



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

19th June, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 930 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 17th June, 2019.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


(T. Ghosal)
Asst. Company Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO LOST/SHR.EXCH/48 HRS
LETTER DATE 19/06/2019
DISCREPANCY LOSS SHARES
DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/38636	SUDHAKARA RAO BANDARU	000234361	0008062560009	0008062560233	0000000000225
13/35074	SURESH KUMAR MESHAM	000176214	0003884121556	0003884121570	0000000000015
19/57025	RAJANI SRINIVASAN	000052721	0000088421491	0000088421720	0000000000230
19/57025	RAJANI SRINIVASAN	000118940	0002547641751	0002547641865	0000000000115
19/57025	RAJANI SRINIVASAN	000188720	0003912392163	0003912392507	0000000000345



ITC LIMITED
INVESTOR SERVICE CENTRE
Virginia House,
37, Jawaharlal Nehru Road,,
Kolkata
West Bengal
700071

Date : 22/04/2019

96746/1541209/50413

Tel: 033-22889371 033-22886426

Sub : Share certificate not received.

Folio no : 0074223 Unit : ITC Limited . shares certificates not received

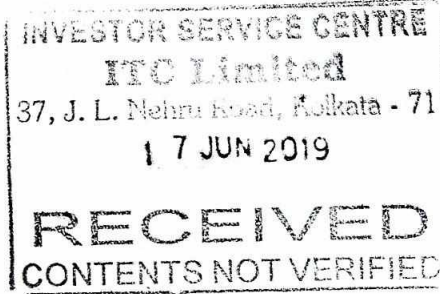
Dear Sir,

I SUDHAKAR RAO BANDARU having 675 shares in ITC LTD., I have received 450 shares and the same was demated, balance 225 shares certificate not received, so please provide duplicate share certificate processor to my below address.

Regards,

B. Sudhakar Rao

SUDHAKARA RAO BANDARU
NO 3-28-18/10B F NO 206
AMULYA APARTMENT
1ST LINE RAJENDRA NAGAR
BRINDAVAN GARDENS
GUNTUR
522006
9849084579



96748

TO,

ITC LIMITED.

Virginia House, 37, J. L.
Nehru Road, Kolkata - 71

Folio No. :- 13/35074

Certificate No. :- -

Distinctive No. :- -

No. of Shares :- 15 (Fifteen)

Transferor(S) :- -

Transferee(B) :- Suresh Kumar Meshram & Sheela Suresh Kumar Meshram

FROM

Suresh Kumar Meshram

Panchshil Colony, Near
Adiwasi Colony, Amravati
(Maharashtra) - 444601

R/SIR,

Kindly do the needful as per subject mentioned Para no. _____ below.

- 1) Transfer/Transmission of Shares Certificate
- 3) Misplaced / Loss of Certificate
- 5) Transmission /Revalidation of Dividend
- 7) Change of Address as Mentioned above
- 9) Change of Signature
- 11) Exchange of Certificate
- 13) Duplicate Cum Deletion of Name

- 2) Non Receipt of Share Certificate (Bonus 2010)
- 4) Issue of Duplicate Certificate
- 6) Dividend / Cheque Not Received
- 8) Correction in Name/ Bank Details
- 10) Change of Name/Nomination
- 12) Updation of Records (KYC)
- 14) Duplicate Cum Transmission Procedure

I undersigned here by Mr. Suresh Kumar Meshram
Ati- panchshil colony, Near Adiwasi Colony Amravati
would like to inform you that I/we registered
shares holder of ITC Limited in folio no - 13/35074
1st holder i- Suresh Kumar Meshram &
2nd Sheela Suresh Kumar Meshram

But not received the bonus shares
certificate of ITC Limited company declare
dated 03/08/2010 - 1:1 (one each to one)
bonus certificate issue year 2005 & 2016 already received from you
Your kindly requested to you please send the
above bonus shares certificate dated - 03/08/2010
til in favour of Suresh Kumar Meshram in my above address

Enclosure :- ID / Address proof of both shares holder
and certificate zero of above company.

Thanking you

Yours Faithfully

Date:- 01/06/2019

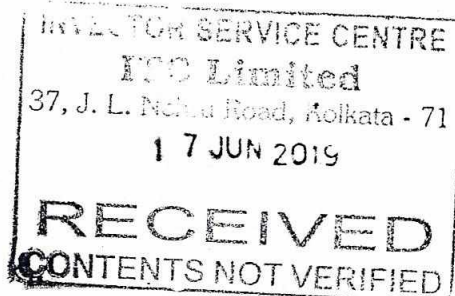
Place:- Amravati

Mo. No. 8956809221

Email ID: meshramskumar13@gmail.com

Suresh Kumar Meshram

(Suresh Kumar Meshram)



5th JUNE, 2019

From,

Rajani Srinivasan
30808, 36th CT SW
Federal Way,
WA 98023, USA
Email Id: rajaniachalsrinivasan@gmail.com

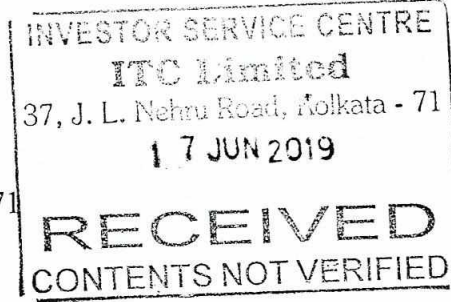
96131

Correspondence Address

C/o Praveen Kumar
Asset Tracers India
402, 4th Floor Kushe Sadan,
Nr. P.V.S, KRR Road, Kodial bail
Opp. St Aloysius ITI,
Mangalore – 575 003

To,

Mr. Jayesh Agarwal
ITC Ltd
Virginia House,
37 Jawaharlal Nehru Road,
Kolkata, West Bengal – 700 071



Dear Sir/ Madam,

Sub : Duplicate cum Transmission of shares under Folio No. 19/57025 & Entitlement letter for reclaim of shares and dividends from IEPF Authority
Ref : Trm/3567 (82662/ISC/DUP/39161) dated 18th February, 2019.

Please find enclosed herewith various documents as required vide your letter dated.

- Executed and Notarized Affidavit
- Executed and Notarized Indemnity
- Copy of FIR attested by the Notary

Kindly note that the following documents have already been sent to you on 26.11.2018.

1. Transmission form
2. Executed and Notarized Affidavit for Transmission of shares
3. Copy of succession certificates attested by the Notary
4. NECS Mandate Form & Canceled cheque leaf
5. Copy of Pan card, Passport, Driver's license attested by the Notary
6. Copy of OCI Card attested by the Consulate General of India.
7. Copy of death certificate attested by the Notary (decease shareholders)
8. Executed & Notarized Affidavit for name declaration (decease shareholders)

Request you to please issue duplicate share certificate in lieu of original share certificates lost and please transmit the entire share under above mentioned folio in my name.

Kindly issue letter of entitlement along with a statement of year wise dividends transferred to IEPF to reclaim shares dividends & Shares from The Authority

Mr. Praveen Kumar from Asset Tracers India is my authorized representative to make enquiries and submit relevant documents for all changes and updates under the abovementioned folio. Hence, please forward all future correspondence to above mentioned correspondence address only.

Thanking you
Yours truly

Rajani Suresh