

INVESTOR SERVICE CENTRE
ITC Limited

37 J. L.Nehru Road Kolkata 700 071, India

Telephone nos.: 1800-345-8152 (Toll free)

91 33 22886426 / 0034

Facsimile no.

: 91 33 22882358

Ref.: Isc/Lost/Exch/48

19<sup>th</sup> June, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

## Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 930 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 17<sup>th</sup> June, 2019.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

(B) wat awarge

Asst. Company Secretary

Encl.: A/a

COMPANY NAME

ITC LIMITED

SOURCE

INVESTOR SERVICE CENTRE

LETTER REF NO

LOST/SHR.EXCH/48 HRS

LETTER DATE

19/06/2019 LOSS SHARES

DISCREPANCY DISCREPANCY

SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/38636	SUDHAKARA RAO BANDARU	000234361	0008062560009	0008062560233	0000000000225
13/35074	SURESH KUMAR MESHRAM	000176214	0003884121556	0003884121570	0000000000015
19/57025	RAJANI SRINIVASAN	000052721	0000088421491	0000088421720	0000000000230
19/57025	RAJANI SRINIVASAN	000118940	0002547641751	0002547641865	000000000115
19/57025	RAJANI SRINIVASAN	000188720	0003912392163	0003912392507	000000000345



Date: 22/04/2019

ITC LIMITED
INVESTOR SERVICE CENTRE
Virginia House,
37, Jawaharlal Nehru Road,,
Kolkata
West Bengal
700071

Tel: 033-22889371 033-22886426

Sub: Share certificate not received.

Folio no: 0074223 Unit: ITC Limited . shares certificates not received

Dear Sir,

I SUDHAKAR RAO BANDARU having 675 shares in ITC LTD., I have received 450 shares and the same was demated, balance 225 shares certificate not received, so please provide duplicate share certificate processor to my below address.

SUDHAKARA RAO BANDARU NO 3-28-18/10B F NO 206 AMULYA APARTMENT 1<sup>ST</sup> LINE RAJENDRA NAGAR

BRINDAVAN GARDENS GUNTUR 522006

9849084579

INVESTOR SERVICE CENTRE

ITC Limited

37, J. L. Nehru Road, Aukata - 71

1 7 JUN 2019

RECEIVED CONTENTS NOT VERIFIED

Nehru Road, Kolkata-71  Nehru Road, Kolkata-71  Folio No. 13/35074  Certificate No	TO,	FROM					
Nehru Road, Kolkata-71  Nehru Road, Kolkata-71  Nehru Road, Kolkata-71  Folio No.: 13/35074  Certificate No.: Distinctive No.	10 CAMPA	100 MARCHAELECTOR 100 M					
Nehru Road, Kolkata-71 Folio No.: 13/35074  Folio No.: 13/35074  Certificate No.: Distinctive No. of Shares: 15 (Fiffeed)  Transferor(S): Transferor(S): Transferor(S): Duresh kumas Meshram & Sheela Suresh kumar Meshram & Sheela Suresh kumas Neshram & Suresis (Revalidation of Dividend Change of Shares Certificate & Shares of Certificate & Shares holdes of ITC umited in Folio tro. 13/35074 & Shares holdes of ITC umited in Folio tro. 13/35074 & Shares of Jos (2010) — 1:1 (one each fo one) Donus Certificate & Shares Shares Shares Certificate & Shares Shares Shares Certificate & Shares Shares Certificate & Shares Shares Shares Certificate & Shares Shares Shares Certificate & Shares Shares Certificate & Shares Shares Shares Certificate & Shares Sh							
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Folio No.: 13/35074 (Maharash tra)-444601  Certificate No.: Distinctive No.: Distinctive No.: Transferor(S): Tr	Nehru Road, Kolkata-71	Adiwasi Colony Amravati					
Certificate No.:  Distinctive No.:  Transferor(S):  Transferee(B):  Suresh kumas Meshram Sheela Suresh kumar Meshram  R/SIR, Kindly do the needful as per subject mentioned Para no.  Distinctive No.:  Transferee(B):  Suresh kumas Meshram Sheela Suresh kumar Meshram  R/SIR, Kindly do the needful as per subject mentioned Para no.  Distinctive No.:  Transferor(S):  Transferee(B):  Suresh kumas Meshram Sheela Suresh kumar Meshram  Misplaced / Loss of Certificate		(maharashtra)-444601					
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37, J. L. Nobel Road, Aolkata - 71 1 7 JUN 2019	1 7 Illin 2016						
2019	2019						

From.

Rajani Srinivasan 30808, 36<sup>th</sup> CT SW

Federal Way, WA 98023, USA

Email Id: rajaniachalsrinivasan@gmail.com

96/31

Correspondence Address

C/o Praveen Kumar Asset Tracers India # 402, 4<sup>th</sup> Floor Kushe Sadan,

Nr. P.V.S, KRR Road, Kodial bail

Opp. St Aloysius ITI,

Mangalore - 575 003

To, Mr. Jayesh Agarwal ITC Ltd Virginia House,

37 Jawaharlal Nehru Road,

Kolkata, West Bengal – 700 071

INVESTOR SERVICE CENTRE

ITC Limited

37, J. L. Nehru Road, Aolkata - 71

17 JUN 2019

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CONTENTS NOT VERIFIED

Dear Sir/ Madam,

Sub : Duplicate cum Transmission of shares under Folio No. 19/57025 &

Entitlement letter for reclaim of shares and dividends from IEPF Authority

Ref : Trm/3567 (82662/ISC/DUP/39161) dated 18<sup>th</sup> February, 2019.

Please find enclosed herewith various documents as required vide your letter dated.

- a. Executed and Notarized Affidavit
- b. Executed and Notarized Indemnity
- c. Copy of FIR attested by the Notary

Kindly note that the following documents have already been sent to you on 26.11.2018.

- 1. Transmission form
- 2. Executed and Notarized Affidavit for Transmission of shares
- 3. Copy of succession certificates attested by the Notary
- 4. NECS Mandate Form & Canceled cheque leaf
- 5. Copy of Pan card, Passport, Driver's license attested by the Notary
- 6. Copy of OCI Card attested by the Consulate General of India.
- 7. Copy of death certificate attested by the Notary (decease shareholders)
- 8. Executed & Notarized Affidavit for name declaration (decease shareholders)

Request you to please issue duplicate share certificate in lieu of original share certificates lost and please transmit the entire share under above mentioned folio in my name.

Kindly issue letter of entitlement along with a statement of year wise dividends transferred to IEPF to reclaim shares dividends & Shares from The Authority

Mr. Praveen Kumar from Asset Tracers India is my authorized representative to make enquiries and submit relevant documents for all changes and updates under the abovementioned folio. Hence, please forward all future correspondence to above mentioned correspondence address only.

Thanking you Yours truly

Rajari Suvesin