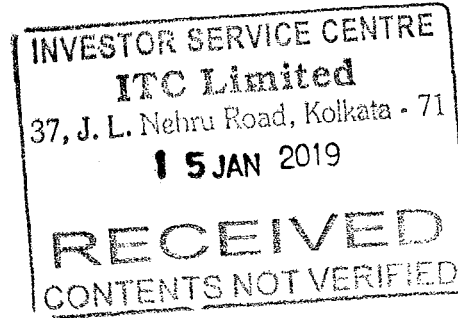


Kiosk No. 2, Jeevan Vihar,
Building, Near Taxi Stand, **31 OCT 2018**
Parliament Street,
New Delhi-110001

From,
M.S.Vasudevan
A/c No:21/25280
No. 44 Standage Road
Fraser Town, Bangalore 5

Bangalore
04.01.2019

To,
Investor Service Centre
ITC LTD. Kolkata 71



Dear Sir

SUB: Loss of 16 Shares Only

REF to your letter Date: 18.12.18 ISE (7980)/ISEDUP 42488. As Per Your letter 60 shares issued in 2016 (BONUS) under Folio No: 21/25820.

1. Please check with dispatch DEPT, Shares Certificate send by ordinary post, Speed Post or Courier.
2. Share Certificate No : 2636 56 / Date: 07.07.2016 No of shares 60no's distinctive No's 811207 5886 to 811207 5945. There is some error in my record at the time of making entry in the system. I am conformably not receives this share certificates.
3. As per your remainder letter Date: 03.09.2018 20 752. In your record that I am holding only 180 Shares . But physically I am holding only 164 shares only. Balance 16 shares not received yet. Please look into it.
4. I have already send my shares certificates twice to your office. Again I am sending my sharers Allotment letters.

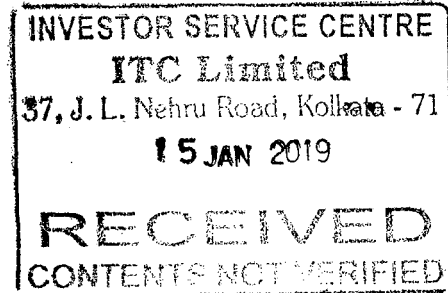
5.	CERTIFICATE	DATE	SHARES	No's
1	00090257	14.12.1994	10	21077015 to 24
2	00090258	14.12.1994	10	21077025 to 34
3	00090259	14.12.1994	10	21077035 to 44
4	00090260	14.12.1997	10	21077045 to 54
5	283418	09.05.2005	04	248303306 to 248303309
			44	

6.	CERTIFICATE	DATE	SHARES	No's
1	60138	28.09.2005	40	96051031 to 70
2	126363	05.10.2005	20	2551458661 to 80
3	193884	06.08.2010	60	3920469224 to 83
			120	

JOSEPH FERNANDES
B-502/503 Mayflower Co-op. Hsg. Soc.
I.C. Road No. 1, I.C. Colony
Borivali (W)
Mumbai 400 103
(Permanent Address)
Mobile No: 9892766959

January 12, 2019

Mr. Biswanath Dey
Investor Service Centre
Virginia House
37, Jawaharlal Nehru Centre
Kolkata 700 071
West Bengal



Dear Sir,

Sub: Folio No: 35/01099

Ref: Your letter Ref. 73095/DOC/CH-ADDR/33799 dated 30 November 2018

With reference to your above-mentioned letter, I enclose herewith the following documents:

1. Copy of my complaint dated 03/01/2019 to the M.H.B. Colony Police Station with regards to misplaced Share Certificate No. 195911 bearing Distinctive Nos: 5139050708 – 5139060307 for 9600 shares in respect of Bonus 2010.
2. A duly notarised English translation of registered Certificate issued by the M.H.B. Colony Police Station of misplaced Share Certificate No. 195911 bearing Distinctive Nos: 5139050708 – 5139060307 for 9600 shares in respect of Bonus 2010.
3. Copy of my letter dated 23rd March 1999 advising you of my forwarding address in the Sultanate of Oman.

You are requested to kindly send all future correspondence to me to my above indicated permanent address in Mumbai.

Would appreciate if you could kindly confirm that my status is changed to Resident Indian.

Trust the enclosed documents are in conformity with your requirement to enable you to issue me the necessary Share Certificate at your earliest. Kindly also send me the non-delivered Certificates plus my original Certificates sent to you vide my letter dated 24th October 2018 (copy enclosed).

Would appreciate if you could confirm receipt of the enclosed documents.

Thanking you for your kind cooperation.

Yours faithfully,


JOSEPH FERNANDES

Encls: as stated