To
The Secretary
National Stock Exchange of India Limited
Exchange Plaza,
Bandra-Kurla Complex, Bandra (East)
MUMBAI – 400 051

Stock Code: DIVISLAB

To
The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street
MUMBAI – 400 001

Stock Code: 532488

Dear Sir/ Madam,

Sub: Newspaper advertisement - Postal Ballot Notice and E-Voting Information

Ref: Disclosure under Regulation 30 and 47 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Please find enclosed copies of the newspaper advertisement relating to Postal Ballot Notice (including details of e-voting) dispatched to the Members of the Company on March 04, 2024. The newspaper advertisements are published on March 05, 2024, in Financial Express (English daily) all editions and Andhra Prabha (Telugu daily) Hyderabad edition.

Thanking you,
Yours faithfully,
For Divi's Laboratories Limited

M. Satish Choudhury
Company Secretary & Compliance Officer
Divi's Laboratories Limited
CIN: L24110TG1990PLC001854 Ph: 040-23786300 email: mail@divilabs.com URL: www.divilabs.com

POSTAL BALLOT NOTICE AND E-VOTING INFORMATION


<table>
<thead>
<tr>
<th>Item No</th>
<th>Description of the resolution</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Reappointment of Prof. Sunaina Singh (DIN: 03997250) as an Independent Director of the Company.</td>
<td>Special Resolution</td>
</tr>
<tr>
<td>2.</td>
<td>Appointment of Dr. S. Devendra Rao (DIN: 10481390) as Whole-time Director, designated as Whole-time Director (Manufacturing) of the Company and approval of the remuneration payable to him</td>
<td>Ordinary Resolution</td>
</tr>
<tr>
<td>3.</td>
<td>Approval to hold and continue to hold office or place of profit by Mr. S. Sowcar Krishna in the Company</td>
<td>Ordinary Resolution</td>
</tr>
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In compliance with the above-mentioned provisions and MCA circulars, the Postal Ballot Notice has been sent on Monday, March 04, 2024, only through electronic mode to those Members whose email addresses are registered with the Company/Register and Transfer Agent/Depository Participants/Depositories and whose names appear on the Register of Members / Register of Beneficial Owners of the Company as on the Cut-off date i.e. March 01, 2024. Only Members holding shares as on the Cut-off date may cast their votes by remote e-voting. A person who is not a Member as on Cut-off date shall not be able to cast a Postal Ballot Notice for information purposes only. Members can vote only through remote e-voting and the requirement of sending physical copies of the Notice, postal ballot forms and pre-paid business reply envelopes has been dispensed with.

The Postal Ballot Notice along with e-voting instructions is available on the Company's website: https://www.divilabs.com

The Company has engaged the services of Kfin Technologies Limited ("Kfin") at https://elevoting.kfin.com to provide remote e-voting facility to its Members. The e-voting period commences on Wednesday, March 06, 2024, at 9:00 a.m. (IST) and ends on Thursday, April 04, 2024, at 5:00 p.m. (IST). The e-voting shall be disabled by Kfin Technologies Limited ("Kfin") at https://elevoting.kfin.com subsequently.

Members whose e-mail addresses are not registered, are requested to get the same registered/updated through the following:

i. Members who have not registered / updated their e-mail address, are requested to get the same registered with the Depository Participant(s) where they maintain their demat accounts, if the shares are held in electronic form, and
ii. Members holding shares in physical mode, who have not registered / updated their e-mail address with the Company, are requested to register / update their e-mail address by submitting Form ISIN-1 (available on the website of the Company at https://www.divilabs.com/investor-relations/shareholders-contact/#download) duly filled and signed along with requisite supporting documents to Kfin Technologies Limited at Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032.

The Board of Directors of the Company has appointed Mr. V. Bhaskara Rao, a Practicing Company Secretary (Membership No.: FCS093104), or failing him Mr. S. Hari-Kahone Babu, a Practicing Company Secretary (Membership No.: FCS11462), as the Scrutiniser for conducting Postal Ballot process in a fair and transparent manner.

For any grievances with regard to remote e-voting, the Members may contact Mr. P. Naikswara Rao, Manager, Kfin Technologies Limited, Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500032, Phone No. 040-67161208, Toll free No. 1800-336-4001, E-mail: investor-relations@kfin.com or elevoting@kfin.com.

For Divi’s Laboratories Limited
Sd/-

M. Satish Choudhury
Company Secretary & Compliance Officer

Place: Hyderabad
Date: March 04, 2024
## Divi's Laboratories Limited

**Regd. Office:** Oak Towers, 1-702B/2000, Cyber Hills, Doshborah, Hyderabad - 500 032
**CIN:** L24110TG1999PLC011884  **Ph:** 040-23786300  **Email:** mail@divislabs.com  **URL:** www.divislabs.com

### Shareholders Meeting

Dear Shareholders,

We are pleased to inform you that the Shareholders Meeting of Divi’s Laboratories Limited will be held on 4th March 2024 at 10:00 AM at the Company’s Office. The Meeting will be attended by all Shareholders.

1. **Agenda Item 1:** Approval of the Annual Financial Results for the year ended 31st March 2023.
   - **Resolution:** The approval of the Annual Financial Results for the year ended 31st March 2023.

2. **Agenda Item 2:** Appointment of the Auditors for the ensuing year.
   - **Resolution:** The appointment of the Auditors for the ensuing year.

3. **Agenda Item 3:** Declaration of Dividends.
   - **Resolution:** The declaration of Dividends.

Please note that the Notice convened under Section 178 of the Companies Act, 2013 is hereby given.

For Divi’s Laboratories Limited

M. Satish Choudhury

Company Secretary & Compliance Officer

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