

Gillette India Limited

CIN: L28931MH1984PLC267130 Regd. Office P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (E), Mumbai - 400099 Tel: 91-22-2826 6000

Fax: 91-22-2826 7337 Website: in.pg.com

November 04, 2023

To,
The Corporate Relations Department
The BSE Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001.
Ref:- Scrip ID:- 507815

To,
The Listing Department
The National Stock Exchange of India Limit
Exchange Plaza, Plot No. C/1, G Block,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400051
Ref:- Scrip Code:- GILLETTE

Dear Sir / Madam,

Sub: Annual Report and Notice calling the 39th Annual General Meeting of the Company for the Financial Year ended June 30, 2023

We refer to our letter dated August 30, 2023, informing the date of 39<sup>th</sup> Annual General Meeting. In this respect, please find enclosed Annual Report and Notice calling the 39<sup>th</sup> Annual General Meeting of the Company for the Financial Year ended June 30, 2023.

In accordance with, the Circular issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India, the Annual Report for the Financial Year 2022-23, including the Notice of AGM has been sent in electronic mode to Members today, November 04, 2023 whose e-mail address is registered with the Company. The copy of the Notice along with the Annual Report enclosed herewith and is also available on the Company's website: <a href="https://in.pg.com/india-investors/gil/shareholder-information/info/">https://in.pg.com/india-investors/gil/shareholder-information/info/</a>

Further, it may be noted that shareholders who would like to express their views/have questions, may register themselves as a speaker by sending their request in advance mentioning their name, demat account number/ folio number, E-mail id, mobile number at <a href="mailto:investorgil.im@pg.com">investorgil.im@pg.com</a> from the date of this notice up to November 24, 2023 (5:00 p.m. IST). Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers and number of questions depending on the availability of time for the AGM.

Kindly take the same on record and oblige.

Thanking you, Yours faithfully, For Gillette India Limited

Flavia Machado Company Secretary

#### **NOTICE**

NOTICE is hereby given that the Thirty-Ninth Annual General Meeting (AGM) of the Members of the Company will be held on Tuesday, November 28, 2023, at 11:00 a.m. through video conference / other audio-visual Means, to transact the business mentioned in the notice. The venue of the meeting shall be deemed to be the Registered Office of the Company at P&G Plaza, Cardinal Gracias Road, Chakala, Andheri East, Mumbai - 400 099.

#### **Ordinary Business**

- To receive, consider and adopt the Audited Balance Sheet as at June 30, 2023 and the Statement of Profit and Loss for the Financial Year ended on that date, together with the Reports of the Auditors and Directors
- 2. To confirm the payment of interim dividend and to declare final dividend for the Financial Year ended June 30, 2023.
- 3. To appoint a Director in place of Mr. Gautam Kamath (DIN 09235167), who retires by rotation and being eligible, offers himself for re-appointment.
- To appoint a Director in place of Mr. Karthik Natarajan (DIN 06685891), who retires by rotation and being eligible, offers himself for re-appointment.

By Order of the Board of Directors

Flavia Machado **Company Secretary** 

Mumbai August 29, 2023

#### **Registered Office:**

P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (E), Mumbai - 400 099

#### **NOTES**

- Details as required in sub-regulation (3) of Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 herein after referred to as '[the SEBI (LODR) Regulations, 2015]' in respect of the Directors proposed to be re-appointed by rotation at the ensuing 39th AGM, forms integral part of this Notice.
- The Ministry of Corporate Affairs (MCA), vide its General Circular Nos. 14/2020, 17/2020, 20/2020, 2/2022,10/2022 latest being No. 09/2023, dated September 25,2023, has allowed the companies to conduct AGM through videoconference/other audio visual means till September 30,2024 without physical presence of Members at a common venue.
- Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules,

2014 and Regulation 44 of the SEBI (LODR) Regulations, 2015 and in accordance with the said circulars of MCA and applicable provisions of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015, the 39th AGM of the Company shall be conducted through VC. The Company has appointed National Securities Depositories Limited ('NSDL') for providing facility for voting through remote e-Voting, for participation in the AGM through VC facility and e-Voting during the AGM. The procedure for participating in the meeting through VC is explained at Note No. 9 below.

- 4. As the AGM shall be conducted through VC/OAVM, the facility for appointment of Proxy by the Members is not available for this AGM and hence the Proxy Form and Attendance Slip including Route Map are not annexed to this Notice. However, the bodies corporate are entitled to appoint authorized representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-Voting. Institutional/ Corporate Members are requested to send a scanned copy (PDF/JPEG format) of the Board Resolution authorizing its representatives to attend and vote at the AGM, pursuant to Section 113 of the Companies Act, 2013 to the Company at investorgil.im@pg.com.
- In accordance with, the General Circular No. 09/2023 dated September 25,2023 issued by MCA and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/ CIR/2023/167 dated October 07,2023 issued by the Securities and Exchange Board of India (SEBI), the financial statements (including Report of Board of Directors, Auditor's report or other documents required to be attached therewith), including the Notice of AGM are being sent in electronic mode to Members whose e-mail address is registered with the Company or the Depository Participant(s).

The Notice of AGM and the Annual Report for the Financial Year 2022-23, is available on the website of the Company at https://in.pg.com/india-investors/ gil/shareholder-information/info/#annual-report,on the website of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited and on the website of NSDL at www.evoting.nsdl.com.

- The Members can join the 39th AGM through VC/OAVM mode 30 minutes before the time scheduled to start the meeting, by following the procedure mentioned in the notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. Participation of members through VC/OAVM will be reckoned for the purpose of quorum for the AGM as per Section 103 of the Companies Act, 2013.
- Members may kindly note that as Members of the Company they are entitled to be furnished, free of cost a printed copy of the Annual Report of the Company, upon receipt of requisition at any time. Members holding shares in physical form, who have not registered/updated their respective e-mail addresses, are requested to get their email Ids registered with the Company by writing to the Registrar MAS Services

Limited. Members holding shares in dematerialized form, who have not registered/updated their respective e-mail ids, are requested to do so with their respective DPs.

#### The procedure and instructions for Members relating to remote e-Voting are as under:

The remote e-Voting period commences on **Thursday, November 23, 2023 at 9:00 a.m. and ends on Monday, November 27, 2023 at 5:00 p.m.** During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on November 21, 2023, may cast their vote electronically. The e-Voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by a Member, he/she shall not be allowed to change it subsequently. The Company has appointed M/s. Saraf & Associates, Practicing Company Secretaries, represented by Mr. Kamalax Saraf, Practicing Company Secretary, Proprietor, to act as the Scrutinizer, for conducting the scrutiny of the votes cast. The Members desiring to vote through electronic mode may refer to

the detailed procedure on e-Voting given hereinafter.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e., Tuesday, November 21, 2023 only shall be entitled to avail the facility of remote e-Voting. A person who is not a member as on the cut-off date, should treat the Notice for information purpose only.

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account(s) maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat account(s) in order to access e-Voting facility.

### A. How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below

#### Step 1: Access to NSDL e-Voting system

#### A) Login method for e-Voting for Individual shareholders holding securities in demat mode

| Type of shareholders  | Login Method  |
|---|---|
| Individual Shareholders holding securities in demat mode with NSDL. | 1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl. com either on a Personal Computer or on a mobile. On the e- Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.  |
|   | 2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp   |
|   | 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e- Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. |
|   | 4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by   |

**NSDL** Mobile App is available on



scanning the QR code mentioned below for seamless voting experience.

| Type of shareholders   | Login Method   |
|--|--|
| Individual<br>Shareholders<br>holding securities in<br>demat mode with<br>CDSL                         | <ol> <li>Users who have opted for CDSL Easi/Easiest facility, can login through their existing User ID and Password. Option will be made available to reach e-voting page without any further authentication. The users to login to Easi/Easiest facility are requested to visit CDSL website www.cdslindia.com and click on login icon &amp; New System Myeasi Tab and then use your existing Myeasi username &amp; password.</li> </ol>  |
|  | 2. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the e-Voting is in progress. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting their vote during the remote e-Voting period. Additionally, there are also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.  |
|  | 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com, click on login & New System Myeasi Tab and then click on registration option.  |
|  | 4. Alternatively, the user can directly access e-voting page by providing demat account number and PAN from a link on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered mobile number & e-mail as recorded in the demat account. After successful authentication, user will be able to see the e-voting option where the e-voting is in progress and will also be able to directly access the system of all e-voting Service Providers.  |
| Individual Shareholders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. |

**Note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

| Login type   | Helpdesk details  |  |  |
|--|---|--|--|
| Individual<br>Shareholders<br>holding securities<br>in demat mode<br>with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at no.: 022 - 4886 7000 and 022 - 2499 7000    |  |  |
| Individual<br>Shareholders<br>holding securities<br>in demat mode<br>with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia. com or contact at toll free no. 1800 22 55 33 |  |  |

B) Login Method for e-Voting and joining meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

#### How to Log-in to NSDL e-Voting website?

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www. evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is

- available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
  - Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

| sha<br>(NS | nner of holding<br>ares i.e. Demat<br>BDL or CDSL) or<br>ysical | Your User ID is:  |
|------------|---|---|
| a)         | For Members<br>who hold   | 8 Character DP ID followed<br>by 8 Digit Client ID  |
|            | shares<br>in demat<br>account with<br>NSDL.                     | For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12******. |
| b)         | For Members   | 16 Digit Beneficiary ID   |
|            | who hold<br>shares<br>in demat<br>account with<br>CDSL.         | For example if your<br>Beneficiary ID is<br>12************************************                    |
|            |   |   |

#### Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical

#### Your User ID is:

c) For Members holding shares in Physical Form. EVEN Number followed by Folio Number registered with the Company For example if folio number is 001\*\*\* and EVEN is 127008 then user ID is 127008 001\*\*\*

### Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

#### How to retrieve your 'initial password'?

- i. If your email ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- ii. If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered
- iii. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - Click on "Forgot User Details/Password?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www. evoting.nsdl.com.
  - Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

- iv. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- v. Now, you will have to click on "Login" button.
- vi. After you click on the "Login" button, Home page of e-Voting will open.
- C. Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of email ids for e-voting for the resolutions set out in this notice:
- a. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investorgil.im@pg.com.
- b. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master, copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to evoting@nsdl.co.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.
- c. Alternatively, shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.

### Step 2: How to cast your vote electronically on nSDL e-Voting system?

- a. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- b. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- Now you are ready for e-Voting as the Voting page opens.
- d. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- e. Upon confirmation, the message "Vote cast successfully" will be displayed.
- f. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- g. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### The Instructions for Members for e-Voting on the day of the AGM are as under:

- The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-Voting.
- Only those Members/Shareholders, who will be present in the AGM through VC facility and have not cast their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-Voting.
  - It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl. com or call on the nos.: 022 - 4886 7000 and 022 - 2499 7000 or send a request at evoting@nsdl.co.in.

#### Instructions for Members for joining the 39th Annual General Meeting through VC/OAVM are as under:

- Members will be provided with a facility to attend the Annual General Meeting through VC/OAVM through the NSDL e-Voting system. Members may access the same at https://www.evoting.nsdl.com under shareholders/members login by using the remote e-Voting credentials. The link for VC/OAVM will be available in shareholder/ members login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice below, to avoid last minute rush.
- The Members can join the 39th AGM through VC/OAVM mode 30 minutes before the time scheduled to start the meeting, by following the procedure mentioned in the notice. The facility of participation at the AGM through VC/ OAVM will be made available for 1000 members on first come first served basis. Participation of members through VC/OAVM will be reckoned for the purpose of quorum for the AGM as per Section 103 of the Companies Act, 2013.

- Members are encouraged to join the Meeting through Laptops for better experience.
- Further, Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- Shareholders who would like to express their views/have questions, may register themselves as a speaker by sending their request in advance mentioning their name, demat account number/ folio number, e-mail id, mobile number at investorgil.im@pg.com from the date of this notice up to November 24, 2023 (5:00 p.m. IST). Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers and number of questions depending on the availability of time for the AGM.

#### General guidelines for shareholders

- 10. During the AGM, the Registers to be maintained under the Companies Act, 2013, shall be available for inspection by the Members.
- 11. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by email to gilagm2023@ sarafandassociates.com with a copy marked to evoting@nsdl.com.
- 12. The results along with the Scrutinizer's Report, shall be placed on the website of the Company and on the website of NSDL within two working days of conclusion of the AGM and shall be communicated to BSE Limited and National Stock Exchange of India Limited.
- 13. SEBI has mandated submission of Permanent Account Number ("PAN") for all transactions in the securities market. Members who are holding shares in dematerialized form are requested to submit their PAN details to their respective DP. Members holding shares in physical form can submit their PAN details to the Company's Registrar and Share Transfer Agent ("RTA"), M/s. MAS Services Limited.
- 14. As per Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, securities of listed companies can be transferred only in dematerialized form with effect from 1st April, 2019, except in case of request received for transmission or transposition of securities.

Further, SEBI in continuation of its efforts to enhance ease of dealing in securities market by investors vide its circular dated January 25, 2022, has mandated the listed entities to issue securities for the following service requests only in dematerialised form viz, Issue of duplicate securities certificate; Claim from Unclaimed Suspense Account; Renewal/ Exchange of securities certificate; Endorsement; Transmission; Transposition, etc. For the purpose of the same, after due verification, registrar and transfer agent/issuer companies shall retain share certificates and process the service requests by issuing letter of confirmation, valid for a period of 120 days. As per the process, shareholders are required to submit their demat requests within this validity period, failing which the Company shall credit the securities to a suspense escrow demat account of the Company.

#### Instructions related to payment of Dividend to Shareholders:

- 15. The Register of Members and the Share Transfer books of the Company will remain closed from Wednesday, November 22, 2023, to Tuesday, November 28, 2023 (both days inclusive), for the purpose of determining the names of Members eligible for final dividend on Equity Shares, if declared at the ensuing 39<sup>th</sup> General Meeting.
- 16. The final dividend on Equity Shares for the Financial Year ended June 30, 2023, as recommended by the Directors, if approved at the Annual General Meeting, will be paid on or before December 22, 2023:
  - To all beneficial owners, in respect of shares held in dematerialized form, as per details furnished by the Depositories for this purpose as at the close of business hours on November 21, 2023;
  - To all Members, in respect of shares held in physical form, whose names shall appear on the Company's Register of Members as on November 28, 2023.
- 17. In line with the Securities and Exchange Board of India ("SEBI") directives, the Company is required to update bank details of the Members of the Company to enable usage of the electronic mode of remittance for distributing dividends and other cash benefits to its Members. In this regard, Members holding shares in electronic form are requested to furnish their bank details to their Depository Participants ("DPs"). Members holding shares in physical form are requested to intimate change, if any, in their bank details by sending duly signed KYC updation form alongwith required documents to the Company/Registrar and Share Transfer Agent.
- 18. Pursuant to SEBI Circular no. SEBI/HO/MIRSD/ MIRSDPoD-1/P/CIR/2023/37 dated March 16, 2023, issued in supersession of earlier circulars issued by SEBI bearing nos. SEBI/HO/MIRSD/ MIRSDRTAMB/P/ CIR/2021/655 and SEBI/HO/ MIRSD/MIRSDRTAMB/P/ CIR/2021/687 dated November 3, 2021 and December 14, 2021, respectively, SEBI has mandated all holders of physical securities in listed companies to furnish

of PAN, Nomination, Contact details, Bank A/c details and Specimen signature for their corresponding folio numbers. The folios wherein any one of the cited documents/details are not available on or after December 31, 2023, shall be frozen in accordance with the above circular. The Company has sent out intimations to those Members, holding shares in physical form, whose folios are incomplete with PAN, KYC and/ or Nomination details, requesting them to update the details so as to avoid freezing of the folios, in accordance with above mentioned circulars. For further details, shareholders are requested to follow steps mentioned in the circular uploaded on the website of the Company.

The said physical folios shall be referred by the Company or RTA to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002, if they continue to remain frozen as on December 31, 2025. In this regard, Company has sent reminder letters to all shareholders, having shares in the physical form, to update their PAN, Nomination details, KYC etc. and has requested them to get their shares dematerialized.

- 19. Shareholders may note that, in accordance with the provisions of the Income Tax Act, 1961 as amended by and read with the provisions of the Indian Finance Act, 2020, dividend declared and paid by the Company after April 1, 2020, is taxable in the hands of shareholders and the Company is required to deduct the tax at source ("TDS") on the distribution of dividend income to its shareholders at the applicable rates. In order to enable us to determine the appropriate TDS rate as applicable, shareholders are requested to submit the requisite documents as mentioned in our letter dated September 06,2023, which is put up on the website at of the Company. The said documents (duly completed and signed) are required to be emailed to Company's RTA at investor@masserv.com on or before November 06,2023. For any clarification, please write to us at investor@masserv.com or investorgil.im@pg.com.
- 20. Non-resident Indian Members are requested to immediately inform the Company or its RTA or the concerned DP, as the case may be, about the following:
  - a) The change in the residential status on return to India for permanent settlement;
  - b) The particulars of the NRE account with a Bank in India, if not furnished earlier.
- 21. As per sections 124 and 125 of Companies Act, 2013 and Investor Education and Protection Fund (Accounting, Audit, Transfer and Refund) Rules, 2016. As per these Rules, dividends which are not encashed / claimed by the shareholder for a period of seven consecutive years shall be transferred to the Investor Education and Protection Fund (IEPF) Authority. Said IEPF Rules mandate the companies to transfer the shares of shareholders whose dividends remain unpaid/ unclaimed for a period of seven consecutive years to the demat account of IEPF Authority. Hence, the Company urges all the shareholders to encash/claim their

respective lying unpaid with the Company within time period detailed in the Corporate Governance section of the Annual Report for the Financial Year 2022-23. The details of the unpaid / unclaimed amounts lying with the Company as on June 30, 2023 are available on the website of the Company. The shareholders whose dividend / shares as transferred to the IEPF Authority can now claim the same from the Authority by following the Refund Procedure as detailed on the website of IEPF Authority http://iepf.gov.in/IEPFA/refund.html.

Members are requested to contact the Company's RTA, M/s. MAS Services Limited, for claiming the unclaimed dividends.

22. Members are requested to address all correspondences, including Share related documents and dividend matters to the Company's RTA, M/s. MAS Services Limited, T-34, 2<sup>nd</sup> Floor, Okhla Industrial Area, Phase -

II, New Delhi - 110 020; Tel: (011) 26387281/82/83 Fax: (011) 26387384; e-mail: investor@masserv.com.

Members are requested to quote their ledger folio numbers in all their correspondence to enable the Company to provide better services to the Members.

#### By Order of the Board of Directors

Flavia Machado **Company Secretary** 

Mumbai August 29, 2023

#### **Registered Office:**

P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (E), Mumbai - 400 099

#### Details of Directors proposed to be re-appointed at the ensuing 39th Annual General Meeting

| Resolution at item no.   | 3  | 4   |  |  |
|--|--|---|--|--|
| Name of Director   | Mr. Gautam Kamath  | Mr. Karthik Natarajan   |  |  |
| Age  | 45 years   | 46 years  |  |  |
| Date of original appointment on the Board  | 01.08.2021   | 23.01.2017  |  |  |
| Date of re-appointment on the Board  | -  | 23.11.2021  |  |  |
| Expertise in specific field  | Chartered Accountant MBA-Finance and                                       | Chartered Accountant  |  |  |
| Names of other Companies in which he / she holds Directorships   | None   | Procter & Gamble Hygiene and Health<br>Care Limited               |  |  |
| Listed entities from which he/she has resigned in the past three years   | None   | None  |  |  |
| Companies in which he/she is a Managing<br>Director, Chief Executive Officer, Whole time<br>Director, Secretary, Chief Financial Officer,<br>Manager | Gillette India Limited-<br>Executive Director & Chief<br>Financial Officer | None  |  |  |
| Chairman/Member of the Committee(s) of the Board of Directors of the Company   | None   | Member of Committees: Risk<br>Management Committee                |  |  |
| Chairman/Member of the Committee(s) of Board of Directors of other Companies in which  | None   | Procter & Gamble Hygiene and Health Care Limited:                 |  |  |
| he is a Director   |  | Member of Committees:   |  |  |
|  |  | <ol> <li>Corporate Social Responsibility<br/>Committee</li> </ol> |  |  |
|  |  | 2. Risk Management Committee                                      |  |  |
| Shareholding in the Company  | Nil  | Nil   |  |  |
| Relationship with other Directors, Manager or key Managerial Personnel, if any   | None   | None  |  |  |
| Remuneration last drawn by each Director   | ₹ 1.21 Crore   | Nil   |  |  |
| Number of Meetings of the Board attended during the year   | 4 out of 4   | 1 out of 4  |  |  |



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### **Corporate Information**

#### **Board of Directors & Key Managerial Personnel**

Mr. Gurcharan Das

Mr. L. V. Vaidyanathan

Mr. Chittranjan Dua

Mr. Anil Kumar Gupta

Ms. Anjuly Chib Duggal

Mr. Pramod Agarwal

Mr. Karthik Natarajan

Ms. Sonali Dhawan

Mr. Gagan Sawhney

Mr. Srinivas Maruthi Patnam

Mr. Gautam Kamath

Ms. Flavia Machado

#### **Registered Office**

Gillette India Limited

(CIN: L28931MH1984PLC267130)

P&G Plaza, Cardinal Gracias Road,

Chakala, Andheri (East), Mumbai - 400 099

Tel. No.: (022) 2826 6000

Investor helpline No.: 86575 00524 Email Id: investorgil.im@pg.com

#### **Registrar & Share Transfer Agents**

MAS Services Limited T-34, 2<sup>nd</sup> Floor,

Okhla Industrial Area, Phase II,

New Delhi - 110 020

Tel. No.: 011 2638 7281 / 82 / 83 E-mail Id: investor@masserv.com Independent Director and Chairman

Managing Director

Independent Director

Independent Director

Independent Director

Non-Executive Director

Non-Executive Director

NOT EXCEUTIVE DIFFECTOR

Non-Executive Director

Non-Executive Director

**Executive Director** 

**Executive Director and Chief Financial Officer** 

Company Secretary

#### **Auditors**

#### **Statutory Auditors**

Kalyaniwalla & Mistry LLP Chartered Accountants

#### **Secretarial Auditor**

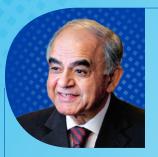
Saraf & Associates Company Secretaries

Certain statements in this report, except for the historical data, may contain forward-looking statements, including words, phrases, numbers that set forth anticipated results based on management's current plans and assumptions. Forward-looking statements are based on current expectations and assumptions, which are subject to risks and uncertainties that may cause results to differ materially from those expressed or implied in those statements. The Company cautions investors that any such forward-looking statements are not guarantees of future performance and that actual events or results may differ materially from those statements. Actual events or results may differ materially because of factors that affect international businesses and global economic conditions, as well as matters specific to the Company and the markets it serves. The Company undertakes no obligation to update these statements whether as a result of new information, future events or otherwise, except to the extent required by law.





# **BOARD OF DIRECTORS**



#### Mr. Gurcharan Das, Chairman and Independent Director

Mr. Gurcharan Das is an alumnus of Harvard University. He was CEO, Procter & Gamble India and later Managing Director, Procter & Gamble World-wide (Strategic Planning). After a 30-year career, he took early retirement to

become an author. He has been on a number of boards and is a regular speaker to the managements of the world's largest corporations. He is a regular columnist for leading newspaper publications and also contributes periodically to other newspapers and journals.

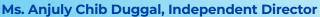


Mr. A. K. Gupta is an engineer from IIT New Delhi. He also holds a PG Diploma in Industrial Management from Jamnalal Bajaj Institute of Management Studies, Mumbai. He has a vast experience of over 40 years in India and abroad in the field of Manufacturing, Projects and Supply Chain Management.



#### Mr. Chittranjan Dua, Independent Director

Mr. Chittranjan Dua is the founding partner of Dua Associates and is currently chairman of the firm and engaged in providing strategic advice and direction for its further growth and development. His experience and expertise encompasses a broad range of areas including corporate and commercial law, corporate finance, securities law, infrastructure, public policy and administration, governance and ethics, land acquisition, power projects, foreign investments and collaborations, privatization of public sector undertakings, mergers and acquisitions and exchange control regulations. He continues to effectively provide leadership to over seventy five partners of the firm.



Ms. Anjuly Chib Duggal, a 1981 batch IAS Officer (Punjab cadre), retired as Secretary of Department of Financial Services, Ministry of Finance, Government of India, in 2017. In the last decade, she worked in the areas of finance (public expenditure and financial services including banking, insurance, pensions and financial inclusion) and corporate affairs. Prior to this, Ms. Duggal was Secretary in the Ministry of Corporate Affairs (MCA). Ms. Duggal is a Fellow of LEAD (Leadership for Environment and Development) International since 1993, a global program that trained mid-career professionals from across the world in leadership in environment and development. She also serves as an Independent Director on the board of Life Insurance Corporation of India Limited.





#### Mr. Pramod Agarwal, Non-Executive Director

Mr. Pramod Agarwal is an MBA from Indian Institute of Management, Ahmedabad. After over 28 years of experience with P&G, he retired in 2016. He has worked in seven geographies - India, Thailand, Japan, Philippines, USA, Singapore and Switzerland. Mr. Agarwal has led several major changes which have had a lasting impact on the business and organization. He is now a management consultant, an angel investor and mentor to several start-ups. Mr Agarwal is very active in giving back to the society as President - Rotary Club of Delhi South.



Mr. Gagan Sawhney is an MBA from IIM, Ahmedabad who joined P&G in Finance in 2001. He has more than 21 years of experience across multiple geographies: India, ASEAN, Greater China and Middle East. Presently, Mr. Sawhney is Regional CFO, Middle East & Africa P&G. He has held several leadership roles such as leading Finance for P&G Indian subcontinent and providing assurance and consulting support across regions as Finance Director- Internal Audit for P&G Global operations.





#### Mr. L. V. Vaidyanathan, Managing Director

Mr. L. V. Vaidyanathan is a Bachelor of Engineering (Mech.) from National Institute of Technology, Nagpur and is an MBA from IIM-Ahmedabad. Mr. L. V. Vaidyanathan started his career with P&G in India in 1996 and worked in various leadership roles. He has more than 26 years of experience across diverse geographies and cultures like India and ASEAN countries including Singapore, Philippines, Thailand and Vietnam. Prior to this role, he was leading P&G business in Indonesia as CEO where he has been responsible for industry-leading growth and value creation.

#### Mr. Gautam Kamath, Executive Director and Chief Financial Officer

Mr. Gautam Kamath is a Chartered Accountant and an MBA from IIM-Ahmedabad with overall experience of over 21 years in finance & accounting, across several industries and geographies. He has spent the last 15 years with P&G across four geographies, leading transformational projects and delivering outstanding results for several important P&G businesses. In his previous roles, Mr. Kamath was the regional CFO of the Fabric and Home Care Business Unit for the Asia-Pacific region and CFO P&G's Australia and New Zealand business prior to that.





#### Mr. Srinivas Maruthi Patnam, Executive Director

Mr. Srinivas P.M. has done his Bachelor of Engineering from Nagpur University and has an MBA in Human Resources from Symbiosis Institute of Business Management, Pune. He has been associated with the Procter & Gamble and Gillette group for the last 23 years. He is currently Vice President, Human Resources (HR), P&G Indian subcontinent. As an HR leader he has headed and driven transformational projects in various business units across five geographies in Asia Pacific and Greater China.



Mr. Karthik Natarajan is a Chartered Accountant and has completed his B. Com from R. A. Podar College, Mumbai. He has been with P&G for over 22 years and is currently the Senior Vice President and Regional CFO, Asia Pacific, Middle East & Africa. He has worked across multiple locations like India, US, China, Philippines and Singapore and has led strategy development, business and financial planning and operational execution with excellence for several important P&G businesses.





#### Ms. Sonali Dhawan, Non-Executive Director

Ms. Sonali Dhawan is a B.Com (Hons) in Business Studies and is an MBA in marketing from the Indian Institute of Management, Ahmedabad. Ms. Dhawan has been with P&G for over 25 years and is currently Senior Vice President, Marketing, Feminine Hygiene, Asia, Middle East & Africa. She has worked across multiple regions including ASEAN, India, Australia & Middle East.



## **ABOUT US**

#### **OUR PURPOSE**

We will provide branded products and services of superior quality and value that improve the lives of the world's consumers, now and for generations to come.



#### **OUR PRINCIPLES**

We show respect for all individuals.

The interests of the Company and the individual are inseparable.

We are strategically focused on our work.

Innovation is the cornerstone of our success.

We are externally focused.

We value personal mastery.

We seek to be the best.

Mutual interdependency is a way of life.

The Procter & Gamble Company, US ("P&G") is a global leader in the fast-moving consumer goods industry, focused on providing branded consumer packaged goods of superior quality and value to its consumers around the world. Today, P&G products are sold in approximately 180 countries and territories. P&G believes in finding small but meaningful ways to improve lives—now and for every generation to come.

Gillette India Limited ("the Company") was incorporated in India as Indian Shaving Products Limited in 1984. P&G acquired the Company in the year 2005. The Company is engaged in manufacturing and selling of branded packaged fast moving consumer goods in the grooming and oral care businesses. It is one of the well-known FMCG companies that has in its portfolio Gillette and Oral-B, which are world's leading brands. The Company has carved a reputation for delivering superior products to meet the needs of consumers. The Company is committed to making every day in the lives of Indian consumers better through superior value propositions.



Recognized for Employee Excellence by The Economic Times



### P&G INDIA AWARDS & NEWS



Recognized by The Economic Times Among Best Organizations For Women



P&G ranked among Top 4 companies in The Gartner Global Supply Chain Master Top 25 For 2022



P&G India recognized among AVTAR Seramount 100 Best Companies For Women in India in 2022 and 100 Best - Hall of Fame, for the 5th consecutive year



The Government of Rajasthan presented our flagship CSR Program P&G Shiksha with the Shiksha Bhushan award for promoting girl education in the State

Our long-standing social movements aimed at sparking a long-term change Gillette #ShavingStereotypes and P&G Shiksha were celebrated at esteemed forums, winning several accolades across multiple categories.











# DEMOGRAPHIC DIVIDEND India is Seeing a Consumption Boom, says P&G India CEO Procter & Gamble said



year. Sagar Malviya reports. >> 5

### 60 बेटियों को प्रदान कीं छात्रवृत्तियां

| OU MICMI  | an adi i da   | Olagidai  |
|---|---|---|
| मारपुत, 20 परवर्ग ( यसमे ): मुख्य<br>संस्रवेद सर्विक रामपुत्रा ने पोरत्तवार<br>की अवदर्ग अधिकां क्रारिक्ता मंदाना<br>नदागाद में राष्ट्रीय स्थितन दिवस के<br>अवसर पर विज्ञान, तकनीको,<br>इंजीनियरित तथा प्रणित एटेम फ्रेडेंगे,<br>विचाय को पहुंचे कर रही ६० व्यदियों<br>को भी, एडेजी, निक्का बेटियां आन्न देश<br>प्रदान को ।<br>उन्होंने कहा कि बेटियां आन देश<br>और विदेश में अपना नाम रोक्तन कर<br>और विदेश में अपना नाम रोक्तन कर | रही हैं और इस तरह को पहल से<br>विटांबों की जीवन में आगे बहुने के<br>अध्यस इक्त होंगे।<br>इस अवसर पर विटोंब<br>अध्यस कर होंगे।<br>इस अवसर पर विटोंब गया, दिवसी<br>जाकार्थी की करियर से संबंधिय<br>जानकार्थी की अपने प्रेस्त पाकार्थी<br>की संबंध किया।<br>उस कुमार ने कहत कि सम्बर्धाट | अपनी तरह के चहते 'यूमैन इन<br>एस.टी.इं.एम. कारवी' का हित्सा है।<br>पी.इंडचें, हिंग्या ग्रामी एक्स पी.इंडचें, हिंग्या ग्रामी एक्स पी.इंडचें, हिंग्या ग्रामी एक्स<br>सोसायदी के साथ मितनार आधीरता<br>कर्मक्रम महिलाओं की भागीदारी की<br>वकातत करना है। इस अवसर प्रबंधक पी. एडंडचें का अनुव<br>प्रमास और पी. एडंडचें अपना अपनी<br>कुमार, आदर्श और्तालिक प्रशिक्षण से<br>सम्मार त्यास्त्राच के प्रशासन के अस्त्राच कुमार तथा अस्त्र व्यक्तिया है। |
|   |   |   |



### CITIZENSHIP EFFORTS

### **Key Highlights**



#### **Community Impact**

#### **P&G SHIKSHA**

Through our flagship CSR program launched in the year 2005, we are focused on providing access to education for underprivileged children through a 360-degree intervention.

#### STRENGTHENING EDUCATION **INFRASTRUCTURE**

Strong infrastructural support at schools can help make the environment around children more conducive to learning and eliminating distractions

#### **BRIDGING INVISIBLE LEARNING GAPS**

We are partnering with reputed NGOs with a focus on implementing unique and innovative programs to minimize learning gaps and improve learning outcomes in children



#### **Equality** & Inclusion

#### **#WeSeeEqual SUMMIT**

During the year, we hosted the India chapter of #WeSeeEqual Summit 2023, which provided a platform to discuss and address important issues, fostering greater understanding and progress towards a more inclusive society.



#### **DIGITAL UPSKILLING OF WOMEN**

The Company introduced Project Pragati to impart digital upskilling opportunities to marginalised women across the Country.



#### **SHARE THE CARE LEAVE POLICY**

This policy provides all new parents including biological parents, domestic partners, adoptive parents, parents in same-sex couples to 8 weeks of fully paid parental leave.



#### **Environmental** Sustainability

#### **MANUFACTURING WASTE TO LANDFILL**

The Company's manufacturing facilities at Bhiwadi and Baddi are zero manufacturing waste to landfill which means no manufacturing waste is sent to landfill.

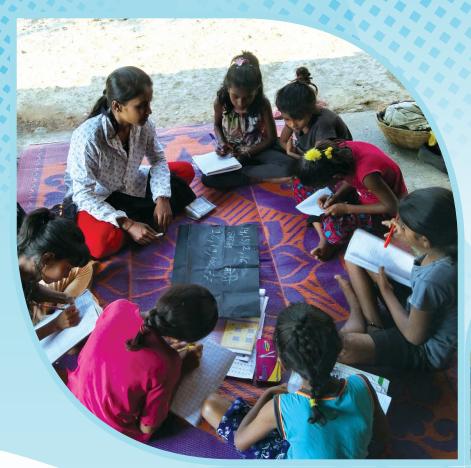


#### WE ARE PROGRESSING IN OUR FOCUS AREAS

We have made consistent progress across our focus area's of climate, water and waste.

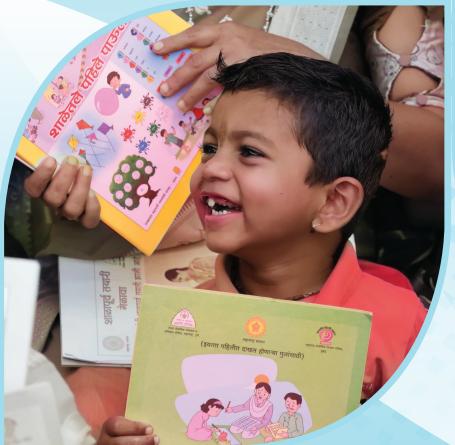


The Company is compliant with the government's Extended Producer Responsibility (EPR) guidelines on plastic packaging waste collection.



We've built citizenship into our business which is enabling us to responsibly serve our shareholders and many other stakeholders







### **FINANCIAL RESULTS 2022-2023**

₹**2,477**cr

REVENUE FROM OPERATIONS

₹109.15

EARNING PER SHARE ₹**473**cr

PROFIT BEFORE TAX

19%

OPERATING PROFIT MARGIN

₹**356**cr

PROFIT AFTER TAX

₹**588**cr

CASH GENERATED FROM OPERATIONS

### **TEN YEAR FINANCIAL HIGHLIGHTS**

|  | IGAAP                                  |        |        | IND AS |        |        |        |        |        |        |        |
|--|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|  | 2014                                   | 2015   | 2016   | 2016^  | 2017^  | 2018^  | 2019^  | 2020^  | 2021^  | 2022^  | 2023^  |
| YEAR END FINAN                         | YEAR END FINANCIAL POSITION (₹ Crores) |        |        |        |        |        |        |        |        |        |        |
| Net Fixed Assets                       | 233                                    | 219    | 274    | 266    | 277    | 305    | 325    | 318    | 382    | 428    | 422    |
| Net Worth                              | 643                                    | 742    | 858    | 937    | 501    | 694    | 778    | 911    | 789    | 861    | 989    |
| SUMMARY OF OP                          | SUMMARY OF OPERATIONS (₹ Crores)       |        |        |        |        |        |        |        |        |        |        |
| Sales                                  | 1,766                                  | 1,984  | 2,072  | 1,863  | 1,788  | 1,677  | 1,862  | 1,679  | 2,009  | 2,256  | 2,477  |
| Profit Before Tax                      | 81                                     | 246    | 327    | 328    | 374    | 345    | 339    | 314    | 429    | 411    | 473    |
| Profit After Tax                       | 51                                     | 158    | 213    | 214    | 253    | 229    | 253    | 230    | 310    | 289    | 356    |
| Dividend paid during<br>Financial Year | 48.88                                  | 48.88  | 81.07  | 64.78  | 566.98 | 32.59  | 136.86 | 81.46  | 430.12 | 224.84 | 231.36 |
| PER SHARE DATA                         | PER SHARE DATA                         |        |        |        |        |        |        |        |        |        |        |
| Eps (₹)                                | 15.78                                  | 48.53  | 65.38  | 65.73  | 77.67  | 70.29  | 77.62  | 70.64  | 95.25  | 88.79  | 109.15 |
| Dividend for the Financial Year (₹)    | 15                                     | 15     | 39.52* | 39.52* | 164*   | 23     | 44     | 49     | 119*   | 69     | 85     |
| NUMBER OF SHARES                       |  |        |        |        |        |        |        |        |        |        |        |
| Shares (Lakhs)                         | 325.85                                 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 | 325.85 |

<sup>\*</sup> Includes one-time special dividend

Note: ^Figures for these years are as per new accounting standards (Ind AS) and Schedule III of Companies Act, 2013. Hence these numbers are not comparable with previous years.



### Dear Shareholders,

I am delighted to share with you a summary of the Company's overall performance in fiscal year 2022-2023.

The Company ended the financial year on a strong note, recording double-digit growth across top-line and bottomline. The Company delivered sales of ₹2477 crore, up 10% versus year ago while Profit After Tax (PAT) for the fiscal year, was ₹356 crore, up 23% versus year ago behind product price-mix and high productivity. This strong and balanced growth came against a dynamic and volatile macro-economic environment

which fueled various unprecedented challenges and headwinds.

The strong results are a testament of the Company's robust integrated growth strategies of focusing on daily use categories where performance drives brand choice, irresistible superiority (across product, packaging, communication, go-to-market execution, and value), productivity, constructive disruption, and an agile and accountable organization structure and culture. These strategies build on each other and have worked for the Company despite a challenging external environment.

In the year, the Company introduced new innovations to delight the consumers including the relaunch of Gillette Fusion as a styling tool, Venus Swirl and Oral-B SensitiveX – a premium sensitive toothbrush. It also enhanced the irresistible superiority of its products like Gillette Guard, Oral-B Criss Cross and Oral-B Kids electric toothbrushes by innovating across multiple vectors including packaging and communication. The Company recorded the highest-ever market share in the Blades and Razors category in the fiscal year 2022-2023.

Our Citizenship framework is based on key pillars of Community Impact, Equality & Inclusion and Environmental Sustainability, with a strong foundation of Ethics & Corporate Responsibility guiding everything we do.

Our Equality & Inclusion (E&I) efforts are integrated into how we serve diverse consumers and support our employees. Our ability to do this most effectively is enabled by a workforce and culture that understands, respects, and reflects the uniqueness of all the consumers we serve.

The Company's flagship CSR program, P&G Shiksha, is a 360-degree educational intervention that addresses three critical barriers to achieving universal education - access to education infrastructure, gender inequality in access to education and gap in learning.

As we enter the new fiscal year, the outlook for the FMCG sector remains positive. The Company will continue to focus on its growth strategies towards delivering balanced and sustained growth in a competitive macroeconomic environment.

> L.V. Vaidyanathan Managing Director



# REPORT OF THE BOARD OF DIRECTORS AND MANAGEMENT DISCUSSION AND ANALYSIS

The Board of Directors have the pleasure of presenting the 39<sup>th</sup> Annual Report and the Audited Financial Statements of the Company for the Financial Year ended June 30, 2023.

#### **FINANCIAL RESULTS**

(Figures in ₹ Crores)

| 2022-23 | 2021-22  |
|---------|--|
| 2,477   | 2,256  |
| 473     | 411  |
| 356     | 289  |
|         |  |
| 384     | 316_   |
| 356     | 289  |
| (3)     | 4  |
| (231)   | (225)  |
| 506     | 384  |
|         |  |
| 109.15  | 88.79  |
| 109.15  | 88.79  |
|         | 2,477<br>473<br>356<br>384<br>356<br>(3)<br>(231)<br>506 |

#### **FINANCIAL YEAR**

The Company's Financial Year is July 1st to June 30th.

#### **DIVIDEND**

During the Financial Year, the Board of Directors of the Company at its meeting held on February 1, 2023, declared an interim dividend of ₹ 35 per equity share, which was paid on February 27, 2023.

The Board of Directors of the Company, at its meeting held on August 29, 2023, have recommended a final dividend of ₹ 50 per equity share, for the Financial Year ended June 30, 2023. This final dividend is subject to approval of the Members at the ensuing 39<sup>th</sup> Annual General Meeting of the Company.

The aggregate dividend for the Financial Year ended June 30, 2023, including the interim dividend of ₹ 35 per equity share and the final dividend of ₹ 50 per equity share amounts to ₹ 85 per equity share.

#### **ECONOMY AND MARKETS**

The operating environment this year continued to be volatile, marked by macro-economic challenges and high commodity inflation contributing to significant

cost headwinds. Consumers continued to face inflationary pressures during the year, leading to consumer demand remaining tepid. Despite these headwinds, the Indian economy gained momentum towards the end of the Fiscal Year, achieving a real GDP growth of 7.2%\* in Fiscal Year 2022-23.

Several initiatives and measures taken by the Government, including higher Capital Expenditure (Capex) among others contributed to the economic growth as it boosted private consumption and consumer confidence. Further, encouraging growth in the country's digital and physical infrastructure, innovative measures such as PM GatiShakti, the National Logistics Policy, and the Production-Linked Incentive schemes to boost manufacturing output, have also contributed significantly to the economic growth.

\* Source: Press release of Ministry of Statistics & Programme Implementation dated May 31, 2023.

#### **OPPORTUNITIES, RISK AND OUTLOOK**

The International Monetary Fund (IMF) projects Indian economy to grow by 6.3% in 2023-24. With this, India continues to enjoy a positive outlook as one of the fastest-growing major economies in the world, also reaffirmed by global economic agencies.

The IMF projects that global headline inflation is expected to steadily decline from its peak of 8.7% in 2022 (annual average) to 6.9% in 2023 and 5.8% in 2024. Amidst this, it will be imperative to navigate through uncertainties caused by external factors and leverage the opportunities with agility and resilience. The long-term outlook for the FMCG sector remains positive. The Company is well positioned to sustain and improve its performance with a resilient workforce, leverage opportunities with agility, address challenges and overcome the risks.

^ Source: IMF World Economic Outlook, October 2023.

#### **BUSINESS PERFORMANCE**

Despite unprecedented headwinds from macroeconomic challenges and softening consumption trends during the fiscal, the Company delivered sales of ₹ 2,477 crores, up 10% versus year ago behind strong brand fundamentals and superior retail execution. Profit after tax was ₹ 356 crores, up 23 % versus year ago, behind product price-mix and high productivity.

#### **FINANCIAL RATIOS**

| Ratios                                     | 2022-23 | 2021-22 | Change |
|--|---------|---------|--------|
| Debtors' (Trade<br>receivable)<br>turnover | 8.44    | 9.70    | -13%   |
| Inventory<br>turnover                      | 6.30    | 6.10    | 3%     |
| Return on investment^                      | 0.04    | 0.03    | 44%    |
| Interest<br>coverage ratio*                | 0       | 0       |        |
| Current ratio                              | 1.53    | 1.43    | 7%     |
| Debt Equity<br>Ratio*                      | 0       | 0       | _      |
| Return on capital employed                 | 0.44    | 0.45    | -2%    |
| Net capital turnover &                     | 5.71    | 7.82    | -27%   |
| Trade payables turnover                    | 1.98    | 2.19    | -9%    |
| Operating profit margin                    | 19.40%  | 18.70%  | 4%     |
| Net profit margin                          | 14.36%  | 12.82%  | 12%    |
| Return on Net<br>worth                     | 38.45%  | 35.07%  | 10%    |

<sup>^</sup> This is on account of higher interest earned due to higher deposits and increased interest rate as compared to previous year.

#### **INTEGRATED STRATEGIC CHOICES**



The Company has delivered strong results over the years, in a volatile macro environment against very capable competition, through focus on executing our integrated strategies with excellence. We are focused on delighting and serving consumers, customers and shareholders through five strategic and integrated choices: a portfolio of products where performance drives brand choice; superiority across product, package, brand communication, retail execution and value; productivity in everything we do; constructive disruption across the value chain; and an agile, accountable and empowered organization. These are not independent strategic choices. They reinforce and build on each other, and when executed well, they lead to balanced top-line and bottom-line growth and value creation. There is still meaningful opportunity for improvement and leverage in every facet of this strategy, and we continue to work to strengthen our execution of these choices.

#### **GROOMING BUSINESS**

The Company's grooming business had a strong year overall delivering holistic topline, bottom-line and record share growth. This has been possible due to our consistent focus on irresistible superiority on product, packaging, direct-to-consumer trials and commercial innovations helping us add new users.

This year, we executed an initiative on *Gillette Guard* with innovations across the board – new packaging, new communication and commercial packs that has helped add new users across urban and rural geographies. Along with that, we re-launched *Gillette Fusion* as a styling tool thereby catering to overall grooming needs of men (including bearded men).



<sup>\*</sup> The Company did not have any borrowings during the Financial Year.

<sup>&</sup>amp; This is due to higher increase in working capital vs sales growth.

# P&G Gillette India Limited

We also launched *Venus Swirl* – a premium razor that has helped add new consumers via strong demand creation and go-to-market excellence.



We have also delivered strong growth on our Double Edge blades business by delivering highest ever distribution via local initiatives. Finally, the *Braun* business has also demonstrated strong double-digit growth on appliances.

As a result of key interventions across the *Gillette* portfolio, we recorded our highest-ever market share in the Blades and Razors category this Financial Year.

#### **ORAL CARE BUSINESS**

After an extremely strong Financial Year 2021-22, Oral-B continued to grow business in Financial Year 2022-23 despite category slow down. We uncovered consumer insights to accelerate category growth resulting in Oral-B being able to accelerate business and deliver strong business growth and value share growth. Our deliberate focus on irresistible superiority across vectors resulted in adding new users to the brand, along with balanced top and bottom-line growth. Our innovation efforts in the superior Criss Cross range of toothbrushes resulted in significant penetration growth for Criss Cross brushes.



This year, we also executed an initiative on our Sensitive Portfolio introducing a wider product range, premium packaging and best in-store visibility. We also launched *SensitiveX*— a premium sensitive toothbrush that has a revolutionary X-Filament technology for superior plaque removal while still being gentle on gums.



We continued our innovation on kids' toothbrushes resulting in *Oral-B* leading the kids segment growth by providing superior brushes to millions of consumers. In the electric toothbrush range, we drove stronger growth behind our extensive portfolio from battery to our superior IO technology.

We continued to leverage our targeted trial programs and deeper distribution plans enabling more consumers to have access to superior brushes.

#### **RISK MANAGEMENT**

The Company has set up a Risk Management Committee and has also adopted a risk management policy. The Company's risk management policy is in line with the parent Company's global guidelines and as such adequate measures have been adopted by the Company to anticipate, plan and mitigate the spectrum of risks it faces. The Company's Risk Management process focuses on ensuring that these risks are identified on a timely basis and adequately addressed.

For financing risks, the Company has a robust operational contingency plan. It also undertakes Business Contingency Plan for key vendors and natural disasters. The Company also has adequate insurance coverage to protect the value of its assets. The Company has in place a very stringent and responsive system under which all its distributors and vendors are assessed before being selected.

As part of the business sustainability and governance process, in order to ensure a robust risk management system, in line with the applicable laws, the Company follows a proactive risk management policy, aimed at protecting its employees, assets and the environment, while at the same time ensuring growth and continuity of its business.

The risks are identified by a consistent process across functions and the Company also strives to link each risk with a mitigation step to ensure business continuity. Risk managers consistently map the risks to establish a risk management culture. The risk report is reviewed at regular intervals, to ensure that risks are planned for mitigation, for the fact that not all risks can be eliminated.

#### **REGULATORY AND COMPLIANCE**

The Company operates within the letter and spirit of all applicable laws. General compliance with legal requirements is an important component of the Company's Worldwide Business Conduct Manual and the same expects the following from its employees:

- To uphold our Purpose, Values, and Principles in our work and in the business decisions we make;
- To do the right thing at all times;
- To follow standards set forth in the WBCM and the law at all times:
- To know and fully comply with the laws, regulations, and Company policies that apply to the employees' work;
- To be alert to any situations or actions that may violate the law, the WBCM or Company policies, and to report them appropriately.

The Company has set in place the requisite mechanism for meeting with the compliance requirements, periodic monitoring of compliance to avoid any deviations, and regular updates to keep pace with the regulatory changes.

A number of training programs are conducted periodically for employees with respect to various compliance related topics such as Global Anti-Standards, Prevention Corruption of Sexual Workplace, Whistle-blower Harassment at Mechanism, Conflict of Interest, Data Privacy, Data Integrity, Anti-Trust compliance etc.

#### **SECURITY**

The Company has implemented comprehensive security programs supported by latest technology and trained manpower to protect employees and assets, at all its offices and plants. During the

Financial Year under review, no major security breaches or incidents occurred. A comprehensive security risk assessment is carried out regularly and adequate security measures are implemented to cater to changing security scenario. The Company has installed the best of the security measures and processes to protect its personnel and assets.

#### **INTERNAL AUDITOR**

During the Financial Year, the Board of Directors had appointed Ms. Pooja Bhutra, Chartered Accountant as the Internal Auditor of the Company for the Financial Year 2022-23.

#### **INTERNAL CONTROLS & THEIR ADEQUACY**

The Company continues to prioritize sustainable control processes that are integral part of organization culture. It has built strong Internal Controls Environment and Risk Assessment and Management systems. These systems enable the Company to comply with Internal Company policies, procedures, standard guidelines, and local laws to help protect Company's assets and confidential information including personally identifiable information (PII) against financial losses and unauthorized use. The robust controls environment at the Company is efficiently managed and monitored through:

Controls Self-Assessments are performed during October to December period of every Financial Year across business processes. The purpose of this thorough exercise is to review and evaluate process compliances against standard control objective, activities and attributes. This enables the Company to proactively identify control weaknesses and initiate actions to sustainably mitigate them.

#### Stewardship and Global Internal Audit

Reviews are led by a team of independent fulltime Internal Controls experts. Their role is to ensure that all key processes i.e. selling, revenue, distribution, trade & marketing spends, vendor payments, and plant operations are reviewed and assessed at appropriate intervals. The observations and findings are shared with senior management for implementing quality action plans to strengthen overall controls environment in these processes. The assessments of high risks and SOX Compliance areas are assessed by an independent internal audit department led by the Company's Global Internal Audit team. This team comprises of certified internal controls process experts who have experiences across different markets that the Company operates in.

The action taken by the management to correct the processes is then reviewed and reported appropriately.

#### Governance Board

The Governance Board is led by the Managing Director and comprises of Group Chief Financial Officer, Chief Human Resource Officer, Supply Chain Leader, Purchasing & Sustainability Leader and General Counsel. The Governance Board assesses, and reviews enterprise level risks and works with process owners and functional managers to ensure that corrective action is taken, and risk is mitigated as appropriate.

During the Financial Year under review, all Controls issues identified have been 100% remediated by executing quality action plans in consultation with internal controls and stewardship experts.

### BUSINESS RESPONSIBILITY & SUSTAINABILITY REPORT

A separate report on Business Responsibility & Sustainability has been appended as  $\bf Annexure\ I$  to this Report.

#### **CORPORATE SOCIAL RESPONSIBILITY**

The Company's flagship Corporate Social Responsibility program – P&G Shiksha is a 360-degree educational intervention that addresses three critical barriers to achieving universal education – access to education infrastructure, gender inequality in access to education and gap in learning.

The Company has constituted a Corporate Social Responsibility Committee. The composition and terms of reference of the Corporate Social Responsibility Committee are provided in the Corporate Governance Report annexed to this Report.

Annual report on Corporate Social Responsibility activities as required under the Companies (Corporate Social Responsibility Policy) Rules, 2014 has been appended as **Annexure II** to this Report.

## ENVIRONMENTAL SUSTAINABILITY AND CONSERVATION OF ENERGY

Our efforts in Environmental Sustainability are important to create superior propositions for consumers, customers, and shareholders, while improving our environmental impact.

The Company's plants at Bhiwadi and Baddi are zero-manufacturing-waste-to-landfill sites, which means that no manufacturing waste is sent to landfill. The Company is compliant with environmental regulations. The Company also continues to be compliant with the government's Extended Producer

Responsibility (EPR) guidelines on plastic packaging waste collection.

Our brands have also stepped forward towards environmental sustainability. Our brand *Oral-B* uses 80% post-consumer recycled plastic (PCR) in its toothbrushes and our brand *Venus* is made of 30% recycled plastic and uses fully recyclable packaging.

The Company's plant sites have undertaken various initiatives to conserve energy such as use of energy efficient lights, arresting and control of air leakages, optimization in air compressors by installation of controllers, optimization of chiller set-points during winter in cooling off the plants naturally rather than use of chillers, optimization of transformers conserving losses related to transmission, optimization of chiller headers to reduce usage of chillers, reduction in emission of greenhouse gases by way of reduction in diesel usage by using piped natural gas as an alternative, etc.

### TECHNOLOGY ABSORPTION AND RESEARCH & DEVELOPMENT

The Company has the advantage of availing advanced technology and continuous upgradation thereof from The Procter & Gamble Company, USA and its subsidiaries. This is an unmatched competitive advantage that helps the Company deliver strong business results.

As the Company avails benefits of research and development of The Procter & Gamble Company, USA and its subsidiaries across the globe, the Company has not incurred any expenditure on research and development during the Financial Year. Technology absorption and adaptation is a continuous process. The products manufactured and sold by the Company are a result of such imported technology received on an ongoing basis. Initiatives are constantly undertaken for innovation of products, new product development, improvement of packaging, enhancement of product quality and application of best information technology to automate, simplify and generate efficiencies in various business processes.

The Company having ongoing access to cuttingedge technology, derives benefits such as product development, consistent superior product quality, process efficiencies, cost effectiveness and energy efficiency.

#### **FOREIGN EXCHANGE EARNINGS & OUTGO**

The details of foreign exchange earnings and outgo as required under Section 134 of the Companies Act, 2013 and Rule 8(3) of the Companies (Accounts) Rules, 2014 are mentioned below:



(Figures in ₹ Crores)

|                           | For the year<br>ended June<br>30, 2023 | For the year<br>ended June<br>30, 2022 |
|---------------------------|--|--|
| Foreign Exchange earnings | 204.21                                 | 175.32                                 |
| Foreign Exchange outgo    | 723.93                                 | 587.60                                 |

#### **RELATED PARTY TRANSACTIONS**

The Company has formulated a policy related party transactions which is also available on Company's website at https://in.pg.com/indiagovernance-and-policies/gil/terms-and-policies/. This policy deals with the review and approval of related party transactions. All related party transactions are placed before the Audit Committee for review and approval. Prior omnibus approval is obtained for related party transactions which are of repetitive nature and entered in the ordinary course of business and at arm's length. All related party transactions are subjected to independent review by Chartered Accountant firm to confirm compliance with the requirements under the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

All related party transactions entered during the Financial Year were in ordinary course of the business and on arm's length basis. Accordingly, the disclosure of related party transactions as required under Section 134(3)(h) of the Companies Act, 2013 in Form AOC-2 is not applicable to the Company.

Details of material related party transaction entered into during the Financial Year 2022-23 are given below:

| Name of Related Party                               | Procter & Gamble International Operations S.A. |
|---|--|
| Nature of transaction                               | Import of Finished goods                       |
| Amount of transaction during Financial Year 2022-23 | ₹ 255.16 crores                                |

The above transaction was approved by the Shareholders by passing an Ordinary Resolution through Postal Ballot on January 8, 2018.

Being related parties, the Promoter shareholders had abstained from voting on the said resolution.

#### LOANS AND GUARANTEES GIVEN AND INVESTMENTS MADE

The Company has not given any loans, guarantees or made any investments during the Financial Year.

#### **PUBLIC DEPOSITS**

The Company has not accepted any Public Deposits under Chapter V of the Companies Act, 2013, during the Financial Year.

#### PREVENTION OF **SEXUAL HARASSMENT** ΔT WORKPLACE

As per the requirement of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 and Rules made thereunder, the Company has constituted Internal Complaints Committees. During the Financial Year, no complaints with allegations of sexual harassment were filed with the Company.

#### **DIRECTORS' RESPONSIBILITY STATEMENT**

Pursuant to the requirement under Sections 134(3) (c) of the Companies Act, 2013, with respect to the Directors' Responsibilities Statement, it is hereby confirmed:

- that in the preparation of the Annual Accounts for the Financial Year ended June 30, 2023, the applicable accounting standards had been followed along with proper explanation relating to material departures;
- ii. that the Directors had selected such accounting policies and applied them consistently and made judgments and estimates that were reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the Financial Year and of the profit of the Company for the Financial Year under review;
- iii. that the Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013, for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- iv. that the Directors had prepared the accounts for the Financial Year ended June 30, 2023, on a "going concern" basis;
- v. that the Directors had laid down internal financial controls to be followed by the Company and such internal financial controls are adequate and were operating effectively; and
- vi. that the Directors had devised proper systems to ensure compliance with the provisions of all

applicable laws and that such systems were adequate and operating effectively.

#### **CORPORATE GOVERNANCE**

A separate report on Corporate Governance along with the Auditors' Certificate on its compliance is annexed to this Report.

#### **ANNUAL RETURN**

The Annual Return for the Financial Year 2022-23, as required under Section 92(3) of the Companies Act, 2013 and Rule 12 of the Companies (Management and Administration) Rules, 2014 is available on the website of the Company at <a href="https://in.pg.com/india-investors/gil/reports-announcements/">https://in.pg.com/india-investors/gil/reports-announcements/</a> announcements/.

#### **HUMAN RESOURCES**

The Company continues to look at the fundamentals of creating an appealing employer brand, attracting talent that is a suitable match for the Company, and consequently nurturing that talent. We have designed holistic Human Resource strategies to ensure that the organization is geared up to deliver the future.

India continues to be a critical source of talent. With the changing times we have strategized to be preemptive with our campus initiatives. We have proactively launched new innovative campus programs, along with revamping existing programs. Our internships, onboarding, and learning & development programs are being executed in a mix of virtual and face-to-face setup, to accommodate a dispersed audience. We continue to retain our rankings across various campus surveys. We bolster nurturing our talent to create diverse leaders and set them up for success as they grow in the ecosystem.

To craft a winning culture, it is vital that we enroll and empower the organization right from Day 1 during their comprehensive corporate on-boarding program - GETIN. By enhancing our company DNA via Growth Mindset, we also encourage our organization to create a love of learning and resilience that is essential for achieving organizational and personal goals

We strongly believe in co-creating careers with our employees, which allows them to partner with the business to achieve a fulfilling career with us. We encourage our employees to bring their true authentic self to work in order to consistently evolve from Good to Great. Our Company's performance management system continues to clearly assess employees based on their impact through growth, and not only performance.

AVTAR Seramount recognized P&G India as top 100 Best Companies for Women.

The number of employees as on June 30, 2023 was 571.

The statement of Disclosure of Remuneration under Section 197 of the Companies Act, 2013 and Rule 5(1) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 is appended as **Annexure III** to this Report.

As per the provisions of first proviso to Section 136 (1) of the Companies Act, 2013, this Report and Financial Statements are being sent to the Members of the Company excluding the statement of particulars of employees under Rule 5 (2) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014. Any Member interested in obtaining a copy of the said statement may write to the Company Secretary at investorgil.im@pg.com.

#### **DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Mr. L. V. Vaidyanathan was appointed as Managing Director of the Company for period of five years, effective July 1, 2022. The Shareholders of the Company approved his appointment by resolution passed by postal ballot & e-voting on July 17, 2022. Mr. L. V. Vaidyanathan being a non-resident at the time of his appointment, the Company has filed an application for seeking approval for his appointment with the Central Government.

Mr. Gautam Kamath and Mr. Karthik Natarajan, Directors, retire by rotation and being eligible, offer themselves for re-appointment at the ensuing 39<sup>th</sup> Annual General Meeting.

Appropriate resolutions for the re-appointment of the aforesaid Directors are being proposed at the ensuing 39<sup>th</sup> Annual General Meeting, which the Board recommends for approval of the shareholders of the Company.

Brief Profiles of these Directors are mentioned in Corporate Governance section of this report. Details of the Directorships of Directors proposed to be re-appointed as required under the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are contained in the Notice convening the ensuing 39<sup>th</sup> Annual General Meeting of the Company.

All Independent Directors of the Company have provided declarations to the Company stating that they meet the criteria of independence as mentioned under Section 149 (6) of the Companies Act, 2013 ("the Act") and the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 ["SEBI (LODR) Regulations, 2015"].



The Board is of the opinion that all the Independent Directors of the Company possess integrity, have relevant expertise and experience and fulfil the conditions specified under the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015. The details of the familiarization programmes and Annual Board Evaluation process for Directors have been provided under the Corporate Governance section of the Report.

#### NUMBER OF MEETINGS OF BOARD OF DIRECTORS

Four (4) meetings of the Board of Directors of the Company were held during the Financial Year. For further details on meetings of the Board of Directors and its Committees, please refer to the Corporate Governance section of Report.

#### **POLICIES**

The Company has adopted various policies including policies on related party transactions, corporate social responsibility, vigil mechanism, nomination and remuneration, materiality of events and dividend distribution which are available on the website of the Company at https://in.pg.com/india-governanceand-policies/gil/terms-and-policies/.

#### **AUDITORS**

Kalyaniwalla & Mistry LLP, Chartered Accountants were re-appointed as Statutory Auditors of the Company at the 38<sup>th</sup> Annual General Meeting (AGM) held on November 18, 2022 for a second term of five consecutive years, from the conclusion of the 38th AGM until the conclusion of the 43rd AGM.

The Report issued by Kalyaniwalla & Mistry LLP, Statutory Auditors on the financial statements of the Company for the Financial Year ended June 30, 2023 forms part of the Annual Report. There has been no qualification, reservation or adverse remark given by the Auditors in their Report.

#### **SECRETARIAL AUDIT**

Secretarial Audit was carried out by M/s. Saraf & Associates, Practicing Company Secretaries for the Financial Year 2022-23. There were no qualifications, reservations or adverse remarks given by Secretarial Auditors of the Company. The Secretarial Audit report has been appended as **Annexure IV** to this Report.

#### **SECRETARIAL STANDARDS**

During the Financial Year, the Company has complied with mandatory Secretarial Standards issued by the Institute of Company Secretaries of India.

#### **ACKNOWLEDGEMENT**

Mumbai

We are grateful to The Procter & Gamble Company, USA and its subsidiaries for their invaluable support in terms of access to the latest information and knowledge in the field of research & development for products, ingredients and technologies; timely inputs to exceptional marketing strategies; and the goodwill of its world-renowned Trademarks and superior brands. We are proud to acknowledge this unstinted association that has vastly benefited the Company.

The Board of Directors place on record its deep appreciation for the co-operation and support of the Government authorities, distributors, wholesalers, retailers, suppliers, clearing and forwarding agents, business associates, bankers, consumers, employees and Shareholders and look forward to their continued support on the journey ahead.

On behalf of the Board of Directors **Gurcharan Das** Chairman August 29, 2023



### Annexure I BUSINESS RESPONSIBILITY & SUSTAINABILITY REPORT 2022-23

Dear Shareholders,

We are presenting the Company's Business Responsibility and Sustainability Report for the Financial Year ended June 30, 2023.

P&G's objective is to create value for our shareholders by serving consumers, retail partners, employees and the communities in which we live and work. We create irresistibly superior propositions for consumers in daily-use categories, where performance drives brand choice. We aim to create the best product, packaging, communication, in-store and online presentation and value for our consumers and retail partners. To do this successfully, we integrate our Citizenship efforts into our business strategy, supported by strong governance policies and practices. Environmental sustainability as an integral part of superior consumer propositions creates competitive advantage and drives value for consumers, customers and P&G shareholders. Our strategy is enabled by a diverse and accountable organization that represents the consumers we serve, understands their needs and has the ability to design and deliver superior solutions for them.

Our Citizenship framework is based on key pillars of Community Impact, Equality & Inclusion and Environmental Sustainability, with a strong foundation of Ethics & Corporate Responsibility guiding everything we do.

Our efforts in Environmental Sustainability are important to create superior propositions for consumers, customers, and shareholders, while improving our environmental impact. We seek to reduce the footprint of our operations and enable consumers to reduce their footprint.

In Community Impact, our flagship Corporate Social Responsibility program – P&G Shiksha, has been focusing on education interventions for lesser privileged communities for over 18 years.

Our Equality & Inclusion (E&I) efforts are integrated into how we serve diverse consumers and support our employees. Our ability to do this most effectively is enabled by a workforce and culture that understands, respects, and reflects the uniqueness of all the consumers we serve.

P&G's Purpose, Values and Principles set high standards that we hold ourselves and each other accountable for, and create a strong culture focused on winning the right way.

Our overall approach, with consumers at the centre, and an organization built to serve them, has served us and our many stakeholders well. It will guide our actions as we move forward. If we do this effectively, consumers will benefit, customers will grow their businesses, employees will develop and thrive, we will have a positive impact on society, and shareholders will continue to be rewarded for their investment.

L. V. Vaidyanathan Managing Director



#### **SECTION A: GENERAL DISCLOSURES**

#### I. Details of the Company

| Sr. No. | Particulars   | Details  |  |  |  |
|---------|---|--|--|--|--|
| 1.      | Corporate Identity Number (CIN)   | L28931MH1984PLC267130  |  |  |  |
| 2.      | Name of the Company   | Gillette India Limited   |  |  |  |
| 3.      | Year of incorporation   | 1984   |  |  |  |
| 4.      | Registered office address   | P&G Plaza, Cardinal Gracias Road, Chakala, Andheri             |  |  |  |
| 5.      | Corporate office address  | (East), Mumbai – 400099  |  |  |  |
| 6.      | E-mail id   | investorgil.im@pg.com  |  |  |  |
| 7.      | Telephone number  | Tel no.: +91 022 2826 6000                                     |  |  |  |
|         |   | Investor helpline no.: +91 86575 00524                         |  |  |  |
| 8.      | Website   | in.pg.com  |  |  |  |
| 9.      | Financial Year reported   | July 1, 2022 to June 30, 2023                                  |  |  |  |
| 10.     | Name of the Stock Exchange(s) where   | BSE Limited  |  |  |  |
|         | shares are listed   | National Stock Exchange of India Limited                       |  |  |  |
| 11.     | Paid up capital   | ₹ 32.59 Crores   |  |  |  |
| 12.     | Name and contact details (telephone,  | Ms. Flavia Machado   |  |  |  |
|         | email address) of the person who may be<br>contacted in case of any queries on the  | Company Secretary & Compliance Officer                         |  |  |  |
|         | BRSR report   | Tel no.: +91 022 2826 6000                                     |  |  |  |
|         |   | Email ID: investorgil.im@pg.com                                |  |  |  |
| 13.     | Reporting boundary - Are the disclosures under this report made on a standalone basis (i.e. only for the entity) or on a consolidated basis (i.e. for the entity and all the entities which form a part of its consolidated financial statements, taken together) | The disclosures under this report are made on Standalone basis |  |  |  |

#### II. Products/services

#### 14. Details of business activities (accounting for 90% of the turnover)

| Sr.<br>No. | Description of Main Activity  | Description of Business Activity   | % of Turnover of the entity |  |
|------------|-------------------------------|--|-----------------------------|--|
| 1.         | Manufacture and sale of goods | Manufacture and sale of branded packaged fast moving consumer goods (FMCG) | 100%                        |  |

#### 15. Products/Services sold by the Company (accounting for 90% of the entity's Turnover)

| Sr.<br>No. | Product/Service                           | NIC Code          | % of total Turnover contributed |
|------------|---|-------------------|---------------------------------|
| 1.         | Grooming (Blades & razors and toiletries) | NIC 25931 & 20237 | 79.15%                          |
| 2.         | Oral Care                                 | NIC 20235         | 20.85%                          |



#### **III. Operations**

#### 16. Number of locations where plants and/or operations/offices of the entity are situated

The Registered office of the Company is in Mumbai, and it has two manufacturing plants, located at Bhiwadi, Rajasthan and Baddi, Himachal Pradesh.

| Location      | Number of plants | Number of offices | Total |
|---------------|------------------|-------------------|-------|
| National      | 2                | 39*               | 41    |
| International | -                | -                 | _     |

<sup>\*</sup> Includes number of depots/distribution centers/warehouses across India

#### 17. Markets served by the Company

#### a. Number of locations

| Locations                        | Number   |
|----------------------------------|--|
| National (No. of States)         | The Company has a pan-India presence, and its products are |
|                                  | sold across India (28 States and 8 Union Territories).     |
| International (No. of Countries) | 17 countries*  |

<sup>\*</sup> During the Financial Year 2022-23, the Company exported products to 17 countries.

#### b. What is the contribution of exports

|  | . ——— |
|--|-------|
| Percentage of exports to the total turnover of the Company | 8.17% |

#### c. A brief on types of customers

The Company is engaged in manufacturing and selling of branded packaged fast moving consumer goods in the grooming and oral care businesses and serves consumers with trusted and quality brands, including Gillette, Braun and Oral-B. The Company's distribution channels, *inter alia*, include distributors, modern retail stores, canteen stores, pharmacies and e-commerce platforms.

#### IV. Employees

At P&G, we are committed to an equal and inclusive workplace, by building equality and inclusion into the core of our business, unlocking value, and driving growth. We strive to create a workforce and culture that understands, respects, and reflects the uniqueness of all the consumers we serve, so that we can better meet their needs. For us, every individual matters and we support our employees so that they can make an impact, grow their skills, and feel valued, rewarded and inspired every day.

#### 18. Details as at the end of Financial Year

#### a. Employees and workers (including differently abled)

| S.  | Particulars               | Total     | Male     |         | Female  |         |
|-----|---------------------------|-----------|----------|---------|---------|---------|
| No. |                           | (A)       | No. (B)  | %       | No. (C) | %       |
|     |                           |           |          | (B / A) |         | (C / A) |
|     | Employees (o              | ther than | workers) |         |         |         |
| 1.  | Permanent (D)             | 110       | 70       | 64%     | 40      | 36%     |
| 2.  | Other than Permanent (E)  |           |          |         |         |         |
| 3.  | Total employees (D + E)   | 110       | 70       | 64%     | 40      | 36%     |
|     | W                         | orkers/   |          |         |         |         |
| 4.  | Permanent (F)             | 461       | 453      | 98%     | 8       | 2%      |
| 5.  | Other than Permanent (G)* | 336       | 319      | 95%     | 17      | 5%      |
| 6.  | Total workers (F + G)     | 797       | 760      | 97%     | 25      | 3%      |

<sup>\*</sup> Other than permanent workers include contractual labour engaged through third-party contractors.

#### b. Differently abled employees and workers: Nil



#### 19. Participation/Inclusion/Representation of women

| Sr. | Designation                    | Total (A) | No. and percentage of females |         |
|-----|--------------------------------|-----------|-------------------------------|---------|
| No. |                                |           | No. (B)                       | % (B/A) |
| 1.  | Board of Directors             | 11        | 2                             | 18.18%  |
| 2.  | Key Managerial Personnel (KMP) | 4*        | 1                             | 25.00%  |

<sup>\* 3</sup> KMPs, viz., Mr. L.V. Vaidyanathan, Managing Director, Mr. P. M. Srinivas, Executive Director and Mr. Gautam Kamath, Executive Director and CFO are also part of the Board of Directors.

#### 20. Turnover rate for permanent employees and workers

|                     | 2022-23 Male Female Total |      | 2021-22 |        |       |      |
|---------------------|---------------------------|------|---------|--------|-------|------|
|                     |                           |      | Male    | Female | Total |      |
| Permanent Employees | 2.9%                      | 2.5% | 2.7%    | 4.5%   | 12.5% | 7.1% |
| Permanent Workers   | 1.8%                      | 0.0% | 1.7%    | 0.9%   | 0%    | 0.9% |

#### V. Holding, Subsidiary and Associate Companies (including joint ventures)

#### 21. (a) Names of holding / subsidiary / associate companies / joint ventures

| S.<br>No. | Name of the holding / subsidiary / associate companies / joint ventures (A) | Indicate whether holding / Subsidiary / Associate / Joint Venture | % of shares<br>held                       | Does the entity indicated<br>at column A, participate in<br>the Business Responsibility<br>initiatives of the listed<br>entity? (Yes/No) |
|-----------|---|---|---|--|
| 1.        | The Procter &   | Ultimate holding  | 75.00%                                    | The Company is a subsidiary  |
|           | Gamble Company,<br>USA  | company   | (Indirect<br>through its<br>subsidiaries) | of The Procter & Gamble Company, USA, ("P&G US") and has adopted the P&G's   |
| 2.        | Procter & Gamble  | Holding   | 75.00%                                    | global standards in P&G's<br>Worldwide Business Conduct  |
|           | Overseas India B.V., The Netherlands  | company   | (Direct                                   | Manual, as Company's   |
|           | The Netherlands   |   | holding-40.12%;<br>and Indirect           | business responsibility policy. The Company's business   |
|           |   |   | through its                               | responsibility initiatives are   |
|           |   |   | subsidiary-<br>34.88%)                    | guided by the global standards<br>and practices, followed by<br>P&G US.  |

#### VI. CSR Details

We continue to give back to the communities we serve through our flagship Corporate Social Responsibility program - P&G Shiksha, which focuses on providing education for underprivileged children through a 360-degree educational intervention as well as through our people and brands, who step up to make a positive impact.

22. (i) Whether CSR is applicable as per section 135 of Companies Act, 2013: Yes

(ii) Turnover: ₹ 2,477 Crores (iii) Net worth: ₹ 989 Crores



#### VII. Transparency and Disclosures Compliances

#### 23 Complaints/Grievances on any of the principles (Principles 1 to 9) under the National Guidelines on **Responsible Business Conduct**

| Stakeholder                                    | Grievance Redressal   |   | 2022-23   |         | 2021-22   |   |         |
|--|---|---|---|---------|---|---|---------|
| group from<br>whom<br>complaint is<br>received | Mechanism in Place<br>(Yes/No)<br>(If Yes, then provide<br>web-link for<br>grievance redress<br>policy)   | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the<br>year | Remarks | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the<br>year | Remarks |
| Communities                                    | The Company's Worldwide Business Conduct Manual   | Nil   | Nil   | -       | Nil   | Nil   | -       |
| Employees and workers                          |   | 6   | 3   | -       | 7   | 1   | -       |
| Customers                                      | (the WBCM) sets forth Company's   | Nil   | Nil   | -       | Nil   | Nil   |         |
| Value Chain<br>Partners                        | forth Company's standards of the business responsibility and any grievances with respect to the WBCM are handled in accordance with process set forth in the WBCM. Web-link to the WBCM:  https://in.pg. com/policies-and-practices/ worldwide-business-conduct-manual/ | 2   | Nil   | -       | 3   |   |         |
| Investors<br>(other than<br>Shareholders)      | The Company has dedicated contact details for investors   | Nil   | Nil   | -       | Nil   | Nil   | _       |
| Shareholders                                   | and shareholders-<br>investorgil.im@<br>pg.com.   | 1   | Nil   | -       | 14  | Nil   | -       |

#### 24. Overview of the Company's material responsible business conduct issues

Note: Information provided in this report, including in response to this item, should not be construed as "material" for purposes of financial reporting or otherwise under SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, Indian Companies Act, 2013 (read with Rules thereunder) or U.S. securities laws and regulations. We provide information below on the environmental and social matters that we judge to be most relevant and meaningful to our business.



| S.<br>No. | Material<br>issue<br>identified | Indicate<br>whether<br>risk or<br>opportunity<br>(R/O) | Rationale for identifying the risk / opportunity | In case of risk, approach to adapt or mitigate  | Financial implications of the risk<br>or opportunity (Indicate positive or<br>negative implications)  |
|-----------|---------------------------------|--|--|---|---|
| 1.        | Plastic<br>Packaging<br>Waste   | ging   | The Company's products have plastic packaging.   | The Company is committed towards reducing plastic packaging waste. The Company aims to design the consumer packaging to be recyclable or reusable; and to reduce the use of virgin petroleum plastic resin in consumer packaging.  The Company has been collecting plastic packaging waste and fulfilling its Extended Producer Responsibility (EPR) Obligations. | packaging solutions represents an opportunity to delight consumers and retail partners and create incremental sales and profit in return. However, the cost of developing |
| 2.        | Diversity<br>and<br>Inclusion   | Opportunity  | will help employees to develop and thrive        | Our Equality & Inclusion (E&I) efforts are integrated into how we serve diverse consumers. Our ability to do this most effectively is enabled by a workforce and culture that understands, respects and reflects the uniqueness of all the consumers we serve.  |   |
| 3.        | Community<br>impact             | Opportunity  | citizen is core to who we are as a Company.      | the communities we serve  |   |

#### **SECTION B: MANAGEMENT AND PROCESS DISCLOSURES**

Principle 1 Ethics, Transparency and Accountability (P1)

Principle 2 Safe Products & Products Lifecycle Sustainability (P2)

Principle 3 Employees' Well-being (P3)

Principle 4 Stakeholder Engagement (P4)

Principle 5 Human Rights (P5)

Principle 6 Environment Protection (P6)

Principle 7 Policy Advocacy (P7)

Principle 8 Inclusive Growth (P8)

Principle 9 Customer Value (P9)



| Sr.<br>No. | Questions  | P1  | P2 | Р3 | P4 | P5 | Р6 | Р7                  | Р8    | Р9 |
|------------|--|---|----|----|----|----|----|---------------------|-------|----|
|            | Policy and management processes  |   |    |    |    |    |    |                     |       |    |
| 1.         | <ul> <li>a. Whether your entity's policy/<br/>policies cover each principle and<br/>its core elements of the NGRBCs.<br/>(Yes/No)</li> </ul>   | Responsibility policy, which sets forth global standards,   |    |    |    |    |    |                     |       |    |
|            | b. Has the policy been approved by the Board?  | The Board of the Company at its meeting held on August 24, 2017, had approved P&G's WBCM, as Company's Business Responsibility policy.  |    |    |    |    |    |                     |       |    |
|            | c. Web Link of the Policies, if available  | https://in.pg.com/policies-and-practices/worldwide-<br>business-conduct-manual/   |    |    |    |    |    |                     |       |    |
| 2.         | Whether the entity has translated the policy into procedures   | While the WBCM policy sets forth core global standards explaining legal & ethical responsibilities, there are detailed policies and procedures in place in respect of various expectations laid down in the WBCM. |    |    |    |    |    |                     |       |    |
| 3.         | Do the enlisted policies extend to your value chain partners   | P&G expects its value chain partners to follow relevant aspects of our WBCM.  |    |    |    |    |    |                     |       |    |
| 4.         | Name of the national and international codes / certifications / labels / standards (e.g. Forest Stewardship Council, Fairtrade, Rainforest Alliance, Trustea) standards (e.g. SA 8000, OHSAS, ISO, BIS) adopted by your entity | support for the UN Guiding Principles on Business and<br>Human Rights and the principles concerning fundamental<br>rights as set out in the International Labour Organization                                     |    |    |    |    |    |                     |       |    |
|            | and mapped to each principle.  | The Company's Health & Safety Environment management systems follow stringent and robust internal standards (P3, P6).   |    |    |    |    |    |                     |       |    |
| 5.         | Specific commitments, goals and targets set by the entity with defined timelines, if any. Performance of the entity against the specific commitments, goals and targets along-with reasons in case the same are not met.       | We have made progress across our focus areas water, and waste. We continue to be committed to renewable sources of energy in our operations.  |    |    |    |    |    | s of cli<br>to leve | mate, |    |
|            | Governance, leadership and oversight   |   |    |    |    |    |    |                     |       |    |
| 6.         | Details of the highest authority responsible for implementation and oversight of the Business Responsibility policy(ies).  |   |    |    |    |    |    |                     |       |    |
| 7.         | Does the entity have a specified Committee of the Board/Director responsible for decision making on sustainability related issues? (Yes / No). If yes, provide details.  |   |    |    |    |    |    |                     | ing.  |    |



| Sr.<br>No. | Questions   | P1  | P2                | Р3                  | P4                 | P5             | P6   | P7 | Р8 | Р9 |   |
|------------|---|---|-------------------|---------------------|--------------------|----------------|--|----|----|----|---|
| 8.         | Details of Review of NGRBCs by the Company:   |   |                   |                     |                    |                |  |    |    |    |   |
|            | Performance against above policies and follow up action; and Compliance with statutory requirements of relevance to the principles, and, rectification of any non-compliances | The Audit Committee reviews the Vigil Mechanism report viz., complaints filed as per process laid down in the WBCM on a quarterly basis.  Compliance with statutory requirements is reviewed by the Board of Directors, annually, including statutory requirements relevant to NGBRC Principles.                        |                   |                     |                    |                |  |    |    |    |   |
|            |   |   |                   |                     |                    |                |  |    |    |    | <ul> <li>a. Whether review was undertaken by<br/>Director / Committee of the Board/</li> </ul>                        |
|            | Any other Committee   |   |                   |                     |                    |                |  |    |    |    | The Corporate Social Responsibility Committee reviews the business responsibility and sustainability report annually. |
|            |   | b. Frequency of review  | Furthe<br>relevar | r, the E<br>nt to t | Board is<br>the NG | updat<br>BRC P | ted on various actions or updates<br>rinciples from time to time, eg<br>aste Management Rules. |    |    |    |   |
| 9.         | Has the entity carried out independent assessment/ evaluation of the working of its policies by an external agency? (Yes/No). If yes, provide name of the agency.             | The Company has a robust internal audit process led by<br>the Global Internal Audit (GIA) function which consists of<br>a team of independent fulltime Internal Controls experts.<br>GIA function carries out audits on various matters, including<br>various policies and processes under WBCM, on a regular<br>basis. |                   |                     |                    |                |  |    |    |    |   |
| 10.        | If answer to question (1) above is "No" i.e. not all Principles are covered by a policy, reasons to be stated:  |   |                   |                     |                    |                |  |    |    |    |   |
|            | The entity does not consider the Principles material to its business (Yes/No)   | _   |                   |                     |                    |                |  |    |    |    |   |
|            | The entity is not at a stage where it is in a position to formulate and implement the policies on specified principles (Yes/No)   |   |                   |                     |                    |                |  |    |    |    |   |
|            | The entity does not have the financial or/human and technical resources available for the task (Yes/No)   |   |                   |                     |                    |                |  |    |    |    |   |
|            | It is planned to be done in the next financial year (Yes/No)  |   |                   |                     |                    |                |  |    |    |    |   |
|            | Any other reason (please specify)   |   |                   |                     |                    |                |  |    |    |    |   |

#### **SECTION C: PRINCIPLE WISE PERFORMANCE DISCLOSURE**

#### PRINCIPLE 1- Businesses should conduct and govern themselves with integrity, and in a manner that is Ethical, **Transparent and Accountable**

Taken together, Our Purpose, Values and Principles are the foundation for P&G's unique culture. Throughout our history, our business has grown and changed while these elements have endured and will continue to be passed down to generations of P&G people to come. More information about our Purpose, Values and Principles are contained in the WBCM.



 Percentage coverage by training and awareness programmes on any of the Principles during the financial year

| Segment  | Total number<br>of training /<br>awareness<br>programmes held | Topics / principles covered under the training and its impact   | % of persons in respective category covered by the awareness programmes |
|--|---|---|---|
| Board of<br>Directors                                      | 5*  | <ul> <li>Vigil mechanism (Ethics)</li> <li>Community impact- CSR initiatives</li> <li>Plastic Waste Regulations compliance</li> <li>Equality &amp; inclusion initiatives</li> <li>Employee well-being measures</li> <li>Customer value &amp; engagement (Go-to-</li> </ul>                                    | 100%  |
| Employees<br>(including<br>Key<br>Managerial<br>Personnel) | 4**   | <ul> <li>Customer value &amp; engagement (do-to-market initiatives)</li> <li>Anti-bribery and Anti-Corruption Compliance</li> <li>Doing the Right Thing- Integrity</li> <li>Safeguarding Access to P&amp;G Systems (Information Security)</li> <li>Introduction to Phishing (Information Security)</li> </ul> | 100%  |

<sup>\*</sup> Various topics discussed at Board & Committee meetings, and other connects held from time to time.

2. Details of fines / penalties / punishment / award / compounding fees / settlement amount paid in proceedings (by the entity or by directors / KMPs) with regulators / law enforcement agencies / judicial institutions, in the financial year (Note: the entity shall make disclosures on the basis of materiality as specified in Regulation 30 of SEBI (Listing Obligations and Disclosure Obligations) Regulations, 2015 and as disclosed on the entity's website): Not Applicable

During the Financial Year, there were no material fines/penalties punishment/ award/ compounding fees/ settlement amount paid (either monetarily or non-monetarily) as specified in Regulation 30 of SEBI (Listing Obligations and Disclosure Obligations) Regulations, 2015.

3. Of the instances disclosed in Question 2 above, details of the Appeal / Revision preferred in cases where monetary or non-monetary action has been appealed

| Case Details | Name of the regulatory / enforcement agencies / judicial institutions |
|--------------|---|
|              | Not Applicable  |

4. Does the entity have an anti-corruption or anti-bribery policy? If yes, provide details in brief and if available, provide a web-link to the policy.

Yes, the Company has an anti-bribery Policy. The Company's antibribery policy prohibits bribes to government officials and employees everywhere we do business. The Policy also prohibits allowing an external party to do so on the Company's behalf. The Company conducts regular trainings for employees in order to create awareness of the anti-bribery policy. The anti-bribery policy is hosted on the Company intranet. Details of the anti-bribery policy forms part of Company's the WBCM, which is available at https://in.pg.com/policies-and-practices/worldwide-business-conduct-manual/.

<sup>\*\*</sup> Above cover the system-monitored mandatory web-based trainings deployed to all employees. Apart from the above, there are various other virtual and in-person trainings conducted from time-to-time to relevant employees, based on functions, new-joiners etc. on various topics such as World-wide Business Conduct Manual, Prevention of Sexual Harassment, Data Privacy, Anti-bribery, Anti-Trust compliances etc.



5. Number of Directors/KMPs/employees/workers against whom disciplinary action was taken by any law enforcement agency for the charges of bribery/corruption

|           | 2022-23 | 2021-22 |
|-----------|---------|---------|
| Directors | Nil     | Nil     |
| KMP       | Nil     | Nil     |
| Employee  | Nil     | Nil     |
| Worker    | Nil     | Nil     |

6. Details of complaints with regard to conflict of interest

|  | 202    | 2-23   | 2021-22 |        |
|--|--------|--------|---------|--------|
|  | Number | Remark | Number  | Remark |
| In relation to issues of Conflict of Interest of the Directors | Nil    | -      | Nil     |        |
| In relation to issues of Conflict of Interest of the KMPs      | Nil    | -      | Nil     | _      |

7. Provide details of any corrective action taken or underway on issues related to fines / penalties / action taken by regulators/ law enforcement agencies/ judicial institutions, on cases of corruption and conflicts of interest- Not Applicable

### PRINCIPLE 2 - Businesses should provide goods and services in a manner that is sustainable and safe

 Percentage of R&D and capital expenditure (capex) investments in specific technologies to improve the environmental and social impacts of product and processes to total R&D and capex investments made by the entity, respectively

|       | 2022-23 | 2021-22 | Details of improvements in environmental and social impacts   |
|-------|---------|---------|---|
| R&D   | Nil     | Nil     | As the Company avails benefits of research and development of The Procter   |
| Capex | Nil     | Nil     | & Gamble Company, USA and its subsidiaries across the globe, the Company has not incurred any expenditure on research and development during the Financial Year. The Company from time to time spends on energy efficient equipment, such as energy efficient pumps, energy efficient lighting etc. During the Financial Year, spend towards such equipment have not been substantial vs. total capital expenditure of the Company. |

2. a. Does the entity have procedures in place for sustainable sourcing?

The Company has a 'Responsible Sourcing Expectations for External Business Partners' which shares expectations with our external business partners on various areas, including, *inter alia*, legal compliance, respecting human rights, no child labor, no discrimination, environmental sustainability, prevention of bribery & corruption. Further, based on risk relevance of the nature of business or operations of the Supplier, certain assessments are undertaken, such as EcoVadis sustainability assessment or Sedex Members Ethical Trade Audit (SMETA).

b. If yes, what percentage of inputs were sourced sustainably?

100% of the Company's suppliers are covered under Company's 'Responsible Sourcing Expectations for External Business Partners'. Based on risk relevance of the nature of business or operations of the Supplier, certain suppliers are required to undertake assessments, such as EcoVadis sustainability assessment or Sedex Members Ethical Trade Audit (SMETA).



3. Describe the processes in place to safely reclaim your products for reusing, recycling and disposing at the

In accordance with the Plastic Waste Management Rules, 2016 (as amended from time to time), the Company has been collecting plastic packaging waste and fulfilling its Extended Producer Obligations.

4. Whether Extended Producer Responsibility (EPR) is applicable to the entity's activities. If yes, whether the waste collection plan is in line with the Extended Producer Responsibility (EPR) plan submitted to Pollution Control Boards? If not, provide steps taken to address the same

Yes, Extended Producer Responsibility (EPR) is applicable to the Company and the Company has submitted the waste collection plan in line with the Extended Producer Responsibility (EPR) plan to Pollution Control

## PRINCIPLE 3 - Businesses should respect and promote the well-being of all employees, including those in their value chains

### 1. a. Details of measures for the well-being of employees

| Category |  |               | % of employees covered by |               |                    |               |                    |               |            |                     |           |  |  |
|----------|--|---------------|---------------------------|---------------|--------------------|---------------|--------------------|---------------|------------|---------------------|-----------|--|--|
|          | Total                                    | Health in     | nsurance                  | Accident      | Accident insurance |               | Maternity benefits |               | / benefits | Day Care facilities |           |  |  |
|          | (A)                                      | Number<br>(B) | % (B / A)                 | Number<br>(C) | % (C / A)          | Number<br>(D) | % (D / A)          | Number<br>(E) | % (E / A)  | Number<br>(F)       | % (F / A) |  |  |
|          | Permanent employees (other than workers) |               |                           |               |                    |               |                    |               |            |                     |           |  |  |
| Male     | 70                                       | 70            | 100%                      | 70            | 100%               |               | -                  | 70            | 100%       | 70                  | 100%      |  |  |
| Female   | 40                                       | 40            | 100%                      | 40            | 100%               | 40            | 100%               |               |            | 40                  | 100%      |  |  |
| Total    | 110                                      | 110           | 100%                      | 110           | 100%               | 40            |                    | 70            |            | 110                 | 100%      |  |  |
|          |  |               |                           | Oth           | er than Perm       | anent empl    | oyees              |               |            |                     |           |  |  |
| Male     | N.A.                                     | N.A.          | N.A.                      | N.A.          | N.A.               | N.A.          | N.A.               | N.A.          | N.A.       | N.A.                | N.A.      |  |  |
| Female   | N.A.                                     | N.A.          | N.A.                      | N.A.          | N.A.               | N.A.          | N.A.               | N.A.          | N.A.       | N.A.                | N.A.      |  |  |
| Total    | N.A.                                     | N.A.          | N.A.                      | N.A.          | N.A.               | N.A.          | N.A.               | N.A.          | N.A.       | N.A.                | N.A.      |  |  |

### b. Details of measures for the well-being of workers

| Category |       |               | % of workers covered by |               |              |               |            |               |           |                     |           |  |
|----------|-------|---------------|-------------------------|---------------|--------------|---------------|------------|---------------|-----------|---------------------|-----------|--|
|          | Total | Health i      | nsurance                | Accident i    | nsurance     | Maternit      | y benefits | Paternity     | benefits  | Day Care facilities |           |  |
|          | (A)   | Number<br>(B) | % (B / A)               | Number<br>(C) | % (C<br>/ A) | Number<br>(D) | % (D / A)  | Number<br>(E) | % (E / A) | Number<br>(F)       | % (F / A) |  |
|          |       |               |                         |               | Permane      | nt workers    |            |               |           |                     |           |  |
| Male     | 453   | 453           | 100%                    | 453           | 100%         | -             | -          | 453           | 100%      | 453                 | 100%      |  |
| Female   | 8     | 8             | 100%                    | 8             | 100%         | 8             | 100%       | _             | _         | 8                   | 100%      |  |
| Total    | 461   | 461           | 100%                    | 461           | 100%         | 8             | -          | 453           | _         | 461                 | 100%      |  |
|          |       |               |                         | Othe          | er than Perr | nanent worl   | kers*      |               |           |                     |           |  |
| Male     | N.A.  | N.A.          | N.A.                    | N.A.          | N.A.         | N.A.          | N.A.       | N.A.          | N.A.      | N.A.                | N.A.      |  |
| Female   | N.A.  | N.A.          | N.A.                    | N.A.          | N.A.         | N.A.          | N.A.       | N.A.          | N.A.      | N.A.                | N.A.      |  |
| Total    | N.A.  | N.A.          | N.A.                    | N.A.          | N.A.         | N.A.          | N.A.       | N.A.          | N.A.      | N.A.                | N.A.      |  |

<sup>\* &#</sup>x27;Other than permanent workers' are workers engaged through third-party contractors, and their well-being is managed through contractual terms & conditions with the third-party contractors.



### 2. Details of retirement benefits

| Benefits |  | 2022-23  |   | 2021-22  |  |   |  |  |
|----------|--|--|---|--|--|---|--|--|
|          | No. of<br>employees<br>covered as<br>a % of total<br>employees | No. of<br>workers<br>covered as<br>a % of total<br>employees | Deducted<br>and<br>deposited<br>with the<br>authority<br>(Y/N/N.A.) | No. of<br>employees<br>covered as<br>a % of total<br>employees | No. of<br>workers<br>covered as<br>a % of total<br>employees | Deducted<br>and<br>deposited<br>with the<br>authority<br>(Y/N/N.A.) |  |  |
| PF       | 100%   | 100%   | Yes   | 100%   | 100%   | Yes   |  |  |
| Gratuity | 100%   | 100%   | N.A.  | 100%   | 100%   | N.A.  |  |  |
| ESI      | Nil  | Nil  | N.A.  | Nil  | Nil  | N.A.  |  |  |

### 3. Accessibility of workplaces

Are the premises / offices of the entity accessible to differently abled employees and workers, as per the requirements of the Rights of Persons with Disabilities Act, 2016? If not, whether any steps are being taken by the entity in this regard

We recognize the importance of meeting the requirements of the Rights of Persons with Disabilities Act, 2016 and are taking proactive steps to support the needs of individuals with disabilities. Our Company has implemented various measures to provide accessible infrastructure, including ramps, wheelchair access, all gender accessible toilets, accessible parking, fire alarm flasher, automated sliding doors, etc. We believe that accessibility is an essential aspect of social responsibility and are persistent in our efforts to create an inclusive environment for everyone.

# 4. Does the entity have an equal opportunity policy as per the Rights of Persons with Disabilities Act, 2016? If so, provide a web-link to the policy

The Company's WBCM sets forth the Company's commitment to providing equal opportunities in employment. The WBCM prohibits employees from engaging in any form of unlawful discrimination. The WBCM requires to follow all anti-discrimination laws, and to ensure that employment decisions (such as recruiting, hiring, training, salary and promotion), do not discriminate against individuals on the basis of disability, race, color, gender, age, national origin, religion, sexual orientation, gender identity, gender expression, marital status, citizenship, veteran status, HIV / AIDS status or any other legally protected forter.

### 5. Return to work and Retention rates of permanent employees and workers that took parental leave

| Gender | Permanent er        | nployees       | Permanent v         | vorkers        |
|--------|---------------------|----------------|---------------------|----------------|
|        | Return to work rate | Retention rate | Return to work rate | Retention rate |
| Male   | 100%                | 100%           | 100%                | 100%           |
| Female | 100%                | 100%           | 100%                | 100%           |
| Total  | 100%                | 100%           | 100%                | 100%           |



# 6. Is there a mechanism available to receive and redress grievances for the following categories of employees and worker? If yes, give details of the mechanism in brief.

|                              | Yes/No (If Yes, then give details of the mechanism in brief)   |
|------------------------------|--|
| Permanent Workers            | The WBCM sets out several ways employees and others may report concerns,   |
| Other than Permanent Workers | including via The Worldwide Business Conduct Helpline which is available via   |
| Permanent Employees          | telephone, email, or web reporting around the world 24 hours a day, seven days a week. It is staffed by an independent company and can take calls in most languages. |
| Other than Permanent         | Reports of actual or suspected violations may also be made anonymously, where  |
| Employees                    | allowed by applicable law.   |

# 7. Membership of employees and worker in association(s) or Unions recognized by the Company

| Category                  |  | 2022-23  |   |     | 2021-22 |     |
|---------------------------|--|--|---|-----|---------|-----|
|                           | Total<br>employees<br>/ workers in<br>respective<br>category (A) | No. of employees / workers in respective category, who are part of association(s) or Union (B) | e category, e part of category (A) category (B) category (A) category (B) category (B) category (C) category |     | % (B/A) |     |
| Total Permanent Employees | 110  | Nil  | Nil   | 125 | Nil     | Nil |
| - Male                    | 70   | Nil  | Nil   | 87  | Nil     | Nil |
| - Female                  | 40   | Nil  | Nil   | 38  | Nil     | Nil |
| Total Permanent Workers   | 461  | Nil  | Nil   | 469 | Nil     | Nil |
| - Male                    | 453  | Nil  | Nil   | 461 | Nil     | Nil |
| - Female                  | 8  | Nil  | Nil   | 8   | Nil     | Nil |

## 8. Details of training given to employees and workers

| Category | 2022-23                        |            |                         |                         |            |                                     |            | 2021-22                 | 2       |            |  |  |  |
|----------|--------------------------------|------------|-------------------------|-------------------------|------------|-------------------------------------|------------|-------------------------|---------|------------|--|--|--|
|          | Total                          | and s      | ealth<br>afety<br>sures | On Skill<br>upgradation |            | Total On Health and safety measures |            | On Skill<br>upgradation |         |            |  |  |  |
|          | (A)                            | No.<br>(B) | %<br>(B/A)              | No.<br>(C)              | %<br>(C/A) | (D)                                 | No.<br>(E) | %<br>(E/D)              | No. (F) | %<br>(F/D) |  |  |  |
|          | Employees (other than workers) |            |                         |                         |            |                                     |            |                         |         |            |  |  |  |
| - Male   | 70                             | 70         | 100%                    | 70                      | 100%       | 87                                  | 87         | 100%                    | 87      | 100%       |  |  |  |
| - Female | 40                             | 40         | 100%                    | 40                      | 100%       | 38                                  | 38         | 100%                    | 38      | 100%       |  |  |  |
| Total    | 110                            | 110        | 100%                    | 110                     | 100%       | 125                                 | 125        | 100%                    | 125     | 100%       |  |  |  |
|          |                                |            |                         | Wo                      | rkers      |                                     |            |                         |         |            |  |  |  |
| - Male   | 453                            | 453        | 100%                    | 453                     | 100%       | 461                                 | 461        | 100%                    | 461     | 100%       |  |  |  |
| - Female | 8                              | 8          | 100%                    | 8                       | 100%       | 8                                   | 8          | 100%                    | 8       | 100%       |  |  |  |
| Total    | 461                            | 461        | 100%                    | 461                     | 100%       | 469                                 | 469        | 100%                    | 469     | 100%       |  |  |  |



### 9. Details of performance and career development reviews of employees and worker

| Category                       | 2022-23      |         |         | 2021-22      |            |         |  |  |  |
|--------------------------------|--------------|---------|---------|--------------|------------|---------|--|--|--|
|                                | Total<br>(A) | No. (B) | % (B/A) | Total<br>(C) | No.<br>(D) | % (D/C) |  |  |  |
| Employees (other than workers) |              |         |         |              |            |         |  |  |  |
| - Male                         | 70           | 70      | 100%    | 87           | 87         | 100%    |  |  |  |
| - Female                       | 40           | 40      | 100%    | 38           | 38         | 100%    |  |  |  |
| Workers                        |              |         |         |              |            |         |  |  |  |
| - Male                         | 453          | 453     | 100%    | 461          | 461        | 100%    |  |  |  |
| - Female                       | 8            | 8       | 100%    | 8            | 8          | 100%    |  |  |  |

### 10. Health and safety management system

# a. Whether an occupational health and safety management system has been implemented by the entity? (Yes/ No). If yes, the coverage such system?

Yes, we have a robust occupational health and safety management system which covers all employees and workers of the Company, and external parties, who work at or visit the Company's sites.

# b. What are the processes used to identify work-related hazards and assess risks on a routine and non-routine basis by the entity?

The Company is committed to having safe and healthy operations around the world to protect the life and health of our employees and the community surrounding our operations, to protect our assets, to ensure business continuity and to engender public trust.

On a routine basis, the Company ensures that health, safety & environmental required tests, inspections and monitoring of devices, equipment, process systems, and facility systems are conducted per the required frequencies and procedures. We also ensure that results are assessed for potential risks and, if necessary, a remedial plan and schedule are developed.

On non-routine basis, the Company ensures appropriate health, safety & environmental risk assessments, studies, classifications, and clearances are completed by appropriately trained or qualified persons before commissioning. We also ensure appropriate measures, including engineering and administrative controls, have been incorporated in the design and construction of facilities and operating systems to meet legal requirements and protect employees, the community and the environment from physical, health and environmental hazards.

# c. Whether you have processes for workers to report the work related hazards and to remove themselves from such risks. (Y/N)

Yes, the WBCM of the Company expects every employee who becomes aware of, or suspects, any unsafe working conditions or other safety issues, to report the situation to the employee's manager or respective site safety leader or legal immediately. Adequate measures are taken to mitigate any work-related hazards.

# d. Do the employees/worker of the entity have access to non-occupational medical and healthcare services? (Yes/ No)

Yes, employees and workers of the Company have access to non-occupational medical and healthcare services.



### 11. Details of safety related incidents

| Safety Incident/Number                                    | Category | Current<br>Financial Year | Previous<br>Financial Year |
|---|----------|---------------------------|----------------------------|
| Lost Time Injury Frequency Rate (LTIFR) (per one million- | Employee | Nil                       | Nil                        |
| person hours worked)                                      | Worker   | Nil                       | Nil                        |
| Total recordable work-related injuries                    | Employee | Nil                       | Nil                        |
|   | Worker   | Nil                       | 1                          |
| No. of fatalities   | Employee | Nil                       | Nil                        |
|   | Worker   | Nil                       | Nil                        |
| High consequence work-related injury or ill-health        | Employee | Nil                       | Nil                        |
| (excluding fatalities)                                    | Worker   | Nil                       | Nil                        |

### 12. Describe the measures taken by the entity to ensure a safe and healthy workplace

We are committed to promoting respect of our employees in the workplace, ensuring workplace health and safety, and ensuring fair employment practices. Accordingly, we are committed to the highest standards of safety to protect ourselves, our employees and external parties who work at or visit our sites. All P&G employees must follow safety and security procedures, as well as applicable laws and regulations. If employees are aware of, or suspect, any unsafe working conditions or other safety issues, they must report the situation to their manager, site safety leader or Legal immediately. If there are any concerns about health at work, the employee must promptly contact their site Health Services (Medical) unit.

### 13. Number of complaints on the following made by employees and workers

|                    |                          | 2022-23                                     |         | 2021-22                  |                                       |         |  |
|--------------------|--------------------------|---|---------|--------------------------|---------------------------------------|---------|--|
|                    | Filed during<br>the year | Pending<br>resolution at<br>the end of year | Remarks | Filed during<br>the year | Pending resolution at the end of year | Remarks |  |
| Working Conditions | Nil                      | Nil   | -       | Nil                      | Nil                                   | -       |  |
| Health & Safety    | Nil                      | Nil   | -       | Nil                      | Nil                                   | -       |  |

### 14. Assessments for the year

|                             | % of your plants and offices that were assessed * (by entity or statutory authorities or third parties) |  |  |  |  |  |
|-----------------------------|---|--|--|--|--|--|
| Health and safety practices | 100%  |  |  |  |  |  |
| Working conditions          | 100%  |  |  |  |  |  |

<sup>\*</sup> The Company has in place a compliance monitoring tool for assessing compliances with respect to various laws. Further, the Company sites also go through extensive H&SE internal audits, periodically.

# 15. Provide details of any corrective action taken or underway to address safety-related incidents (if any) and on significant risks / concerns arising from assessments of health & safety practices and working conditions: Not applicable

### PRINCIPLE 4: Businesses should respect the interests of and be responsive to all its stakeholders

### Describe the processes for identifying key stakeholder groups of the entity

Groups which are impacted or are likely to be impacted by the business operations of the Company or which impact or are likely to impact the business operations of the Company, are identified as key stakeholders of the Company. Key stakeholders identified by the Company are its employees, investors, consumers, customers, suppliers & value chain partners, government & regulatory bodies and community, at large.



# 2. List stakeholder groups identified as key for your entity and the frequency of engagement with each stakeholder group

| Stakeholder<br>Group                 | Whether<br>identified as<br>Vulnerable &<br>Marginalized<br>Group (Yes/No) | Channels of communication<br>(Email, SMS, Newspaper,<br>Pamphlets, Advertisement,<br>Community Meetings, Notice<br>Board, Website, Other)                               | Frequency of<br>engagement<br>(Annually/ Half<br>yearly/ Quarterly<br>/ others –<br>please specify) | Purpose and scope of engagement including key topics and concerns raised during such engagement  |
|--------------------------------------|--|---|---|--|
| Employees                            | No   | <ul> <li>Regular organizational<br/>engagements (in-person &amp;<br/>virtual)</li> <li>Email</li> </ul>   | Ongoing   | <ul> <li>Employee engagement activities</li> <li>Learning and development</li> <li>Employee recognition</li> <li>Employee performance review and career development</li> <li>Employee safety and well-being</li> </ul> |
| Shareholders<br>/ Investors          | No   | <ul> <li>Annual general meeting</li> <li>Postal ballots/e-voting</li> <li>Website updates</li> <li>Newspaper notices</li> <li>Email</li> </ul>                          | Annual Event based Event based Ongoing Event based  | <ul> <li>Engagement with management on<br/>business performance &amp; strategy</li> <li>Seeking approval on resolutions</li> <li>Disclosure of information</li> <li>Resolution of share related grievances</li> </ul>  |
| Consumers                            | No   | <ul> <li>Advertisements on various media (TV, Social media, newspaper etc.)</li> <li>Website</li> <li>Email</li> <li>Phone</li> </ul>                                   | Ongoing   | <ul> <li>Awareness of Company's products</li> <li>Seeking consumer feedback</li> <li>Resolution of consumer queries / complaints</li> </ul>  |
| Customers                            | No   | Email     Phone     Market visits and In-person meetings  | Ongoing   | Distribution of goods  |
| Suppliers & value chain partners     | No   | <ul><li>Email</li><li>Phone</li><li>Supplier portal- website</li><li>Meetings</li></ul>   | Regular   | <ul> <li>Sourcing related discussions</li> <li>Conducting third-party risk assessment for engaging suppliers</li> </ul>  |
| Government<br>& Regulatory<br>bodies | No   | <ul> <li>In-person meetings</li> <li>Advocacy through Trade         Associations     </li> <li>Email</li> <li>Statutory filings (electronic physical filing)</li> </ul> | Ongoing   | <ul> <li>Advocacy on proposed laws and policies impacting business &amp; operations</li> <li>Various applications, incl. licenses etc.</li> <li>Statutory compliances</li> </ul>                                       |
| Community                            | Yes  | Connects via NGO partners     On-ground field visits  | Ongoing   | <ul><li>CSR activities</li><li>Equality &amp; Inclusion objectives</li></ul>   |

# PRINCIPLE 5: Businesses should respect and promote human rights

Respect for Human Rights is fundamental to the way we manage our business. Our Human Rights Policy Statement communicates our support for the UN Guiding Principles on Business and Human Rights, which respects and honors the principles of internationally recognized human rights consisting of thos rights expressed in the International Bill of Human Rights (i.e., Universal Declaration of Human Rights and the International Covenants on Economic, Social and Cultural Rights, and Civil and Political Rights) and the principles concerning fundamental rights as set out in the International Labor Organization (ILO) Declaration on Fundamental Principles and Rights at Work, namely: freedom of association and the effective recognition of the right to collective bargaining; the elimination of all forms of forced or compulsory labour; the effective abolition of child



labour; the elimination of discrimination in respect of employment and occupation; and a safe and healthy working environment. These fundamentals are laid out in the Company's WBCM.

# Employees and workers who have been provided training on human rights issues and policy(ies) of the Company

| Category             |              | 2022-23                                      |              | 2021-22      |  |             |  |
|----------------------|--------------|--|--------------|--------------|--|-------------|--|
|                      | Total<br>(A) | No. of employees<br>/ workers covered<br>(B) | % (B /<br>A) | Total<br>(D) | No. of employees<br>/ workers covered<br>(E) | % (E<br>/D) |  |
|                      |              | Employees (other                             | than work    | ers)         |  |             |  |
| Permanent            | 110          | 110  | 100%         | 125          | 125  | 100%        |  |
| Other than permanent | -            | -  | -            | _            | -  | -           |  |
| Total Employees      | 110          | 110  | 100%         | 125          | 125  | 100%        |  |
|                      |              | Workers                                      |              |              |  |             |  |
| Permanent            | 461          | 461  | 100%         | 469          | 469  | 100%        |  |
| Other than permanent | -            | -  | -            | _            | -  | -           |  |
| Total Employees      | 461          | 461  | 100%         | 469          | 469  | 100%        |  |

Note: All employees of the Company are trained on the expectations under the Worldwide Business Conduct Manual. Additionally, WBCM compliance certifications are obtained from all Managers of the Company annually.

# 2. Details of minimum wages paid to employees and workers

|                       | 2022-23      |         |                          |           | 2021-22                   |         |            |                   |         |                |
|-----------------------|--------------|---------|--------------------------|-----------|---------------------------|---------|------------|-------------------|---------|----------------|
| Category              | Total<br>(A) |         | Equal to Minimum<br>Wage |           | More than<br>Minimum Wage |         | -          | ıal to<br>ım Wage |         | than<br>m Wage |
|                       |              | No. (B) | % (B /<br>A)             | No. (c)   | % (C / A)                 |         | No.<br>(E) | % (E<br>/D)       | No. (F) | % (F/<br>D)    |
|                       |              |         | Empl                     | oyees (ot | her than w                | orkers) |            |                   |         |                |
| Permanent             | 110          | Nil     | Nil                      | 110       | 100%                      | 125     | Nil        | Nil               | 125     | 100%           |
| Male                  | 70           | Nil     | Nil                      | 70        | 100%                      | 87      | Nil        | Nil               | 87      | 100%           |
| Female                | 40           | Nil     | Nil                      | 40        | 100%                      | 38      | Nil        | Nil               | 38      | 100%           |
| Other than Permanent  | -            | -       | -                        | -         | -                         | -       | -          | -                 | -       | -              |
| Male                  | -            | -       | -                        | -         | -                         | -       |            | _                 | _       | -              |
| Female                | -            | -       | -                        | -         | -                         | -       |            | -                 | -       | -              |
|                       |              |         |                          | W         | orkers                    |         |            |                   |         |                |
| Permanent             | 461          | Nil     | Nil                      | 461       | 100%                      | 469     | Nil        | Nil               | 469     | 100%           |
| Male                  | 453          | Nil     | Nil                      | 453       | 100%                      | 461     | Nil        | Nil               | 461     | 100%           |
| Female                | 8            | Nil     | Nil                      | 8         | 100%                      | 8       | Nil        | Nil               | 8       | 100%           |
| Other than Permanent* | -            | -       | -                        | -         | -                         | -       | -          | -                 | -       | -              |
| Male                  | -            | -       | -                        | -         | -                         |         |            | -                 | -       |                |
| Female                | -            | -       | -                        | -         | -                         | _       |            | _                 |         |                |

<sup>\* &#</sup>x27;Other than permanent workers' are workers engaged through third-party contractors, and their wages are managed by the third-party contractors, who are contractually obligated to comply with legal requirements, including compliance in respect of wages.



### 3. Details of remuneration/salary/wages

|                                |        | Male  | Female |   |  |
|--------------------------------|--------|---|--------|---|--|
|                                | Number | Median remuneration<br>/ salary / wages of<br>respective category<br>(₹ In Lakhs) | Number | Median remuneration/<br>salary/ wages of<br>respective category<br>(₹ In Lakhs) |  |
| Board of Directors (BoD)       | 9      | 25  | 2      | 23  |  |
| Key Managerial Personnel^      | 3      | 121   | 1      | 7   |  |
| Employees (other than workers) | 70     | 15  | 40     | 35  |  |
| Workers                        | 453    | 12  | 8      | 7   |  |

<sup>^</sup> Includes Managing Director, Executive Director, Company Secretary and Chief Financial Officer

# 4. Do you have a focal point responsible for addressing human rights impacts or issues caused or contributed to by the business?

At P&G, respect for Human Rights is fundamental to the way we manage our business. We support the U.N. Guiding Principles for Business and Human Rights which respects and honors the principles of internationally recognized human rights, including:

- Those rights expressed in the International Bill of Human Rights (i.e., Universal Declaration of Human Rights and the International Covenants on Economic, Social and Cultural Rights and Civil & Political Rights)
- The principles concerning fundamental rights as set out in the International Labor Organization (ILO) Declaration on Fundamental Principles and Rights at Work.

We are committed to doing the right thing by respecting human rights in every aspect of our business operations. We embrace this commitment and responsibility of ensuring that human rights are upheld all along our end-to-end value chain, which in turn encompasses our stakeholders, particularly our employees, our consumers, the communities where we do business, and our business partners.

### 5. Describe the internal mechanisms in place to redress grievances related to human rights issues

The WBCM sets out several ways employees and others may report concerns, including via The Worldwide Business Conduct Helpline which is available via telephone, email, or web reporting around the world 24 hours a day, seven days a week. It is staffed by an independent company and can take calls in most languages. Reports of actual or suspected violations may also be made anonymously, where allowed by applicable law.

### 6. Number of Complaints on the following made by employees and workers

|                                       |   | 2022-23  |         | 2021-22   |  |         |  |  |
|---------------------------------------|---|--|---------|---|--|---------|--|--|
|                                       | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the year | Remarks | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the year | Remarks |  |  |
| Sexual harassment                     | Nil   | Nil  | -       | 3   | Nil  | _       |  |  |
| Discrimination at workplace           | Nil   | Nil  | -       | Nil   | Nil  | -       |  |  |
| Child labour                          | Nil   | Nil  | -       | Nil   | Nil  | -       |  |  |
| Forced labour /<br>Involuntary labour | Nil   | Nil  | -       | Nil   | Nil  | -       |  |  |

|                                   |   | 2022-23  |         | 2021-22   |  |         |  |
|-----------------------------------|---|--|---------|---|--|---------|--|
|                                   | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the year | Remarks | Number of<br>complaints<br>filed during<br>the year | Number of<br>complaints<br>pending<br>resolution at<br>close of the year | Remarks |  |
| Wages                             | Nil   | Nil  | -       | Nil   | Nil  | -       |  |
| Other human rights related issues | Nil   | Nil  | -       | Nil   | Nil  | -       |  |

### 7. Mechanisms to prevent adverse consequences to the complainant in discrimination and harassment cases

P&G does not tolerate any form of retaliation against any person who reports a suspected violation in good faith. In addition, no one who participates or cooperates honestly and completely in the investigation of a report will be subject to retaliation for doing so. Anyone who retaliates against a person for making a good faith report or for participating in the investigation of a report would be subject to disciplinary action, which may include termination. Further information is contained in the WBCM and our global Anti-Retaliation Policy available to all employees.

### 8. Do human rights requirements form part of your business agreements and contracts? (Yes/No)

Yes, Human Rights requirements, such as prohibition of use of child labour or bonded labour, form part of various business agreements.

### 9. Assessments for the year

|                             | % of your plants and offices that were assessed (by entity or statutory authorities or third parties)   |
|-----------------------------|---|
| Child labour                |   |
| Forced/involuntary labour   |   |
| Sexual harassment           | The Company has in place a compliance monitoring tool for assessing   |
| Discrimination at workplace | <ul> <li>compliances with respect to various laws. Further, the company sites</li> <li>also go through extensive H&amp;SE internal audits, periodically.</li> </ul> |
| Wages                       | atso go through extensive hase internal addits, periodically.   |
| Others – please specify     | _   |

## 10. Provide details of any corrective actions taken or underway to address significant risks / concerns arising from the assessments- Not Applicable

### PRINCIPLE 6: Businesses should respect and make efforts to protect and restore the environment

## Details of total energy consumption (in Joules or multiples) and energy intensity

| Parameter   | 2022-23  | 2021-22  |
|---|----------|----------|
| Total electricity consumption (A)   | 76014 GJ | 71133 GJ |
| Total fuel consumption (B)  | 5438 GJ  | 3795 GJ  |
| Energy consumption through other sources (C)  | -        |          |
| Total energy consumption (A+B+C)  | 81452 GJ | 74928 GJ |
| Energy intensity per rupee of turnover (GJ/₹ Lakhs) (Total energy consumption / turnover) | 0.33     | 0.33     |

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency- No.



- 2. Does the entity have any sites / facilities identified as designated consumers (DCs) under the Performance, Achieve and Trade (PAT) Scheme of the Government of India? (Y/N) If yes, disclose whether targets set under the PAT scheme have been achieved. In case targets have not been achieved, provide the remedial action taken, if any- Not applicable, as the Company does not fall in the category of industries mandated under PAT scheme.
- 3. Provide details of the following disclosures related to water

| Parameter   | 2022-23 | 2021-22 |
|---|---------|---------|
| Water withdrawal by source (in kilolitres)  |         |         |
| (i) Surface water   | -       |         |
| (ii) Groundwater  | 87714   | 86821   |
| (iii) Third party water (Municipal water)   | 7083    | 3978    |
| (iv) Seawater / desalinated water   | -       |         |
| (v) Others  | -       |         |
| <b>Total volume of water withdrawal</b> (in kilolitres) (i + ii + iii + iv + v)   | 94797   | 90799   |
| Total volume of water consumption (in kilolitres)                                 | 94797   | 90799   |
| Water intensity per rupee of turnover (KL / ₹ Lakhs) (Water withdrawn / turnover) | 0.38    | 0.40    |

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency- No.

4. Has the entity implemented a mechanism for Zero Liquid Discharge? If yes, provide details of its coverage and implementation

The Company continuously strives to achieve water efficiency. This year the Company achieved 957 kilolitres circular water through Internal Effluent Treatment Plant (ETP) Recycle and reverse osmosis (RO) and continuous electrode ionization (CEDI) reject recycle.

5. Please provide details of air emissions (other than GHG emissions) by the entity

| Parameter                           | Please<br>specify unit | 2022-23 | 2021-22 |
|-------------------------------------|------------------------|---------|---------|
| NOx                                 | MT                     | 0.62    | 0.54    |
| Sox                                 | MT                     | 0.22    | 0.17    |
| Particulate matter (PM)             | MT                     | 0.15    | 0.05    |
| Persistent organic pollutants (POP) |                        | NA      | NA      |
| Volatile organic compounds (VOC)    | MT                     | 0.02    | 0.01    |
| Hazardous air pollutants (HAP)      |                        | NA      | NA      |
| Others – please specify             |                        |         |         |
| S02                                 | MT                     | 0.00    | 0.02    |
| СО                                  | MT                     | 0.18    | 0.14    |

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency- No.



### 6. Provide details of greenhouse gas emissions (Scope 1 and Scope 2 emissions) & its intensity

| Parameter   | Unit           | 2022-23 | 2021-22 |
|---|----------------|---------|---------|
| Total Scope 1 emissions                                   | MT             | 371     | 266     |
| Total Scope 2 emissions                                   | _              | Nil*    | Nil*    |
| Total Scope 1 and Scope 2 emissions per rupee of turnover | MT per ₹ lakhs | 0.00    | 0.00    |

<sup>\*</sup> The Company's Scope 2 GHG emissions are Nil due to the purchase of RECs (Renewable Energy Credits).

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency - No

### 7. Does the entity have any project related to reducing Green House Gas emission? If Yes, then provide details

We have an ambition to reduce Green House Gas (GHG) emissions across our operations. The Company will continue to strive in its efforts towards this ambition.

### 8. Provide details related to waste management by the entity

| Parameter  | 2022-23          | 2021-22        |
|--|------------------|----------------|
| Plastic waste (A)  | 195.91 MT        | 169.88 MT      |
| E-waste (B)  | 0.88 MT          | 0.05 MT        |
| Bio-medical waste (C)  | 0.04 MT          | 0.04 MT        |
| Construction and demolition waste (D)  | 63.20 MT         | 15.20 MT       |
| Battery waste (E)  | 0.63 MT          | 4.79 MT        |
| Radioactive waste (F)  | NA               | NA             |
| Other Hazardous waste. Please specify, if any. (G)                             | 55.77 MT         | 43.85 MT       |
| Other Non-hazardous waste generated (H).                                       | 1711.89 MT       | 1469.62 MT     |
| Total  | 2028.32 MT       | 1703.43 MT     |
| For each category of waste generated, total waste recovered through recycling  | g, re-using or c | other recovery |
| operations (in metric tonnes)  |                  |                |
| Category of waste  |                  |                |
| (i) Recycled*  | 2028.28 MT       | 1703.39 MT     |
| (ii) Re-used   | _                |                |
| (iii) Other recovery operations  | _                |                |
| Total  | 2028.28 MT       | 1703.39 MT     |
| For each category of waste generated, total waste disposed by nature of dispos | al method (in r  | netric tonnes) |
| Category of waste  |                  |                |
| (i) Incineration   | 0.04 MT          | 0.04 MT        |
| (ii) Landfilling   | -                |                |
| (iii) Other disposal operations  | -                |                |
| Total  | 0.04 MT          | 0.04 MT        |

<sup>\*</sup> Waste sent to Government approved vendors for purpose of recycling.

Note: Indicate if any independent assessment/ evaluation/assurance has been carried out by an external agency? (Y/N) If yes, name of the external agency.- No

# 9. Briefly describe the waste management practices adopted in your establishments. Describe the strategy adopted by your company to reduce usage of hazardous and toxic chemicals in your products and processes and the practices adopted to manage such wastes

Within our operations, we strive to grow responsibly and continuously improve our efficiency while reducing our carbon footprint.

Corporate Governance



The Company's plant sites are zero-manufacturing-waste-to-landfill, which means that no manufacturing waste is sent to landfill. The Company continues to be compliant with the government's Extended Producer Responsibility (EPR) guidelines on plastic packaging waste collection.

Our brands have also stepped forward towards environmental sustainability. Our brand Oral-B uses 80% post-consumer recycled plastic (PCR) in its toothbrushes and our brand Venus is made of 30% recycled plastic and uses fully recyclable packaging.

10. If the entity has operations/offices in/around ecologically sensitive areas (such as national parks, wildlife sanctuaries, biosphere reserves, wetlands, biodiversity hotspots, forests, coastal regulation zones etc.) where environmental approvals / clearances are required, please specify details

| Sr.<br>no. | Location of operations/offices | Types of operations | Whether the conditions of environmental approval / clearance are being complied with? (Y/N) |
|------------|--------------------------------|---------------------|---|
|            |                                |                     | If no, the reasons thereof and corrective action taken, if any.                             |

Not applicable

11. Details of environmental impact assessments of projects undertaken by the entity based on applicable laws

| Name and brief<br>details of project | EIA Notification<br>No. | Date | Whether conducted by independent | Results communicated in public domain | Relevant<br>Web link |
|--------------------------------------|-------------------------|------|----------------------------------|---------------------------------------|----------------------|
|                                      |                         |      | external agency<br>(Yes / No)    | (Yes / No)                            |                      |

Not Applicable

12. Is the entity compliant with the applicable environmental law/ regulations/ guidelines in India; such as the Water (Prevention and Control of Pollution) Act, Air (Prevention and Control of Pollution) Act, Environment protection act and rules thereunder (Y/N). If not, provide details of all such non-compliances

Yes, the Company is compliant with applicable environmental law, regulations and guidelines in India.

# PRINCIPLE 7 - Businesses, when engaging in influencing public and regulatory policy, should do so in a manner that is responsible and transparent

1. a. Number of affiliations with trade and industry chambers/ associations

We are affiliated with 8 (eight) trade and industry chambers / associates.

b. List the top trade and industry chambers / associations (determined based on the total members of such body) the entity is a member of / affiliated to

| Sr.<br>No. | Name of the trade and industry chambers/ associations        | Reach of trade and industry chambers / associations (State/National) |
|------------|--|--|
| 1          | The Advertising Standard Council of India (ASCI)             | National   |
| 2          | Federation of Indian Chambers of Commerce & Industry (FICCI) | National   |
| 3          | Confederation of Indian Industry (CII)                       | National   |
| 4          | US India Business Council (USIBC)                            | National   |
| 5          | India Home & Personal Care Industry Association (IHPCIA)     | National   |
| 6          | Indian Beauty and Hygiene Association (IBHA)                 | National   |
| 7          | Media Research Users Council (MRUC)                          | National   |
| 8          | Indian Society of Advertisers (ISA)                          | National   |
|            |  |  |



2. Provide details of corrective action taken or underway on any issues related to anti-competitive conduct by the entity, based on adverse orders from regulatory authorities - Not applicable

| Name of authority | Brief of the case | Corrective action taken |  |
|-------------------|-------------------|-------------------------|--|
| Not Applicable    |                   |                         |  |

### PRINCIPLE 8 Businesses should promote inclusive growth and equitable development

 Details of Social Impact Assessments (SIA) of projects undertaken by the entity based on applicable laws, in the current financial year

| Name and brief<br>details of project | SIA<br>Notification<br>No. | Date of notification | Whether<br>conducted by<br>independent<br>external agency | Results<br>communicated<br>in public<br>domain | Relevant<br>Web link |
|--------------------------------------|----------------------------|----------------------|---|--|----------------------|
|                                      |                            |                      | (Yes / No)  | (Yes / No)                                     |                      |

Not applicable

2. Provide information on project(s) for which ongoing Rehabilitation and Resettlement (R&R) is being undertaken by your entity

| S.<br>No. | Name of Project<br>for which R&R is<br>ongoing | State | District | No. of Project<br>Affected<br>Families (PAFs) | % of PAFs<br>covered by<br>R&R | Amounts paid to<br>PAFs in the FY (In<br>INR) |
|-----------|--|-------|----------|---|--------------------------------|---|
|-----------|--|-------|----------|---|--------------------------------|---|

Not applicable

3. Describe the mechanisms to receive and redress grievances of the community.

The WBCM sets out several ways employees and others may report concerns, including via The Worldwide Business Conduct Helpline which is available via telephone, email, or web reporting around the world 24 hours a day, seven days a week. It is staffed by an independent company and can take calls in most languages. Reports of actual or suspected violations may also be made anonymously, where allowed by applicable law.

The link to the Worldwide Business Conduct Manual is https://in.pg.com/policies-and-practices/worldwide-business-conduct-manual/.

4. Percentage of input material (inputs to total inputs by value) sourced from suppliers

|   | 2022-23 |
|---|---------|
| Directly sourced from MSMEs / small producers                       | 13.38%  |
| Sourced directly from within the district and neighboring districts | 7.85%   |

### PRINCIPLE 9 Businesses should engage with and provide value to their consumers in a responsible manner

1. Describe the mechanisms in place to receive and respond to consumer complaints and feedback

Our Purpose is to provide branded products of superior quality and value that improve the lives of the consumers, now and for generations to come.

The Company has well-established consumer relations mechanism to address consumer complaints and feedback. Consumers can contact the Company through various mediums such as-

- Phone 1800-202-1364 or +91 22-24942113
- Email Consumer Contact Email
- WhatsApp chat <u>Consumer WhatsApp Contact</u> or



- QR code-



2. Turnover of products and/ services as a percentage of turnover from all products/service that carry information about Environmental and social parameters relevant to the product, Safe and responsible usage, Recycling and/or safe disposal - 100%

The Company ensures compliance with legally mandated disclosure of information on product, across all products, including information on environmental and social parameters relevant to the product, safe and responsible usage, recycling or safe disposal, wherever relevant.

3. Number of consumer complaints in respect of the following

|   | 2022-23                        |  | 2021-22                        |  |
|---|--------------------------------|--|--------------------------------|--|
|   | Received<br>during the<br>year | Pending<br>resolution<br>at end of<br>year | Received<br>during the<br>year | Pending<br>resolution<br>at end of<br>year |
| Data privacy  | 1                              | Nil  | Nil                            | Nil  |
| Advertising   | Nil                            | Nil  | Nil                            | Nil  |
| Cyber-security  | Nil                            | Nil  | Nil                            | Nil  |
| Delivery of essential services                                  | Nil                            | Nil  | Nil                            | Nil  |
| Restrictive Trade Practices                                     | Nil                            | Nil  | Nil                            | Nil  |
| Unfair Trade Practices  | Nil                            | Nil  | Nil                            | Nil  |
| Other – Product quality / performance, offers & promotions etc. | 2889                           | Nil  | 5562                           | Nil  |

4. Details of instances of product recalls on account of safety issues

|                   | Number | Reasons for recall |
|-------------------|--------|--------------------|
| Voluntary recalls | Nil    | Nil                |
| Forced recalls    | Nil    | Nil                |

5. Does the entity have a framework/policy on cyber security and risks related to data privacy? (Yes/No) If available, provide a web-link of the policy

Yes, P&G has a robust framework and policies on information security which cover risks related to cyber security. The Company also has detailed framework and policies on risks related to data privacy. Various policies, standards, guidelines, and control requirements for cyber security and data privacy are communicated to employees on the Company's intranet site. The Company also undertakes trainings and awareness programs for employees on cyber security and data privacy. Details of P&G's privacy policy can be viewed at https://privacypolicy.pg.com/en-IN/.

6. Provide details of any corrective actions taken or underway on issues relating to advertising, and delivery of essential services; cyber security and data privacy of customers; re-occurrence of instances of product recalls; penalty / action taken by regulatory authorities on safety of products / services

Not applicable, as there were no penalties/regulatory action levied in respect of issues pertaining to delivery of essential services; advertising; cyber security and data privacy of customers; re-occurrence of instances of product recalls; or product safety during the financial year 2022-23.



# Annexure II Annual Report on Corporate Social Responsibility [Pursuant to Companies (Corporate Social Responsibility Policy) Rules, 2014]

### 1. Brief outline of the Company's Corporate Social Responsibility policy

Doing the right thing is the foundation of Procter & Gamble's *Purpose*, *Values*, *and Principles*. It is naturally woven into the way we work every day. This approach to business is at the heart of all we do at P&G. Doing the right thing also includes investing in the communities in which we live, work, and serve. At its core, P&G's Corporate Social Responsibility (CSR) efforts aim to improve lives.

The Company's flagship Corporate Social Responsibility program – *P&G Shiksha*, focuses on providing education for underprivileged children through a 360-degree educational intervention.

*P&G Shiksha* began in 2005 with the intention of building schools to provide access to education to underprivileged children. As the country progressed, P&G Shiksha evolved into a 360-degree program that aims to enhance children's learning environment, improve learning outcomes, and empower marginalized communities through education.

# Details on programs under P&G Shiksha during the Financial Year 2022-23 as are as follows: Strengthening educational infrastructure

Many schools in the remote towns and villages of the Country operate from dilapidated or open structures. Strong infrastructural support at schools can help make the environment around children more conducive to learning and eliminating distractions. Therefore, together with our partners at Round Table India, we undertake educational infrastructure enhancement projects that include building classrooms and essential infrastructural enhancement like furniture, black boards among others. We also focus on building playgrounds and improving health and hygiene facilities for children like clean drinking water and separate toilets for girls and boys at schools. This helps improve the learning environment for children and teachers, and the impact is seen in increasing enrolments, better attendance, reducing dropouts, driving lesson-efficiency for teachers, encouraging students, and therefore, overall higher learning level.

### Imparting early childhood education

We implement our Early Childhood Education program with our partner Pratham Foundation to enable this holistic development of children and their readiness for school in the age group of 3-6 years. During the early stages of childhood, when brain development is at its highest point, nurturing the appropriate developmental skills of children has been closely linked with positive outcomes, including improved school readiness, increased knowledge retention, and growth of the child. Therefore, through the program, we focus on developing motor, cognitive, social-emotional, language and creative skills in children, to help set them up for a fast-paced growth as they begin their education journey.

### Leveraging technology to bridge learning gaps

We are partnering with Educational Initiatives to implement 'Mindspark', an artificial intelligence based adaptive learning tool to remediate learning gaps in students across government schools in 6 states of the Country. The tool integrates pedagogy, teacher instruction and a learning management system to assess a student's learning level and develop a customized learning path for each one of them. The program has garnered strong support from various state governments and is poised for successful scaling and widespread implementation in priority state schools. This AI enabled technology is truly helping us enable thousands of children across the country, in improving their learning outcomes and bringing their learning levels at par with their grade level.

### Remediating learning gaps in communities

We are implementing on-ground remedial learning interventions in partnership with Pratham Education Foundation, by using a community based and an 'in-school' model, together with the support of trained volunteers from within the community and teachers at school. As part of this, we are following the approach of 'Teaching at the Right Level', where children in Grades 3 to 5 are grouped according to their learning levels rather than grade, and level-specific activities are conducted to help strengthen their skills in these subjects. With schools reopening completely post the pandemic, we have concentrated our efforts in ensuring that children come back to school and the existing learning gap is addressed.



# Digital upskilling of marginalized women & transgender community

We introduced Project Pragati to impart digital upskilling opportunities to marginalized women across the Country, together with Pratham Infotech Foundation, through the digital upskilling initiative, our aim is to help enhance the employability of these women and set them up for a self-sufficient future, by equipping them with core digital skills that have become critical in the age of technology. We introduced 'Pragati For Pride', a digital upskilling initiative for the transgender community in partnership with Humsafar Trust and Pratham Infotech Foundation. The program is an extension of Project Pragati, the digital upskilling arm of P&G Shiksha, and aims to help enhance the employability of the beneficiaries. Further, as part of this, we also partnered with Humsafar Trust for 'Saksham' an exclusive job fair for the students at the upskilling program as well as any other people from the community who belong to lesser privileged backgrounds or have faced unfair life experiences.

### Supporting communities around the Company's Plant

We continue to empower communities near our manufacturing plant in Rajasthan through a special intervention in partnership with IBTADA, where we work to provide access to quality education to girls from marginalized communities.

The Corporate Social Responsibility Policy is available on the website of the Company at https://in.pg.com/ india-governance-and-policies/gil/terms-and-policies/.

2. The composition of the CSR Committee as on June 30, 2023 is as follows:

| Name of the Director  | Designation | Number of meetings of<br>CSR Committee held<br>during the year | Number of meetings<br>of CSR Committee<br>attended during the year |
|-----------------------|-------------|--|--|
| Mr. Anil Kumar Gupta  | Chairman    | 2  | 2  |
| Mr. L.V. Vaidyanathan | Member      | 2  | 2  |
| Mr. Gurcharan Das     | Member      | 2  | 2  |
| Ms. Sonali Dhawan     | Member      | 2  | 2  |

Composition of the Corporate Social Responsibility is available on the website of the Company at https:// in.pg.com/india-governance-and-policies/gil/board-composition/#social.

3. Details of Impact assessment of CSR projects carried out in pursuance of sub-rule (3) of rule 8 of the Companies (Corporate Social Responsibility Policy) Rules, 2014, if applicable

The Company conducts internal assessments to monitor and evaluate its CSR programs. The requirement of impact assessment report is not applicable to the Company for the Financial Year 2022-23.

4. Details of amount available for set off in pursuance of sub-rule (3) of rule 7 of the Companies (Corporate Social responsibility Policy) Rules, 2014 and amount required for set off for the Financial Year, if any

Amount available for set-off - ₹ 8.34 Crores

Amount required for set-off - ₹ 1.15 Crores

5. Average net profit of the company for last three Financial Years – ₹ 387.30 Crores

6.

- a) Prescribed CSR expenditure (2% of amount as in item 5) ₹ 7.75 Crores
- b) Surplus arising out of the CSR projects or programmes or activities of the previous Financial Years Nil
- c) Amount required to be set off for the Financial Year ₹ 1.15 crores
- d) Total CSR obligation for the Financial Year (a+b-c) ₹ 6.60 Crores



## 7. Details of CSR spent during the Financial Year

- a) Total amount spent for the Financial Year ₹ 6.60 Crores
- b) Total amount transferred to Unspent CSR Account as per section 135(6) Nil
- c) Amount transferred to any fund specified under Schedule VII as per second proviso to section 135(5) -
- 8. Details of CSR amount spent against ongoing projects for the Financial Year Nil
- 9. Details of CSR amount spent against other than ongoing projects for the Financial Year:

| Sr.<br>No. | Name of the<br>Project   | Item from<br>the list of<br>activities            | Local<br>area<br>(Yes/ | Location of the project  | Amount spent for the | Mode of<br>Implementation:<br>Direct (Yes/No) | Mode of implementation<br>through implementing<br>agency |             |
|------------|--|---|------------------------|--|----------------------|---|--|-------------|
|            |  | in schedule No) project VII to the (in ₹ Cr) Act. | project<br>(in ₹ Cr)   |  | Name                 | CSR<br>registration<br>number                 |  |             |
| 1          | P&G Shiksha:<br>Read India<br>Program and<br>Early Childhood<br>Education                    | Promoting<br>education                            | Yes                    | Rajasthan,<br>Himachal<br>Pradesh,<br>Delhi, Madhya<br>Pradesh,<br>Maharashtra,<br>Telangana | 1.50                 | No  | Pratham<br>Education<br>Foundation                       | CSR00000258 |
| 2          | P&G Shiksha:<br>Build & Support<br>Schools   | Promoting education                               | Yes                    | Pan-India  | 2.10                 | No  | Round Table<br>India Trust                               | CSR00000895 |
| 3          | P&G Shiksha:<br>Supporting<br>remedial<br>learning via<br>digital learning                   | Promoting education                               | Yes                    | Rajasthan,<br>Madhya<br>Pradesh,<br>Himachal<br>Pradesh,<br>Telangana                        | 2.50                 | Yes   | -  | -           |
| 4          | P&G Shiksha:<br>Supporting<br>communities<br>around the<br>plant                             | Promoting education                               | Yes                    | Rajasthan  | 0.23                 | No  | IBTADA   | CSR00002333 |
| 5          | Supporting digital upskilling for women from underprivileged backgrounds via Project Pragati | Promoting<br>Education                            | Yes                    | Maharashtra  | 0.22                 | No  | Pratham<br>Infotech                                      | CSR00002475 |



| Sr.<br>No. | Name of the<br>Project   | Item from<br>the list of<br>activities | Local<br>area<br>(Yes/ | area the project spent Implementation |                      | area the project spent Implementation: throu<br>(Yes/ for the Direct (Yes/No) |                   | through i                     | nplementation<br>mplementing<br>gency |
|------------|--|--|------------------------|---------------------------------------|----------------------|---|-------------------|-------------------------------|---------------------------------------|
|            |  | in schedule<br>VII to the<br>Act.      | No)                    |                                       | project<br>(in ₹ Cr) |   | Name              | CSR<br>registration<br>number |                                       |
| 6          | Supporting digital upskilling and job fair 'Saksham' for transgender community via Project 'Pragati For Pride' | Promoting<br>Education                 | Yes                    | Maharashtra                           | 0.05                 | No  | Humsafar<br>Trust | CSR00001950                   |                                       |

- 10. a) Amount spent in Administrative Overheads Nil
  - b) Amount spent on Impact Assessment, if applicable Not Applicable
  - c) Total amount spent for the Financial Year ₹ 6.60 Crores
  - d) Excess amount for set-off, if any

| Sr. No. | Particulars   | Amount    |
|---------|---|-----------|
|         |   | (in ₹ Cr) |
| 1.      | Two percent of average net profit of the company as per section 135(5) of the Companies Act, 2013           | 7.75      |
| 2.      | Total amount spent for the Financial Year   | 6.60      |
| 3.      | Excess amount spent for the Financial Year  | N.A.      |
| 4.      | Surplus arising out of the CSR projects or programmes or activities of the previous financial years, if any | N.A.      |
| 5.      | Amount available for set off in succeeding Financial Year   | 7.19      |

### 11.

- a) Details of unspent CSR amount for the preceding three financial years: Not Applicable
- b) Details of CSR amount spent in the Financial Year for ongoing projects of the preceding Financial Year(s):

(in ₹ Crores)

| Sl.<br>No. | Project ID                                   | Name of<br>the Project. | Financial Year<br>in which the<br>project was<br>commenced | Project<br>duration | Total<br>amount<br>allocated<br>for the<br>project | Amount<br>spent on the<br>project in<br>the reporting<br>Financial<br>Year * | Cumulative<br>amount spent<br>at the end<br>of reporting<br>Financial Year | Status of<br>the project<br>- Completed<br>/Ongoing |
|------------|--|-------------------------|--|---------------------|--|--|--|---|
| 1          | P&G Shiksha<br>Build &<br>Support<br>Schools | Promoting<br>education  | 2021-22  | 12 months           | 1.90   | 1.02   | 1.90   | Completed   |



- \* The funds for the project were disbursed to the NGO's during the previous Financial Year and were not lying with the Company as on June 30, 2022. These funds were utilized during the Financial Year 2022-23 as per respective project durations.
- 12. In case of creation or acquisition of capital asset, furnish the details relating to the asset so created or acquired through CSR spent in the Financial Year - Not applicable
- 13. Specify the reason(s), if the company has failed to spend two per cent of the average net profit as per section 135(5) of the Companies Act, 2013 - Not applicable

The CSR committee confirms that the implementation and monitoring of CSR activities, is in compliance with CSR objectives and policy of the Company.

L. V. Vaidyanathan **Managing Director** 

**Anil Kumar Gupta Chairman of the CSR Committee** 



#### Annexure III

# Statement of Disclosure of Remuneration under Section 197 of Companies Act, 2013 and Rule 5(1) of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014

i. Ratio of remuneration to the median remuneration of the employees of the Company and % increase in remuneration of Directors & Key Managerial Personnel for the Financial Year:

| Name of Director            | Designation  | Total<br>remuneration <sup>s</sup><br>(₹ in lakhs) | % increase in remuneration | Ratio to<br>median<br>remuneration |
|-----------------------------|--|--|----------------------------|------------------------------------|
| Mr. L. V. Vaidyanathan      | Managing Director                                    | 126.51   | N.A.*                      | 9.68                               |
| Mr. Gurcharan Das           | Independent Director                                 | 24.50  | 6.67%                      | 1.87                               |
| Mr. Chittranjan Dua         | Independent Director                                 | 24.50  | 6.67%                      | 1.87                               |
| Mr. Anil Kumar Gupta        | Independent Director                                 | 25.00  | 6.67%                      | 1.91                               |
| Ms. Anjuly Chib Duggal      | Independent Director                                 | 23.00  | 6.67%                      | 1.76                               |
| Mr. Pramod Agarwal          | Non-Executive<br>Director                            | 21.75  | 6.67%                      | -                                  |
| Ms. Sonali Dhawan           | Non-Executive<br>Director                            | -  | -                          | -                                  |
| Mr. Karthik Natarajan       | Non-Executive<br>Director                            | -  | -                          | -                                  |
| Mr. Gagan Sawhney           | Non-Executive<br>Director                            | -  | -                          | -                                  |
| Mr. Gautam Kamath           | Executive Director<br>and Chief Financial<br>Officer | 121.16   | 7%                         | 9.27                               |
| Mr. Srinivas Maruthi Patnam | Executive Director                                   | 63.10  | 12.50                      | 4.83                               |
| Ms. Flavia Machado          | Company Secretary                                    | 6.76   | 30                         | 0.52                               |
|                             |  |  |                            |                                    |

<sup>\$</sup> Please refer to Corporate Governance section of the Report for details of remuneration.

- ii. The % increase in the median remuneration of employees in the Financial Year 6.6%
- iii. The number of permanent employees on the rolls of Company- 571.
- iv. Average percentile increase already made in the salaries of employees other than the managerial personnel in the last Financial Year and its comparison with the percentile increase in the managerial remuneration and justification thereof and point out if there are any exceptional circumstances for increase in the managerial remuneration;

The average percentage increase in the salaries of employees other than the managerial personnel in the Financial Year was 7%, whereas the increase in managerial remuneration was 10%. The average increase every year is an outcome of company's market competitiveness as against peer group companies.

We affirm that the remuneration is as per the remuneration policy of the Company.

<sup>\*</sup>Mr. L. V. Vaidyanathan was appointed as Managing Director during the year, hence % increase in remuneration is not applicable.



# **Annexure IV** Form No. MR-3 **Secretarial Audit Report** For the Financial Year Ended 30th June 2023

[Pursuant to Section 204(1) of the Companies Act, 2013 and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 20141

To,

The Members,

**GILLETTE INDIA LIMITED** CIN: L28931MH1984PLC267130

P&G Plaza, Cardinal Gracias Rd, Chakala, Andheri (E), Mumbai MH 400099 IN.

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by GILLETTE INDIA LIMITED (L28931MH1984PLC267130) (hereinafter called the 'Company'). Secretarial Audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the Company's books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit; the explanations and clarifications given to me and the representations made by the Management, I hereby report that in my opinion, the Company has during the audit period covering the financial year ended on 30th June, 2023, complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by the Company for the financial year ended on 30th June, 2023 according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the rules made thereunder;
- (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made thereunder;
- (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- (iv) Foreign Exchange Management Act, 1999 and the rules and regulations made thereunder to the extent of Foreign Direct Investment only as the Company has neither made any Overseas Direct Investment nor obtained External Commercial Borrowings during the audit period
- (v) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act'):
  - a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - c) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - d) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.
  - e) The Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018.

The Company has further complied with below mentioned laws, which are specifically applicable to the Company.

- Drugs and Cosmetics Act, 1940
- ii. Cosmetics Rules, 2020
- iii. The Legal Metrology Act, 2009 and



iv. The Legal Metrology (Packaged Commodities) Rules, 2011

Following laws were not applicable to the Company during the Audit period:

- Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018:
- ii. The Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;
- iii. Securities and Exchange Board of India (Issue and Listing of Non-Convertible securities) Regulations, 2021:
- iv. The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2021;
- The Securities and Exchange Board of India (Buy-back of Securities) Regulations, 2018

I have also examined compliance with the applicable clauses of the following

- (i) Secretarial Standards with regard to Meeting of Board of Directors (SS-1) and General Meetings (SS-2) issued by The Institute of Company Secretaries of India;
- (ii) The Listing Agreements entered into by the Company with National Stock Exchange of India Limited and BSE Limited read with The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;

During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines and Standards, etc as mentioned above.

### I further report that:

- The Board of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.
- Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent well in advance and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.
- Majority decisions were carried through unanimously as recorded in the minutes of the Meetings of the Board of Directors or Committee of the Board, as the case may be.

I further report that based on review of compliance mechanism established by the Company and as per the representations made by the management and relied upon by me, I am of the opinion that the management has adequate systems and processes, commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

I further report that during the audit period, there were no specific events/ actions having a major bearing on the Company's affairs in pursuance of the laws, rules, regulations, guidelines, standards, etc. referred to above.

For Saraf & Associates **Practising Company Secretaries** 

K.G. SARAF Proprietor

FCS: 1596 | CP: 642 Place: Mumbai FRN. S1988MH004800 Date: 29.08.2023

UDIN: F001596E000890011 PR. 1003/2020

Note: This report is to be read with my letter of even date which is annexed as 'ANNEXURE 1' and forms an integral part of this report.



### **'ANNEXURE 1'**

To, The Members, **GILLETTE INDIA LIMITED** CIN: L28931MH1984PLC267130

P&G Plaza, Cardinal Gracias Rd, Chakala, Andheri (E), Mumbai MH 400099 IN.

My report of even date is to be read along with this letter.

- Maintenance of secretarial record is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.
- 2. I have followed the audit practices and processes as per Auditing Standards issued by the Institute of Company Secretaries of India to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. I believe that the processes and practices, I followed provide a reasonable basis for my opinion.
- 3. I have not verified the correctness and appropriateness of financial records and Books of Accounts of the Company.
- 4. Where ever required, I have obtained the Management representation about the compliance of laws, rules and regulations and happening of events.
- 5. The compliance of the provisions of Corporate and other applicable laws, rules, regulations, standards is the responsibility of management. My examination was limited to the verification of procedures on test basis.
- 6. The Secretarial Audit report is neither an assurance as to the future viability of the company nor of the efficacy or effectiveness with which the management has conducted the affairs of the company.

For Saraf & Associates **Practising Company Secretaries** 

K.G. SARAF Proprietor

FCS: 1596 | CP: 642 Place: Mumbai FRN. S1988MH004800 Date: 29.08.2023

PR. 1003/2020 UDIN: F001596E000890011



# **CORPORATE GOVERNANCE**

The Board of Directors are pleased to present the Corporate Governance Report.

The Company's actions and the actions of all its employees are governed by its Purpose, Values and Principles (PVPs).

The Company reinforces responsibilities of observing high standards of Corporate Governance on all its employees through the Company's "Worldwide Business Conduct Manual" ("WBCM") which sets forth management's commitment to conduct its business affairs with high ethical standards. This Manual describes the Company's Business Conduct Standards. These standards flow from the following core values of the Company:



While the WBCM policy sets forth core global standards explaining legal & ethical responsibilities, there are detailed policies and procedures in place in respect of various expectations laid down in the WBCM.

The Company has a highly experienced Board of Directors, which helps to maintain the highest standards of Corporate Governance. The Audit Committee is comprised of Directors, with appropriate financial skills to provide good oversight. The Company has adopted a Code of Conduct for its Directors, which is derived from three interlinked fundamental principles, viz. good corporate governance, good corporate citizenship and exemplary personal conduct. The Company has in place strong internal controls, to ensure compliance with all relevant regulations and standards. Its rigorous business process controls include ongoing programs of self-assessment, controls, as well as internal and external audits. The Company has a robust internal audit process led by the Global Internal Audit (GIA) function which consists of a team of independent fulltime Internal Controls experts.

P&G's objective is to create value for our shareholders by serving consumers, retail partners, employees and the communities in which we live and work. Our Citizenship framework is based on

key pillars of Community Impact, Equality & Inclusion and Environmental Sustainability, with a strong foundation of Ethics & Corporate Responsibility guiding everything we do.

### **BOARD, ITS COMMITTEES AND GOVERNANCE**

### (a) Composition of the Board

The Board of Directors of the Company comprises of an optimum combination of Executive and Non-Executive Directors. As on date, the Board comprises of a Non-Executive Independent Chairman, three Executive Directors and seven other Non-Executive Directors (including one women Independent Director). All Directors, except Managing Director and Non-Executive Independent Directors, are liable to retire by rotation.

The Independent Directors are independent of the management and bring external perspective to decision making. The terms and conditions appointment of Independent Directors are available on the website of the Company https://in.pg.com/india-governance-andpolicies/gil/terms-and-policies/.

All Independent Directors have provided declarations to the Company stating that they meet the criteria of independence as mentioned under Section 149 (6) of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ["SEBI (LODR) Regulations, 2015"].

The Board is of the opinion that all the Independent Directors of the Company possess integrity, have relevant expertise and experience and fulfil the conditions specified under the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015. All Independent Directors have completed the registration with the Independent Directors Databank maintained by the Indian Institute of Corporate Affairs.

All Directors have confirmed that as on June 30, 2023, they have not been disqualified from being appointed as a Director in terms of section 164(2) of the Companies Act, 2013.

Further, all Directors have confirmed that they are not debarred from holding the office of Director pursuant to any order of the Securities and Exchange Board of India or the Ministry of Corporate Affairs or any other such authority. The Company has obtained a certificate from M/s. Saraf & Associates, Practicing Company Secretary (annexed to this Report), affirming the same.



The composition of the Board of Directors and other Directorships held as on June 30, 2023 are given below:

| Name of the Director                                   | Directorships<br>in other<br>companies* | in other Committees of other |          | Directorships in other listed companies                                      |  |  |
|--|---|------------------------------|----------|--|--|--|
|  |   | Member                       | Chairman |  |  |  |
| Mr. Gurcharan Das                                      | 3                                       | Nil                          | Nil      | Non-Executive Independent Director:  |  |  |
| Chairman and Independent Director                      | _                                       |                              |          | Procter & Gamble Hygiene and Health Care<br>Limited                          |  |  |
| Mr. L. V. Vaidyanathan®                                | 2                                       | 2                            | Nil      | Managing Director:   |  |  |
| Managing Director                                      | _                                       |                              |          | Procter & Gamble Hygiene and Health Care     Limited                         |  |  |
| Mr. Chittranjan Dua                                    | 14                                      | 3                            | 1        | Non-Executive Independent Director:  |  |  |
| Non-Executive Independent Director                     |   |                              |          | <ol> <li>Procter &amp; Gamble Hygiene and Health Care<br/>Limited</li> </ol> |  |  |
|  |   |                              |          | 2. TVS Motor Company Limited   |  |  |
|  |   |                              |          | 3. Pearl Global Industries Limited   |  |  |
|  |   |                              |          | 4. TVS Holdings Limited  |  |  |
| Mr. Anil Kumar Gupta                                   | 1                                       | 2                            | 1        | Non-Executive Independent Director:  |  |  |
| Non-Executive Independent Director                     |   |                              |          | Procter & Gamble Hygiene and Health Care     Limited                         |  |  |
| Ms. Anjuly Chib Duggal                                 | 1                                       | 1                            | Nil      | Non-Executive Independent Director:  |  |  |
| Non-Executive Independent Director                     |   |                              |          | 1. Life Insurance Corporation of India Limited                               |  |  |
| Mr. Pramod Agarwal                                     | 1                                       | Nil                          | Nil      | Non-Executive Director:  |  |  |
| Non-Executive Director                                 |   |                              |          | Procter & Gamble Hygiene and Health Care     Limited                         |  |  |
| Ms. Sonali Dhawan                                      | 1                                       | Nil                          | Nil      | Non-Executive Director:  |  |  |
| Non-Executive Director                                 |   |                              |          | <ol> <li>Procter &amp; Gamble Hygiene and Health Care<br/>Limited</li> </ol> |  |  |
| Mr. Karthik Natarajan                                  | 1                                       | Nil                          | Nil      | Non-Executive Director:  |  |  |
| Non-Executive Director                                 |   |                              |          | <ol> <li>Procter &amp; Gamble Hygiene and Health Care<br/>Limited</li> </ol> |  |  |
| Mr. Gagan Sawhney                                      | 1                                       | Nil                          | Nil      | Non-Executive Director:  |  |  |
| Non-Executive Director                                 |   |                              |          | Procter & Gamble Hygiene and Health Care<br>Limited                          |  |  |
| Mr. Gautam Kamath Executive Director & Chief Financial | Nil                                     | Nil                          | Nil      | Nil  |  |  |
| Officer Mr. Srinivas Maruthi Patnam Executive Director | Nil                                     | Nil                          | Nil      | Nil  |  |  |

Includes directorships in private companies and companies registered under Section 8 of the Companies Act, 2013 and excludes directorships in foreign companies

Includes memberships of only Audit Committee and Stakeholders' Relationship Committee of Public Companies

The Board of Directors at their meeting held on April 19, 2022, on the recommendation of the Nomination & Remuneration Committee, had appointed Mr. L. V. Vaidyanathan, as an Additional Director and Managing Director of the Company for a period of five years effective July 1, 2022 subsequently, the shareholders approved his appointment vide resolution passed on July 17, 2022 by way of Postal Ballot.



### (b) Meetings of the Board:

The Board meets at least once a quarter to discuss financial results and other business and compliance matters, including business performance and strategy. The Board and Committee meetings are scheduled well in advance and the Directors are annually provided with tentative dates along with tentative agenda plan for the Board and Committee meetings, as a measure to enable the Directors to plan ahead and have effective participation in the meetings.

Four meetings of the Board of Directors were held during the Financial Year July 1, 2022 to June 30, 2023. These meetings were held on August 22, 2022, November 04, 2022, February 01, 2023, and May 11, 2023. Apart from the Board meetings, the Directors also had an additional meeting on March 14, 2023 for detailed strategic discussions on business and operations of the Company.

### (c) Flow of information to the Board:

To provide a background of Company's policies, standard of practices and other information, every Director is provided a set of Company's constitutional and policy documents, on their appointment on the Board of the Company.

Company Secretary determines the agenda items for meetings and finalizes them in consultation with the management of the Company and the Managing Director. The Board is sent detailed agenda well in advance of the Board meeting. As part of green initiative for reducing usage of papers, agenda is circulated via email, restricting the email only to Directors and Key Managerial personnel of the Company. The Company Secretary of the Company attends all the meetings and is primarily responsible for noting of the minutes of the meeting. The draft Minutes are circulated to the Board and its Committees in compliance with the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015. On receipt of comments, the Minutes are entered in the books within 30 days of the Meeting.

The Company Secretary notes actionable items discussed during the meeting. The Management reports back to the Board on the status of such items in the subsequent meeting or as needed post the meeting.

The Company adheres to the provisions of the Companies Act, 2013 read with the Rules issued thereunder, Secretarial Standards and the SEBI (LODR) Regulations, 2015 with respect to convening and holding the meetings of the Board of Directors, its Committees and the General Meetings of the Shareholders of the Company, with letter and spirit.

### (d) Directors' attendance record:

The attendance of the Directors at the Board Meetings held during the Financial Year and at the last Annual General Meeting held on November 18, 2022, are as under:

| No. of<br>Board<br>meetings<br>held<br>during the<br>tenure | No. of<br>Board<br>meetings<br>attended                                      | Last<br>Annual<br>General<br>Meeting<br>(Whether<br>Attended)                |
|---|--|--|
| 4   | 4  | Yes  |
| 4   | 3  | Yes  |
| 4   | 3  | No   |
| 4   | 1  | Yes  |
| 4   | 3  | Yes  |
| 4   | 4  | Yes  |
| 4   | 4  | Yes  |
|   | Board meetings held during the tenure  4  4  4  4  4  4  4  4  4  4  4  4  4 | Board meetings held during the tenure  4 4 4 4 4 4 4 4 4 4 4 4 4 1 4 1 4 1 4 |

### (e) Familiarization programme for Independent **Directors:**

familiarization programme familiarizing the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates and business model of the Company.

The Company conducts presentations at meetings of the Board and meeting of various Committees of the Board periodically to familiarize the Independent Directors with the business performance, business strategy and operations. The Company also annually conducts a strategy meeting for the Board of Directors to discuss plans and updates on business categories, supply chain, go-to-market and organization. Such discussions are led by functional heads so that Independent Directors

# Gillette India Limited

can have direct interaction with them. This helps the Independent Directors to understand the Company's strategy, business model, operations, market, competition, organization structure, risk analysis and such other areas.

The Company updates the Independent Directors on changes in relevant laws / regulations from time to time. Each member of the Board, including the Independent Directors, are given any information relating to the Company, whenever they so request. Independent Directors have the freedom to interact with the Company's management.

In case of appointment of new Independent Director on the Board of the Company, the Company:

Issues a formal letter of appointment at the time of appointment;

Provides introductory documents including Annual Report, Board committee framework, codes of conducts as may be applicable to the Director, various Policies and procedures adopted by the Company.

The details of the familiarization programmes are available on the Company's website at https:// in.pg.com/india-governance-and-policies/gil/ terms-and-policies/#fam-programme.

#### (f) Key Board qualifications expensive and attributes:

The Company is engaged in manufacturing and selling of branded packaged fast moving consumer goods in the grooming and oral care businesses.

The following skills / expertise / competencies have been identified for the effective functioning of the Company and are currently available with the Board:

| Accounting<br>Expertise                          |     | Experience of financial management with appropriate professional qualifications (e.g. MBA in Finance, Chartered Accountants, Cost Accountants, Chartered Financial Analyst etc.)                    |  |  |  |  |  |
|--|-----|---|--|--|--|--|--|
| Legal<br>Expertise                               | 414 | Experience in the field of law, litigation or advisory with appropriate professional qualifications (e.g. Lawyers, Solicitors, Company Secretaries)   |  |  |  |  |  |
| Strategy /<br>Business<br>Operation<br>Expertise |     | Experience of leading the companies as CEO or part of Senior management or as Functional leader with strategic or business operations expertise Experience in digital, technology driven businesses |  |  |  |  |  |
| FMCG Domain<br>Expertise                         |     | Experience of FMCG industry   |  |  |  |  |  |
| Regulatory<br>/ Policy<br>Expertise              |     | Experience of regulatory advisory, policy formulation & implementation, public administrative experience  |  |  |  |  |  |



While all the Board members possess the skills, their core skills / expertise / competencies identified by the Board of Directors as required in the context of the Company's aforesaid business for efficient functioning of the Board are as follows:

| Name of Director            |   | 414 |          |          |   |
|-----------------------------|---|-----|----------|----------|---|
| Mr. Gurcharan Das           | ✓ | -   | ✓        | ✓        | ✓ |
| Mr. L. V. Vaidyanathan      | ✓ | _   | ✓        | ✓        | _ |
| Mr. Chittranjan Dua         | - | ✓   | ✓        | -        | ✓ |
| Mr. Anil Kumar Gupta        | - | _   | ✓        | ✓        | - |
| Ms. Anjuly Chib Duggal      | ✓ |     |          |          | ✓ |
| Mr. Pramod Agarwal          | ✓ | _   | ✓        | ✓        | _ |
| Ms. Sonali Dhawan           | - | -   | ✓        | ✓        | - |
| Mr. Karthik Natarajan       | ✓ | _   | ✓        | ✓        | _ |
| Mr. Gagan Sawhney           | ✓ | _   | ✓        | ✓        | _ |
| Mr. Gautam Kamath           | ✓ | _   | ✓        | <b>√</b> | - |
| Mr. Srinivas Maruthi Patnam | _ |     | <b>√</b> | <b>√</b> | _ |

### (g) Annual Board Evaluation and separate meeting of Independent Directors:

In terms of the requirement of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015, an annual performance evaluation of the Board is undertaken where the Board formally assesses its own performance and that of its Committees as well as performance of the Directors individually with the aim to improve the effectiveness of the Board and the Committees.

The Company has an evaluation process in place where in feedback is sought by way of structured questionnaires covering various aspects in line with the Guidance Note on Board evaluation issued by the Securities and Exchange Board of India vide its circular dated January 5, 2017 like independence, structure & composition, Board oversight and effectiveness, cohesion in meetings, meeting process, flow of information etc. Performance evaluation process is led by the Lead Independent Director based on the responses received from the Directors.

Mr. Chittranjan Dua was appointed as Lead Independent Director for the performance evaluation process for Financial Year 2022-23. The Independent Directors of the Company met separately without the presence of Non-Independent Directors or management representatives on August 09, 2023 (via videoconferencing) to review the performance of Directors individually; the Chairperson of the Company; the Board and its Committees, and to assess the quality, quantity and timeliness of flow of information between the Company

management and the Board that is necessary for the Board to effectively and reasonably perform their duties.

The overall performance evaluation exercise was completed to the satisfaction of the Board of Directors. The key outcome of the evaluation and actionable areas were discussed at the meetings of the Nomination and Remuneration Committee and the Board and the same were noted to be acted upon.

# (h) Stock Options:

The Company does not have any Stock Option Plan for its employees. However, all employees of the Company including its Managing Director are given the right to purchase shares of the ultimate Holding Company – The Procter & Gamble Company, USA under its 'International Stock Ownership Plan'. Certain employees of the Company are also entitled to Stock Option of the Ultimate Holding Company under its Employee Stock Option Plan. Details with regard to the same are disclosed vide Note 32 forming part of the Financial Statements.

### (i) Remuneration of Directors:

Members of the Company at their 38th Annual General Meeting held on November 18, 2022, had accorded approval for payment of commission upto 1% of the net profits per annum in aggregate to the Non-Executive Directors of the Company for a period of five years effective January 1, 2023 and had also empowered the Board of Directors to fix the quantum of commission payable to each of the Non-Executive Directors and to determine

the period for which said commission is payable. The Board of Directors at their meeting held on August 29, 2023 approved a payment of annual commission of ₹ 16 Lakhs to Non-P&G (who are not in employment of any P&G group entity) Non-Executive Directors. These Directors are paid to compensate their valuable contribution to the Company owing to their wealth of experience and knowledge.

No fee or compensation is payable to the Directors on severance of Directorship of the Company.

Details of the remuneration paid or provided to the Directors of the Company for the Financial Year ended June 30, 2023 are given below:

(Amount in ₹ lakhs)

|                                |   |   | () till dalle ill |                 |  |  |  |
|--------------------------------|---|---|-------------------|-----------------|--|--|--|
| Name of Director               | Relationship<br>with other<br>Directors | Salary<br>including<br>Bonus + PF<br>contribution | Commission        | Sitting<br>Fees | Shares held<br>(Equity<br>Shares of<br>₹ 10/- each)* |  |  |
| Mr. Gurcharan Das              | None                                    |   | 16.00             | 8.50            |  |  |  |
| Mr. L. V. Vaidyanathan         | None                                    | 126.51 <sup>\$</sup>                              |                   |                 |  |  |  |
| Mr. Chittranjan Dua            | None                                    | -   | 16.00             | 8.50            | -  |  |  |
| Mr. Anil Kumar Gupta           | None                                    |   | 16.00             | 9.00            |  |  |  |
| Ms. Anjuly Chib Duggal         | None                                    | _   | 16.00             | 7.00            |  |  |  |
| Mr. Pramod Agarwal             | None                                    |   | 16.00             | 5.75            | 100  |  |  |
| Ms. Sonali Dhawan              | None                                    |   |                   |                 |  |  |  |
| Mr. Karthik Natarajan          | None                                    | _   |                   |                 |  |  |  |
| Mr. Gagan Sawhney              | None                                    |   |                   |                 |  |  |  |
| Mr. Gautam Kamath              | None                                    | 121.16 <sup>^</sup>                               |                   |                 |  |  |  |
| Mr. Srinivas Maruthi<br>Patnam | None                                    | 63.10#  | -                 | -               | -  |  |  |

<sup>\*</sup> Excludes shares held by relatives.

- Mr. L. V. Vaidyanathan is paid remuneration from Procter & Gamble Hygiene and Health Care Ltd and the Company contributes towards the same in proportion to its Net Outside Sales. The above table reflects the amount of remuneration to Mr. L. V. Vaidyanathan contributed by the Company. Mr. L. V. Vaidyanathan has exercised Stock Options of the ultimate Holding Company under its Employee Stock Option Plan, of which ₹ 26,01,026 has been charged to the Company.
- Mr. Gautam Kamath is paid remuneration from Procter & Gamble Home Products Private Ltd and the Company contributes towards the same in proportion to its Net Outside Sales. The above table reflects the amount of remuneration to Mr.Gautam Kamath contributed by the Company.
- Mr. Srinivas Maruthi Patnam is paid remuneration from Gillette India Limited. Procter & Gamble Hygiene and Health Care Ltd and Procter & Gamble Home Products Private Ltd contribute towards the same in proportion to their Net Outside Sales. The above table reflects the amount of remuneration to Mr. P. M. Srinivas contributed by the Company. Mr. P. M. Srinivas has exercised Stock Options of the ultimate Holding Company under its Employee Stock Option Plan, of which ₹ 9,07,922 has been charged to the Company.

### (j) Related Party Transactions:

The Company has adopted Related Party Transaction Policy ('RPT Policy') to ensure that all Related Party Transactions entered into by the Company shall be in the best interest of the Company and in accordance with the provisions of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015.

The Company has amended the Related Party Transactions policy. The Related Party Transaction Policy is available on the Company's website at https://in.pg.com/india-governanceand-policies/gil/terms-and-policies/

Prior omnibus approval of the Audit Committee is obtained for related party transactions which are of repetitive nature. All related party transactions reviewed by independent chartered accountant firm to ensure transactions are in ordinary course of business, at arm's length and are in compliance with the Related Party Transactions Policy of the Company. All related party transactions are placed before the Audit Committee for quarterly review.



There are no material pecuniary relationships or significant transactions made by the Company with its Promoters, Directors or management, their subsidiaries or relatives etc. which have potential conflict with the interests of the Company at large. Transactions with related parties are disclosed in Note 33 forming part of the Financial Statements.

Details of material related party transaction entered into during the Financial Year 2022-23 are given below:

| Name of Related Party                  | Procter & Gamble International Operations S.A. |
|--|--|
| Nature of transaction                  | Import of Finished Goods                       |
| Amount of transaction during Financial | ₹ 255.16 crores                                |
| Year 2022-23                           |  |

The above transaction was approved by the shareholders by passing an Ordinary Resolution through postal ballot on January 8, 2018. Being related parties, the promoter shareholders had abstained from voting on the said resolution.

### (k) Committees of the Board:



### **Audit Committee**

During the Financial Year, four metings were held on August 22, 2022, November 4, 2022, February 1, 2023, and May 11, 2023. Ms. Flavia Machado is the Secretary to the Audit Committee.

Composition and attendance of the members of the Audit Committee during Financial Year 2022-23 is as under:

| Members of the<br>Committee           | Category | No. of<br>Meetings<br>held during<br>tenure | No. of<br>Meetings<br>attended |
|---------------------------------------|----------|---|--------------------------------|
| Mr. Chittranjan<br>Dua (Chairman)     | ID       | 4   | 4                              |
| Mr. Gurcharan<br>Das (Member)         | ID       | 4   | 4                              |
| Mr. Anil Kumar<br>Gupta (Member)      | ID       | 4   | 4                              |
| Ms. Anjuly<br>Chib Duggal<br>(Member) | ID       | 4   | 4                              |
| Mr. L.V.<br>Vaidyanathan<br>(Member)  | ED       | 4   | 4                              |
| Mr. Pramod<br>Agarwal<br>(Member)     | NED      | 4   | 3                              |

ID= Independent Director, ED=Executive Director, NED = Non-Executive Director

The Audit Committee plays the role as is contemplated under Section 177 of the Companies Act, 2013 read with the SEBI (LODR) Regulations, 2015.

The Audit Committee powers include the following:

- a) to investigate any activity within its terms of reference:
- b) to seek information from any employee;
- c) to obtain outside legal or other professional advice; and
- d) to secure attendance of outsiders with relevant expertise, if it considers necessary.

The Audit Committee role includes the following:

- Recommendation for appointment, remuneration and terms of appointment of auditors of the Company;
- ii. Review and monitor the auditor's independence and performance, effectiveness of audit process;
- iii. Approval or any subsequent modification of transactions of the Company with related parties;
- iv. Scrutiny of inter-corporate loans investments:

# **Gillette India Limited**

- v. Valuation of undertakings or assets of the Company, wherever it is necessary;
- vi. Valuation of internal financial controls and risk management systems;
- vii. Oversight of the Company's financial reporting process and the disclosure of its financial information to ensure that the financial statement is correct, sufficient and credible:
- viii. Approval of payment to statutory auditors for any other services rendered by the statutory auditors;
- with the ix. Examination and reviewing, management, the annual financial statements and auditor's report thereon before submission to the Board for approval, with particular reference to:
  - Matters required to be included in the Responsibility Statement Director's to be included in the Board's report in terms of clause (c) of sub-section 3 of section 134 of the Companies Act, 2013;
  - Changes, if any, in accounting policies and practices and reasons for the same;
  - Major accounting entries involving estimates based on the exercise of judgment by management;
  - Significant adjustments made in the financial statements arising out of audit findings;
  - Compliance with listing and other legal requirements relating to financial statements;
  - Disclosure of anv related party transactions; and
  - Modified opinion(s) in the draft audit report.
- x. Reviewing, with the management, the statements financial before quarterly submission to the Board for approval;
- xi. Monitoring the end use of funds raised through public offers and related matters and reviewing, with the management, the statement of uses / application of funds raised through an issue (public issue, rights issue, preferential issue, etc.), the statement offunds utilized for purposes other than those stated in the offer document / prospectus

- / notice and the report submitted by the monitoring agency monitoring the utilization of proceeds of a public or rights issue, and making appropriate recommendations to the Board to take up steps in this matter;
- xii. Reviewing, with the management, performance of statutory and internal auditors, adequacy of the internal control systems;
- xiii. Reviewing the adequacy of internal audit function, if any, including the structure of the internal audit department, staffing and seniority of the official heading the department, reporting structure coverage and frequency of internal audit;
- xiv. Discussion with internal auditors of any significant findings and follow up there on;
- xv. Reviewing the findings of any internal investigations by the internal auditors into matters where there is suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the Board;
- xvi. Discussion with statutory auditors before the audit commences, about the nature and scope of audit as well as post-audit discussion to ascertain any area of concern;
- xvii. To look into the reasons for substantial defaults in the payment to the depositors, debenture holders, shareholders (in case of non-payment of declared dividends) and creditors
- xviii.To review the functioning of the Whistle Blower mechanism;
- xix. Approval of appointment of CFO (i.e., the whole-time Finance Director or any other person heading the finance function or discharging that function) after assessing the qualifications, experience and background, etc. of the candidate; and
- xx. Reviewing any other areas which may be specified as role of the Audit Committee under the SEBI (LODR) Regulations, 2015, the Companies Act, 2013 and other statutes, as amended from time to time.

### **Stakeholder Relationship Committee**

During the Financial Year, four meetings were held on August 22, 2022, November 4, 2022, February 1, 2023 and May 11, 2023.



Composition and attendance of the members of the Stakeholders Relationship Committee during the Financial Year is detailed in table below:

| Members of the<br>Committee           | Category | No. of<br>Meetings<br>held<br>during<br>tenure | No. of<br>Meetings<br>attended |
|---------------------------------------|----------|--|--------------------------------|
| Mr. Anil<br>Kumar Gupta<br>(Chairman) | ID       | 4  | 4                              |
| Mr. L. V.<br>Vaidyanathan<br>(Member) | ID       | 4  | 4                              |
| Ms. Sonali<br>Dhawan<br>(Member)      | NED      | 4  | 2                              |

ID= Independent Director, NED = Non-Executive Director The role of the Committee is as follows:

- Resolving the grievances of the security holders of the Company including complaints related to transfer and transmission of shares, non-receipt of annual report, nonreceipt of declared dividends, issue of new / duplicate certificates etc.;
- Review of measures taken for effective exercise of voting rights by Shareholders;
- Review of adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar & Share Transfer Agent; and
- Review of the various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants / annual reports / statutory notices by the Shareholders of the Company.

During the Financial Year, the Company received one complaint from a shareholder. This complaint had been resolved during the Financial Year. There were no pending complaints as on June 30, 2023.

Ms. Flavia Machado, Company Secretary is the Compliance Officer of the Company and is responsible for redressing investor grievances.

### **Nomination and Remuneration Committee**

During the Financial Year, two meetings were held on August 22, 2022 and February 1 2023.

Composition and attendance of the Members of the Nomination & Remuneration Committee during the Financial Year 2022-23 is as under:

| Members of the<br>Committee           | Category | No. of<br>Meetings<br>held<br>during<br>tenure | No. of<br>Meetings<br>attended |
|---------------------------------------|----------|--|--------------------------------|
| Mr. Chittranjan<br>Dua (Chairman)     | ID       | 2  | 2                              |
| Mr. Gurcharan<br>Das (Member)         | ID       | 2  | 2                              |
| Mr. Anil Kumar<br>Gupta (Member)      | ID       | 2  | 2                              |
| Ms. Anjuly<br>Chib Duggal<br>(Member) | ID       | 2  | 2                              |
| Mr. Pramod<br>Agarwal<br>(Member)     | NED      | 2  | 1                              |
| Ms. Sonali<br>Dhawan<br>(Member)      | NED      | 2  | 2                              |

ID= Independent Director, NED = Non-Executive Director The role of the Committee is as follows:

- Formulation of criteria for determining qualifications, positive attributes independence of Directors;
- Formulation of evaluation criteria for performance evaluation of Independent Directors and the Board;
- Recommendation to the Board of a Policy, relating to the remuneration of Directors, Key Managerial Personnel and Senior Management;
- Identification of persons who are qualified to become Directors and who may be appointed in senior management and recommendation to the Board, their appointment and removal;
- Carrying out evaluation of every Director's performance;
- Devise a policy on Board diversity; and
- Any other role & responsibility, as may be mandated by any statutory legislation, from time to time.

The Company has adopted a Nomination and Remuneration Policy. The Nomination and Remuneration Policy is in compliance with all applicable provisions of the Companies Act, 2013, particularly Section 178 read together with the applicable rules thereto and Regulation

19 of the SEBI (LODR) Regulations, 2015. The Policy is designed to attract, motivate and retain leadership members in a competitive and international market. The Policy reflects the Company's objectives for good corporate governance as well as sustained long-term value creation for Shareholders. The Policy is available on the website of the Company at https://in.pg. com/india-governance-and-policies/gil/termsand-policies/#policies.

The Company has also adopted a Board Diversity Policy which is based on the principle that the Company's Board of Directors should have a balance of skills, experience and diversity of perspectives appropriate to the Company's business. The Company recognizes that a Board composed of appropriately qualified people with a broad spectrum of experience relevant to the business is important for effective corporate governance and sustained commercial success of the Company. The Company aims to achieve a sustainable and balanced development by building a diverse and inclusive culture.

### **Corporate Social Responsibility Committee**

During the Financial Year, two meetings were held on August 22, 2022 and February 1, 2023.

Composition and attendance of the members of the Corporate Social Responsibility Committee during the Financial Year 2022-23 is as under:

| Members of the<br>Committee           | Category | No. of<br>Meetings<br>held<br>during<br>tenure | No. of<br>Meetings<br>attended |
|---------------------------------------|----------|--|--------------------------------|
| Mr. Anil<br>Kumar Gupta<br>(Chairman) | ID       | 2  | 2                              |
| Ms. Sonali<br>Dhawan<br>(Member)      | NED      | 2  | 2                              |
| Mr. L. V.<br>Vaidyanathan<br>(Member) | ED       | 2  | 2                              |
| Mr. Gurcharan<br>Das (Member)         | ID       | 2  | 2                              |

ID= Independent Director, ED=Executive Director, NED = Non-Executive Director

The role of the Committee is as follows:

- Formulation and recommendation to the Board, a Policy which shall indicate the activities to be undertaken by the Company;
- Recommendation of the amount of expenditure to be incurred on the CSR activities;

- Monitoring the CSR Policy of the Company from time to time:
- Formulation and monitoring of implementation of business responsibility policies; and
- Annual assessment of the business responsibility performance and reporting.

The Company has adopted a Corporate Social Responsibility Policy ('CSR Policy') in line with the terms of the Companies Act, 2013. The CSR initiatives of the Company form part of the Directors' Report. The CSR Policy is available on the Company's website at <a href="https://in.pg.com/">https://in.pg.com/</a> india-governance-and-policies/gil/terms-andpolicies/.

## **Risk Management Committee**

During the Financial Year, four meetings were held on August 22, 2022, November 4, 2022, February 1, 2023 and May 11, 2023.

Composition and attendance of the members of the Risk Management Committee during the Financial Year 2022-23 is as under:

| Members of the<br>Committee            | Category | No. of<br>Meetings<br>held<br>during<br>tenure | No. of<br>Meetings<br>attended |
|--|----------|--|--------------------------------|
| Mr. L.V.<br>Vaidyanathan<br>(Chairman) | ED       | 4  | 4                              |
| Mr. Chittranjan<br>Dua (Member)        | ID       | 4  | 4                              |
| Mr. Gurcharan<br>Das (Member)          | ID       | 4  | 4                              |
| Mr. Karthik<br>Natarajan<br>(Member)   | NED      | 4  | Nil                            |
| Mr. Pramod<br>Agarwal (Member)         | NED      | 4  | 3                              |
| Mr. Gagan<br>Sawhney<br>(Member)       | NED      | 4  | 3                              |
| Mr. Ghanashyam<br>Hegde (Member)       | SE       | 4  | 4                              |

ID= Independent Director, ED=Executive Director, NED = Non-Executive Director, SE= Senior Executive

The role of the Committee is as follows:

- To formulate a detailed risk management policy which shall include details, as prescribed by law from time to time;
- To ensure that appropriate methodology, processes and systems are in place to



monitor and evaluate risks associated with the business of the Company;

- To monitor and oversee implementation of the risk management policy, including evaluating the adequacy of risk management
- To periodically review the risk management policy, at least once in two years, including by considering the changing industry dynamics and evolving complexity;
- To keep the Board of Directors informed about the nature and content of its discussions, recommendations and actions to be taken; and
- To review appointment, removal and terms of remuneration of the chief risk officer (if any).

The Company has adopted a Risk Management Policy, which aims to create a standard, structured and efficient approach to identify, assess and mitigate risks. The Governance Board is led by the Managing Director and comprises of Group Chief Financial Officer, Chief Human Resource Officer, Supply Chain Leader, Purchasing & Sustainability Leader and General Counsel. The Governance Board assesses, and reviews enterprise level risks and works with process owners and functional managers to ensure that corrective action is taken, and risk is mitigated as appropriate.

### **Cash & Investment Committee**

During the Financial Year, two Meetings were held on August 22, 2022 and February 1, 2023.

Composition and attendance of the members of the Cash & Investment Committee during the Financial Year 2022-23 is as under:

| Members of the<br>Committee          | Category | No. of<br>Meetings<br>held<br>during<br>tenure | No. of<br>Meetings<br>attended |
|--------------------------------------|----------|--|--------------------------------|
| Mr. Pramod<br>Agarwal<br>(Chairman)  | NED      | 2  | 1                              |
| Mr. Chittranjan<br>Dua (Member)      | ID       | 2  | 2                              |
| Mr. Anil Kumar<br>Gupta (Member)     | ID       | 2  | 2                              |
| Mr. Karthik<br>Natarajan<br>(Member) | NED      | 2  | Nil                            |

*ID= Independent Director, NED = Non-Executive Director* 

The role of the Committee is as follows:

Assessment and recommendation to the Board the best possible utilization of cash generated by the Company, on basis of following primary considerations:

- protecting long term growth of the Company;
- maximizing return to the Shareholders; and
- iii. ensuring risk free investment choices.

## (l) Particulars of senior management of the Company as on June 30, 2023

| Name of senior         | Designation                       |
|------------------------|-----------------------------------|
| management personnel   |                                   |
| Mr. L. V. Vaidyanathan | Managing Director                 |
| Mr. Gautam Kamath      | Finance Head                      |
| Mr. Sairamana Ponugoti | Sales Head                        |
| Mr. P. M. Srinivas     | Human Resources Head              |
| Mr. Ankur Bhagat       | Supply Network Operations<br>Head |
| Mr. Sharath Verma      | Chief Marketing Officer*          |
| Mr. Saurabh Bajpai     | Category Leader- Grooming **      |
| Mr. Gopalkrishnan      | Category Leader- Oral Care        |
| Kalianna               |                                   |
| Mr. Sumeet Mittal      | Analytics & Insights Leader       |
| Ms. Supriya Srinivasa  | Direct-to-Consumers &             |
|                        | Counselor Operations Leader       |
| Mr. Nikunj Jain        | Information Technology Head       |
| Mr. Pawan Verma        | Purchases Head                    |
| Mr. Ghanashyam Hegde   | Legal Head                        |
| Mr. Sachan Saini       | Government Relations Head         |
| Ms. Enakshee Deva      | Communications & CSR Head         |

\*Mr. Sharath Verma ceased to be Chief Marketing Officer effective August 31, 2023. Ms. Mukta Maheshwari has been appointed as Chief Marketing Officer effective September 1, 2023.

\*\*Mr. Saurabh Bajpai ceased to be Category Leader-Grooming effective August 31, 2023. Mr. Abhisek Desai has been appointed as Category Leader- Grooming and Brand Operations leader effective September 1, 2023.

### (m) Succession planning:

The Company believes that by integrating workforce planning with strategic business planning, the Company can put necessary financial and human resources in place so that its objectives can be met.

The Company strives to maintain an appropriate balance of skills and experience within the organization and the Board in an endeavour to introduce new perspectives while maintaining experience and continuity. Our Board members bring to the table their broad and diverse skills



and viewpoints to aid the Company in advancing its strategy. To effect the same, the Nomination and Remuneration Committee works with the Board on the Board succession plan to ensure orderly succession in appointments to the Board.

#### (n) Disclosures regarding re-appointment **Directors:**

#### Mr. Gautam Kamath

Gautam Kamath is a Chartered Accountant and an MBA from Indian Institution of Management, Ahmedabad with overall experience of over 21 years across several industries and geographies. He has spent the last 16 years with P&G across four geographies, leading transformational projects and delivering outstanding results for several important P&G businesses. In his previous role, Mr. Kamath was the Regional CFO of the Fabric and Home Care Business Unit for the Asia- Pacific region and CFO of P&G's Australia and New Zealand business prior to that.

Mr. Kamath, retires by rotation and being eligible, offers himself for re-appointment at the ensuing 39th Annual General Meeting.

#### 2. Mr. Karthik Natarajan

Mr. Karthik Natarajan is a Chartered Accountant and has completed Bachelor of Commerce from R. A. Poddar College, Mumbai. He has been with P&G for over 22 years and is currently the Senior Vice President and regional CFO, Asia Pacific, Middle East & Africa. Over his experience at P&G, he has worked across multiple locations including India, US, China, Philippines and Singapore, and has led strategy development, business and financial planning and operational execution with excellence for several important P&G businesses.

Mr. Natarajan, retires by rotation and being eligible, offers himself for re-appointment at the ensuing 39th Annual General Meeting.

#### **COMMUNICATION TO SHAREHOLDERS**

#### (i) Annual Report and Notice calling the Meeting

This Annual Report along with Notice calling the Annual General Meeting, for the Financial Year 2022-23, in electronic form, is being sent to the Members at the email address provided/ updated by the Members with the Depository Participants / Registrar & Transfer Agents, as applicable.

Members who need hard copy of the report are requested to write to the Company Secretary at investorgil.im@pg.com.

#### (ii) Results

The quarterly results of the Company are announced within 45 days of completion of the quarter or within the time as prescribed by the Securities & Exchange Board of India. Audited Annual Results are announced within 60 days of the end of the Financial Year or within the time as prescribed by the Securities & Exchange Board of India. Financial results and other newspaper advertisements were published in the Business Standard and Mumbai Lakshadeep. The Company's results and official news releases are published on Company's website: https://in.pg.com/india-investors/gil/reportsannouncements/.

#### (iii) Analyst Meet

One meeting with an Institutional Investor was held during the Financial Year. Details of the same are hosted on the website of the Company at https://in.pg.com/india-investors/ gil/shareholder-information/info/

#### (iv) Communication with respect to deduction of tax on dividend income

Shareholders may note that, in accordance with the provisions of the Income Tax Act, 1961 as amended by and read with the provisions of the Indian Finance Act, 2020, dividend declared and paid by the Company after April 1, 2020, is taxable in the hands of shareholders and the Company is required to deduct the tax at source ("TDS") on the distribution of dividend income to its shareholders at the applicable rates. In order to enable us to determine the appropriate TDS rate as applicable, shareholders are requested to submit the requisite documents as mentioned in our letter, which is put up on the website at https://in.pg.com/india-investors/gil/reportsannouncements/announcements/. The documents (duly completed and signed) are required to be submitted to Company's Registrar & Transfer Agent (RTA) on or before November 6, 2023.

#### (v) Sustainability Initiative

The Company requests its shareholders to join in its endeavour to conserve resources by updating relevant information for receiving online communication and dividend pay-out.



#### (vi) Updation of PAN, KYC and Nomination details

As per SEBI Circular No. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated November 3, 2021 and circulars issued for extension thereafter, all listed companies are required to record the PAN. Nomination and KYC details of all the shareholders and Bank Account details of first holder for shares in physical mode. Shareholders holding shares of the Company in physical form are requested to update above information with the Company, if pending. It is hereby informed that if any ONE of the above - mentioned details are not updated with the Company before December 31, 2023, the folios with respect to such securities shall be frozen as per abovementioned circular.

The Company has sent out intimations to those Members, holding shares in physical form, whose folios are incomplete with PAN, KYC and/ or Nomination details, requesting them to update the details so as to avoid freezing of the folios. For further details, shareholders are requested to follow steps mentioned in the circular uploaded on the website of the Company at https://in.pg.com/india-investors/ gil/guidance/#shareholderservices.

In accordance with SEBI Circular no. SEBI/HO/ MIRSD/RTAMB/CIR/P/2021/601 and issued for extension thereafter, Members holding shares in dematerialized form, are requested to submit their 'choice of Nomination' for their demat accounts on or before December 31, 2023.

Further, shareholders are requested to register their email address and mobile number receiving intimations and regular updates from the Company.

The Company greatly appreciates your response and assistance in this regard.

#### (vii) Share Transfer System/Dematerialization

As per directives issued by the Securities and Exchange Board of India (SEBI), transfer requests for effecting transfer of securities, except in case of transmission or transposition of securities, shall not be processed unless the securities are held in dematerialized form effective April 1, 2019.

The transfer deed(s) lodged prior to deadline, i.e., April 1, 2019, and returned due to deficiency in the documents were allowed to be re-lodged for transfer with MAS Services Limited (Registrar & Transfer Agents), on or before March 31, 2021 (cut-off date) as fixed by SEBI vide circular

dated September 7, 2020. No physical transfer lodgement/re-lodgement has been allowed thereafter.

Further, SEBI in continuation of its efforts to enhance ease of dealing in securities market by investors vide its circular dated 25th January 2022, has mandated the listed entities to issue securities for the following service requests only in dematerialised form viz., Issue of duplicate securities certificate; Claim from Unclaimed Suspense Account; Renewal/ Exchange of securities certificate; Endorsement; Transmission; Transposition, etc. For the purpose of the same, after due verification, registrar and transfer agent/issuer companies shall retain share certificates and process the service requests by issuing letter of confirmation, valid for a period of 120 days. As per the process, shareholders are required to submit their demat requests within this validity period, failing which the Company shall credit the securities to a suspense escrow demat account of the Company. The operational guidelines with respect to above service requests is available on the website of the Company at https://in.pg.com/india-investors/gil/guidance/

All requests for dematerialization of shares are processed and the confirmation is given to the respective depositories i.e. National Securities Depository Limited (NSDL) and Central Depository Services Limited (CDSL) within 15 days from the date of receipt of relevant documents, provided they are complete in all respects.

#### (viii). Alternate Dispute Redressal Mechanism

SEBI vide its Circular No. SEBI/HO/MIRSD RTAMB/P/CIR/2022/76 dated May 30, 2022 has prescribed an SOP in accordance with Regulation 40 of the SEBI (LODR) Regulations, 2015, for dispute resolution under the Stock Exchange arbitration mechanism for disputes between a Listed Company and/or Registrars to an Issue and Share Transfer Agents and its Shareholder(s)/ Investor(s) emanating from investor services. The Company along with its RTA has made the investors aware on the availability of dispute resolution mechanism with Stock Exchanges i.e., BSE Limited and National Stock Exchange of India Limited against the Company and/or its RTA. Communication in this regard was sent through email and/or SMSes to all holders who held the shares of the Company in physical form. The said SEBI Circular is also made available on the Company's website at https://in.pg.com/ india-investors/gil/guidance/.



Further, SEBI has streamlined the existing dispute resolution mechanism by establishing a common online dispute resolution portal for resolution of disputes arising in the securities market. Investors are requested to take note of the same.

#### **STATUTORY COMPLIANCE**

The Company has complied with applicable requirements prescribed by the regulatory and statutory authorities during the preceding three Financial Years on all matters related to capital markets and no penalties or strictures in this respect have been imposed on the Company. The Company has complied with corporate governance requirements specified in regulation 17 to 27 and clauses (b) to (i) of sub-regulation (2) of regulation 46 of SEBI (LODR) Regulations, 2015.

#### **GENERAL MEETINGS**

| Annual<br>General<br>Meeting | Date       | Time       | Venue  | No. of<br>special<br>resolutions<br>passed |
|------------------------------|------------|------------|--|--|
| 38 <sup>th</sup>             | 18.11.2022 | 11:00 a.m. | Meeting was  |  |
| 37 <sup>th</sup>             | 23.11.2021 | 11:00 a.m. |  |  |
| 36 <sup>th</sup>             | 25.11.2020 | 11:00 a.m. | Video conferencing/<br>other audio visual<br>means. Deemed<br>venue for the<br>meeting was the<br>Registered Office<br>of the Company:<br>P&G Plaza, Cardinal<br>Gracias Road,<br>Chakala, Andheri<br>East, Mumbai - 400<br>099. | -  |

#### **POSTAL BALLOT**

During the Financial Year, the following resolution was approved by way of postal ballot mechanism by the Shareholders of the Company on July 17, 2022.

The Board had appointed Mr. Nrupang B. Dholakia, Practicing Company Secretary and in his absence Mr. Vishvesh G Bhagat, Practicing Company Secretary, Designated Partners of Dholakia & Associates LLP as the scrutinizer to conduct the Postal Ballot process in a fair and transparent manner. The results of the postal ballot were declared on July 19, 2022. The resolution was passed by the Shareholders of the Company as an Ordinary Resolution with requisite majority.

**Description of Resolution:** To appoint Mr. L. V. Vaidyanathan (DIN 09632201) as a Director and Managing Director of the Company for a period of five years effective July 1, 2022 (Ordinary Resolution)

| Particulars  | No. of Votes<br>(Physical<br>ballots and<br>e-voting) | Votes Cast<br>(No. of Shares) | % of<br>Votes |
|--|---|-------------------------------|---------------|
| Assented to the resolution                                     | 497   | 2,78,81,012                   | 97.78         |
| Dissented to the resolution                                    | 123   | 6,32,882                      | 2.22          |
| No. of total valid Postal<br>Ballot Forms/ e-votes<br>received | 620   | 2,85,13,894                   | 100.00        |

#### **Procedure for Postal Ballot:**

In compliance with Regulation 44 of SEBI (LODR) Regulations 2015, Sections 108, 110 and other applicable provisions of the Companies Act, 2013 read with the Rules issued thereunder, the Company provided electronic voting (e-voting) facility to all its Shareholders. The Company engaged the services of National Securities Depository Limited ("NSDL") for the purpose of providing e-voting facility to all its members. The Shareholders had an option to vote either by postal ballot or through e-voting. The Company dispatched the postal ballot notices and forms along with postage prepaid business reply envelopes to its Shareholders whose names appeared on the Register of Members/list of beneficiaries as on cut-off date. The postal ballot notice was sent to Shareholders in electronic form to the email addresses registered with the depository participants/ Company's Registrar & Share Transfer Agents. The Company also published a notice in the newspapers declaring the details of completion of dispatch and other requirements under the Secretarial Standards issued by the Institute of Company Secretaries of India, the Companies Act, 2013 and the Rules issued thereunder. Voting rights were reckoned on the paid up value of shares of the Company registered in the names of the Shareholders as on the cut-off date. Shareholders desiring to vote through postal ballot were requested to return the forms, duly completed and signed so as to reach the Scrutinizer before the close of the voting period. Members desiring to exercise their votes by electronic mode were requested to vote before the close of business hours on the last date of e-voting. The Scrutinizer submitted his report to the Chairman, after the completion of scrutiny and the consolidated results



of the voting by postal ballot were then announced by the Company. The results were displayed on the website of the Company at in.pg.com, besides being communicated to the Stock Exchanges.

No special resolution is proposed to be conducted through Postal Ballot as on the date of this Report.

#### **MD and CFO CERTIFICATION**

A compliance certificate in accordance with requirement of Regulation 17(8) of the SEBI (LODR) Regulations, 2015, was provided to the Board of Directors in the prescribed format for the Financial Year 2022-23, which was reviewed by the Audit Committee and taken on record by the Board.

#### **ADOPTION OF DISCRETIONARY REQUIREMENTS**

The Company has adopted following discretionary requirements of Regulation 27(1) of the SEBI (LODR) Regulations, 2015:

- a. There are no audit qualifications in the Company's financial statements for the Financial Year 2022-23, the Company continues to adopt best practices to ensure regime of unmodified audit opinion; and
- b. The Internal Auditor of the Company directly reports to the Audit committee.
- c. Separation of role between Chairman and Managing Director of the Company

#### WHISTLE BLOWER POLICY

The Company is a subsidiary of The Procter & Gamble Company, USA, ("P&G US") and has adopted P&G's global standards and whistle blower mechanism set forth in P&G's Worldwide Business Conduct Manual (WBCM), as Company's Vigil Mechanism. The WBCM sets out several ways employees and others may report concerns, including via the Worldwide Business Conduct Helpline which is available via telephone, email, or web reporting around the world 24 hours a day, seven days a week. It is staffed by an independent company and can take calls in most languages. Reports of actual or suspected violations may also be made anonymously, where allowed by applicable law. The Worldwide Business Conduct Helpline is accessible to all employees. The Audit Committee oversees the vigil mechanism and cases reported along with status report and action taken (if any) are reported to the Committee. No personnel has been denied access to the Committee.

The Vigil Mechanism is available on the Company's website at https://in.pg.com/india-governance-andpolicies/gil/terms-and-policies/.

#### **CODE OF CONDUCT**

#### (i) Code of Conduct for Directors:

The Company has in place a Code of Conduct for its Directors and senior management. This Code is derived from three interlinked fundamental principles, viz. good corporate governance, good corporate citizenship and exemplary personal conduct. The Board Members and Senior Management Personnel have affirmed their compliance with the Code of Conduct and a certificate from Managing Director to that effect is annexed to this Corporate Governance Report. The Code of Conduct has been hosted on the Company's website at https://in.pg.com/ india-governance-and-policies/gil/terms-andpolicies/#code.

#### (ii) Code of Conduct for Prohibition of Insider **Trading:**

The Board of the Company has adopted a Code of Conduct for Prohibition of Insider Trading under the SEBI (Prohibition of Insider Trading) Regulations, 2015. The code has been hosted on the Company's website at https://in.pg.com/ india-governance-and-policies/gil/terms-andpolicies/#code.

#### **GENERAL SHAREHOLDER INFORMATION**

#### **Annual General Meeting**

Pursuant to the circulars issued by the Ministry of Corporate Affairs, latest being No. 09/2023, dated September 25 2023, the 39th Annual General Meeting will be held on Tuesday, November 28, 2023 at 11.00 a.m. through video-conference/ other audio visual means, without the physical presence of members. Deemed Venue for Meeting shall be the Registered Office of the Company: P&G Plaza, Cardinal Gracias Road, Chakala, Andheri East, Mumbai - 400 099. Details for joining and participating in the meeting through video-conferencing are provided in the notice convening the 39th Annual General Meeting. A transcript of the Annual General Meeting will be made available on the Company's website at https://in.pg.com.

#### II. Financial Calendar

Presently, the Company follows July-June Financial Year. The Financial Results are declared within timelines as prescribed by the Securities & Exchange Board of India.



- III. Book Closure Dates: Wednesday, November 22, 2023 to Tuesday, November 28, 2023 (both days inclusive). The said book closure is for payment of dividend, if declared at the ensuing Annual General Meeting.
- IV. Dividend Payment Date: : On or before December 22, 2023.
- V. Total fees paid to Statutory Auditors of the Company: Total fees of ₹ 133.60 lakhs for Financial Year 2022-2023, was paid by the Company to Kalyaniwalla & Mistry LLP, Statutory Auditors of the Company.

# VI. Disclosure relating to Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

The Company has in place an effective mechanism for dealing with complaints relating to sexual harassment at workplace. The details relating to the number of complaints received and disposed of during the Financial Year 2022-23 are as under:

- a. Number of complaints filed during the Financial Year: NIL
- b. Number of complaints disposed of during the Financial Year: NIL
- c. Number of complaints pending as at end of the Financial Year: NIL

#### VII. Recommendations of Committees of the Board

There were no instances during the Financial Year 2022-23, wherein the Board had not accepted recommendations made by any Committee of the Board.

#### VIII. Listing of Equity Shares on Stock Exchanges

The Company's shares are listed on below stock exchanges:

| Name of Stock Exchange                      | Company Scrip Code | Address of stock exchange  |
|---|--------------------|--|
| BSE Limited                                 | 507815             | Phiroze Jeejeebhoy Towers, Dalal Street,<br>Mumbai – 400001                                    |
| National Stock Exchange of<br>India Limited | GILLETTE           | Exchange Plaza, Plot No. C/1, G Block, Bandra Kurla<br>Complex, Bandra (East), Mumbai – 400051 |

#### IX. ISIN Code

Dematerialization ISIN Code: INE322A01010

#### X. Stock Price Data

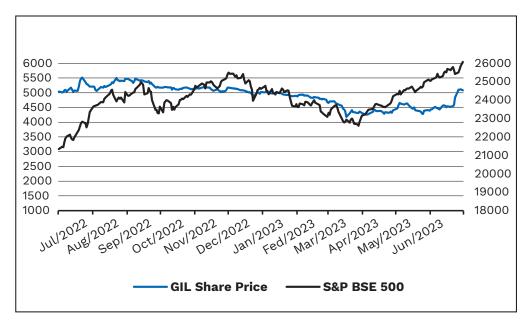
| Month            | BSE      |          | NS       | E        |
|------------------|----------|----------|----------|----------|
|                  | High (₹) | Low (₹)  | High (₹) | Low (₹)  |
| July – 2022      | 5,533.00 | 4,982.15 | 5,545.05 | 4,977.35 |
| August – 2022    | 5,700.50 | 5,014.45 | 5,624.95 | 5,017.65 |
| September – 2022 | 5,545.00 | 5,112.20 | 5,540.95 | 5,111.10 |
| October - 2022   | 5,213.10 | 5,056.00 | 5,219.00 | 5,090.00 |
| November – 2022  | 5,256.70 | 4,973.05 | 5,260.40 | 4,980.00 |
| December – 2022  | 5,239.95 | 4,800.00 | 5,200.00 | 4,852.05 |
| January - 2023   | 5,063.25 | 4,850.00 | 5,056.00 | 4,850.00 |
| February - 2023  | 4,970.00 | 4,601.15 | 4,996.00 | 4,787.80 |
| March -2023      | 4,736.50 | 4,140.00 | 4,734.80 | 4,135.25 |
| April – 2023     | 4,465.80 | 4,235.20 | 4,490.00 | 4,232.00 |
| May - 2023       | 4,729.05 | 4,251.05 | 4,735.60 | 4,222.55 |
| June – 2023      | 5,185.60 | 4,399.20 | 5,185.00 | 5,032.05 |

(Source: www.bseindia.com & www.nseindia.com)



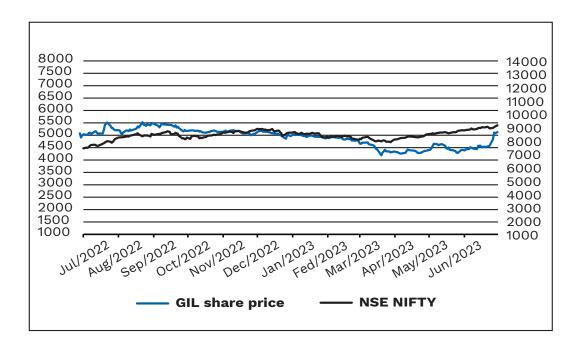
#### XI. Stock Performance in comparison to the BSE Sensex and NSE Nifty

The following chart shows the performance of the Company's shares as compared to the BSE Sensex during the Financial Year 2022-23:



(Source: www.bseindia.com)

The following chart shows the performance of the Company's shares as compared to the NSE Nifty during the Financial Year 2022-23:



(Source: www.nseindia.com)



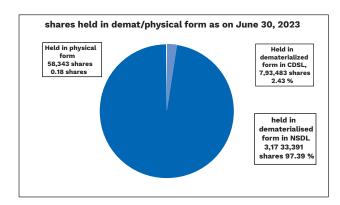
# XII. Distribution of shareholding by size class as on June 30, 2023

| Shareholding     | Shareholders |        | Shares      |            |
|------------------|--------------|--------|-------------|------------|
| (in ₹)           | Number       | % to   | Number      | % to Total |
|                  |              | Total  |             |            |
| Upto 5000        | 50,279       | 98.77  | 13,76,239   | 4.22       |
| 5001 – 10000     | 352          | 0.69   | 2,50,825    | 0.77       |
| 1001- 20000      | 141          | 0.28   | 1,97,994    | 0.60       |
| 20001 – 30000    | 44           | 0.09   | 1,10,632    | 0.34       |
| 30001 - 40000    | 13           | 0.02   | 45,625      | 0.14       |
| 40001 - 50000    | 11           | 0.02   | 51,593      | 0.16       |
| 50001- 100000    | 26           | 0.05   | 1,95,369    | 0.60       |
| 100001 and above | 40           | 0.08   | 3,03,56,940 | 93.17      |
| TOTAL            | 50,906       | 100.00 | 3,25,85,217 | 100.00     |

#### XIII. Dematerialization of shares and liquidity

The Company's shares are required to be compulsorily traded in the stock exchanges in dematerialized form. As on June 30, 2023, the number of shares in dematerialized and physical mode are as under:

| Particulars                               | No. of<br>shares | % to total<br>capital<br>issued |
|---|------------------|---------------------------------|
| Held in<br>dematerialized<br>form in CDSL | 7,93,483         | 2.43                            |
| Held in<br>dematerialized<br>form in NSDL | 3,17,33,391      | 97.39                           |
| Held in physical form                     | 58,343           | 0.18                            |
| Total                                     | 3,25,85,217      | 100.00                          |



XIV. Distribution of shareholding by ownership as on June 30, 2023

| Category                               | Number of shares held | % of shares<br>held |
|--|-----------------------|---------------------|
| Foreign & Indian promoters             | 2,44,37,803           | 75.00               |
| Resident<br>Individuals and<br>others  | 45,35,298             | 13.91               |
| Mutual Funds                           | 16,96,313             | 5.21                |
| Financial<br>Institutions /<br>Banks / | 2                     | 0.00                |
| Foreign<br>Institutional<br>Investors  | 2,14,126              | 0.66                |
| Private Bodies<br>Corporate            | 15,62,157             | 4.79                |
| NRIs                                   | 1,39,518              | 0.43                |
| TOTAL                                  | 3,25,85,217           | 100.00              |

#### XV. Unclaimed Dividends

In accordance with the provisions of Sections 124 and 125 of Companies Act, 2013 and Investor Education and Protection Fund (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules) dividends not encashed or claimed within seven years from the date of declaration are to be transferred to the Investor Education and Protection Fund (IEPF) Authority. The IEPF Rules mandate companies to transfer shares of Members whose dividends remain unclaimed for a continuous period of seven years to the demat account of IEPF Authority. The Members whose dividend or shares are transferred to the IEPF Authority can claim their shares or dividend from the Authority.

Interim Dividend declared during the Financial Year 2016-17 and final dividend for the Financial Year ended June 30, 2016 and for the subsequent years, which remain unclaimed, will be due for transfer to the IEPF of the Central Government on the dates mentioned in the table below. The Company has sent individual notices and issued advertisements in the newspapers, requesting the shareholders to claim their dividends in order to avoid transfer of shares or dividends to the IEPF.



Members who have not encashed their dividend warrants for these years are requested to approach the Company's RTA, M/s. Mas Services Limited for revalidation of their dividend warrants on or before the due dates mentioned herein.

Those holding shares in the dematerialized form are requested to update their bank account other relevant details reduce the quantum of physical dividend warrants and other correspondence that is sent through physical mode in order to enable digitization of data.

| For the Financial Year ended | Date of<br>Declaration | Transfer to IEPF |
|------------------------------|------------------------|------------------|
| 30.06.2016                   | 30.11.2016             | 05.01.2024       |
| Interim 2016-17              | 06.05.2017             | 11.06.2024       |
| 30.06.2017                   | 15.11.2017             | 21.12.2024       |
| 30.06.2018                   | 30.11.2018             | 05.01.2026       |
| Interim 2018-19              | 07.02.2019             | 15.03.2026       |
| 30.06.2019                   | 26.11.2019             | 01.01.2027       |
| 30.06.2020                   | 25.11.2020             | 31.12.2027       |
| 1st Interim 2020-21          | 04.02.2021             | 12.03.2028       |
| Special dividend<br>2020-21  | 05.05.2021             | 10.06.2028       |
| 30.06.2021                   | 23.11.2021             | 30.12.2028       |
| Interim 2021-22              | 02.02.2022             | 11.03.2029       |
| 30.06.2022                   | 18.11.2022             | 25.12.2029       |
| Interim 2022-23              | 01.02.2023             | 09.03.2030       |

Members are requested to update their bank account, other relevant details to reduce the quantum of physical dividend warrants and other correspondence that is sent through physical mode in order to enable digitization of data.

Measures undertaken to reduce quantum of unclaimed dividend:

The Company, inter alia, has undertaken following initiatives during the year under review to reduce the quantum of unclaimed dividend(s):

- a. Periodic reminders are sent to the shareholders of the Company to claim their outstanding dividend(s).
- b. Suo motu credit of outstanding dividend(s) are being made to the bank account(s) of shareholders on registration of their bank details.

The members who have a claim on the dividends and shares transferred to the IEPF Authority may claim the same by submitting an online application in web Form No. IEPF-5 available on the website www.iepf.gov.in and sending a physical copy of the same, duly signed to the Company, along with requisite documents listed in the Form No. IEPF-5. No claims shall lie against the Company in respect of the dividend/shares so transferred.

During the Financial Year 2022-23, unclaimed amounts with respect to final dividend for the Financial Year ended June 30, 2015 and interim dividend declared during the Financial Year 2015-16 amounting to ₹ 17,87,577 and 2,321 shares were transferred to the IEPF. The details of unpaid/ unclaimed dividend as on June 30, 2023 have been hosted on the website of the Company, viz., https://in.pg.com/. Ms. Flavia Machado is the Nodal Officer of the Company under the IEPF Rules.

#### XVI. Transfer of Shares to Unclaimed Suspense **Account / Suspense Escrow Demat Account**

In accordance with the operating guidelines issued by SEBI, the Company was not required to transfer any equity shares in 'Gillette India Limited - Suspense Escrow Demat Account' arising out of formalities pertaining to non-receipt of demat request within 120 days of issuance of letter of confirmation, during the Financial Year.

#### **XVII. Other Disclosures**

- a. As on date, the Company has not issued GDR / ADR / warrants or any convertible instruments.
- b. The Company does not have any subsidiary companies.
- c. No credit rating has been obtained by the Company with respect to its securities.
- d. The disclosure pertaining to details of utilisation of funds raised through preferential allotment or Qualified Institutions Placement as specified under Regulation 32(7A) of the SEBI (LODR) Regulations is not applicable to the Company.
- e. Commodity price risk or foreign exchange risk and hedging activities-

The Company does not have any exposure hedged through commodity derivatives.

The details of foreign currency risk management are disclosed in Note 31 forming part of the Financial statements. The



Company has not entered into any hedging activities in Financial Year 2022-23.

#### XVIII. Plant location

#### (i) Bhiwadi Plant

SPA-65A, Bhiwadi Industrial Area, Bhiwadi, Dist. Khairthal Tijara, Rajasthan – 301019

#### (ii) Baddi Plant

Plot no. 4, Industrial Area, Village Katha, Bhatoli Kalan Dist. Solan, Baddi – 173205 Himachal Pradesh

#### XIX. Investor Queries and Grievances Redressal

Shareholders can send their correspondence to the Company with respect to their shares, dividend, request for annual reports and shareholder grievances. Address for Correspondence:

# Compliance Officer & Company Secretary | IEPF Nodal Officer

#### **Gillette India Limited**

P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (East) Mumbai – 400 099 Investor Helpline nos.: 86575 00524

Ph: 022-28266000 Fax: 022-28267337

Email Id: investorgil.im@pg.com

#### XX. Registrar and Transfer Agents (RTA)

MAS Services Limited T-34, 2<sup>nd</sup> floor, Okhla Industrial Area Phase II, New Delhi – 110 020.

Ph: 011-26387281/82/83, Fax: 011-26387384

E-mail: info@masserv.com

#### **Declaration**

As provided under the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board Members have confirmed compliance with the Directors' Code of Conduct for the Financial Year ended June 30, 2023 and the Senior Management has complied with the Business Conduct Manual for the Financial Year ended June 30, 2023.

For **GILLETTE INDIA LIMITED** 

Mumbai,

August 29, 2023

L. V. Vaidyanathan

Managing Director

Corporate Governance

#### **CERTIFICATE OF NON-DISQUALIFICATION OF DIRECTORS**

(pursuant to Regulation 34(3) and Schedule V Para C clause (10)(i) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

To, The Members,

GILLETTE INDIA LIMITED

CIN: L28931MH1984PLC267130

P&G Plaza, Cardinal Gracias Rd,

Chakala, Andheri (E),

Mumbai 400099

I have examined the relevant registers, records, forms, returns and disclosures received from the Directors of **GILLETTE INDIA LIMITED** having **CIN: L28931MH1984PLC267130** and having registered office at P & G Plaza, Cardinal Gracias Road, Chakala, Andheri East, Mumbai MH 400099 IN (hereinafter referred to as 'the Company'), produced before me by the Company for the purpose of issuing this Certificate, in accordance with Regulation 34(3) read with Schedule V Para-C Sub clause 10(i) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In my opinion and to the best of my information and according to the verifications (including Directors Identification Number (DIN) status at the portal www.mca.gov.in) as considered necessary and explanations furnished to me by the Company & its officers, I hereby certify that none of the Directors on the Board of the Company as stated below for the Financial Year ending on 30<sup>th</sup> June, 2023 have been debarred or disqualified from being appointed or continuing as Directors of companies by the Securities and Exchange Board of India, Ministry of Corporate Affairs, or any such other Statutory Authority.

| Sr.<br>No. | Name of Director                 | DIN      | Date of appointment in<br>Company* |
|------------|----------------------------------|----------|------------------------------------|
| 1.         | Chittranjan Dua                  | 00036080 | 31/07/2002                         |
| 2.         | Pramod Agarwal                   | 00066989 | 08/05/2015                         |
| 3.         | Gurcharan Das                    | 00100011 | 29/01/2007                         |
| 4.         | Anil Kumar Ishwar Dayal Gupta    | 02588131 | 28/03/2009                         |
| 5.         | Anjuly Chib Duggal               | 05264033 | 26/03/2019                         |
| 6.         | Karthik Natarajan                | 06685891 | 23/01/2017                         |
| 7.         | Sonali Dhawan                    | 06808527 | 25/02/2014                         |
| 8.         | Gagan Sawhney                    | 08279568 | 22/08/2019                         |
| 9.         | Gautam Yeshvanth Kamath          | 09235167 | 01/08/2021                         |
| 10.        | Srinivas Maruthi Patnam          | 09296558 | 01/09/2021                         |
| 11.        | Vaidyanathan Viswanathan Lalgudi | 09632201 | 01/07/2022                         |

<sup>\*</sup>the date of appointment is as per the MCA Portal.

Ensuring the eligibility for the appointment / continuity of every Director on the Board is the responsibility of the management of the Company. My responsibility is to express an opinion on these based on our verification. This certificate is neither an assurance as to the future viability of the Company nor of the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For Saraf & Associates Practising Company Secretaries

**K.G. SARAF** 

Proprietor FCS: 1596 | CP: 642 FRN. S1988MH004800 PR. 1003/2020

Place: Mumbai Date: 29.08.2023

UDIN: F001596E000890110



#### CERTIFICATE OF COMPLIANCE WITH THE CORPORATE GOVERNANCE

# [Pursuant to Regulation 34(3) read with paragraph E of Schedule V of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

To, The Members,

# GILLETTE INDIA LIMITED CIN: L28931MH1984PLC267130

P&G Plaza, Cardinal Gracias Rd, Chakala, Andheri (E), Mumbai 400099

I have examined the compliance of the conditions of Corporate Governance by GILLETTE INDIA LIMITED (CIN - L28931MH1984PLC267130) ('the Company') as stipulated under Regulations 17 to 27, clauses (b) to (i) and (t) of sub-regulation (2) of Regulation 46 and paragraph C, D and E of Schedule V of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") for the year ended on June 30, 2023.

The compliance of the conditions of Corporate Governance is the responsibility of the management of the Company including the preparation and maintenance of all relevant supporting records and documents. Our examination was limited to the review of procedures and implementation thereof, as adopted by the Company for ensuring compliance with conditions of Corporate Governance. It is

neither an audit nor an expression of opinion on the financial statements of the Company.

In my opinion and to the best of my information and according to the explanations given to me, and the representations made by the management; I certify that the Company has complied with the conditions of Corporate Governance as stipulated in the SEBI Listing Regulations for the year ended on June 30, 2023.

I further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For Saraf & Associates Practising Company Secretaries

**K.G. SARAF** 

Proprietor

Place : Mumbai FCS: 1596 | CP: 642
Date : 29.08.2023 FRN. S1988MH004800
UDIN : F001596E000890077 PR. 1003/2020



#### INDEPENDENT AUDITOR'S REPORT

#### TO THE MEMBERS OF

#### **GILLETTE INDIA LIMITED**

# Report on the Audit of the Ind-AS Financial Statements

#### **Opinion**

We have audited the accompanying Ind-AS financial statements of GILLETTE INDIA LIMITED ("the Company"), which comprise the Balance Sheet as at June 30, 2023, the Statement of Profit and Loss (including Other Comprehensive Income), the Statement of Cash Flows, the Statement of Changes in Equity for the year then ended and the Notes to the Ind-AS financial statements, including a summary of significant accounting policies and other explanatory information (hereinafter referred to as 'financial statements').

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Companies Act, 2013, ("the Act") in the manner so required and give a true and fair view in conformity with the Indian Accounting Standards prescribed under Section 133 of the Act read with the Companies (India Accounting Standards) Rules, 2015, as amended, (Ind-AS) and with other accounting principles generally accepted in India, of the state of affairs of the Company as at June 30, 2023, the profit, total comprehensive income, changes in equity and its cash flows for the year ended on that date.

#### **Basis for Opinion**

We conducted our audit of the financial statements in accordance with the Standards on Auditing (SAs) specified under Section 143(10) of the Act. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements' section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India ('ICAI') together with the ethical requirements that are relevant to our audit of the financial statements under the provisions of the Act and the Rules thereunder, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ICAI's Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Key Audit Matters**

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. We have determined the matters described below to be the key audit matters to be communicated in our report.

#### Sr. Key Audit Matter

# 1. Revenue Recognition (note no. 2.3(a) and 20 to the financial statements)

Revenue is measured net of trade discounts, rebates and various types of Marketing and Distribution Activities such as incentives and promotions.

The estimation of the various types of discounts, incentives and rebate schemes to be recognised based on sales made during the year is material and considered to be judgmental owing to the varying terms of the agreements with customers which are based on annual contracts or shorter term arrangements. In addition, the value and timing of promotions for products varies from period to period, and the activity can span over a year end.

#### **Auditor's Response**

Our audit procedures included:

- (a) Assessing the appropriateness of the revenue recognition accounting policies, including those relating to discounts, incentives and rebates by comparing with applicable accounting standards.
- (b) Testing the design, implementation and operating effectiveness of the Company's general IT controls and key IT/manual application controls over the Company's systems which govern recording of revenue and rebates/schemes in the general ledger accounting system.
- (c) We tested the design, implementation and operating effectiveness of controls over the calculation of discounts, incentives and rebates including review of the independent service auditor's SOC 1 (Type 2) report with regards to the third party service organization's system and the suitability of the design and operating effectiveness of IT / manual controls relating to processing of claims.

# P&G Gillette India Limited

#### Sr. Key Audit Matter

Accumulated experience is used to estimate the provision for discounts and rebates considering the terms of the underlying schemes and arrangements with customers.

There is also a risk that revenue may be overstated due to fraud including through manipulation of the discounts and incentives recognised resulting from the pressure local management may feel to achieve performance targets.

#### **Auditor's Response**

- (d) Performing substantive testing (including year-end cut-off testing) by selecting samples of revenue transactions recorded during the year (and before and after the financial year end) by verifying the underlying documents, which included sales invoices, contracts and shipping documents.
- (e) We compared the historical discounts, rebates/ schemes and allowances to current payment trends. We also considered the historical accuracy of the Company's estimates in previous years.
- (f) Performing substantive testing by checking samples of rebate / schemes transactions to supporting documentation.
- (g) We assessed manual journals posted to revenue to identify unusual items.
- (h) Considering the adequacy of the Company's disclosures in respect of revenue.

# 2. Uncertain Tax Positions (note no. 27 and 36 to the financial statements)

The Company is subject to a range of tax risks. There is inherent judgement involved in determining provisions for uncertain tax positions. The Company is subject to periodic challenges by local tax authorities on a range of tax matters during the normal course of business, including direct taxes, transfer pricing and indirect taxes. Applicable tax laws and regulations are subject to differing interpretations and the resolution of a final tax position can take several years to complete. Where the amount of tax payable is uncertain, the Company establishes provisions based on Management's judgement of the likelihood of settlement being required.

Given the number of judgements involved in estimating the provisions relating to uncertain tax positions and the complexities of dealing with tax rules, this was considered as a key audit matter.

- (a) We evaluated the design and tested the operating effectiveness of controls over the assessment of uncertain tax positions and completeness of disclosures.
- (b) We discussed the status and potential exposures in respect of significant tax litigations with the Company's tax team including their views on the likely outcome of each assessment / litigation and magnitude of potential exposure.
- (c) We focused on the judgements made by Management in assessing the likelihood of potentially material exposures and the estimates used to determine such provisions where required. In particular, we focused on the impact of changes in local tax regulations and ongoing inspections by local tax authorities, which could materially impact the amounts recorded in the financial statements.
- (d) We involved our in-house tax experts to evaluate and challenge the appropriateness of Management's assessment and judgements to estimate the provisions held in respect of uncertain tax positions. To do this, we assessed the provisions recognized in the financial statements using the outcome of prior and ongoing tax assessments conducted on the Company, correspondences between the Company and relevant tax authorities, judgemental positions taken in tax returns and current year estimates, our own experience in these areas and assessing whether the approach applied by the Company is supported by the practice in the industry.
- (e) We have also assessed the adequacy of the Company's disclosures in respect of tax and uncertain tax positions.



#### Information Other than the Ind-AS Financial Statements and Auditor's Report Thereon

The Company's Board of Directors is responsible for the other information. The other information comprises the Director's Report and Report on Corporate Governance but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Management's Responsibilities for the Financial **Statements**

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Act with respect to the preparation of these financial statements that give a true and fair view of the financial position, financial performance, changes in equity and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Company or to cease

operations, or has no realistic alternative but to do

The Board of Directors is also responsible for overseeing the Company's financial reporting process.

#### Auditor's Responsibilities for the Audit of the **Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under Section 143(3)(i) the Act, we are also responsible for expressing our opinion on whether the company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast



significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.

• Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Materiality is the magnitude of misstatements in the financial statements that, individually or in aggregate, makes it probable that the economic decisions of the users of the financial statements may be influenced. We consider quantitative materiality and qualitative factors in (i) planning the scope of our audit work and in evaluating the results of our work; and (ii) to evaluate the effect of any identified misstatements in the financial statements.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

#### Report on Other Legal and Regulatory Requirements

 As required by the Companies (Auditor's Report) Order, 2020, ("the Order"), issued by the Central Government of India in terms of sub-section (11) of Section 143 the Act, we give in the "Annexure A" a statement on the matters specified in paragraphs 3 and 4 of the said Order, to the extent applicable.

- 2. As required by Section143(3) of the Act, we report that:
  - a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
  - b) In our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books. As stated in Note 44 of the financial statements, the Company has maintained periodic backups of relevant information extracted from its ERP on servers physically located in India. The Company is in process of implementing a system to perform daily backups to comply with the requirements of the Companies (Accounts) Fourth Amendment Rules, 2022.
  - c) The Balance Sheet, the Statement of Profit and Loss (including Other Comprehensive Income), the Cash Flow Statement and the Statement of Changes in Equity dealt with by this Report are in agreement with the books of account.
  - d) In our opinion, the aforesaid financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with relevant rules issued thereunder.
  - e) On the basis of the written representations received from the Directors of the Company as on June 30, 2023, and taken on record by the Board of Directors, none of the Directors of the Company are disqualified as on June 30, 2023, from being appointed as a Director in terms of Section 164(2) of the Act.
  - f) With respect to the adequacy of the internal financial controls with reference to financial statements of the Company and the operating effectiveness of such controls, refer to our separate Report in "Annexure B".
  - g) According to information and explanations given to us and based on our examination of the records of the Company, the Company has paid / provided managerial remuneration in accordance with the requisite approvals



mandated by the provisions of Section 197 of the Act.

- h) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
  - i) The Company has disclosed the impact of pending litigations on its financial position in its financial statements -Refer Note 36 to the financial statements.
  - ii) The Company did not have any longterm contracts including derivative contracts for which there were any material foreseeable losses.
  - iii) There has been no delay in transferring amounts, required to be transferred to the Investor Education and Protection Fund by the Company.
  - iv) The Management has represented that:
    - a) to the best of its knowledge and belief, other than as disclosed in the financial statements, no funds have been advanced or loaned or invested (either from borrowed funds or share premium or any other sources or kind of funds) by the Company to or in any other person or entity, including foreign entity ("Intermediaries"), with the understanding, whether recorded in writing or otherwise, that the Intermediary shall, whether, directly or indirectly lend or invest in other persons or entities identified in any manner whatsoever by or on behalf of the Company ("Ultimate Beneficiaries") or provide guarantee, security or the like on behalf of the Ultimate Beneficiaries;
    - b) to the best of its knowledge and belief, other than as disclosed in the financial statements, no funds have been received by the Company from any person or entity, including foreign entity ("Funding Parties"), with the understanding, whether recorded in writing or otherwise, that the Company shall, whether, directly or indirectly, lend or

invest in other persons or entities identified in any manner whatsoever by or on behalf of the Funding Party ("Ultimate Beneficiaries") or provide any guarantee, security or the like on behalf of the Ultimate Beneficiaries:

Based on such audit procedures performed by us which are considered reasonable and appropriate in the circumstances, nothing has come to our notice that has caused us to believe that the representations under sub-clause (i) and (ii) of Rule 11(e), as provided above, contain any material misstatement.

v) As per information and explanation furnished by Management and based on the records of the Company, the dividend proposed in the previous year, as well as the interim dividend declared and paid by the Company during the year is in accordance with Section 123 of the Act, as applicable.

The Board of Directors of the Company have proposed a final dividend for the year ended June 30, 2023, which is subject to the approval of the members at the ensuing Annual General Meeting. The proposed dividend is in accordance with Section 123 of the Act.

vi) Proviso to Rule 3(1) of the Companies (Accounts) Rules, 2014 for maintaining books of account using accounting software which has a feature of recording audit trail (edit log) facility is applicable to the Companies for financial periods commencing April 1, 2023, and accordingly, reporting under Rule 11(g) of Companies (Audit and Auditors) Rules, 2014, is not applicable for the financial year ended June 30, 2023.

#### For KALYANIWALLA & MISTRY LLP **CHARTERED ACCOUNTANTS**

Firm Regn. No.: 104607W / W100166

#### Daraius Z. Fraser **PARTNER**

M. No.: 42454

UDIN: 23042454BGXFTA8283

Mumbai: August 29, 2023.



#### **Annexure A to the Independent Auditor's Report**

The Annexure referred to in paragraph 1 'Report on Other Legal and Regulatory Requirements' in our Independent Auditors' Report to the members of the Company on the financial statements for the year ended June 30, 2023:

# Statement on Matters specified in paragraphs 3 and 4 of the Companies (Auditor's Report) Order, 2020:

- (i) Property, Plant and Equipment
  - a) (A) The Company has maintained proper records showing full particulars, including quantitative details and situation of Property, Plant and Equipment.
    - (B) The Company does not have any Intangible assets as a part of Property, Plant and Equipment, accordingly paragraph (i)(a)(B) of the Order is not applicable to the Company.
  - b) As explained to us, the Company has a program for physical verification of Property, Plant and Equipment and leased assets at periodic intervals by which all Property, Plant and Equipment and leased assets are verified in a phased manner over a period of three years. In our opinion, the period of verification is reasonable having regard to the size of the Company and the nature of its Property, Plant and Equipment and leased assets. The discrepancies reported on such verification are not material and have been properly dealt with in the books of account.
  - c) According to the information and explanations given to us, the title deeds, comprising all the immovable properties of buildings are held in the name of the Company. In respect of immovable properties of land that have been taken on lease, the lease agreements are in the name of the Company, where the Company is the lessee in the agreement.
  - d) The Company has not revalued any of its Property, Plant and Equipment (including leased assets) during the year.
  - e) According to the information and explanations given to us, representation obtained from Management and on the basis of our examination of the records of the Company, no proceedings have been initiated during the year or are pending against the Company as at June 30, 2023, for holding any benami property under the Benami Transactions (Prohibition) Act, 1988

(45 of 1988) (as amended in 2016) and rules made thereunder.

#### ii) Inventory

- a) The inventory has been physically verified by the Management at reasonable intervals during the year. In our opinion, the frequency of such verification is reasonable. In respect of inventory lying with third parties, these have substantially been confirmed by them. The discrepancies noticed on verification between the physical stocks and the book records were less than 10% in the aggregate for each class of inventories and have been properly dealt with in the books of account.
- b) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the Company has not been sanctioned any working capital limits in excess of five crore rupees in aggregate from banks and financial institutions on the basis of security of current assets at any point of time of the year. Accordingly, paragraph 3(ii)(b) of the Order is not applicable to the Company.
- iii) The Company has not made investments in, provided any guarantee or security or granted any loans or advances in the nature of loans, secured or unsecured, to companies, firms, Limited Liability Partnerships or any other parties, except in the case of loans given to employees and key managerial personnel.
  - (a) The Company has not provided loans or provided advances in the nature of loans, or stood guarantee, or provided security to any other entity, hence reporting under paragraph (iii) (a) is not applicable.
  - (b) During the year, the Company has not made investments, provided guarantees, given security and advances in the nature of loans and guarantees provided to companies, firms, limited liability partnerships. However, the Company has granted loans to its employees and key managerial personnel, the terms and conditions of the grant of loans to its employees are not prejudicial to the interests of the Company.



- (c) In respect of loans to employees and key managerial personnel, the repayment schedule of principal has been stipulated and the receipt / repayments are regular.
- (d) In respect of loans granted to employees and key managerial personnel, there are no amounts overdue for more than ninety days.
- (e) In respect of loans granted to employees and key managerial personnel, there were no amounts which have fallen due during the year, that have been renewed or extended or fresh loans granted to settle the overdue of existing loans given to the same employees.
- (f) According to information and explanations given to us and based on the audit procedures performed, the Company has not granted any loans or advances in the nature of loans either repayable on demand or without specifying any terms or period of repayment during the year. Hence, reporting under paragraph (iii)(f) is not applicable.
- iv) According to the information and explanations given to us, the Company has not advanced any loans or given guarantee or provided any security to parties covered under Section 185 of the Act. In our opinion and according to the information and explanations given to us and records examined by us, the provisions of Section 186 of the Act is not applicable.
- v) According to the information and explanations given to us, the Company has not accepted deposits from the public to which the directives issued by the Reserve Bank of India and the provisions of Sections 73 to 76 of the Act and the rules framed thereunder apply. Accordingly, paragraph (v) of the Order is not applicable to the Company.
- vi) The maintenance of cost records has not been prescribed for the activities of the Company by the Central Government under section 148(1) of the Companies Act, 2013.
- vii) According to the information and explanations given to us and records of the Company examined by us, in our opinion:
  - a) the Company is generally regular in depositing the undisputed statutory dues including Provident Fund, Employees' State Insurance, Income Tax, Duty of Customs, Goods and Services Tax, Cess, Professional

Tax and other statutory dues, as applicable, with the appropriate authorities.

There were no undisputed amount payables in respect of Provident Fund, Employees' State Insurance, Income Tax, Duty of Customs, Goods and Services Tax, Cess, Professional Tax and other material statutory dues in arrears as at 30 June 2023 for a period of more than six months from the date they became payable.

b) there are no dues of Sales Tax, Value Added Tax, Service Tax, Goods and Services Tax, Provident Fund, Employees State Insurance, Income-Tax, Duty of Customs, Duty of Excise or Cess or other statutory dues which have not been deposited with the appropriate authorities on account of any dispute, other than the following:

| Name of<br>Statute   | Nature<br>of Dues    | Forum where<br>Dispute<br>is Pending  | Period to which<br>the Amount<br>Relates*   | Amount<br>Involved<br>(₹ In<br>lakhs) ** |
|--|----------------------|---|---|--|
| The Central<br>Excise Act,<br>1944   | Excise<br>Duty       | Appellate<br>Authority - up to<br>Commissioners/<br>Revisional<br>authorities level | 1994-1998, 2002-<br>2005, 2006-2018   | 30,362                                   |
|  |                      | Customs, Excise<br>and Service Tax<br>Appellate Tribunal                            | 2004-2008   | 8  |
|  |                      | High Court  | 1990-1991   | 9  |
| Sales Tax<br>and Laws as<br>per statutes<br>applicable<br>in various                                   | Sales Tax<br>and VAT | Appellate Authority - up to Commissioners / Revisional authorities level            | 1999-2000 to 2007-<br>2008, 2010-2011 to<br>2013-2014, 2015-<br>2016 to 2017-2018 | 994                                      |
| states   |                      | Appellate<br>Authority –<br>Tribunal  | 1999-2000, 2002-<br>2003, 2006-2007 to<br>2011-2012                               | 1,603                                    |
| Customs<br>Act, 1962   | Customs<br>Duty      | Appellate Authority - up to Commissioners / Revisional authorities level            |   | 1,534                                    |
| Finance Act, Service Appellate 1994 Tax Authority - up to Commissioners / Revisional authorities level |                      | 2007-08 to 2017-18  | 3,044   |  |
|  |                      | Customs, Excise<br>and Service Tax<br>Appellate Tribunal                            | 2010-2011 to 2013-<br>2014  | 190                                      |

# P&G Gillette India Limited

| Name of<br>Statute                 | Nature<br>of Dues        | Forum where<br>Dispute<br>is Pending             | Period to which<br>the Amount<br>Relates*                                       | Amount<br>Involved<br>(₹ In<br>lakhs) ** |
|------------------------------------|--------------------------|--|---|--|
| Goods and<br>Services Act,<br>2017 | Goods<br>and<br>Services | Deputy<br>Commissioner                           | 2017-2018   | 648                                      |
| 2011                               | Tax                      | Assistant<br>Commissioner                        | 2018-2019,<br>2019-2020   | 227                                      |
| Income-tax<br>Act, 1961            | Income<br>Tax            | Income Tax<br>Appellate Tribunal                 | 2010-2011,<br>2013-2014,<br>2014-2015,<br>2015-2016,<br>2016-2017,<br>2017-2018 | 76,059                                   |
|                                    | DTT                      | National Faceless<br>Assessment<br>Centre (NFAC) | 2015-16, 2016-17  | 98                                       |

<sup>\*</sup> Period denotes the financial year April to March

viii) According to the information and explanations given to us and on the basis of the records examined by us, there were no transactions relating to previously unrecorded income that have been surrendered or disclosed as income during the year in the tax assessments under the Income Tax Act, 1961 (43 of 1961).

#### ix) Borrowings

- a) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the Company did not have any loans or borrowings from any lender during the year. Accordingly, paragraph 3(ix)(a) of the Order is not applicable to the Company.
- b) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the Company has not been declared a wilful defaulter by any bank or financial institution or Government or any Government authority.
- c) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the Company has not taken any term loans from any lender. Accordingly, paragraph 3(ix)(c) of the Order is not applicable to the Company.
- d) According to the information and explanations given to us and on the basis of our examination of the records of the

- Company, the Company has not raised any funds on short-term basis. Accordingly, paragraph 3(ix)(d) of the Order is not applicable to the Company.
- e) According to the information and explanations given to us, representation obtained from Management, and on an overall examination of the financial statements of the Company, the Company does not have any subsidiaries, associates or joint ventures and accordingly reporting on paragraphs 3(ix)(e) and (f) of the Order are not applicable.

#### x) Allotment of Shares

- a) According to the information and explanations given to us, representation obtained from Management, the Company has not raised any money by way of initial public offer or further public offer (including debt instruments) during the year. Accordingly, the provisions of paragraph 3(x)(a) of the Order is not applicable to the Company.
- b) According to the information and explanations given to us and on the basis of our examination of the records of the Company, the Company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures during the year. Accordingly, the provisions of paragraph 3(x)(b) of the Order is not applicable to the Company.

#### xi) Fraud

- a) According to the information and explanations given to us, on the basis of the records examined by us and representation from Management, no fraud by the Company or any material fraud on the Company has been noticed or reported during the year.
- b) No report under sub-section (12) of Section 143 of the Companies Act has been filed in Form ADT-4 as prescribed under Rule 13 of Companies (Audit and Auditors) Rules, 2014 with the Central Government, during the year and up to the date of this report.
- c) We have taken into consideration the whistle blower complaints received by the Company during the year while determining the nature, timing and extent of our audit procedures.
- xii) According to the information and explanations given to us, the Company is not a Nidhi Company.

<sup>\*\*</sup> includes penalty and interest on taxes, wherever applicable and is net of amounts paid.



- Accordingly, the provisions of the paragraph 3(xii) of the Order is not applicable to the Company.
- xiii) According to the information and explanations given to us and based on our examination of the records of the Company, the transactions with related parties are in compliance with sections 177 and 188 of the Act, where applicable, and the details of the related party transactions have been disclosed in the Financial Statements as required by the applicable accounting standards.

#### xiv) Internal Audit System

- a) Based on information and explanations provided to us and our audit procedures, in our opinion, the Company has an internal audit system commensurate with the size and nature of its business.
- b) We have considered the internal audit reports of the Company issued till date for the period under audit.
- xv) According to the information and explanations given to us and based on our examination of the records of the Company, during the year the Company has not entered into any non-cash transactions with Directors or persons connected with its directors and hence provisions of Section 192 of the Act are not applicable to the Company.
- xvi) a) The Company is not required to be registered under Section 45-IA of the Reserve Bank of India Act, 1934. Hence, reporting under paragraph (xvi) (a), (b) and (c) of the Order is not applicable.
  - b) The Group does not have any Core Investment Company (CIC) as part of the group and accordingly reporting under paragraph (xvi) (d) of the Order is not applicable.
- xvii)According to the information and explanations given to us and based on our examination of the financial statements of the Company, the Company has not incurred cash losses during the current financial year and the immediately preceding financial year.

- xviii) There has been no resignation of the statutory auditor of the Company during the year.
- xix) On the basis of the financial ratios, ageing and expected dates of realisation of financial assets and payment of financial liabilities, other information accompanying the financial statements and our knowledge of the Board of Directors and Management plans and based on our examination of the evidence supporting the assumptions, nothing has come to our attention, which causes us to believe that any material uncertainty exists as on the date of the audit report indicating that Company is not capable of meeting its liabilities existing at the date of balance sheet as and when they fall due within a period of one year from the balance sheet date. We, however, state that this is not an assurance as to the future viability of the Company. We further state that our reporting is based on the facts up to the date of the audit report and representation received from Management. Our report does not give any assurance that all liabilities falling due within a period of one year from the balance sheet date, will get discharged by the Company as and when they fall due.
- xx) There are no unspent amounts towards Corporate Social Responsibility (CSR) as at June 30, 2023. Accordingly, provisions of paragraphs 3(xx)(a) and 3(xx)(b) of the Order are not applicable for the year.

#### For KALYANIWALLA & MISTRY LLP **CHARTERED ACCOUNTANTS**

Firm Regn. No.: 104607W / W100166

Daraius Z. Fraser **PARTNER** 

M. No.: 42454 UDIN: 23042454BGXFTA8283

Mumbai: August 29, 2023.



#### **Annexure B to the Independent Auditor's Report**

(Referred to in Para 2 (f) Report on Other Legal and Regulatory Requirements' in our Independent Auditor's Report to the members of the Company on the financial statements for the year ended June 30, 2023)

#### Report on the Internal Financial Controls under Clause (i) of Sub-section 3 of Section 143 of the Act

We have audited the internal financial controls with reference to financial statements of **GILLETTE INDIA LIMITED** ("the Company") as of June 30, 2023, in conjunction with our audit of the financial statements of the Company for the year ended on that date.

# Management's Responsibility for Internal Financial Controls

The Company's Management is responsible for establishing and maintaining internal financial controls based on the internal control with reference to financial statements criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (issued by the Institute of Chartered Accountants of India (ICAI) (the "Guidance Note"). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to Company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records and the timely preparation of reliable financial information, as required under the Companies Act, 2013 (the "Act" or the "Companies Act").

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on the Company's internal financial controls with reference to financial statements based on our audit. We conducted our audit in accordance with the Guidance Note and the Standards on Auditing, issued by ICAI and deemed to be prescribed under Section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both issued by the ICAI. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls with reference to financial statements was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system with reference to financial statements and their operating effectiveness. Our audit of internal financial controls with reference to financial statements included obtaining an understanding of internal financial controls with reference to financial statements, assessing the risk that a material weakness exists and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system with reference to financial statements.

# Meaning of Internal Financial Controls with reference to Financial Statements

A Company's internal financial control with reference to financial statements is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control with reference to financial statements includes those policies and procedures that:

- pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company;
- 2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and
- provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's

Corporate Governance



assets that could have a material effect on the financial statements.

#### **Inherent Limitations of Internal Financial Controls** with reference to Financial Statements

Because of the inherent limitations of internal financial controls with reference to financial statements, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls with reference to financial statements to future periods are subject to the risk that the internal financial control with reference to financial statements may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

#### **Opinion**

In our opinion, to the best of our knowledge and according to the explanations given to us, the

Company has, in all material respects, an adequate internal financial controls system with reference to financial statements and such internal financial controls with reference to financial statements were operating effectively as at June 30, 2023, based on the internal control with reference to financial statements criteria established by the Company considering the essential components of internal control stated in the Guidance Note issued by the ICAI.

#### For KALYANIWALLA & MISTRY LLP **CHARTERED ACCOUNTANTS**

Firm Regn. No.: 104607W / W100166

Daraius Z. Fraser **PARTNER** 

M. No.: 42454 UDIN: 23042454BGXFTA8283

Mumbai: August 29, 2023.



# **BALANCE SHEET AS AT JUNE 30, 2023**

|   | Notes  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------|--------------------------------------|--------------------------------------|
| ASSETS  |        | ( III turns                          | ( III takiio                         |
| Non-current assets                                    |        |                                      |                                      |
| Property, plant and equipment                         | 4      | 38 947                               | 36 304                               |
| Capital work-in-progress                              | 4      | 3 243                                | 6 495                                |
| Financial assets                                      |        |                                      |                                      |
| (i) Loans   | 5      | 1 905                                | 1 904                                |
| (ii) Other financial assets                           | 11     | 544                                  | 493                                  |
| Deferred tax assets (Net)                             | 6      | 4 581                                | 3 306                                |
| Non-current tax assets (Net)                          |        | 12 939                               | 12 747                               |
| Other non-current assets                              | 7      | 4 469                                | 4 351                                |
| Total non-current assets                              |        | 66 628                               | 65 600                               |
| Current assets  |        |                                      |                                      |
| Inventories   | 8      | 41 235                               | 37 344                               |
| Financial assets                                      |        | 200                                  | <u> </u>                             |
| (i) Trade receivables                                 | 9      | 32 016                               | 26 701                               |
| (ii) Cash and cash equivalents                        | 10 (a) | 45 344                               | 28 895                               |
| (iii) Bank balances other than (ii) above             | 10 (b) | 212                                  | 212                                  |
| (iv) Loans  | 5      | 274                                  | 344                                  |
| (v) Other financial assets                            | 11     | 1 086                                | 410                                  |
| Other current assets                                  | 7      | 4 820                                | 2 387                                |
| Total current assets                                  |        | 1 24 987                             | 96 293                               |
| Total Assets  |        | 1 91 615                             | 1 61 893                             |
| EOUITY AND LIABILITIES                                |        | 101010                               | 101030                               |
| EQUITY  |        |                                      |                                      |
| Equity share capital                                  | 12     | 3 259                                | 3 259                                |
| Other equity  | 13     | 95 627                               | 82 861                               |
| Total Equity  |        | 98 886                               | 86 120                               |
| LIABILITIES   |        |                                      |                                      |
| Non-current liabilities                               |        |                                      |                                      |
| Financial liabilities                                 |        |                                      |                                      |
| (i) Leased Liabilities                                | 15     | 5                                    | 7                                    |
| Provisions  | 14     | 11 142                               | 8 327                                |
| Total non-current liabilities                         |        | 11 147                               | 8 334                                |
| Current liabilities                                   |        |                                      |                                      |
| Financial liabilities                                 |        |                                      |                                      |
| (i) Leased Liabilities                                | 15     | _                                    | 5                                    |
| (ii) Trade payables                                   |        |                                      |                                      |
| Total outstanding dues of micro enterprises and small | 16     | 886                                  | 2 358                                |
| enterprises   | 10     |                                      | 2 000                                |
| Total outstanding dues of creditors other than micro  | 16     | 67 127                               | 53 168                               |
| enterprises and small enterprises                     |        | J                                    | 00.00                                |
| (iii) Other financial liabilities                     | 17     | 3 928                                | 4 276                                |
| Other current liabilities                             | 19     | 4 035                                | 2 886                                |
| Provisions  | 14     | 4 306                                | 3 858                                |
| Current tax liabilities (Net)                         | 18     | 1 300                                | 888                                  |
| Total current liabilities                             |        | 81 582                               | 67 439                               |
| Total Liabilities                                     |        | 92 729                               | 75 773                               |
| Total Equity and Liabilities                          |        | 1 91 615                             | 1 61 893                             |
| See accompanying notes to the financial statements    |        | 1 31 013                             | 101033                               |

In terms of our report attached

For KALYANIWALLA & MISTRY LLP

**Chartered Accountants** 

Firm Regn No : 104607W/W100166

Daraius Z. Fraser

Partner M. No: 42454

Place: Mumbai Date: August 29, 2023 For and on behalf of Board of Directors

**Gurcharan Das** 

Chairman DIN No : 00100011

**Gautam Kamath** Director & Chief Financial Officer

DIN No: 09235167

L. V. Vaidyanathan

Managing Director DIN No : 09632201

Flavia Machado

Company Secretary



# STATEMENT OF PROFIT AND LOSS FOR THE YEAR ENDED JUNE 30, 2023

|   | Notes            | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|------------------|---|---|
| Income  |                  |   |   |
| Revenue from operations   | 20               | 2 47 705                                  | 2 25 616                                  |
| Other income  | 21               | 2 218                                     | 774                                       |
| Total income  |                  | 2 49 923                                  | 2 26 390                                  |
| Expenses  |                  |   |   |
| Cost of raw and packing materials consumed                                    | 22               | 67 849                                    | 59 141                                    |
| Purchases of stock-in-trade (Traded Goods)                                    |                  | 49 987                                    | 43 951                                    |
| Changes in inventories of finished goods, work-in-progress and stock-in-trade | 23               | 977                                       | 1 854                                     |
| Employee benefits expense   | 24               | 16 976                                    | 15 011                                    |
| Finance costs   | 25               | 777                                       | 1 053                                     |
| Depreciation and amortization expense   | 4                | 8 069                                     | 6 836                                     |
| Other expenses  | 26               | 57 998                                    | 57 411                                    |
| Total expense   |                  | 2 02 633                                  | 1 85 257                                  |
| Profit before tax   |                  | 47 290                                    | 41 133                                    |
| Tax expense   |                  |   |   |
| Current tax   | 27.1             | 12 800                                    | 11 847                                    |
| Deferred tax  | 27.1             | (725)                                     | (553)                                     |
| Prior year tax adjustments  | 27.1             | (353)                                     | 906                                       |
| Income tax expense  |                  | 11 722                                    | 12 200                                    |
| Profit for the year   |                  | 35 568                                    | 28 933                                    |
| Other comprehensive income  |                  |   |   |
| Other comprehensive income not to be reclassified to profit or loss:          |                  |   |   |
| Re-measurement of the defined benefit plans                                   | 30.2(B),<br>30.3 | (364)                                     | 513                                       |
| Income tax effect   | 27.2             | 92  | (129)                                     |
| Total other comprehensive income for the year                                 |                  | (272)                                     | 384                                       |
| Total comprehensive income for the year                                       |                  | 35 296                                    | 29 317                                    |
| Earnings per equity share   | 29               |   |   |
| - Basic (in ₹)  |                  | 109.15                                    | 88.79                                     |
| - Diluted (in ₹)  |                  | 109.15                                    | 88.79                                     |
| Face Value of Equity Share (in ₹)   |                  | 10.00                                     | 10.00                                     |
| See accompanying notes to the financial statements                            |                  |   |   |

In terms of our report attached

For KALYANIWALLA & MISTRY LLP

**Chartered Accountants** 

Firm Regn No: 104607W/W100166

Daraius Z. Fraser

Partner M. No : 42454

Place: Mumbai Date: August 29, 2023 For and on behalf of Board of Directors

**Gurcharan Das** Chairman

DIN No: 00100011

**Gautam Kamath** 

DIN No: 09235167

L. V. Vaidyanathan Managing Director

DIN No: 09632201

Flavia Machado

Director & Chief Financial Officer Company Secretary

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2023

|    |  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|----|--|---|---|
| A. | Cash Flows from Operating Activities                                 |   |   |
|    | Profit before tax  | 47 290                                    | 41 133                                    |
|    | Adjustments for:   |   |   |
|    | Depreciation and amortization expense                                | 8 069                                     | 6 836                                     |
|    | Loss on disposal of property, plant and equipment                    | 52  | 38  |
|    | Finance costs  | 777                                       | 1 053                                     |
|    | Provision for doubtful receivables (net)                             | (208)                                     | (124)                                     |
|    | Interest income  | (1 361)                                   | (525)                                     |
|    | Net unrealised foreign exchange loss                                 | 103                                       | 24  |
|    | Expense recognised in respect of equity settled share based payments | 606                                       | 386                                       |
|    | Operating profit before working capital changes                      | 55 328                                    | 48 821                                    |
|    | Working capital adjustments  |   |   |
|    | (Increase) in trade receivables                                      | (5 233)                                   | (5 606)                                   |
|    | (Increase)/Decrease in financial assets                              | (604)                                     | 798                                       |
|    | (Increase) in inventories  | (3 891)                                   | (686)                                     |
|    | (Increase)/Decrease in other assets                                  | (2 551)                                   | 1 242                                     |
|    | Increase in trade and other payables                                 | 13 539                                    | 13 197                                    |
|    | Increase in provisions   | 2 248                                     | 782                                       |
|    | Cash generated from operations                                       | 58 836                                    | 58 548                                    |
|    | Income taxes paid (net of refund)                                    | (12 576)                                  | (12 395)                                  |
|    | Net cash generated from operating activities                         | 46 260                                    | 46 153                                    |
| В. | Cash Flows from Investing Activities                                 |   |   |
|    | Payment to acquire property, plant and equipment                     | (7 873)                                   | (11 641)                                  |
|    | Proceeds from sale of property, plant and equipment                  | 12  | 9   |
|    | Interest received  | 1 193                                     | 518                                       |
|    | Increase/(Decrease) in earmarked balances                            | 1   | (90)                                      |
|    | Net cash (used in) investing activities                              | (6 667)                                   | (11 204)                                  |



# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2023

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| C. Cash Flows from Financing Activities                             |   |   |
| Dividend paid   | (23 136)                                  | (22 484)                                  |
| Principal payment of lease liabilities                              | (7)                                       | (4)                                       |
| Interest paid on lease liabilities                                  | (1)                                       | (1)                                       |
| Net cash (used in) financing activities                             | (23 144)                                  | (22 489)                                  |
| Net increase in cash and cash equivalents                           | 16 449                                    | 12 460                                    |
| Cash and cash equivalents at the beginning of the year              | 28 895                                    | 16 435                                    |
| Cash and cash equivalents at the end of the year (refer note 10(a)) | 45 344                                    | 28 895                                    |

#### Note:

The above Cash Flow Statement has been prepared under the "Indirect Method" as set out in the Indian Accounting Standard (Ind AS 7) - Statement of Cash Flows.

See accompanying notes to the financial statements

In terms of our report attached

For KALYANIWALLA & MISTRY LLP

Chartered Accountants

Firm Regn No: 104607W/W100166

Daraius Z. Fraser

Partner M. No : 42454

Place: Mumbai

Date: August 29, 2023

For and on behalf of Board of Directors

**Gurcharan Das** 

Chairman

DIN No : 00100011

Gautam Kamath

Director & Chief Financial Officer

DIN No : 09235167

ectors

**L. V. Vaidyanathan** *Managing Director* 

DIN No : 09632201

DIN NO . 09032201

Flavia Machado

Company Secretary

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED JUNE 30, 2023

# **Equity share capital**

|   | Amount<br>₹ in lakhs |
|---|----------------------|
| Balance as at July 1, 2021                      | 3 259                |
| Changes in equity share capital during the year | I                    |
| Balance as at June 30, 2022                     | 3 259                |
| Changes in equity share capital during the year | I                    |
| Balance as at June 30, 2023                     | 3 259                |

Note: There are no changes in equity share capital due to prior period errors.

# Other equity <u>.</u>

|  |            | At         | Attributable to the equity share holders of the Company | share holders      | of the Compa | Nux         |            |
|--|------------|------------|---|--------------------|--------------|-------------|------------|
|  |            |            | Reserve   | Reserves & surplus |              |             |            |
|  | General    | Securities | Share options   | Retained           | Capital      | Contingency | Total      |
|  | reserve    | premium    | outstanding account                                     | earnings           | reserve      | reserve     |            |
|  | ₹ in lakhs | ₹ in lakhs | ₹ in lakhs  | ₹ in lakhs         | ₹ in lakhs   | ₹ in lakhs  | ₹ in lakhs |
| Balance as at July 1, 2021 (refer note)        | 14 323     | 3 290      | 906   | 31 634             | 12 589       | 12 900      | 75 642     |
| Profit for the year                            | I          | I          | 1   | 28 933             | I            | I           | 28 933     |
| Items of OCI for the year, net of tax          |            |            |   |                    |              |             |            |
| Remeasurement benefit of defined benefit plans | I          | I          | 1   | 384                | I            | I           | 384        |
| Total comprehensive income for the year        | <u>ا</u>   | ١          | I   | 29 317             | ı            |             | 29 317     |
| Payment of dividends (refer note 40)           |            |            |   | (22 484)           |              |             | (22 484)   |
| Recognition of share-based payments            |            | I          | 386   | 1                  | ı            |             | 386        |
| Balance as at June 30, 2022                    | 14 323     | 3 290      | 1 292   | 38 467             | 12 589       | 12 900      | 82 861     |
| Profit for the year                            |            | I          |   | 35 568             |              | 1           | 35 568     |
| Items of OCI for the year, net of tax          |            |            |   |                    |              |             |            |
| Remeasurement benefit of defined benefit plans |            | I          |   | (272)              | ı            |             | (272)      |
| Total comprehensive income for the year        | ı          | I          | 1   | 35 296             | I            | I           | 35 296     |
| Payment of dividends (refer note 40)           |            | I          | 1   | (23 136)           | I            | 1           | (23 136)   |
| Recognition of share-based payments            | I          | I          | 909   | I                  | I            | I           | 909        |
| Balance as at June 30, 2023                    | 14 323     | 3 290      | 1 898   | 50 627             | 12 589       | 12 900      | 95 627     |
|  |            |            |   |                    |              |             |            |

Note: There are no changes in other equity due to changes in accounting policy or prior period items.

See accompanying notes to the financial statements

In terms of our report attached

For KALYANIWALLA & MISTRY LLP

Chartered Accountants Firm Regn No : 104607W/W100166

Daraius Z. Fraser

M. No: 42454 Partner

Place: Mumbai Date: August 29, 2023

For and on behalf of Board of Directors

DIN No: 00100011 **Gurcharan Das** Chairman

**Gautam Kamath** Director & Chief Financial Officer DIN No: 09235167

L. V. Vaidyanathan Managing Director DIN No: 09632201 Flavia Machado Company Secretary



#### **Corporate information**

Gillette India Limited ("the Company") is a public company domiciled in India and is incorporated under the provisions of the Companies Act, 1956 having CIN L28931MH1984PLC267130. Its ordinary shares (Equity) are listed on two recognised stock exchanges in India. The registered office of the Company is located at P&G Plaza, Cardinal Gracias Road, Chakala, Andheri (E), Mumbai - 400099.

The Company is engaged in manufacturing and selling of branded packaged fast moving consumer goods in the grooming and oral care businesses. The Company's products are sold through retail operations including mass merchandisers, grocery stores, membership club stores, drug stores, department stores and high frequency stores. The Company has its manufacturing locations at Bhiwadi in Rajasthan and Baddi in Himachal Pradesh, apart from third party manufacturing locations spread across India.

#### Significant accounting policies

#### 2.1 Statement of compliance

The financial statements of the Company have been prepared in accordance with Indian Accounting Standards (Ind AS) as notified by the Ministry of Corporate Affairs pursuant to Section 133 of the Companies Act 2013 ("the Act") read with Rule 3 of the Companies (Indian Accounting Standards) Rules, 2015 as amended from time to time and other relevant provisions of the Act.

#### 2.2 Basis of preparation and Measurement

The financial statements have been prepared on accrual and going concern basis. The accounting policies are applied consistently to all the periods presented in the financial statements. All assets and liabilities have been classified as current or non-current as per the Company's normal operating cycle and other criteria as set out in the Division II of Schedule III to the Companies Act, 2013. Based on the nature of products and the time between acquisition of assets for processing and their realisation in cash and cash equivalents, the Company has ascertained its operating cycle as 12 months for the purpose of current or non-current classification of assets and liabilities.

The financial statements have been prepared on the historical cost basis except for certain items that are measured at fair values at the end of the reporting period, as explained in accounting policies below.

Historical cost is generally based on the fair value of the consideration given in exchange for goods and

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date, regardless of whether that price is directly observable or estimated using another valuation technique. In estimating the fair value of an asset or a liability, the Company takes into account the characteristics of the asset or liability if market participants would take those characteristics into account when pricing the asset or liability at the measurement date. Fair value for measurement and/or disclosure purposes in these financial statements is determined on such a basis, except for share-based payment transactions that are within the scope of Ind AS 102, leasing transactions that are within the scope of Ind AS 17, and measurement that have some similarities to fair value but are not fair value, such as net realisable value in Ind AS 2.

In addition, for the financial reporting purposes, fair value measurements are categorised into Level 1, 2, or 3 based on the degree to which the inputs to the fair value measurements are observable and the significance of the inputs to the fair value measurement in its entirety, which are described as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date;

Level 2 inputs are inputs, other than quoted prices included within level 1, that are observable for asset or liability, either directly or indirectly; and

Level 3 inputs are unobservable inputs for the asset or liability.

#### 2.3 Summary of significant accounting policies

#### a. Revenue recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured, regardless of when the payment is being made. Revenue is measured on the basis of contracted price, after deduction of any trade discounts, volume rebates and any taxes or duties collected on behalf of the Government such as Goods and Services Tax, etc. The Company has concluded that it is the principal in all of its revenue arrangements since it is the primary obligor in all the revenue arrangements as it has pricing latitude and is also exposed to inventory and credit risks. Revenue is reduced for rebates and other similar allowances. Accumulated experience is used to estimate and accrue for the discounts and rebates considering the terms of the underlying schemes and arrangements with customers.

The specific recognition criteria described below must also be met before revenue is recognised.

#### Sale of goods

Revenue from the sale of goods is recognised when the goods are delivered and titles have passed and there are no longer unfulfilled obligations, at which time all the following conditions are satisfied:

- a. the Company has transferred to the buyer the significant risks and rewards of ownership of the goods;
- b. the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- c. the amount of revenue can be measured reliably at contract price, after deduction of any trade discounts, volume rebates and any taxes or duties collected on behalf of the government such as Goods and Services Tax (GST), etc. Accumulated experience is used to estimate the provision for such discounts and rebates;
- d. it is probable that the economic benefits associated with the transaction will flow to the Company; and
- e. the costs incurred or to be incurred in respect of the transaction can be measured reliably.

#### Interest income

Interest income is recorded using the Effective Interest Rate (EIR). Interest income is included in Other Income in the Statement of Profit and Loss.

#### b. Leasing

#### The Company as a lessee

The Company's lease assets classes primarily consist of leases for land and plant & machinery. The Company assesses whether a contract contains a lease, at inception of a contract. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To assess whether a contract conveys the right to control the use of an identified asset, the Company assesses whether:

- (i) The contract involves the use of an identified asset
- (ii) The Company has substantially all of the economic benefits from use of the asset through the period of the lease and
- (iii) The Company has the right to direct the use of the asset.

At the date of commencement of the lease, the Company recognizes a right-of-use asset ("ROU") and a corresponding lease liability for all lease arrangements in which it is a lessee, except for leases with a term of twelve months or less (short-term leases) and low value leases. For these short-term and low value leases, the Company recognizes the lease payments as an operating expense on a straight-line basis over the term of the lease.



Certain lease arrangements includes the options to extend or terminate the lease before the end of the lease term. ROU assets and lease liabilities includes these options when it is reasonably certain that they will be exercised.

The right-of-use assets are initially recognized at cost, which comprises the initial amount of the lease liability adjusted for any lease payments made at or prior to the commencement date of the lease plus any initial direct costs less any lease incentives. They are subsequently measured at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated from the commencement date on a straight-line basis over the shorter of the lease term and useful life of the underlying asset. Right of use assets are evaluated for recoverability whenever events or changes in circumstances indicate that their carrying amounts may not be recoverable. For the purpose of impairment testing, the recoverable amount (i.e. the higher of the fair value less cost to sell and the value-in-use) is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. In such cases, the recoverable amount is determined for the Cash Generating Unit (CGU) to which the asset belongs.

The lease liability is initially measured at amortized cost at the present value of the future lease payments. The lease payments are discounted using the interest rate implicit in the lease or, if not readily determinable, using the incremental borrowing rates in the country of domicile of these leases. Lease liabilities are re-measured with a corresponding adjustment to the related right of use asset if the Company changes its assessment if whether it will exercise an extension or a termination option.

Lease liability and ROU asset have been separately presented in the Balance Sheet and lease payments have been classified as financing cash flows.

#### c. Foreign currencies

The financial statements are presented in Indian Rupee (₹ in lakhs), which is also the Company's functional currency.

#### Transaction and balances

Transactions in currencies other than the Company's functional currency i.e. (foreign currencies) are recognised at the rates of exchange prevailing at the dates of the transactions. At the end of each reporting period, monetary items denominated in foreign currencies are retranslated at the rates prevailing at the balance sheet date. Non-monetary items carried at fair value that are denominated in foreign currencies are retranslated at the rates prevailing at the date when the fair value is determined. Non-monetary items that are measured in terms of historical cost in a foreign currency are not retranslated.

Exchange differences on such translations are recognised in the Statement of Profit and Loss in the period which they arise.

#### d. Borrowing costs

Borrowing costs directly attributable to the acquisition, construction or production of qualifying assets, which are assets that necessarily takes a substantial period of time to get ready for its intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in the Statement of Profit and Loss in the period in which they are incurred.

#### e. Employee benefits

Short term employee benefits - Short term employee benefits including salaries and performance incentives, are charged to the Statement of Profit and Loss on an undiscounted, accrual basis during the period of employment.

- ii) Post-employment Benefits
  - a) Defined Contribution Plans:

The Company has Defined Contribution Plans for post employment benefits charged to the Statement of Profit and Loss, in the form of:

- Superannuation Fund as per Company policy administered by the Life Insurance Corporation of India.
- State Defined Contribution Plans: Employer's Contribution to Employees' State Insurance.
- b) Defined Benefit Plans:

Funded Plan: The Company has Defined Benefit Plan for post employment benefits in the form of

- Gratuity for all employees administered through a trust, which is administered through trustees and / or Life Insurance Corporation of India, where one of the group company is also the participant.
- Provident Fund for all permanent employees is administered through a trust. The Provident Fund is administered by trustees of an independently constituted common trust recognised by the Income Tax authorities where two other group Companies are also participants. Periodic contributions to the Fund are charged to revenue and when services are rendered by the employees. The Company has an obligation to make good the shortfall, if any, between the return from the investment of the trust and notified interest rate by the Government.

Unfunded Plan: The Company has unfunded Defined Benefit Plans in the form of Post Retirement Medical Benefits (PRMB) and Compensated Absences (plant technicians) as per its policy.

Liability for the above defined benefit plans is provided on the basis of valuation, as at the Balance Sheet date, carried out by independent actuary. The actuarial method used for measuring the liability is the Projected Unit Credit method. The classification of the Company's net obligation into current and non-current is as per the actuarial valuation report.

Remeasurements, comprising actuarial gains and losses, the effect of the asset ceiling, excluding amounts included in net interest on the net defined benefit liability and the return on plan assets (excluding amounts included in net interest on the net defined benefit liability), are recognised immediately in the balance sheet with a corresponding debit or credit to Retained Earnings through Other Comprehensive Income in the period in which they occur. Remeasurements are not reclassified to the Statement of Profit and Loss in subsequent periods.

Past service costs are recognised in the Statement of Profit and Loss on the earlier of:

- The date of the plan amendment or curtailment, and
- The date that the Company recognises related restructuring costs

Net interest is calculated by applying the discount rate at the beginning of the year to the net defined benefit liability or asset. The Company recognises the following changes in the net defined benefit obligation as an expense in the Statement of Profit and Loss:

- Service costs comprising current service costs, past-service costs, gains and losses on curtailments and non-routine settlements; and
- Net interest expense or income

Corporate Governance



# NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2023

- iii) Liability for Compensated Absences, Bonus, Leave Travel Allowance etc which are in the nature of short term benefits is provided for as per Company rules based on the undiscounted amount of benefits expected to be paid in exchange of services rendered.
- iv) Termination benefits are recognised as an expense as and when incurred.
- v) Long Service Awards are payable to employees on completion of specified years of service.

#### Share-based payment arrangements

Employees (including senior executives) of the Company receive remuneration in the form of sharebased payments, whereby employees render services as consideration for equity instruments (equity-settled transactions).

#### **Equity-settled transactions**

The Procter & Gamble Company, USA has an "Employee Stock Option Plan (ESOP)" whereby the specified employees covered by the plan are granted an option to purchase shares of the Ultimate Holding Company i.e. - The Procter & Gamble Company, USA at a fixed price (grant price) for a fixed period of time. The difference between the market price and grant price on the exercise of the stock options issued by the Ultimate Holding Company to the employees of the Company is charged in the year of exercise by the employees. Parent company will recharge an amount equal to spread as on date of exercise of options.

The cost of equity-settled transactions is recognised in employee benefits expense, together with a corresponding increase in equity (other reserves) over the period in which the service and performance conditions are fulfilled (the vesting period). The cumulative expense recognised for equity-settled transactions at each reporting date until the vesting date reflects the extent to which the vesting period has expired and the Company's best estimate of the number of equity instruments that will ultimately vest. Recharge to parent company to the extent of fair value of options will be debited in equity reserves and any excess recharge above the fair value of options will be recognised as equity distribution from the Company.

#### Employee share purchase plan

The Procter & Gamble Company, USA has an "International Stock Ownership Plan (ISOP)" (employee share purchase plan) whereby specified employees of its subsidiaries have been given a right to purchase shares of the Ultimate Holding Company i.e. The Procter and Gamble Company, USA. Every employee who opts for the scheme contributes by way of payroll deduction up to a specified percentage (upto 15%) of base salary towards purchase of shares on a monthly basis. The Company contributes 50% of employee's contribution (restricted to 2.5% of his base salary) and charged to employee benefit expenses. The expenses related ISOP are recognised immediately in the Statement of Profit and Loss statement since there are no vesting conditions attached to the scheme.

The expense in the Statement of Profit and Loss for a period represents the movement in cumulative expense recognised as at the beginning and end of that period.

When the terms of an equity-settled award are modified, the minimum expense recognised is the expense had the terms had not been modified, if the original terms of the award are met. An additional expense is recognised for any modification that increases the total fair value of the share-based payment transaction, or is otherwise beneficial to the employee as measured at the date of modification. Where an award is cancelled by the entity or by the counterparty, any remaining element of the fair value of the award is expensed immediately through the Statement of Profit and Loss.

#### g. Taxation

Income tax expense represents the sum of the current tax and deferred tax.

#### **Current tax**

Provision for current tax for the Company's financial year ended on June 30 is based on the results of the period July 1 to March 31 (later part of the fiscal year ended March 31) and for the balance and for the period April 1 to June 30 (beginning of the next fiscal year) as per the provisions of the Income Tax Act, 1961 and other applicable tax laws. Taxable profit differs from 'profit before tax' as reported in the Statement of Profit and Loss because of items of income or expense that are taxable or deductible in other years and items that are never taxable or deductible. The Company's current tax is calculated using tax rates that have been enacted or substantively enacted by the end of the reporting period.

#### **Deferred tax**

Deferred tax is recognised on temporary differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profits. Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are generally recognised for all deductible temporary differences to the extent that it is probable that taxable profit will be available against which those deductible temporary differences can be utilised.

The carrying amount of deferred tax assets is reviewed at each reporting date and reduced to the extent that it is no longer probable that sufficient taxable profit will be available to allow all or part of the asset to be recovered.

Deferred tax liabilities and assets are measured at the tax rates that are expected to apply in the period in which the liability is settled or the asset is realised, based on tax rates (and tax laws) that have been enacted or substantively enacted by the end of the reporting period.

The measurement of deferred tax liabilities and assets reflects the tax consequences that would follow from the manner in which the Company expects, at the end of the reporting period, to recover or settle the carrying amount of its assets and liabilities.

#### Current and deferred tax for the year

Current and deferred tax are recognised in the Statement of Profit and Loss, except when they relate to items that are recognised in other comprehensive income or directly in equity, in which case, the current and deferred tax are also recognised in other comprehensive income or directly in equity respectively.

Current tax assets and current tax liabilities are offset when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle the asset and the liability on a net basis. Deferred tax assets and deferred tax liabilities are offset when there is a legally enforceable right to set off current tax assets against current tax liabilities; and the deferred tax assets and the deferred tax liabilities relate to income taxes levied by the same taxation authority.

#### h. Property, plant and equipment

Property, plant and equipment held for use in the production or supply of goods or services, or for administrative purposes, are stated in the balance sheet at acquisition cost less accumulated depreciation and accumulated impairment losses, if any. Freehold land is not depreciated. Subsequent costs are included in the assets' carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably.

Properties in the course of construction for production, supply or administrative purposes are carried at cost, less any recognised impairment loss. Cost includes professional fees and, for qualifying assets, borrowing costs capitalised in accordance with the Company's accounting policy. Such properties are classified to the appropriate categories of property, plant and equipment when



completed and ready for intended use. Depreciation of these assets, on the same basis as other property assets, commences when the assets are ready for their intended use.

Cost of Property, plant and equipment which are not ready for intended use, as on the Balance Sheet date, is shown as capital work in progress. All other repairs and maintenance cost are charged to the Statement of Profit and Loss during the period in which they are incurred.

Depreciation is recognised so as to write off the cost of assets (other than freehold land) less their residual values over their useful life, using straight-line method. The estimated useful lives and residual values are reviewed at the end of each reporting period, with the effect of any changes in estimate accounted for on a prospective basis.

The management's estimate of useful lives are in accordance with Schedule II to the Act, other than certain assets which are based on the Company's expected usage pattern supported by technical assessment.

The estimated useful life of certain property, plant and equipment of the Company are as follows:

| Asset Class            | Useful lives  |
|------------------------|---------------|
| Buildings              | 10 - 30 years |
| Plant & machinery      | 1 - 15 years  |
| Furniture and fixtures | 2 - 30 years  |
| Office equipment       | 2 - 15 years  |
| Vehicles               | 2 - 15 years  |
| Moulds & Dies          | 4 - 15 years  |

The residual values of the Company fixed assets are assumed to be equal to zero on the premise that the assets are used for their entire productive life, and have no value, on the secondary market or elsewhere, at the end of the life.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sale proceeds and the carrying amount of the asset and is recognised in the Statement of Profit and Loss.

#### Impairment of property, plant and equipment

At the end of each reporting period, the Company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount is estimated in order to determine the extent of the impairment loss (if any). When it is not possible to estimate the recoverable amount of an individual asset, the Company estimates the recoverable amount of the cash-generating unit to which the asset belongs. When a reasonable and consistent basis of allocation can be identified, corporate assets are also allocated to individual cash-generating units, or otherwise they are allocated to the smallest group of cash-generating units for which a reasonable and consistent basis can be identified.

Recoverable amount is the higher of fair value less costs of disposal and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its own carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in the Statement of Profit and Loss.

When an impairment loss subsequently reverses, the carrying amount of the asset (or a cashgenerating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal is recognised immediately in the Statement of Profit and Loss.

#### **Inventories**

Inventories consist of raw and packing materials, stores and spares, work in progress, stock-intrade and finished goods. Inventories are valued at lower of cost and net realisable value after providing for obsolescence and other losses where considered necessary. Cost of inventories is determined on weighted average basis. Cost of manufactured finished goods and work-in-progress includes material cost determined on weighted average basis and also includes an appropriate portion of allocable overheads.

Net realisable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and the estimated costs necessary to make the sale.

#### k. Provisions, Contingent Liabilities and Contingent Assets

Provisions are recognised when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. When the Company expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognised as a separate asset, but only when the reimbursement is virtually certain. The expense relating to a provision is presented in the Statement of Profit and Loss net of any reimbursement. Provisions are measured at the best estimate of the expenditure required to settle the present obligation at the Balance Sheet date.

If the effect of the time value of money is material, provisions are discounted using a current pretax rate that reflects, its present value, that reflects the current market assessments of the time value of money and the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

Contingent liabilities are disclosed in the Notes to the Financial Statements. Contingent liabilities are disclosed for (1) possible obligations which will be confirmed only by future events not wholly within the control of the Company or (2) present obligations arising from past events where it is not probable that an outflow of resources will be required to settle the obligation or a reliable estimate of the amount of the obligation cannot be made.

The Company has ongoing disputes with Income Tax Authorities on various matters which are pending before appellate authorities. In this regard, the management evaluates whether it has any uncertain tax position requiring adjustments to provision for Income tax. Depending on probability of success in the matter before the Appellate Authorities, a provision is created or a Contingent liability is disclosed.

Contingent assets are not recognised in the financial statements as this may result in the recognition of income that may never be there.

#### Financial instruments

Financial assets and financial liabilities are recognised when the Company becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of the financial asset and financial liabilities (other than financial asset and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial asset or financial liabilities, as appropriate, on initial recognition. Transactions costs directly attributable to the acquisition of financial asset and



financial liabilities at fair value through profit or loss are recognised immediately in the Statement of Profit and Loss.

#### m. Financial assets

All regular way purchases or sales of financial assets are recognised and derecognised on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the market place.

All recognised financial assets (except trade receivables) are subsequently measured at either amortised cost or fair value through profit or loss or fair value through other comprehensive income, depending on the classification of the financial assets. Financial assets are not reclassified subsequent to their recognition, except during the period the Company changes its business model for managing financial assets.

#### Classification of financial assets

Debt instruments that meet the following conditions are subsequently measured at amortised

- a) The asset is held within a business model whose objective is to hold assets in order or collect contractual cash flows; and
- b) The contractual terms of the instrument give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Debt instruments that does not meet the above conditions are subsequently measured at fair value. Financial assets that are held within a business model whose objective is achieved by both, selling financial assets and collecting contractual cash flows that are solely payments of principal and interest, are subsequently measured at fair value through other comprehensive income. Fair value movements are recognized in the other comprehensive income (OCI). A financial asset not classified as either amortised cost or Fair Value through OCI, is classified as Fair Value through Profit or loss.

#### **Effective interest method**

The effective interest is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the debt instrument, or, where appropriate, a shorter period, to the net carrying amount in initial recognition.

Income is recognised on an effective interest basis for debt instruments. Interest income is recognised in the Statement of Profit and Loss and is included in the "Other income" line item.

#### Impairment of financial assets

The Company applies expected credit loss model for recognising impairment loss on financial assets measured at amortised cost, trade receivables and other contractual rights to receive cash or other financial asset.

Expected credit losses are the weighted average of credit losses with the respective risks of default occurring as the weights. Credit loss is the difference between all contractual cash flows that are due to the Company in accordance with the contract and all the cash flows that the Company expects to receive (i.e. all cash shortfalls), discounted at the original effective interest rate (or credit-adjusted effective interest rate for purchased or originated credit-impaired financial assets). The Company estimates cash flows by considering all contractual terms of the financial instrument (for example, prepayment, extension, call and similar options) through the expected life of that financial instrument.

The Company measures the loss allowance for a financial instrument at an amount equal to the lifetime expected credit losses if the credit risk on that financial instrument has increased significantly since initial recognition. If the credit risk on a financial instrument has not increased significantly since initial recognition, the Company measures the loss allowance for that financial instrument at an amount equal to 12-month expected credit losses. 12-month expected credit losses are portion of the life-time expected credit losses and represent the lifetime cash shortfalls that will result if default occurs within the 12 months after the reporting date and thus, are not cash shortfalls that are predicted over the next 12 months.

For trade receivables or any contractual right to receive cash, the Company always measures the loss allowance at an amount equal to lifetime expected credit losses.

Further, for the purpose of measuring lifetime expected credit loss allowance for trade receivables, the Company has used a practical expedient as permitted under Ind AS 109. This expected credit loss allowance is computed based on a provision matrix which takes into account historical credit loss experience with adjusted for forward-looking information.

### **Derecognition of financial assets**

The Company derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another party. If the Company neither transfers nor retains substantially all of the risks and rewards of ownership and continues to control the transferred asset, the Company recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Company retains substantially all of the risks and rewards of ownership of a transferred financial asset, the Company continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

On derecognition of a financial asset in its entirety, the difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss if such gain or loss would have otherwise been recognised in the Statement of Profit and Loss on disposal of that financial asset.

On derecognition of a financial asset other than in its entirety, the Company allocates the previous carrying amount of the financial asset between the part it continues to recognise under continuing involvement, and the part it no longer recognises on the basis of the relative fair values of those parts on the date of the transfer. The difference between the carrying amount allocated to the part that is no longer recognised and the sum of the consideration received for the part no longer recognised and any cumulative gain or loss allocated to it that had been recognised in other comprehensive income is recognised in the Statement of Profit and Loss on disposal of that financial asset. A cumulative gain or loss that had been recognised in other comprehensive income is allocated between the part that continues to be recognised and the part that is no longer recognised on the basis of the relative fair values of those parts.

### Foreign exchange gains and losses

The fair value of financial assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of each reporting period.

For foreign currency denominated financial assets measured at amortised cost, the exchange differences are recognised in the Statement of Profit and Loss.

### n. Financial liabilities and equity instruments

### Classification as debt or equity

Debt and equity instruments issued by the Company are classified as either financial liability or as equity in accordance with the substance of the contractual arrangements and the definitions of a financial liability and an equity instrument.

Corporate Governance



### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2023

### **Equity instruments**

An equity instrument is any contract that evidences a residual interest in the assets of an entity after deducting all of its liabilities. Equity instruments issued by the Company is recognised at the proceeds received, net of direct issue costs.

Repurchase of the Company's own equity instruments is recognised and deducted directly in equity. No gain or loss is recognised in the Statement of Profit and Loss on the purchase, sale, issue or cancellation of the Company's own equity instruments.

#### Financial liabilities

All financial liabilities are subsequently measured at amortised cost using the effective interest method.

Financial liabilities at initial recognition are classified as financial liabilities at fair value through profit or loss, loans, borrowings and trade payables, as appropriate.

Financial liabilities that are not held-for-trading and are not designated as at fair value through profit or loss are measured at amortised cost at the end of the subsequent accounting period. The carrying amount of financial liabilities that are subsequently measured at amortised cost are determined based on the effective interest method. Interest expense that is not capitalised as part of costs of an asset is included in the "Finance costs" in the Statement of Profit and loss.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or, (where appropriate), a shorter period, to the net carrying amount at initial recognition.

#### Foreign exchange gains and losses

For financial liabilities that are denominated in a foreign currency and are measured at amortised cost at the end of each reporting period, the foreign exchange gains and losses are determined based on the amortised cost of the instrument and are recognised in the Statement of Profit and Loss.

### Derecognition

The Company derecognises a financial liability when, and only when, the Company's obligations are discharged, cancelled or have expired. An exchange with a lender of debt instruments with substantially different terms is accounted for as an extinguishment of the original financial liability and the recognition of a new liability. Similarly, a substantial modification of the terms of an existing financial liability is accounted for as an extinguishment of the original financial liability and the recognition of a new liability. The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable is recognised in the Statement of Profit and Loss.

### Segment Reporting

Operating segments are reported in a manner consistent with the internal reporting provided to the Chief Operating Decision Maker (CODM) of the Company. The CODM is responsible for allocating resources and assessing performance of the operating segments of the Company.

### p. Cash and Cash Equivalents

Cash and cash equivalents for the purpose of Cash Flow Statement comprise cash and cheques in hand, bank balances, demand deposits with banks where the original maturity is three months or less and other short term highly liquid investments.

### **Earnings Per Share**

Basic earnings per share is computed by dividing the net profit for the year after tax for the period attributable to the equity shareholders of the Company by the weighted average number of equity

shares outstanding during the period. The weighted average number of equity shares outstanding during the period and for all periods presented is adjusted for events, such as bonus shares, other than the conversion of potential equity shares that have changed the number of equity shares outstanding, without a corresponding change in resources.

For the purpose of calculating diluted earnings per share, the net profit / loss for the period attributable to equity shareholders and the weighted average number of shares outstanding during the period is adjusted for the effects of all dilutive potential equity shares.

#### **Claims** r.

Claims against the Company not acknowledged as debts are disclosed after a careful evaluation of the facts and legal aspects of the matter involved.

### s. Recent accounting pronouncements

### Standards issued but not yet effective

Ministry of Corporate Affairs (MCA), vide notification dated 31st March, 2023, has made the following amendments to Ind AS which are effective 1st July, 2023 to the Company:

- a. Amendments to Ind AS 1, Presentation of Financial Statements where the companies are now required to disclose material accounting policies rather than their significant accounting policies.
- b. Amendments to Ind AS 8, Accounting policies, Changes in Accounting Estimates and Errors where the definition of 'change in account estimate' has been replaced by revised definition of 'accounting estimate'.
- c. Amendments to Ind AS 12, Income Taxes where the scope of Initial Recognition Exemption (IRE) has been narrowed down.

Based on preliminary assessment, the Company does not expect these amendments to have any significant impact on its financial statements.

### Critical accounting judgments and key sources of estimation uncertainty

### 3.1 Critical judgments in applying accounting policies

In the application of the Company's accounting policies, which are described in Note 2, the Directors of the Company are required to make judgments, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods of the revision if it affects both current and future periods.

Corporate Governance



### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2023

### 3.2 Key sources of estimation uncertainty

The following are the key assumptions concerning the future, and other key sources of estimation uncertainty at the end of the reporting period that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

### a. Useful lives of property, plant and equipment

As described at 2.3 (h) above, the Company reviews the estimated useful lives and residual values of property, plant and equipment at the end of each reporting period.

### b. Fair value measurements and valuation processes

Some of the Company's assets and liabilities are measured at fair value for financial reporting purposes. The Management of the Company determines appropriate valuation techniques and inputs for fair value measurements.

In estimating the fair value of an asset or a liability, the Company uses market-observable data to the extent it is available. Where level 1 inputs are not available, the Company engages third party qualified valuers to perform the valuation. The Management works closely with the qualified external valuers to establish the appropriate valuation techniques and inputs to the model.

Information about the valuation techniques and inputs used in determining the fair value of various assets and liabilities is disclosed in Note 31.

### **Defined benefit obligation**

The costs of providing pensions and other post-employment benefits are charged to the Statement of Profit and Loss in accordance with Ind AS 19 'Employee benefits' over the period during which benefit is derived from the employees' services. The costs are assessed on the basis of assumptions selected by the Management. These assumptions include salary escalation rate, discount rates, expected rate of return on assets and mortality rates. The same is disclosed in note 24, 'Employee benefits expense'.

#### d. Income taxes

The Company's tax jurisdiction is India. Significant judgments are involved in estimating budgeted profits for the purpose of paying advance tax, determining the provision for income taxes, including amount expected to be paid / recovered for uncertain tax positions (refer note 27).

Measurement and likelihood of occurrence of provisions and contingencies – As disclosed in Note 14 and Note 36, Management has estimated and measured the likelihood of the litigations and accounted the provision and contingencies as appropriate.

| Property, plant and equipment | At June 30, 2023<br>₹ in lakhs | At June 30, 2023 At June 30, 2022 ₹ in lakhs |
|-------------------------------|--------------------------------|--|
| Owned Assets                  | 38 256                         | 35 598                                       |
| Leased Assets                 | 691                            | 902  |
| Total                         | 38 947                         | 36 304                                       |

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|                                  | Buildings  | Plant & equipment | Furniture and fixtures | Office<br>equipment | Vehicles   | Moulds &<br>Dies | Total      |
|----------------------------------|------------|-------------------|------------------------|---------------------|------------|------------------|------------|
|                                  | ₹ in lakhs | ₹ in lakhs        | ₹ in lakhs             | ₹ in lakhs          | ₹ in lakhs | ₹ in lakhs       | ₹ in lakhs |
| Gross Block                      |            |                   |                        |                     |            |                  |            |
| At July 1, 2021                  | 6 862      | 35 737            | 2 809                  | 2 739               | 164        | 8 288            | 56 599     |
| Additions                        | 555        | 7 628             | 469                    | 345                 | 20         | 3 163            | 12 210     |
| Disposals                        | I          | (31)              | (24)                   | (5)                 | I          | (38)             | (66)       |
| At June 30, 2022                 | 7 417      | 43 334            | 3 254                  | 3 079               | 214        | 11 412           | 68 710     |
| Additions                        | 428        | 6 931             | 334                    | 1850                | 24         | 1 209            | 10 776     |
| Disposals                        | (1)        | (62)              | (13)                   | (21)                | (1)        | (112)            | (210)      |
| At June 30, 2023                 | 7 844      | 50 203            | 3 575                  | 4 908               | 237        | 12 509           | 79 276     |
| Accumulated depreciation         |            |                   |                        |                     |            |                  |            |
| At July 1, 2021                  | 1 431      | 20 140            | 991                    | 1 479               | 65         | 2 238            | 26 344     |
| Depreciation charge for the year | 389        | 4 968             | 332                    | 247                 | 20         | 864              | 6 820      |
| Disposals                        | I          | (13)              | (8)                    | (1)                 | I          | (30)             | (52)       |
| At June 30, 2022                 | 1820       | 25 095            | 1 315                  | 1725                | 85         | 3 072            | 33 112     |
| Depreciation charge for the year | 426        | 5 734             | 347                    | 454                 | 23         | 1 070            | 8 054      |
| Disposals                        | I          | (36)              |                        | (10)                | ı          | (100)            | (146)      |
| At June 30, 2023                 | 2 246      | 30 793            | 1 662                  | 2 169               | 108        | 4 042            | 41 020     |
| Net carrying amount              |            |                   |                        |                     |            |                  |            |
| At June 30, 2023                 | 5 598      | 19 410            | 1 913                  | 2 739               | 129        | 8 467            | 38 256     |
| At June 30, 2022                 | 5 597      | 18 239            | 1 939                  | 1354                | 129        | 8 340            | 35 598     |
| At July 1, 2021                  | 5 431      | 15 597            | 1 818                  | 1 260               | 66         | 6 050            | 30 255     |
| Note:                            |            |                   |                        |                     |            |                  |            |

- (a) None of the above assets are mortgaged / hypothecated as security by the Company.
- The amount of contractual commitments for the acquisition of property, plant and equipment is disclosed in note 35.

Property, plant and equipment and capital work-in-progress



Property, plant and equipment and capital work-in-progress (Contd.)

### **B.** Leased Assets

|   | Land       | Plant & equipment | Total      |
|---|------------|-------------------|------------|
|   | ₹ in lakhs | ₹ in lakhs        | ₹ in lakhs |
| Gross Block as on July 1, 2021              | 731        | 23                | 754        |
| Additions                                   |            |                   |            |
| Disposals                                   |            |                   |            |
| At June 30, 2022                            | 731        | 23                | 754        |
| Additions                                   |            |                   |            |
| Disposals                                   |            |                   |            |
| At June 30, 2023                            | 731        | 23                | 754        |
| Accumulated depreciation as on July 1, 2021 | 22         | 10                | 32         |
| Depreciation charge for the year            | 11_        | 5                 | 16         |
| At June 30, 2022                            | 33         | 15                | 48         |
| Depreciation charge for the year            | 11         | 4                 | 15         |
| At June 30, 2023                            | 44         | 19                | 63         |
| Net Block as at June 30, 2021               | 709        | 13                | 722        |
| Net Block as at June 30, 2022               | 698        | 8                 | 706        |
| Net Block as at June 30, 2023               | 687        | 4                 | 691        |

### C. Capital work-in-progress

|                          | At June 30, 2023<br>₹ in lakhs | At June 30, 2022<br>₹ in lakhs |
|--------------------------|--------------------------------|--------------------------------|
| Capital work-in-progress | 3 243                          | 6 495                          |
| -                        | 3 243                          | 6 495                          |

### Capital work-in-progress ageing schedule

| As at June 30, 2023            | Amount in CWIP for a period of |           |           |                      |       |  |  |
|--------------------------------|--------------------------------|-----------|-----------|----------------------|-------|--|--|
|                                | Less than 1<br>year            | 1-2 years | 2-3 years | More than<br>3 years | Total |  |  |
| Projects in progress           | 1 581                          | 264       | 1 316     | 82                   | 3 243 |  |  |
| Projects temporarily suspended | _                              | _         | _         | _                    | _     |  |  |
| Sub Total                      | 1 581                          | 264       | 1 316     | 82                   | 3 243 |  |  |

| As at June 30, 2022            | Amount in CWIP for a period of |           |           |                      |       |  |  |
|--------------------------------|--------------------------------|-----------|-----------|----------------------|-------|--|--|
|                                | Less than 1<br>year            | 1-2 years | 2-3 years | More than<br>3 years | Total |  |  |
| Projects in progress           | 2 925                          | 3 469     | 27        | 74                   | 6 495 |  |  |
| Projects temporarily suspended |                                |           |           |                      |       |  |  |
| Sub Total                      | 2 925                          | 3 469     | 27        | 74                   | 6 495 |  |  |

Note: The Company does not have any overdue projects as at the end of the periods.

### Loans

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Unsecured considered good                                  |                                      |                                      |
| Non-current  |                                      |                                      |
| Loans to related parties (refer note (a), (c) and note 33) | 313                                  | 324                                  |
| Loan to employees (refer note (a))                         | 1 592                                | 1 580                                |
|  | 1 905                                | 1 904                                |
| Current  |                                      |                                      |
| Loans to related parties (refer note (b), (c) and note 33) | 26                                   | 39                                   |
| Loan to employees (refer note (a))                         | 248                                  | 305                                  |
|  | 274                                  | 344                                  |

#### **Notes:**

- (a) Non-current loan to related parties includes loan to key managerial personnel ₹ 313 lakhs (June 30, 2022: ₹ 324 lakhs).
- (b) Current loan to related parties includes loan to key managerial personnel ₹ 26 lakhs (June 30, 2022: ₹ 39 lakhs).
- (c) Loans given to employees / key managerial personnel as per the Company's policy are not considered for the purposes of disclosure under Section 186 (4) of the Act.
- (d) There are no loans or advances in the nature of loans granted to Promoters, Directors, KMPs and their related parties (as defined under Companies Act, 2013), either severally or jointly with any other person, that are:
  - (i) repayable on demand; or
  - (ii) without specifying any terms or period of repayment

### 6 Deferred tax assets (Net)

|                          | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--------------------------|--------------------------------------|--------------------------------------|
| Deferred tax assets      | 4 614                                | 3 652                                |
| Deferred tax liabilities | (33)                                 | (346)                                |
|                          | 4 581                                | 3 306                                |



Deferred tax assets / (liabilities) in relation to:

| 2022-2023  | Opening<br>Balance | Recognised<br>in profit or<br>loss | Recognised in other comprehensive income | Closing<br>Balance |
|--|--------------------|------------------------------------|--|--------------------|
|  | ₹ in lakhs         | ₹ in lakhs                         | ₹ in lakhs                               | ₹ in lakhs         |
| Property plant and equipment                         | (346)              | 313                                | _  | (33)               |
| Voluntary retirement scheme                          | 198                | (198)                              | _  | _                  |
| Provision for doubtful debts and other receivables   | 90                 | (34)                               | -  | 56                 |
| Disallowance u/s 43 B of the Income<br>Tax Act, 1961 | 2 875              | 671                                | 92                                       | 3 638              |
| Other temporary differences                          | 489                | 431                                | _  | 920                |
|  | 3 306              | 1 183                              | 92                                       | 4 581              |

| 2021-2022  | Opening<br>Balance<br>₹ in lakhs | Recognised<br>in profit or<br>loss<br>₹ in lakhs | Recognised in other comprehensive income | Closing<br>Balance<br>₹ in lakhs |
|--|----------------------------------|--|--|----------------------------------|
| Property plant and equipment                         | (517)                            | 171  | \ III takiis                             | (346)                            |
|  |                                  |  |  |                                  |
| Voluntary retirement scheme                          | 312                              | (114)  |  | 198                              |
| Provision for doubtful debts and other receivables   | 120                              | (30)   |  | 90                               |
| Disallowance u/s 43 B of the Income<br>Tax Act, 1961 | 2 307                            | 697  | (129)                                    | 2 875                            |
| Other temporary differences                          | 565                              | (76)   |  | 489                              |
|  | 2 787                            | 648  | (129)                                    | 3 306                            |

### Other assets

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Non-current  |                                      |                                      |
| Capital advances   | 93                                   | 69                                   |
| Balances with government authorities (includes amounts deposited with Excise, Sales Tax and other authorities, pending resolution of disputes) | 4 376                                | 4 282                                |
|  | 4 469                                | 4 351                                |
| Current  |                                      |                                      |
| Other advances (including advance to vendors)  | 516                                  | 239                                  |
| Advance to employees (refer note (a) below)  | 7                                    | 8                                    |
| Balances with government authorities (includes Service Tax and Cenvat credit receivable)   | 4 297                                | 2 140                                |
|  | 4 820                                | 2 387                                |

<sup>(</sup>a) Advances given to employees as per the Company's policy are not considered for the purposes of disclosure under Section 186 (4) of the Act.

#### **Inventories**

|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Inventories (lower of cost and net realisable value)                            |                                      |                                      |
| Raw materials (including packing materials)                                     | 19 689                               | 15 068                               |
| Work-in-progress  | 1 073                                | 1 134                                |
| Finished goods (Includes in transit ₹ 1 250 lakhs (June 30, 2022: ₹ 738 lakhs)) | 8 504                                | 10 055                               |
| Stock-in-trade  | 9 432                                | 8 797                                |
| Consumable stores and spares  | 2 537                                | 2 290                                |
|   | 41 235                               | 37 344                               |

- (a) The cost of inventories recognised as an expense during the year is disclosed in note 22, 23 and 26.
- (b) The cost of inventories recognised as an expense includes ₹ Nil (during 2021-2022: ₹ Nil) in respect of write-downs of inventory to net realisable value. There has been no reversal of such write down in current and previous years.

#### Trade receivables

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Unsecured, considered good               | 32 016                               | 26 701                               |
| Credit Impaired                          | 223                                  | 392                                  |
|  | 32 239                               | 27 093                               |
| Less: Allowance for expected credit loss | (223)                                | (392)                                |
|  | 32 016                               | 26 701                               |

The Company has used a practical expedient by computing the expected credit loss allowance for trade receivables based on a provision matrix. The provision matrix takes into account historical credit loss experience and adjusted for forward-looking information. The expected credit loss allowance is based on the ageing of the days the receivables are due and the rates as per the provision matrix.

The concentration of credit risk is limited due to the fact that the customer base is large and unrelated.

There are no debts due by Directors or other Officers of the Company or any of them either severally or jointly with any other person or debts due by firms or private companies respectively in which any Director is a Partner or a Director or a Member.

### Movement in the allowance for doubtful receivables

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Balance at the beginning of the year                       | 392                                  | 535                                  |
| Adjustments during the year (net)                          | 39                                   | (19)                                 |
| Changes in allowance for credit impairment during the year | (208)                                | (124)                                |
| Balance at end of the year                                 | 223                                  | 392                                  |



Ageing for trade receivables as at June 30, 2023

| Particulars                                    | Outstanding for following periods from due date of payment |                       |                     |           |           |                      |        |
|--|--|-----------------------|---------------------|-----------|-----------|----------------------|--------|
|  | Not Due  | Less than<br>6 months | 6 months-<br>1 year | 1-2 years | 2-3 years | More than<br>3 years | Total  |
| Undisputed trade receivables                   |  |                       |                     |           |           |                      |        |
| Considered good                                | 22 824   | 7 163                 | 1 027               | 815       | 59        | 128                  | 32 016 |
| Which have significant increase in credit risk | _  | _                     | _                   | _         | _         | _                    | _      |
| Credit impaired                                | _  | 61                    | 22                  | 41        | 16        | 83                   | 223    |
| Disputed trade receivables                     |  |                       |                     |           |           |                      |        |
| Considered good                                | _  | _                     | _                   | _         | _         | _                    | _      |
| Which have significant increase in credit risk | _  | _                     | _                   | _         | _         | _                    | _      |
| Credit impaired                                | _  | _                     | _                   | _         | _         | _                    | _      |
| Sub Total                                      | 22 824   | 7 224                 | 1 049               | 856       | 75        | 211                  | 32 239 |
| Less: Allowance for<br>Credit Impairment       |  |                       |                     |           |           |                      | (223)  |
| Total  |  |                       |                     |           |           |                      | 32 016 |

### Ageing for trade receivables as at June 30, 2022

| Particulars                                    | 0       | utstanding 1          | for following       | periods fro | m due date | of payment           |        |
|--|---------|-----------------------|---------------------|-------------|------------|----------------------|--------|
|  | Not Due | Less than<br>6 months | 6 months-<br>1 year | 1-2 years   | 2-3 years  | More than<br>3 years | Total  |
| Undisputed trade receivables                   |         |                       |                     |             |            |                      |        |
| Considered good                                | 25 552  | 917                   | _                   | 58          | 155        | 19                   | 26 701 |
| Which have significant increase in credit risk | _       | _                     | _                   | _           | _          | _                    | _      |
| Credit impaired                                | _       | 35                    | 31                  | 189         | 33         | 104                  | 392    |
| Disputed trade receivables                     |         |                       |                     |             |            |                      |        |
| Considered good                                | _       | _                     | _                   | _           | _          | _                    | _      |
| Which have significant increase in credit risk | _       | _                     | _                   | _           | _          | _                    | _      |
| Credit impaired                                | _       | _                     | _                   | _           | _          | _                    | _      |
| Sub Total                                      | 25 552  | 952                   | 31                  | 247         | 188        | 123                  | 27 093 |
| Less: Allowance for<br>Credit Impairment       |         |                       |                     |             |            |                      | (392)  |
| Total  |         |                       |                     |             |            |                      | 26 701 |

### 10(a) Cash and cash equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalents include cash in banks, net of outstanding bank overdrafts. Cash and cash equivalents at the end of the reporting year as shown in the Statement of Cash Flows can be reconciled to the related items in the Balance Sheet as follows:

|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Balances with banks:  |                                      |                                      |
| - In current accounts                                       | 6 344                                | 3 646                                |
| - Deposits with original maturity of less than three months | 39 000                               | 25 249                               |
| Cash and cash equivalents as per Balance Sheet              | 45 344                               | 28 895                               |
|   |                                      |                                      |
| Cash and cash equivalents as per Statement of Cash Flows    | 45 344                               | 28 895                               |

### 10(b) Other bank balances

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Earmarked accounts   |                                      |                                      |
| - Unclaimed / Unpaid dividend account                            | 212                                  | 211                                  |
| - Other earmarked accounts (deposits with sales tax authorities) | _                                    | 1                                    |
|  | 212                                  | 212                                  |

### 11 Other financial assets

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Non-current                              |                                      |                                      |
| Security deposits                        | 544                                  | 493                                  |
|  | 544                                  | 493                                  |
| Current                                  |                                      |                                      |
| Security deposits                        | 11                                   | 36                                   |
| Due from related parties (refer note 33) | 1 010                                | 363                                  |
| Interest accrued on deposits with banks  | 65                                   | 11                                   |
|  | 1 086                                | 410                                  |

### 12 Equity share capital



|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Authorised share capital:   |                                      |                                      |
| 3 30 00 000 fully paid equity shares of ₹ 10 each                   | 3 300                                | 3 300                                |
| (Previous year : 3 30 00 000 fully paid equity shares of ₹ 10 each) |                                      |                                      |
|   | 3 300                                | 3 300                                |
| Issued and subscribed share capital:                                |                                      |                                      |
| 3 25 85 217 fully paid equity shares of ₹ 10 each                   | 3 259                                | 3 259                                |
| (Previous year : 3 25 85 217 fully paid equity shares of ₹ 10 each) |                                      |                                      |
|   | 3 259                                | 3 259                                |

### 12.1 Movement in Equity share capital

|                          | Number of   | Share Capital |
|--------------------------|-------------|---------------|
|                          | shares      | ₹ in lakhs    |
| Balance at July 1, 2021  | 3 25 85 217 | 3 259         |
| Movements                |             |               |
| Balance at June 30, 2022 | 3 25 85 217 | 3 259         |
| Movements                |             |               |
| Balance at June 30, 2023 | 3 25 85 217 | 3 259         |

The Company has only one class of equity shares having par value of ₹ 10 per share. Each holder of equity shares is entitled to one vote per share. The Company declares and pays dividends in Indian rupees. The final dividend proposed by the Board of Directors is subject to the approval of the shareholders in the ensuing Annual General Meeting.

In the event of liquidation of the Company, the holders of equity shares will be entitled to receive remaining assets of the Company, after distribution of all preferential amounts. The distribution will be in proportion to the number of equity shares held by the shareholders.

No shares are bought back by the Company during the period of 5 years immediately preceding the Balance Sheet date.

No shares are alloted as fully paid up by way of bonus shares during the period of 5 years immediately preceeding the Balance Sheet date.

No shares are reserved for issue under options and contracts/commitments for the sale of shares/ disinvestment.

No shares are alloted as fully paid up pursuant to contracts without being payment received in cash during the period of 5 years immediately preceeding the Balance Sheet date.

### 12.2 Details of shares held by Ultimate Holding Company / Holding Company and / or their subsidiaries / associates

|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Ultimate Holding Company                            |                                      |                                      |
| The Procter & Gamble Company, USA                   | _                                    | _                                    |
| Holding Company                                     |                                      |                                      |
| Procter & Gamble Overseas India BV, The Netherlands | 1 307                                | 1 307                                |
| Subsidiaries of the Ultimate Holding Company        |                                      |                                      |
| Gillette Diversified Operations Private Limited     | 1 136                                | 1 136                                |



### 12.3 Details of shareholders holding more than 5% equity shares in the company

|  | As at June 30, 2023      |                            | As at Jun             | e 30, 2022                 |
|--|--------------------------|----------------------------|-----------------------|----------------------------|
|  | Number of<br>shares held | % holding of equity shares | Number of shares held | % holding of equity shares |
| Equity shares of ₹ 10 each fully paid                  |                          |                            |                       |                            |
| Procter & Gamble Overseas India BV,<br>The Netherlands | 1 30 73 465              | 40.12                      | 1 30 73 465           | 40.12                      |
| Gillette Diversified Operations Private<br>Limited     | 1 13 64 338              | 34.88                      | 1 13 64 338           | 34.88                      |

### 12.4 Details of shareholdings by the promoter's of the company

| Promoter Name  | As at June 30, 2023 |                   | As at June 30, 2022 |                   | % change           |
|--|---------------------|-------------------|---------------------|-------------------|--------------------|
|  | Number of shares    | % of total shares | Number of shares    | % of total shares | during the<br>year |
| Procter & Gamble Overseas<br>India BV, The Netherlands | 1 30 73 465         | 40.12             | 1 30 73 465         | 40.12             | _                  |
| Gillette Diversified Operations Private Limited        | 1 13 64 338         | 34.88             | 1 13 64 338         | 34.88             | _                  |
| Total Promoters shares outstanding                     | 2 44 37 803         | 75.00             | 2 44 37 803         | 75.00             |                    |
| Total shareholding                                     | 3 25 85 217         |                   | 3 25 85 217         |                   |                    |

| Promoter Name  | As at June       | As at June 30, 2022 |                  | As at June 30, 2021 |                    |
|--|------------------|---------------------|------------------|---------------------|--------------------|
|  | Number of shares | % of total shares   | Number of shares | % of total shares   | during the<br>year |
| Procter & Gamble Overseas<br>India BV, The Netherlands | 1 30 73 465      | 40.12               | 1 30 73 465      | 40.12               | _                  |
| Gillette Diversified Operations Private Limited        | 1 13 64 338      | 34.88               | 1 13 64 338      | 34.88               |                    |
| Total Promoters shares outstanding                     | 2 44 37 803      | 75.00               | 2 44 37 803      | 75.00               | _                  |
| Total shareholding                                     | 3 25 85 217      |                     | 3 25 85 217      |                     |                    |

### 13 Other equity

|                                   | As at<br>June 30, 2023<br>₹ in lakhs | June 30, 2022 |
|-----------------------------------|--------------------------------------|---------------|
| Reserves & surplus                |                                      |               |
| General reserve                   | 14 323                               | 14 323        |
| Securities premium                | 3 290                                | 3 290         |
| Share options outstanding account | 1 898                                | 1 292         |
| Retained earnings                 | 50 627                               | 38 467        |
| Capital reserve                   | 12 589                               | 12 589        |
| Contingency reserve               | 12 900                               | 12 900        |
|                                   | 95 627                               | 82 861        |



#### 13.1 General reserve

|  | As at<br>June 30,2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|-------------------------------------|--------------------------------------|
| Balance at the beginning of year                         | 14 323                              | 14 323                               |
| Transferred from surplus in Statement of Profit and Loss | _                                   |                                      |
| Balance at the end of year                               | 14 323                              | 14 323                               |

The general reserve is used from time to time to transfer profits from retained earnings for appropriation purposes. As the general reserve is created by a transfer from one component of equity to another and is not an item of other comprehensive income, items included in the general reserve will not be reclassified subsequently to the Statement of Profit and Loss.

### 13.2 Securities Premium

|                                  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|----------------------------------|--------------------------------------|--------------------------------------|
| Balance at the beginning of year | 3 290                                | 3 290                                |
| Movements                        | _                                    | _                                    |
| Balance at the end of year       | 3 290                                | 3 290                                |

The amount received in excess of face value of the equity shares is recognised in securities premium which is utilised in accordance with the provisions of the Act.

### 13.3 Share options outstanding account

|                                     | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|-------------------------------------|--------------------------------------|--------------------------------------|
| Balance at the beginning of year    | 1 292                                | 906                                  |
| Arising on share-based compensation | 606                                  | 386                                  |
| Balance at the end of year          | 1 898                                | 1 292                                |

The above reserve relates to share options granted by the Ultimate Holding Company to specific employees of its subsidiaries under its employee stock option plan. Further information about share-based payments to employees is set out in note 32.

### 13.4 Retained earnings

|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Balance at the beginning of year  | 38 467                               | 31 634                               |
| Profit attributable to the owners of the Company  | 35 568                               | 28 933                               |
| Other comprehensive income arising from remeasurement of defined benefit obligation (net of income tax) | (272)                                | 384                                  |
| Payment of interim / final dividend on equity shares (refer note 40)                                    | (23 136)                             | (22 484)                             |
| Balance at the end of year  | 50 627                               | 38 467                               |

This Reserve represents the cumulative profits of the Company and effects of remeasurement of defined benefits obligation. This Reserve can be utilised in accordance with the provisions of the Act.

In December 2022, final dividend of ₹ 36 per share (total dividend ₹ 11 731 lakhs) for the year ended June 30, 2022 was paid to holders of fully paid equity shares. In December 2021, the final dividend paid was ₹ 36 per share (total dividend including tax thereon ₹ 11 731 lakhs) for the year ended June 30, 2021.

In February 2023, an interim dividend of ₹ 35 per share (total dividend ₹ 11 405 lakhs) was paid to holders of fully paid equity shares.

In February 2022, an interim dividend of ₹ 33 per share (total dividend including tax thereon ₹ 10 753 lakhs) was paid to holders of fully paid equity shares.

### 13.5 Capital reserve

|                                  | As at<br>June 30, 2023 | As at<br>June 30, 2022 |
|----------------------------------|------------------------|------------------------|
|                                  | ₹ in lakhs             | ₹ in lakhs             |
| Balance at the beginning of year | 12 589                 | 12 589                 |
| Movements                        | _                      |                        |
| Balance at the end of year       | 12 589                 | 12 589                 |

The above reserve represents the difference between value of the net assets transferred to the Company in the course of business combinations / amalgamations and the consideration paid for such combinations / amalgamations and capital grant received from its erstwhile parent.

### 13.6 Contingency reserve

|                                    | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|------------------------------------|--------------------------------------|--------------------------------------|
| Balance at the beginning of year   | 12 900                               | 12 900                               |
| Transferred from retained earnings | _                                    | _                                    |
| Balance at the end of year         | 12 900                               | 12 900                               |

The Company had in earlier years filed a writ petition in the High Court of Himachal Pradesh at Shimla challenging the premature withdrawal of Excise duty exemption for packing/repacking activities at its Baddi Manufacturing Facility. The High Court has since passed an order on April 24, 2008 in favour of the Company and has struck down the notification withdrawing the excise exemption. The Excise department has preferred an appeal on October 31, 2009 with the Hon'ble Supreme Court of India against the said order of the High Court. The Company has, as a matter of prudence, created a Contingency Reserve of ₹ 12 900 lakhs by way of appropriation of profits to the extent of excise duty payable (net of Cenvat credit) on dispatches made from the Baddi plant. This Reserve will be reviewed as and when this litigation is finally decided. The appropriation has been made till March 9, 2017, being the last date of excise exemption.

#### 14 Provisions

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Employee benefits (refer note (i) below) | 11 295                               | 8 370                                |
| Other provisions                         | 4 153                                | 3 815                                |
|  | 15 448                               | 12 185                               |
| Current                                  | 4 306                                | 3 858                                |
| Non - current                            | 11 142                               | 8 327                                |
|  | 15 448                               | 12 185                               |



### Other provisions

|                                  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|----------------------------------|--------------------------------------|--------------------------------------|
| Balance at the beginning of year | 3 815                                | 3 476                                |
| Additional provision recognised  | 338                                  | 339                                  |
| Reduction arising from payments  | _                                    | _                                    |
| Balance at the end of year       | 4 153                                | 3 815                                |

<sup>(</sup>i) The provision for employee benefits includes gratuity, post retirement medical benefits (PRMB), compensated absences, provident fund and long service awards. For other disclosures refer note 30.

### **Lease Liabilities**

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Non-current                                |                                      |                                      |
| Lease liabilities payable beyond 12 months | 5                                    | 7                                    |
|  | 5                                    | 7                                    |
| Current                                    |                                      |                                      |
| Lease liabilities payable within 12 months | _ *                                  | 5                                    |
|  | _ *                                  | 5                                    |

<sup>\*</sup> denotes amount less than ₹ 50 000

### The movement in Lease liabilities (Non-current and Current) is as follows:

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Balance as at beginning of the year    | 12                                   | 16                                   |
| Add: Addition                          | _                                    | _                                    |
| Add: Accretion of interest             | 1                                    | 1                                    |
| Less: Payments (including foreclosure) | 5                                    | 5                                    |
| Less: Others (including foreclosure)   | 3                                    | _                                    |
| Balance as at end of the year          | 5                                    | 12                                   |

### 16 Trade payables

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Total outstanding dues of micro enterprises and small enterprises (refer note 37)      | 886                                  | 2 358                                |
| Total outstanding dues of creditors other than micro enterprises and small enterprises | 67 127                               | 53 168                               |
|  | 68 013                               | 55 526                               |

### Ageing for trade payables as at June 30, 2023

### Outstanding for following periods from due date of payment

| Particulars              | Unbilled | Not Due | Less<br>than<br>1 year | 1-2<br>years | 2-3<br>years | More<br>than<br>3 years | Total  |
|--------------------------|----------|---------|------------------------|--------------|--------------|-------------------------|--------|
| Undisputed dues - MSME   | _        | 799     | 76                     | 11           | _            | _                       | 886    |
| Undisputed dues - Others | 16 305   | 25 774  | 18 950                 | 5 809        | 246          | 43                      | 67 127 |
| Disputed dues - MSME     | _        | _       | _                      | _            | _            | _                       | _      |
| Disputed - Others        | _        | _       | _                      | _            | _            | _                       | _      |
| Total                    | 16 305   | 26 573  | 19 026                 | 5 820        | 246          | 43                      | 68 013 |

### Ageing for trade payables as at June 30, 2022

### Outstanding for following periods from due date of payment

| Particulars              | Unbilled | Not Due | Less<br>than<br>1 year | 1-2 years | 2-3<br>years | More<br>than<br>3 years | Total  |
|--------------------------|----------|---------|------------------------|-----------|--------------|-------------------------|--------|
| Undisputed dues - MSME   |          | 2 146   | 212                    |           |              |                         | 2 358  |
| Undisputed dues - Others | 26 846   | 24 290  | 1 832                  | 71        | 129          |                         | 53 168 |
| Disputed dues - MSME     |          |         |                        |           |              |                         |        |
| Disputed - Others        |          |         |                        |           |              |                         |        |
| Total                    | 26 846   | 26 436  | 2 044                  | 71        | 129          | _                       | 55 526 |

### 17 Other financial liabilities

|  | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--|--------------------------------------|--------------------------------------|
| Current                                    |                                      |                                      |
| Payables for property, plant and equipment | 3 716                                | 4 065                                |
| Unclaimed / Unpaid dividends *             | 212                                  | 211                                  |
|  | 3 928                                | 4 276                                |

<sup>\*</sup>There are no amounts due for payment to the Investor Education and Protection Fund under Section 125 of the Act as at June 30, 2023 (Previous year: Nil).



### 18 Current tax liabilities (Net)

|                    | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|--------------------|--------------------------------------|--------------------------------------|
| Income tax payable | 1 300                                | 888                                  |
|                    | 1 300                                | 888                                  |

### 19 Other current liabilities

|   | As at<br>June 30, 2023<br>₹ in lakhs | As at<br>June 30, 2022<br>₹ in lakhs |
|---|--------------------------------------|--------------------------------------|
| Superannuation  | 5                                    | 5                                    |
| Taxes and other liabilities (including statutory remittances, excise and sales tax payable) | 4 030                                | 2 881                                |
|   | 4 035                                | 2 886                                |

### 20 Revenue from operations

|                  | Year ended    | Year ended    |
|------------------|---------------|---------------|
|                  | June 30, 2023 | June 30, 2022 |
|                  | ₹ in lakhs    | ₹ in lakhs    |
| Sale of products | 2 47 705      | 2 25 616      |
|                  | 2 47 705      | 2 25 616      |

### **Reconciliation of Revenue from Sale of products:**

|                                   | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|-----------------------------------|-----------------------------|-----------------------------|
|                                   | ₹ in lakhs                  | ₹ in lakhs                  |
| Contracted Price                  | 2 98 859                    | 2 68 060                    |
| Less: Trade Spends, Rebates, Etc. | 51 154                      | 42 444                      |
| Revenue from Sale of products     | 2 47 705                    | 2 25 616                    |

### 21 Other income

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Interest income earned on:  |   |   |
| Bank deposits   | 1 247                                     | 525                                       |
| Income tax refund   | 114                                       |   |
| Other financial assets carried at amortised cost                  | 79  | 92  |
|   | 1 440                                     | 617                                       |
| Other non-operating income (net of expenses directly attributable |   |   |
| to such income)   |   |   |
| Write-back of liabilities no longer required                      | 718                                       | 1   |
| Miscellaneous Income  | 60  | 156                                       |
|   | 778                                       | 157                                       |
|   | 2 218                                     | 774                                       |

### 22 Cost of raw and packing materials consumed

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Inventories at the beginning of year       | 15 068                                    | 12 859                                    |
| Add: Purchases                             | 72 470                                    | 61 350                                    |
|  | 87 538                                    | 74 209                                    |
| Less: Inventories at the end of year       | 19 689                                    | 15 068                                    |
| Cost of raw and packing materials consumed | 67 849                                    | 59 141                                    |

### 23 Changes in inventories of finished goods, work-in-progress and stock-in-trade

|                                       | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---------------------------------------|---|---|
| Inventories at the beginning of year: |   |   |
| Finished Goods                        | 10 055                                    | 10 550                                    |
| Stock-in-Trade                        | 8 797                                     | 10 029                                    |
| Work-in-Progress                      | 1 134                                     | 1 261                                     |
|                                       | 19 986                                    | 21 840                                    |
| Inventories at the end of year:       |   |   |
| Finished Goods                        | 8 504                                     | 10 055                                    |
| Stock-in-Trade                        | 9 432                                     | 8 797                                     |
| Work-in-Progress                      | 1 073                                     | 1 134                                     |
|                                       | 19 009                                    | 19 986                                    |
| Net Decrease                          | 977                                       | 1 854                                     |

### 24 Employee benefits expense

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Salaries and wages  | 10 925                                    | 10 425                                    |
| Contribution to provident and other funds (refer note 30)                       | 2 353                                     | 1 405                                     |
| Share-based payment to employees (refer note 32)                                | 1 267                                     | 738                                       |
| Staff welfare expense   | 1 238                                     | 517                                       |
| Reimbursement of employee cost cross charged by related parties (refer note 38) | 1 193                                     | 1 926                                     |
|   | 16 976                                    | 15 011                                    |



### 25 Finance costs

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Interest costs:   |   |   |
| Interest expense on trade payables (refer note 37)                | 120                                       | 134                                       |
| Interest on lease liabilities                                     | 1   | 1   |
| Interest on Income tax  | 5   | 421                                       |
| Net interest on the net defined benefit liability (refer note 30) | 651                                       | 497                                       |
|   | 777                                       | 1 053                                     |

### 26 Other expenses

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Consumption of store and spares   | 1 635                                     | 1 314                                     |
| Processing charges  | 4 174                                     | 3 301                                     |
| Power and fuel  | 1 738                                     | 1 652                                     |
| Freight, transport, warehousing and distribution charges                  | 3 678                                     | 4 262                                     |
| Rent (refer note 34)  | 383                                       | 375                                       |
| Rates and taxes   | 455                                       | 287                                       |
| Insurance   | 69  | 67  |
| Repairs and maintenance   |   |   |
| Plant and machinery   | 199                                       | 253                                       |
| Others  | 380                                       | 579                                       |
| Trade incentives  | 3 288                                     | 3 303                                     |
| Advertising expenses  | 25 871                                    | 25 569                                    |
| Royalty   | 2 188                                     | 1 975                                     |
| Business process outsourcing expenses                                     | 5 493                                     | 5 478                                     |
| Travelling and conveyance   | 952                                       | 536                                       |
| Communication costs   | 141                                       | 139                                       |
| Computer expenses   | 568                                       | 551                                       |
| Legal and professional fees   | 1 330                                     | 1 431                                     |
| Directors commission  | 80  | 75  |
| Payment to auditors (refer note 26.1)                                     | 134                                       | 126                                       |
| Exchange differences (net)  | 200                                       | 556                                       |
| Inventory written off (net of Insurance claims recovered)                 | 1 083                                     | 1 616                                     |
| Provision for doubtful receivables (net)                                  | (208)                                     | (124)                                     |
| Loss on sale of property, plant and equipment (net)                       | 52  | 38  |
| Miscellaneous expenses  | 3 145                                     | 3 363                                     |
| Reimbursement of expenses shared by related parties (Net) (refer note 38) | 970                                       | 689                                       |
|   | 57 998                                    | 57 411                                    |

### 26.1 Payments to auditors:

|                           | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---------------------------|---|---|
| (a) To statutory auditors |   |   |
| For audit                 | 126                                       | 119                                       |
| For other services        | 2   | 2   |
| Reimbursement of expenses | 6   | 5   |
|                           | 134                                       | 126                                       |

### 26.2 Corporate Social Responsibility

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| (i) Amount required to be spent by the Company during the year | 775                                       | 727                                       |
| (ii) Amount spent during the year on:                          |   |   |
| (a) Construction/ acquisition of asset                         | _   |   |
| (b) For purposes other than (a) above                          | 660                                       | 618                                       |
| (iii) Set off from previous year                               | 115                                       | 109                                       |
| (iv) Shortfall at the end of the year                          | _   | _   |
| (v) Total of previous years shortfall                          | _   |   |
| (vi) Reason for shortfall                                      | _   |   |

<sup>(</sup>vii) The Corporate Social Responsibility activities to be undertaken by the Company, include, but are not limited to promoting education through interventions in remedial learning, early child education, digital remedial learning, education infrastructure and supporting education of girls and women.

(viii)Amount of surplus to be carried forward in subsequent years for set off:

₹ in lakhs

| Amount spent in excess of requirement under section 135(5) of Companies Act, 2013 | Opening<br>balance | Amount required to be spent during the year | Actual<br>amount<br>spent during<br>the year | Surplus carried<br>forward to be set<br>off in subsequent<br>years |
|---|--------------------|---|--|--|
| FY 21 - 22  | 943                | 727   | 618  | 834  |
| FY 22 - 23  | 834                | 775   | 660  | 719  |

<sup>(</sup>ix) In FY 22-23, the Company utilised ₹ 115 lakhs leaving an accumulated surplus of ₹ 719 lakhs pertaining to FY 2020-21, of which the Company expects to utilise approximately ₹ 150 lakhs in the subsequent

<sup>(</sup>x) None of the above amount spent is through any related party / affiliate.

<sup>(</sup>xi) The Company does not carry any provisions for Corporate social responsibility expenses for current year and previous year.



### 27 Income tax expense

### 27.1 Income tax recognised in the Statement of Profit and Loss

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Current tax   |   |   |
| In respect of the current year                          | 12 800                                    | 11 847                                    |
| In respect of prior years                               | 105                                       | 1 001                                     |
|   | 12 905                                    | 12 848                                    |
| Deferred tax  |   |   |
| In respect of the current year                          | (725)                                     | (553)                                     |
| In respect of prior years                               | (458)                                     | (95)                                      |
|   | (1 183)                                   | (648)                                     |
| Total income tax expense recognised in the current year | 11 722                                    | 12 200                                    |

The income tax expense for the year can be reconciled to the accounting profit as follows:

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Profit before tax   | 47 290                                    | 41 133                                    |
| Income tax expense calculated at 25.168% (2021-2022: 25.168%)   | 11 902                                    | 10 352                                    |
| Effect of allowances  | _   |   |
| Effect of expenses that are not deductible in determining taxable profits                             | 173                                       | 942                                       |
| Effect of income that is exempt from taxation   | _   |   |
|   | 12 075                                    | 11 294                                    |
| Adjustments recognised in the current year in relation to the current tax/deferred tax of prior years | (353)                                     | 906                                       |
| Income tax expense recognised in the Statement of Profit and Loss                                     | 11 722                                    | 12 200                                    |

The tax rate used for 2022-23 is the corporate tax rate of 25.168%. The tax rate used for 2021-22 is the corporate tax rate of 25.168% applicable under the Indian laws.

### 27.2 Income tax recognised in other comprehensive income

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Deferred tax   |   |   |
| Arising on expense recognised in other comprehensive income  |   |   |
| Remeasurement of defined benefit obligations   | (92)                                      | 129                                       |
|  | (92)                                      | 129                                       |
| Total income tax recognised in other comprehensive income not to be reclassified to Statement of Profit and Loss | (92)                                      | 129                                       |

### 28 Segment information

### 28.1 Products from which reportable segments derive their revenues

Information reported to the chief operating decision maker (CODM) for the purposes of resource allocation and assessment of segment performance focuses on the types of goods delivered. The directors of the Company have chosen to organise the Company around differences in products. No operating segments have been aggregated in arriving at the reportable segments of the Company.

Specifically, the Company's reportable segments under Ind AS 108 - Operating Segments are as follows:

- The grooming segment, produces and sells shaving system and cartridges, blades, toiletries and components.
- The oral care segment, produces and sells tooth brushes and oral care products.

### 28.2 Segment revenues and results

|  | Segment revenue                           |   | Segmer                                    | nt profit                                 |
|--|---|---|---|---|
|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
| Grooming   | 1 96 062                                  | 1 72 307                                  | 37 774                                    | 33 831                                    |
| Oral Care  | 51 643                                    | 53 309                                    | 7 942                                     | 7 761                                     |
| Total  | 2 47 705                                  | 2 25 616                                  | 45 716                                    | 41 592                                    |
|  |   |   |   |   |
| Add / (Less): unallocated corporate expenses net of unallocated income |   |   | 133                                       | ( 180)                                    |
| Other income   |   |   | 2 218                                     | 774                                       |
| Finance costs  |   |   | ( 777)                                    | (1053)                                    |
| Profit before tax  |   |   | 47 290                                    | 41 133                                    |

Segment revenue reported above represents revenue generated from external customers. There were no inter-segment sales in the current year (2021-2022: Nil).

The accounting policies of the reportable segments are the same as the Company's accounting policies described in note 2.3(o). Segment profit represents the profit before tax earned by each segment without allocation of unallocated corporate expenses net of unallocated income, other income as well as finance costs. This is the measure reported to the chief operating decision maker for the purpose of resource allocation and assessment of segment performance.

### 28.3 Segment assets and liabilities

|                      | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|----------------------|---|---|
| Segment assets       |   |   |
| Grooming             | 1 03 796                                  | 94 704                                    |
| Oral Care            | 11 064                                    | 11 529                                    |
| Total segment assets | 1 14 860                                  | 1 06 233                                  |
| Unallocated          | 76 755                                    | 55 660                                    |
| Total assets         | 1 91 615                                  | 1 61 893                                  |

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|                           | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---------------------------|---|---|
| Grooming                  | 57 015                                    | 46 110                                    |
| Oral Care                 | 14 713                                    | 13 480                                    |
| Total segment liabilities | 71 728                                    | 59 590                                    |
| Unallocated               | 21 001                                    | 16 183                                    |
| Total liabilities         | 92 729                                    | 75 773                                    |

For the purpose of monitoring segment performance and allocating resources between segments:

- a) All assets are allocated to reportable segments other than loans, other financial assets and income and deferred tax assets. Assets used jointly by reportable segments are allocated on the basis of the revenues earned by individual reportable segments; and
- b) All liabilities are allocated to reportable segments other than other financial liabilities and current tax liabilities. Liabilities for which reportable segments are jointly liable are allocated in proportion to the segment cost ratio.

### 28.4 Other segment information

|           | Depreciation expense                      |   | Capital expenditure                       |   |
|-----------|---|---|---|---|
|           | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
| Grooming  | 8 066                                     | 6 814                                     | 7 873                                     | 11 641                                    |
| Oral Care | _   | _   | _   | _   |
|           | 8 066                                     | 6 814                                     | 7 873                                     | 11 641                                    |

### 28.5 Geographical information

The Company operates in two principal geographical areas - India (country of domicile) and outside India. The Company's revenue from external customers by location of operations and information about its segment assets by location of assets are detailed below:

|               | Revenue from external customers           |   | Segment assets                            |   |
|---------------|---|---|---|---|
|               | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
| India         | 2 27 702                                  | 2 06 787                                  | 1 05 195                                  | 1 00 314                                  |
| Outside India | 20 003                                    | 18 829                                    | 9 665                                     | 5 919                                     |
|               | 2 47 705                                  | 2 25 616                                  | 1 14 860                                  | 1 06 233                                  |

There are no transactions with single external customer which amounts to 10% or more of the Company's revenue.

### 29 Earnings per share

|  | Year ended<br>June 30, 2023<br>₹ per share | Year ended<br>June 30, 2022<br>₹ per share |
|--|--|--|
| Basic and diluted earnings per share               |  |  |
| Total basic earnings per share (face value ₹ 10)   | 109.15                                     | 88.79                                      |
| Total diluted earnings per share (face value ₹ 10) | 109.15                                     | 88.79                                      |

#### 29.1 Basic and Diluted earnings per share

The earnings and weighted average number of equity shares used in the calculation of basic and diluted earnings per share are as follows:

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Profit for the year attributable to owners of the Company   | 35 568                                    | 28 933                                    |
| Earnings used in calculation of basic and diluted earnings per share                              | 35 568                                    | 28 933                                    |
|   | Year ended<br>June 30, 2023               | Year ended<br>June 30, 2022               |
| Weighted average number of equity shares for the purposes of basic and diluted earnings per share | 3 25 85 217                               | 3 25 85 217                               |

### 30 Employee benefit plans

### 30.1 Defined contribution plans

The Company operates defined contribution superannuation fund and employees' state insurance plan for all qualifying employees of the Company. Where employees leave the plan, the contributions payable by the Company is reduced by the amount of forfeited contributions.

The employees of the Company are members of a state-managed employer's contribution to employees' state insurance plan and superannuation fund which is administered by the Life Insurance Corporation of India. The Company is required to contribute a specific percentage of payroll costs to the contribution schemes to fund the benefit. The only obligation of the Company with respect to the contribution plan is to make the specified contributions.

The total expense recognised in the statement of profit and loss of ₹ 62 lakhs (for the year ended June 30, 2022: ₹ 62 lakhs) for superannuation fund represent contributions payable to these plans by the Company at rates specified in the rules of the plans. As at June 30, 2023, contributions of ₹ 5 lakhs (as at June 30, 2022: ₹ 5 lakhs) due in respect of 2022-2023 (2021-2022) reporting period had not been paid over to the plans. The amounts were paid subsequent to the end of the reporting periods.

### 30.2 Defined benefit plans and other long term employee benefits plan

### a) Gratuity Plan (Funded)

The Company sponsors funded defined benefit gratuity plan for all eligible employees of the Company. The Company's defined benefit gratuity plan is a final salary plan for India employees, which requires contributions to be made to a separately administered trust, which is administered through trustees and / or Life Insurance Corporation of India, where one of the group company is also the participant. The gratuity plan is governed by the Payment of Gratuity Act, 1972 and Company Policy. Under the act, employee who has completed five years of service is entitled to specific benefit. The level of benefits provided depends on the member's length of service, designation and salary at retirement age.

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### b) Provident Fund (Funded)

Provident Fund for all permanent employees is administered through a trust. The provident fund is administered by trustees of an independently constituted common trust recognised by the Income Tax authorities where one of the group company is also a participant. Periodic contributions to the fund are charged to revenue. The Company has an obligation to make good the shortfall, if any, between the return from the investment of the trust and notified interest rate by the Government. The contribution by employer and employee together with interest are payable at the time of separation from service or retirement whichever is earlier. The benefit under this plan vests immediately on rendering of service.

### c) Post Retirement Medical Benefit (PRMB) (Unfunded)

The Company provides certain post-employment medical benefits to employees. Under the scheme, employees get medical benefits subject to certain limits of amount, periods after retirement and types of benefits, depending on their grade at the time of retirement. Employees separated from the Company as part of early separation scheme are also covered under the scheme. The liability for post retirement medical scheme is based on an independent actuarial valuation.

### d) Compensated absences for Plant technicians (Unfunded)

The Company also provides for compensated absences for plant technicians which allows for encashment of leave on termination / retirement of service or leave with pay subject to certain rules. The employees are entitled to accumulate leave subject to certain limits for future encashment / availment. The Company makes provision for compensated absences based on an actuarial valuation carried out at the end of the year.

These plans typically expose the Company to actuarial risks such as: Investment risk, interest rate risk, longevity risk and salary risk.

| Investment risk | The present value of the defined benefit plan liability is calculated using a discount rate which is determined by reference to market yields at the end of the reporting period on government bonds.   |
|-----------------|---|
| Interest risk   | A decrease in the bond interest rate will increase the plan liability; however, this will be partially offset by an increase in the return on the plan investments.   |
| Longevity risk  | The present value of the defined benefit plan liability is calculated by reference to the best estimate of the mortality rate of plan participants both during and after their employment. An increase in the life expectancy of the plan participants will increase the plans liability. |
| Salary risk     | The present value of the defined benefit plan liability is calculated by reference to the future salaries of plan participants. As such, an increase on the salary of plan participants will increase the plans liability.  |

In respect of the plans, the most recent actuarial valuation of the plan assets and the present value of the defined benefit obligation were carried out as at June 30, 2023. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the projected unit credit method.

### A. The principal assumptions used for the purposes of the actuarial valuations were as follows:

|   | Valuations as at           |       |
|---|----------------------------|-------|
|   | June 30, 2023 June 30, 202 |       |
| Discount rate:                                    |                            |       |
| Gratuity plan (funded)                            | 7.00%                      | 7.40% |
| Compensated absence plan (unfunded)               | 7.00%                      | 7.40% |
| Post retirement medical benefit (PRMB) (unfunded) | 7.00%                      | 7.40% |

|   | Valuations as at |               |
|---|------------------|---------------|
|   | June 30, 2023    | June 30, 2022 |
| Expected rate of salary increase  |                  |               |
| Gratuity plan (funded) - Managers   | 9.00%            | 9.00%         |
| Gratuity plan (funded) - Non-managers   | 12.00%           | 12.00%        |
| Compensated absence plan (unfunded)   | 9.00%            | 9.00%         |
| Compensated absence plan (unfunded) - Non-managers                                | 12.00%           | 12.00%        |
| Post retirement medical benefit (PRMB) (unfunded)                                 | NA               | NA            |
| Medical Inflation rate  |                  |               |
| Post retirement medical benefit (PRMB) (unfunded)                                 | 5.50%            | 5.50%         |
| Average longevity at retirement age for current beneficiaries of the plan (years) |                  |               |
| Post retirement medical benefit (PRMB) (unfunded)                                 | 20.16            | 20.98         |
| Demographic Assumptions   |                  |               |
| Mortality in Service: Indian Assured Lives Mortality (2006-                       | 08) Ultimate     |               |
| Mortality in Retirement: Indian Individual Annuitant's Mortality Table (2012-15)  |                  |               |

### B. Amounts recognised in the Statement of profit and loss in respect of employee benefit plans are as follows:

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Gratuity Plan (Funded)   |   |   |
| Service costs:   |   |   |
| Current service cost   | 487                                       | 495                                       |
| Net interest expense   | 533                                       | 440                                       |
| Components of defined benefit costs recognised in the statement of profit and loss (A) | 1 020                                     | 935                                       |
| Remeasurement on the net defined benefit liability:                                    |   |   |
| Return on plan assets (excluding amounts included in net interest expense)             | 10  | (16)                                      |
| Actuarial (gains) / losses arising from changes in assumptions                         | 308                                       | (657)                                     |
| Actuarial (gains) / losses arising from changes in demographic assumptions             | _   | _   |
| Actuarial (gains) / losses arising from changes in experience adjustments              | 148                                       | 166                                       |
| Components of defined benefit costs recognised in                                      |   |   |
| other comprehensive income (B)   | 466                                       | (507)                                     |
| Total (C=(A+B))  | 1 486                                     | 428                                       |



|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Compensated absence plan (Unfunded)  |   |   |
| Service costs:   |   |   |
| Current service cost   | 97  | 83  |
| Net interest expense   | 54  | 50  |
| Immediate recognition of (gains)/losses – other long term employee benefit plans       | (59)                                      | (146)                                     |
| Components of other benefit costs recognised in the statement of profit and loss (D)   | 92  | (13)                                      |
| Post retirement medical benefit (PRMB) (Unfunded)                                      |   |   |
| Service costs:   |   |   |
| Current service cost   | 1   | 1   |
| Net interest expense   | 7   | 6   |
| Components of defined benefit costs recognised in the statement of profit and loss (E) | 8   | 7   |
| Remeasurement on the net defined benefit liability:                                    |   |   |
| Actuarial (gains) / losses arising from changes in assumptions                         | 6   | (10)                                      |
| Past service cost - plan amendments  | _   | _   |
| Actuarial (gains) / losses arising from changes in demographic adjustments             | _   | _   |
| Actuarial (gains) / losses arising from changes in experience adjustments              | 7   | 4   |
| Components of defined benefit costs recognised in other comprehensive income (F)       | 13  | (6)                                       |
| Total (G=(E+F))  | 21  | 1   |
| Total defined benefit costs recognised in the statement of profit and loss             | 1 120                                     | 929                                       |
| Total defined benefit costs recognised in other comprehensive income                   | 479                                       | (513)                                     |

The current service cost for the year are included in the 'Employee benefits expense' line item in the statement of profit and loss.

The net interest expense for the year is included in the 'Finance costs' line item in the statement of profit and loss.

The remeasurement of the net defined benefit liability is included in other comprehensive income.

C. The amount included in the balance sheet arising from the entity's obligation in respect of its employee benefit plans is as follows:

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Gratuity Plan (Funded)                                |   |   |
| Present value of funded defined benefit obligation    | 9 294                                     | 8 069                                     |
| Fair value of plan assets                             | (611)                                     | (870)                                     |
| Net liability arising from defined benefit obligation | 8 683                                     | 7 199                                     |
| Compensated absence plan (Unfunded)                   |   |   |
| Present value of unfunded defined benefit obligation  | 818                                       | 743                                       |
| Net liability arising from other benefit obligation   | 818                                       | 743                                       |
| Post retirement medical benefit (PRMB) (Unfunded)     |   |   |
| Present value of unfunded defined benefit obligation  | 121                                       | 106                                       |
| Net liability arising from defined benefit obligation | 121                                       | 106                                       |

D. Movement in the present value of the employee benefit plans are as follows:

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Gratuity Plan (Funded)   |   |   |
| Opening defined benefit obligation   | 8 069                                     | 7 685                                     |
| Current service cost   | 487                                       | 495                                       |
| Interest cost  | 586                                       | 495                                       |
| Remeasurement on the net defined benefit liability:                              |   |   |
| Actuarial (gains) / losses arising from changes in assumptions                   | 308                                       | (657)                                     |
| Actuarial (gains) / losses arising from changes in demographic assumptions       | _   | _   |
| Actuarial (gains) / losses arising from changes in experience adjustments        | 148                                       | 166                                       |
| Benefits paid  | (304)                                     | (115)                                     |
| Closing defined benefit obligation   | 9 294                                     | 8 069                                     |
| Compensated absence plan (Unfunded)  |   |   |
| Opening other benefit obligation   | 743                                       | 784                                       |
| Current service cost   | 97  | 83  |
| Interest cost  | 54  | 50  |
| Immediate recognition of (gains)/losses – other long term employee benefit plans | (59)                                      | (146)                                     |
| Benefits paid  | (17)                                      | (28)                                      |
| Closing other benefit obligation   | 818                                       | 743                                       |



|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Post retirement medical benefit (PRMB) (Unfunded)                          |   |   |
| Opening defined benefit obligation   | 106                                       | 106                                       |
| Current service cost   | 1   | 1   |
| Interest cost  | 7   | 6   |
| Remeasurement on the net defined benefit liability:                        |   |   |
| Actuarial (gains) / losses arising from changes in assumptions             | 6   | (10)                                      |
| Past service cost - plan amendments  | _   | _   |
| Actuarial (gains) / losses arising from changes in demographic adjustments | _   | _   |
| Actuarial (gains) / losses arising from changes in experience adjustments  | 7   | 4   |
| Benefits paid  | (6)                                       | (1)                                       |
| Closing defined benefit obligation   | 121                                       | 106                                       |

### E. Movement in the fair value of the plan assets are as follows:

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Gratuity Plan (Funded)   |   |   |
| Opening fair value of plan assets  | 870                                       | 913                                       |
| Interest Income  | 53  | 55  |
| Remeasurement gain / (loss):   |   |   |
| Return on plan assets (excluding amounts included in net interest expense) | (10)                                      | 16  |
| Employer Contributions   | 2   | 1   |
| Benefits paid  | (304)                                     | (115)                                     |
| Closing fair value of plan assets  | 611                                       | 870                                       |

### F. The fair value of the plan assets for plan at the end of the reporting year is as follows:

|                                     | Gratuity Plan (Funded)                    |   |  |
|-------------------------------------|---|---|--|
|                                     | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |  |
| Cash balance                        | 12  | _   |  |
| Life Insurance Corporation of India | 599                                       | 870                                       |  |
| Total                               | 611 87                                    |   |  |

Expected employer contributions for the period ending June 30, 2024 is ₹ Nil (for the year ended June 30, 2023: ₹ Nil)

The Company's Plan Assets in respect of Gratuity, alongwith one of the group company, is funded through the group scheme of the Life Insurance Corporation of India.

The actual return on plan assets was ₹ 43 lakhs (for the year ended June 30, 2022: ₹ 71 lakhs).

### Maturity profile of defined benefit obligation:

|               | Gratuity Plan<br>₹ in lakhs |
|---------------|-----------------------------|
| Within 1 year | 629                         |
| 1 - 2 year    | 965                         |
| 2 - 3 year    | 910                         |
| 3 - 4 year    | 952                         |
| 4 - 5 year    | 905                         |
| 5 - 10 years  | 4904                        |

Significant actuarial assumptions in the determination of the defined obligation are discount rate, expected salary increase and mortality. The sensitivity analysis below have been determined based on reasonable possible changes of the respective assumptions occurring at the end of the reporting period, while holding all other assumptions constant.

### **Gratuity Plan (Funded)**

If the discount rate is 50 basis points higher (lower), the defined benefit obligation would decrease by ₹ 383 lakhs (increase by ₹ 412 lakhs) (as at June 30, 2022: decrease by ₹ 329 lakhs (increase by ₹ 354 lakhs)).

If the expected salary growth increases (decreases) by 0.5%, the defined benefit obligation would increase by ₹ 397 lakhs (decrease by ₹ 374 lakhs) (as at June 30, 2022: increase by ₹ 344 lakhs (decrease by ₹ 324 lakhs)).

#### Compensated absence plan (Unfunded)

If the discount rate is 50 basis points higher (lower), the other benefit obligation would decrease by ₹ 42 lakhs (increase by ₹ 46 lakhs) (as at June 30, 2022: decrease by ₹ 38 lakhs (increase by ₹ 42 lakhs)).

If the expected salary growth increases (decreases) by 0.5%, the other benefit obligation would increase by ₹ 44 lakhs (decrease by ₹ 41 lakhs) (as at June 30, 2022: increase by ₹ 41 lakhs (decrease by ₹ 38 lakhs)).

### Post retirement medical benefit (PRMB) (Unfunded)

If the discount rate is 50 basis points higher (lower), the defined benefit obligation would decrease by ₹ 7 lakhs (increase by ₹ 8 lakhs) (as at June 30, 2022: decrease by ₹ 6 lakhs (increase by ₹7 lakhs)).

If the expected medical inflation rate increases (decreases) by 0.5%, the defined benefit obligation would increase by ₹7 lakhs (decrease by ₹6 lakhs) (as at June 30, 2022: increase by ₹ 6 lakhs (decrease by ₹ 6 lakhs)).

If the expected life expectancy increases (decreases) by 1 year, the defined benefit obligation would increase by ₹ 3 lakhs (decrease by ₹ 3 lakhs) (as at June 30, 2022: increase by ₹ 2 lakhs (decrease by ₹ 2 lakhs)).

The sensitivity analysis presented above may not be representative of the actual change of the defined benefit obligation as it is unlikely that the change in assumptions would occur in isolation of one another as some of the assumptions may be correlated.

Furthermore, in presenting the above sensitivity analysis, the present value of the defined benefit obligation has been calculated using the projected unit credit method as the end of the reporting period, which is the same as that applied in calculating the defined benefit obligation liability recognised in the balance sheet.

There was no change in the methods and assumptions used in preparing the sensitivity analysis from prior years.



#### 30.3 Provident Fund

The Provident Fund assets and liabilities are managed by "Gillette Employees Provident Fund Trust" in line with The Employees' Provident Fund and Miscellaneous Provisions Act, 1952.

The plan guarantees minimum interest at the rate notified by the Provident Fund Authorities. The contribution by the employer and employee together with the interest accumulated thereon are payable to employees at the time of separation from the Company or retirement, whichever is earlier. The benefit vests immediately on rendering of the services by the employee. In terms of the guidance note issued by the Institute of Actuaries of India for measurement of provident fund liabilities, the actuary has provided a valuation of provident fund liability and based on the assumptions provided below, there is no shortfall as at June 30, 2023.

The Company's contribution to Provident Fund ₹ 940 Lakhs (Previous Year: ₹ 849 Lakhs) has been recognised in the statement of profit and loss under the head employee benefits expense (refer note

The details of the "Gillette Employees Provident Fund Trust" and plan assets position as at June 30, 2023 is given below:

| Particulars   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Present value of net benefit obligation at period end                 | 22 101                                    | 19 517                                    |
| Fund reserves at period end, restricted to the net benefit obligation | (21 382)                                  | (18 752)                                  |
| Net Deficit   | 719                                       | 765                                       |
| Defined Benefit Cost recognised in the statement of profit and loss   |   |   |
| Service Cost  | 865                                       |   |
| Net interest expense  | 57  |   |
| Defined Benefit Cost in other comprehensive income                    | (115)                                     |   |

Assumptions used in determining the present value obligation of the interest rate guarantee under the Projected Unit Credit Method (PUCM):

|                                   | Valuations as at          |       |  |
|-----------------------------------|---------------------------|-------|--|
|                                   | June 30, 2023 June 30, 20 |       |  |
| Discounting Rate                  | 7.00%                     | 7.40% |  |
| Expected Guaranteed interest rate | 8.15%* 8.109              |       |  |

<sup>\*</sup> Rate mandated by EPFO

### 31 Financial instruments

### 31.1 Capital management

The Company manages its capital to ensure that it will be able to continue as going concerns while maximising the return to stakeholders through the optimisation of the debt and equity balance. Equity share capital and other equity are considered for the purpose of group's capital management.

The Company is not subject to any externally imposed capital requirements.

The Company's risk management committee manages its capital structure and makes adjustments in light of changes in economic conditions and the requirements of the financial covenants. To maintain or adjust the capital structure, the Company may adjust the dividend payment to shareholders, return on capital to shareholders or issue new shares.

### **31.2 Categories of financial instruments**

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Financial assets                          |   |   |
| Measured at amortised cost                |   |   |
| (i) Trade receivables                     | 32 016                                    | 26 701                                    |
| (ii) Cash and cash equivalents            | 45 344                                    | 28 895                                    |
| (iii) Bank balances other than (ii) above | 212                                       | 212                                       |
| (iv) Loans                                | 2 179                                     | 2 248                                     |
| (v) Other financial assets                | 1 630                                     | 903                                       |
| Financial liabilities                     |   |   |
| Measured at amortised cost                |   |   |
| (i) Trade payables                        | 68 013                                    | 55 526                                    |
| (ii) Other financial liabilities          | 3 928                                     | 4 276                                     |
| (iii) Leased liabilities                  | 5   | 12  |

### 31.3 Financial risk management objectives

The Company's overall policy with respect to managing risks associated with financial instruments is to minimise potential adverse effects of financial performance of the Company. The policies for managing specific risks are summarised below.

### 31.4 Foreign currency risk management

The Company undertakes transactions denominated in foreign currencies; consequently, exposures to exchange rate fluctuations arise. Exchange rate exposures are managed within approved policy parameters.

The carrying amounts of the Company's foreign currency denominated monetary assets and monetary liabilities at the end of the reporting period are as follows:

|     | Liabiliti                                 | es as at                                  | Assets                                    | s as at                                   |
|-----|---|---|---|---|
|     | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
| USD | 24 114                                    | 14 294                                    | 7 964                                     | 5 919                                     |
| EUR | 16 184                                    | 1 633                                     | 1 701                                     |   |
| JPY | _   | 135                                       | _   |   |
| GBP | 18  | 18  | _   | _   |
| BDT | _   | 12  | _   |   |
| AUD | 34  | _   | _   | _   |
| SEK | _ *                                       | _   | _   | _   |
| PLN | 10  | 9   | _   | _   |
| SGD | 2   |   | _   | _   |

<sup>\*</sup> denotes amount less than ₹ 50 000



### 31.4.1 Foreign currency sensitivity analysis

The Company is mainly exposed to the currencies stated above.

The following table details impact to profit or loss of the Company by sensitivity analysis of a 10% increase and decrease in the respective currencies against the functional currency of the Company. 10% is the sensitivity rate used when reporting foreign currency risk internally to key management personnel and represents management's assessment of the reasonably possible changes in foreign exchange rates. The sensitivity analysis includes only outstanding foreign currency denominated monetary items and adjusts their translation at the period end for a 10% change on foreign currency rates.

If the relevant foreign currency strengthens/weakens by 10% against the functional currency of the Company, profit or loss will increase (decrease) by:

|     | Increase / (dec                           | rease) at + 10%                           | Increase / (dec                           | rease) at - 10%                           |
|-----|---|---|---|---|
|     | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
| USD | (1 615)                                   | (804)                                     | 1 615                                     | 804                                       |
| EUR | (1 448)                                   | (163)                                     | 1 448                                     | 163                                       |
| JPY | _   | (14)                                      | _   | 14  |
| GBP | (2)                                       | (2)                                       | 2   | 2   |
| BDT | _   | (1)                                       | _   | 1   |
| AUD | (3)                                       | _   | 3   | _   |
| SEK | _ *                                       |   | _ *                                       | _   |
| PLN | (1)                                       | (1)                                       | 1   | 1   |
| SGD | _ *                                       |   | _ *                                       | _   |

<sup>\*</sup> denotes amount less than ₹ 50 000

#### 31.5 Credit risk management

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Company. The Company performs ongoing credit evaluation of the counterparty's financial position as a means of mitigating the risk of financial loss arising from defaults. The Company only grants credit to creditworthy counterparties.

The Company does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics as disclosed in Note 9 to the financial statements.

### 31.6 Interest rate risk management

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Since the Company does not have interest bearing borrowings, it is not exposed to risk of changes in market interest rates. The Company has not used any interest rate derivatives.

### 31.7 Other price risk management

Other price risk is the risk that the fair value of a financial instrument will fluctuate due to changes in market traded price. The Company is not exposed to pricing risk as the Company does not have any investments in equity instruments and bonds.

### 31.8 Liquidity risk management

Liquidity risk is the risk that the Company will encounter difficulty in raising funds to meet commitments associated with financial instruments that are settled by delivering cash or another financial asset. Liquidity risk may result from an inability to sell a financial asset quickly at close to its fair value. The Company maintains adequate highly liquid assets in the form of cash to ensure necessary liquidity.



The table below analyse financial liabilities of the Company into relevant maturity groupings based on the reporting period from the reporting date to the contractual maturity date:

| Less than<br>1 Year<br>₹ in lakhs | Between 1<br>to 5 Years<br>₹ in lakhs   | Over 5<br>years<br>₹ in lakhs                            | Total<br>₹ in lakhs          | Carrying<br>Value<br>₹ in lakhs   |
|-----------------------------------|---|--|------------------------------|---|
|                                   |   |  |                              |   |
| 68 013                            | _                                       | _  | 68 013                       | 68 013  |
| 3 928                             | 5                                       | _  | 3 933                        | 3 933   |
|                                   |   |  |                              |   |
| 55 526                            | _                                       | _  | 55 526                       | 55 526  |
| 4 281                             | 7                                       | _  | 4 288                        | 4 288   |
|                                   | 1 Year ₹ in lakhs  68 013 3 928  55 526 | 1 Year ₹ in lakhs ₹ in lakhs  68 013 — 3 928 5  55 526 — | 1 Year ₹ in lakhs ₹ in lakhs | 1 Year     to 5 Years     years     ₹ in lakhs       ₹ in lakhs     ₹ in lakhs     ₹ in lakhs |

#### 31.9 Fair value measurements

The carrying amount of financial assets and financial liabilities measured at amortised cost in the financial statements are a reasonable approximation of their fair values since the Company does not anticipate that the carrying amounts would be significantly different from the values that would eventually be received or settled.

### 32 Share-based payments

### a) International Stock Ownership Plan (Stocks of the Ultimate Holding Company)

The Gillette Company, USA (TGC) had a "Global Employee Stock Ownership Plan" (employee share purchase plan) whereby specified employees of its subsidiaries have been given a right to purchase shares of TGC. Every employee who opted for the scheme contributed by way of payroll deduction up to a specified percentage (upto 15%) of his gross salary towards purchase of shares on a monthly basis. The Company contributes 50% of employee's contribution (restricted to 2.5% of gross salary). Such contribution is charged under employee benefits expense. Subsequent to the worldwide merger of Aquarium Acquisition Corporation (wholly owned subsidiary of the Procter & Gamble Company, USA) with TGC on October 1, 2005, the shares of TGC got delisted from the New York Stock Exchange and the share purchase plan has been adopted by the Procter & Gamble Company, USA.

The shares of TGC (till September 30 2005) / The Procter & Gamble Company, USA are listed with New York Stock Exchange of USA and are purchased on behalf of the employees at market price on the date of purchase. During the year 4072.89 shares (Previous year: 3305.18 shares) excluding dividend were purchased by employees at weighted average fair value of ₹ 11 770.88 (Previous year: ₹ 11 238.69) per share. The Company's contribution during the year on such purchase of shares amounts to ₹ 130 lakhs (Previous year: ₹ 104 lakhs).

### b) Employees Stock Options Plan (Stocks of the Ultimate Holding Company)

The Gillette Company, USA (TGC) had an Employees Stock Options Scheme whereby specified employees of its subsidiaries covered by the plan were granted an option to purchase shares of the Parent Company i.e. The Gillette Company, USA at a fixed price (grant price) for a fixed period of time. Subsequent to the worldwide merger of Aquarium Acquisition Corporation (wholly owned subsidiary of the Procter & Gamble Company, USA) with The Gillette Company, USA on October 1, 2005, the shares of The Gillette Company got delisted from the New York Stock Exchange. Upon this change in control the 2005 Gillette Option award got automatically converted into P&G options at the established conversion ratio of 0.975 shares in the Procter and Gamble Company, USA for every share held in the Gillette Company. The shares of the Gillette Company (till September 30, 2005) / The Procter & Gamble Company, USA were/are listed with New York Stock Exchange of USA. The options were issued to Key Employees of the Company with Exercise price equal to the market price of the underlying shares on the date of the grant. The Grants issued are vested after 3 years/5 years and have a 5 years /10 years life cycle.



The expense recognised for employee services received during the year is shown in the following table:

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Expense arising from equity-settled share-based payment transactions | 1 137                                     | 634                                       |
| Total expense arising from share-based payment transactions          | 1 137                                     | 634                                       |

There were no cancellations or modifications to the awards in June 30, 2023 or June 30, 2022.

### Movements during the year

The following table illustrates the number and weighted average exercise prices (WAEP) of, and movements in, share options during the year (excluding SARs):

|                           | Year ended<br>June 30,<br>2023 | Year ended<br>June 30,<br>2023 | Estimated<br>fair value<br>of Options<br>Granted | Year ended<br>June 30,<br>2022 | Year ended<br>June 30,<br>2022 | Estimated<br>fair value<br>of Options<br>Granted |
|---------------------------|--------------------------------|--------------------------------|--|--------------------------------|--------------------------------|--|
|                           | Number                         | WAEP (in \$)                   | in₹  | Number                         | WAEP (in \$)                   | in ₹   |
| Outstanding at July 1     | 55 618                         | 143.79                         | _  | 43 056                         | 134.93                         | _  |
| Granted during the year   |                                |                                |  |                                |                                |  |
| 15-Sep-22                 | 1 511                          | 137.44                         | 2397   | _                              | _                              | _  |
| 3-Oct-22                  | 4 224                          | 128.51                         | 2425   |                                |                                | _  |
| 3-Oct-22                  | 3 911                          | 128.51                         | 10499  | _                              | _                              | _  |
| 15-Sep-21                 | _                              | _                              | _  | 1 714                          | 145.12                         | 1 607  |
| 1-Oct-21                  | _                              | _                              | _  | 1 956                          | 139.58                         | 10 529   |
| 1-Oct-21                  | _                              | _                              | _  | 717                            | 139.58                         | 10 529   |
| 1-Oct-21                  | _                              | _                              | _  | 717                            | 139.58                         | 10 529   |
| 1-Oct-21                  | _                              | _                              | _  | 8 359                          | 139.58                         | 1 637  |
| 9-Dec-21                  | _                              | _                              | _  | 187                            | 153.32                         | 11 565   |
| 1-Jun-22                  | _                              | _                              | _  | 1 030                          | 145.64                         | 10 986   |
| Exercised during the year | (6 631)                        | 143.55                         | _  | (2 118)                        | 155.53                         |  |
| Expired during the year   | _                              | _                              | _  |                                |                                |  |
| Forfeited during the year | _                              | _                              | _  | _                              |                                |  |
| Outstanding at June 30    | 58 633                         | 151.74                         |  | 55 618                         | 143.79                         |  |
| Exercisable at June 30    | 28 024                         | 151.74                         |  | 24 637                         | 143.79                         |  |
|                           |                                |                                |  |                                | 4                              | /  |

The weighted average share price at the date of exercise of these options was \$ 143.55 (June 30, 2022: \$ 155.53).

The weighted average remaining contractual life for the share options outstanding as at June 30, 2023 was 5.56 (June 30, 2022: 6.14) years.

The weighted average fair value of options granted during the year was ₹ 5 694 (June 30, 2022: ₹ 4 469).

These fair values for share options granted during the year were calculated using binomial lattice-based model. The following tables list the inputs to the models used for the plans for the years ended June 30, 2023 and June 30, 2022, respectively:

|                             | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|-----------------------------|-----------------------------|-----------------------------|
| Dividend yield (%)          | 2.60%                       | 2.45%                       |
| Expected volatility (%)     | 21.00%                      | 18.65%                      |
| Risk-free interest rate (%) | 3.70%                       | 1.51%                       |

# 33 Related party disclosures

The Group Companies of The Procter & Gamble Company, USA include, among others, Gillette Worldwide Holding LLC; Procter & Gamble India Holdings BV; Procter & Gamble Iron Horse Holding BV; Procter & Gamble Eastern Europe LLC; Procter & Gamble Nordic LLC; Procter & Gamble Global Holding Limited; Procter & Gamble Luxembourg Global SARL; Procter & Gamble International SARL; Procter & Gamble India Holdings Inc.; Procter & Gamble International Operations, SA; Gillette Group (Europe) Holdings, BV; Procter & Gamble Canada Holding BV; Procter & Gamble Overseas Canada, BV.

### (a) Related party where control exists:

| Relationship             | Name of the Company                                 |
|--------------------------|---|
| Ultimate Holding Company | The Procter & Gamble Company, USA                   |
| Holding Company          | Procter & Gamble Overseas India BV, The Netherlands |

### (b) Other parties with whom transactions have taken place during the year.

#### (i) Fellow Subsidiaries

| S. No. | Name of the Company                                     | S. No. | Name of the Company  |
|--------|---|--------|--|
| 1      | The Procter & Gamble Distributing LLC                   | 13     | Procter & Gamble Nigeria Limited                                 |
| 2      | The Procter & Gamble US Business<br>Services Company    | 14     | Procter & Gamble Trading (Thailand)<br>Limited                   |
| 3      | Pt Procter & Gamble Home Products<br>Indonesia          | 15     | Procter & Gamble Middle East FZE                                 |
| 4      | The Gillette Company LLC                                | 16     | Procter & Gamble International<br>Operations Sa-Rohq             |
| 5      | Procter & Gamble International<br>Operations SA         | 17     | Gillette Diversified Operations Private<br>Limited               |
| 6      | Gillette Poland International SP. Z.O.O                 | 18     | The Procter & Gamble Manufacturing Company                       |
| 7      | Procter & Gamble Home Products Private<br>Limited       | 19     | Procter & Gamble International<br>Operations SA Singapore Branch |
| 8      | Procter & Gamble Health Limited                         | 20     | Procter & Gamble Indochina Company<br>Limited                    |
| 9      | Procter & Gamble Philippines Business<br>Services - Inc | 21     | Procter & Gamble Do Brasil Ltda                                  |
| 10     | Procter & Gamble Polska SP.Z O.O                        | 22     | P&G K.K.   |
| 11     | Gillette (Shanghai) Ltd                                 | 23     | Procter & Gamble Bangladesh Private<br>Limited                   |
| 12     | Procter & Gamble Hygiene & Health Care<br>Limited       | 24     | Gillette Employees Provident Fund Trust                          |

### (ii) Investing company in respect of which the Company is an associate:

| S. No. | Name of the Company   |
|--------|---|
| 1      | Gillette Diversified Operations Private Limited (w.e.f.December 22, 2017) |



# (iii) Key Management Personnel of the Company:

| S. No. | Name                       | Designation  |
|--------|----------------------------|--|
| 1      | Mr. L. V. Vaidyanathan     | Managing Director (w.e.f. July 1, 2022)                                |
| 2      | Mr. Madhusudan Gopalan     | Managing Director (w.e.f. July 1, 2018)*                               |
| 3      | Mr. Gagan Sawhney          | Chief Financial Officer (w.e.f. January 1, 2017)**                     |
| 4      | Mr. Gagan Sawhney          | Executive Director (w.e.f. August 22, 2019)***                         |
| 5      | Mr. Karthik Natarajan      | Whole time director (w.e.f. January 23, 2017)****                      |
| 6      | Mr Gautam Kamath           | Executive Director and Chief Financial Officer (w.e.f. August 1, 2021) |
| 7      | Mr.Srinivas Maruthi Patnam | Executive Director (w.e.f. September 1, 2021)                          |

<sup>\*</sup>Ceased to be the Managing Director effective June 30, 2022.

Note: Related parties have been identified by the management.

# (c) Details of related party transactions between the Company and its related parties are as under:

₹ in lakhs

| S. No. | Nature of Transactions   | For the<br>year ended<br>June 30 | Ultimate<br>Holding<br>& Holding<br>Company | Fellow<br>Subsidiaries/<br>Investing<br>Companies | Key<br>Managerial<br>Personnel |
|--------|--|----------------------------------|---|---|--------------------------------|
| 1      | Purchase of Goods  | 2023                             | _   | 50 558  | _                              |
|        |  | 2022                             |   | 39 242  |                                |
| 2      | Purchase of Equipment/Assets/Spares  | 2023                             | _   | 3 703   | _                              |
|        |  | 2022                             |   | 7 870   |                                |
| 3      | Purchase of Duty Scripts   | 2023                             | _   | 127   | _                              |
|        |  | 2022                             |   | 223   |                                |
| 4      | Sale of Products   | 2023                             |   | 18 756  |                                |
|        |  | 2022                             |   | 16 781  |                                |
| 5      | Recovery of Expenses Cross charged   | 2023                             | 283   | 1 552   |                                |
|        |  | 2022                             | 159   | 1 258   |                                |
| 6      | Expenses cross-charged   | 2023                             | 538   | 1 777   | _                              |
|        |  | 2022                             | 262   | 1 722   |                                |
| 7      | Reimbursement of expenses shared by group cos. (Income) (Refer note below) | 2023                             | _   | 12 406  | _                              |
|        |  | 2022                             |   | 2 561   |                                |
| 8      | Reimbursement of expenses shared   | 2023                             | _   | 14 987  | _                              |
|        | by group cos. (Expense) (Refer note below)                                 | 2022                             |   | 5 706   | _                              |
| 9      | Business Process Outsourcing   | 2023                             | 4 586                                       | 907   | _                              |
|        | expenses   | 2022                             | 4 729                                       | 749   |                                |
| 10     | Royalty  | 2023                             | _   | 2 188   | _                              |
|        |  | 2022                             | _   | 1 975   | _                              |

<sup>\*\*</sup>Ceased to be the Chief Financial Officer effective July 31,2021.

<sup>\*\*\*</sup> Redesignated as Non-Executive Director effective August 01,2021.

<sup>\*\*\*\*</sup>Redesignated as Non-Executive Director effective August 24,2021.



₹ in lakhs

| S. No. | Nature of Transactions         | For the<br>year ended<br>June 30 | Ultimate<br>Holding<br>& Holding<br>Company | Fellow<br>Subsidiaries/<br>Investing<br>Companies | Key<br>Managerial<br>Personnel |
|--------|--------------------------------|----------------------------------|---|---|--------------------------------|
| 11     | Computer Expenses              | 2023                             | _   | 568   | _                              |
|        |                                | 2022                             |   | 551   |                                |
| 12     | Rent expenses                  | 2023                             |   | 478   | _                              |
|        |                                | 2022                             |   | 446   |                                |
| 13     | Dividend Remitted/Paid         | 2023                             | 9 282                                       | 8 069   | _                              |
|        |                                | 2022                             | 9 021                                       | 7 841   |                                |
| 14     | Managerial Remuneration        | 2023                             |   | _   | 540                            |
|        |                                | 2022                             |   |   | 675                            |
| 15     | Contribution to Provident Fund | 2023                             | _   | 2 426   | _                              |
|        |                                | 2022                             | _   | 2 178   | _                              |

Note: Increase in Reimbursement of expenses shared by group companies (both Expenses and Income) is on account of grossing up of income/expenses as against netting off income/expenses in the past to comply with GST regulations.

| 16 | Outstanding as at June 30 <sup>th</sup> |      |       |        |     |
|----|---|------|-------|--------|-----|
|    | Loans                                   | 2023 | _     | _      | 339 |
|    |   | 2022 | _     |        | 363 |
|    | Trade and other receivables             | 2023 | _     | 10 440 | _   |
|    |   | 2022 | 60    | 6 004  |     |
|    | Trade payables                          | 2023 | 6 803 | 33 348 | _   |
|    |   | 2022 | 2 114 | 15 736 |     |

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions.

Outstanding balances at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. The Company has not recorded any impairment of receivables relating to amounts owed by related parties in the current year or prior years. This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

### (d) Disclosure in respect of material transactions of the same type with related parties during the year:

₹ in lakhs

| S. No. | Nature of Transactions                                    | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|--------|---|-----------------------------|-----------------------------|
| 1      | Purchase of Goods   |                             |                             |
|        | Procter & Gamble International Operations SA Singapore Br | 15 408                      | 29 576                      |
|        | Procter & Gamble International Operations SA              | 25 516                      | 3 103                       |
|        | Gillette (Shanghai) Ltd                                   | 7 690                       | _                           |
|        | Others  | 1 944                       | 6 563                       |
| 2      | Purchase of Equipment/Assets/Spares                       |                             |                             |
|        | The Procter & Gamble Distributing LLC                     | 3 386                       | 7 848                       |
|        | Others  | 317                         | 22                          |



₹ in lakhs

| S. No. | Nature of Transactions                                    | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|--------|---|-----------------------------|-----------------------------|
| 3      | Purchase of Duty Scripts                                  |                             |                             |
|        | Gillette Diversified Operations Pvt. Ltd                  | 127                         | 223                         |
| 4      | Sale of Products  |                             |                             |
|        | Procter & Gamble International Operations SA Singapore Br | 10 520                      | 9 726                       |
|        | Procter & Gamble Bangladesh Pvt. Ltd                      | 6 510                       | 6 662                       |
|        | Others  | 1 726                       | 393                         |
| 5      | Recovery of Expenses Cross charged                        |                             |                             |
|        | Procter & Gamble Home Products Private Ltd                | 750                         | 645                         |
|        | Procter & Gamble Hygiene and Health Care Limited          | 98                          | 64                          |
|        | The Procter & Gamble Company, USA                         | 283                         | 159                         |
|        | Procter & Gamble International Operations SA              | 8                           | 12                          |
|        | Gillette Diversified Operations Pvt. Ltd                  | 141                         | 129                         |
|        | Procter & Gamble Health Ltd                               | 357                         | 228                         |
|        | Procter & Gamble International Operations SA Singapore Br | 153                         | 137                         |
|        | Others  | 45                          | 43                          |
| 6      | Expenses cross-charged                                    |                             |                             |
|        | Procter & Gamble Home Products Private Ltd                | 1 218                       | 1 281                       |
|        | Gillette Diversified Operations Pvt. Ltd                  | 32                          | 69                          |
|        | Procter & Gamble Hygiene and Health Care Limited          | 307                         | 293                         |
|        | The Procter & Gamble Company, USA                         | 538                         | 262                         |
|        | Others  | 220                         | 79                          |
| 7      | Reimbursement of expenses shared by group cos. (Income)   |                             |                             |
|        | Procter & Gamble Home Products Private Ltd                | 8 336                       | 1 640                       |
|        | Procter & Gamble Hygiene and Health Care Limited          | 4 070                       | 921                         |
| 8      | Reimbursement of expenses shared by group cos. (Expense)  |                             |                             |
|        | Procter & Gamble Hygiene and Health Care Limited          | 4 585                       | 2 186                       |
|        | Procter & Gamble Home Products Private Ltd                | 10 402                      | 3 520                       |
| 9      | Business Process Outsourcing expenses                     |                             |                             |
|        | Procter & Gamble Philippines Business Services - Inc      | 907                         | 749                         |
|        | The Procter & Gamble Company, USA                         | 4 586                       | 4 729                       |
| 10     | Royalty   |                             |                             |
|        | The Gillette Company LLC                                  | 2 188                       | 1 975                       |
| 11     | Computer Expenses   |                             |                             |
|        | The Procter & Gamble US Business Services Company         | 568                         | 551                         |



₹ in lakhs

| S. No. | Nature of Transactions                              | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|--------|---|-----------------------------|-----------------------------|
| 12     | Rent expenses                                       |                             |                             |
|        | Procter & Gamble Home Products Private Ltd          | 478                         | 446                         |
| 13     | Contribution to Provident Fund                      |                             |                             |
|        | Gillette Employees Provident Fund Trust             | 2 426                       | 2 178                       |
| 14     | Dividend Remitted/Paid                              |                             |                             |
|        | Procter & Gamble Overseas India BV, The Netherlands | 9 282                       | 9 021                       |
|        | Gillette Diversified Operations Pvt. Ltd            | 8 069                       | 7 841                       |

#### (e) Compensation of key management personnel

The remuneration of directors and other key management personnel during the year was as follows:

₹ in lakhs

|                          | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|--------------------------|-----------------------------|-----------------------------|
| Short-term benefits      | 263                         | 322                         |
| Post-employment benefits | 226                         | 203                         |
| Share-based payments     | 51                          | 150                         |
|                          | 540                         | 675                         |

### (f) Other transactions with key management personnel

₹ in lakhs

|                 | Year ended<br>June 30, 2023 | Year ended<br>June 30, 2022 |
|-----------------|-----------------------------|-----------------------------|
| Loan realised   | 24                          | 40                          |
| Interest Income | 14                          | 17                          |

### 34 Leasing arrangements

The Company has taken on lease certain guesthouses, office premises and warehouses with an option of renewal at the end of the lease term and escalation clause in some of the cases. These leases can be terminated with a prior notice as per terms and conditions of the respective lease agreements. The cost of lease for the guesthouses, office premises and warehouses are disclosed under rent expense.

#### **35 Commitments**

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Estimated amount of contracts remaining to be executed on capital account and not provided for (Net of capital advance) | 112                                       | 301                                       |
|   | 112                                       | 301                                       |



# 36 Contingent liabilities

|  | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|--|---|---|
| Claims against company not acknowledged as debts:  |   |   |
| (a) Income tax matters   | 78 549                                    | 72 301                                    |
| (b) Sales tax matters  |   |   |
| (i) Non submission of "C" Forms/"F" Forms  | 1 891                                     | 1 903                                     |
| (ii) Other sales tax matters   | 558                                       | 565                                       |
| (c) Excise duty, service tax and customs duty matters  |   |   |
| (i) Denial of excise duty benefits at excise exempt location of which the Company has a right to claim Cenvat credit of ₹ 16 034 lakhs |   | 30 320                                    |
| (ii) Denial of Cenvat credit   | _   | 29  |
| (iii) Service tax matters  | 3 235                                     | 3 235                                     |
| (iv) Customs valuation disputes  | 1 534                                     | 1 528                                     |
| (v) Other excise, service tax and customs matters  | _   | 25  |
| (d) Good & Service tax (GST) matters   |   |   |
| (i) Related to Tran 1, 2   | 674                                       |   |
| (ii) ITC Mismatch  | 201                                       |   |
| (d) Other matters  |   |   |
| <ul> <li>(i) Other claims - The Company is a party to various<br/>legal proceedings in the normal course of business.</li> </ul>       | 78  | 124                                       |
| (ii) Demand from delhi development authority   | 3 424                                     | 3 424                                     |
|  | 1 20 512                                  | 1 13 454                                  |

### Note:

Future cash flows in respect of the above, if any, are determinable only on receipt of final judgements/ decisions on matters pending with the relevant authorities.

# 37 Disclosures under the Micro, Small and Medium Enterprises Development Act, 2006

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| (a) Principal amount remaining unpaid to any supplier as at the end of the accounting year                          | 886                                       | 2 358                                     |
| (b) Interest due thereon remaining unpaid to any supplier as at the end of the accounting year                      | 298                                       | 822                                       |
| (c) The amount of interest paid along with the amounts of the payment made to the supplier beyond the appointed day | 1 414                                     | 5 570                                     |
| Principal paid beyond the appointed date  | 1 414                                     | 5 570                                     |
| Interest paid in terms of Section 16 of the Act   | _   | _   |
| (d) The amount of interest due and payable for the year   | 120                                       | 134                                       |

|     |   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|-----|---|---|---|
| (e) | The amount of interest accrued and remaining unpaid at the end of each accounting year (Net of reversal amounting to ₹ 644 lakhs during the current year) | 298                                       | 822                                       |
| (f) | The amount of further interest due and payable even in the succeeding year, until such date when the interest dues as above are actually paid             | -   | _   |

Dues to Micro and Small Enterprises have been determined to the extent such parties have been identified on the basis of information collected by the Management. This has been relied upon by the auditors.

- 38 (a) Reimbursement/(Recovery) of expenses cross charged to related parties include payment/recoveries on account of finance, personnel, secretarial, administration and planning services rendered under common services agreement of the Company with Procter & Gamble Hygiene and Health Care Limited and Procter & Gamble Home Products Private Limited. (refer note 39).
- 38 (b) Certain expenses in the nature of employee costs, relocation costs and other expenses are cross charged by the Company to its fellow subsidiaries at actual. Similar expenses incurred by fellow subsidiaries are cross charged to the Company at actual.

### 39 (a) Managerial Remuneration

The computation of managerial remuneration excludes an amount of ₹ 213 lakhs (Previous year: ₹ 358 lakhs) in respect of managerial personnel cross-charged from Procter & Gamble Hygiene and Health Care Limited and Procter & Gamble Home Products Private Limited in terms of common services agreement referred to in note 38 (a) above.

#### 39 (b) Commission to Non-Executive Directors

During the current year, an aggregate amount of ₹80 lakhs (Previous Year: ₹75 lakhs) has been provided as commission payable to the Non-Executive Directors which is within the overall limits of commission payable to such directors under Schedule V to the Companies Act, 2013.

#### 40 Dividend

|   | Year ended<br>June 30, 2023<br>₹ in lakhs | Year ended<br>June 30, 2022<br>₹ in lakhs |
|---|---|---|
| Dividend on equity shares paid during the year  |   |   |
| Final dividend for the FY 2021-22: ₹ 36 (Previous year for FY 2020-21: ₹ 36) per equity share of ₹ 10 each    | 11 731                                    | 11 731                                    |
| Interim dividends for the FY 2022-23: ₹ 35 (Previous year for FY 2021-22: ₹ 33) per equity share of ₹ 10 each | 11 405                                    | 10 753                                    |
| TOTAL   | 23 136                                    | 22 484                                    |

### **Proposed Dividend:**

The Board of Directors at its meeting held on August 29, 2023 have recommended a payment of final dividend of ₹ 50 per equity share of face value of ₹ 10 each for the financial year ended June 30, 2023 resulting in a dividend payout of ₹ 16 293 lakhs.

The above is subject to approval at the ensuing Annual General Meeting of the Company and hence is not recognised as a liability.



### 41 Accounting Ratios

| No. | Name of the<br>Ratio                   | Numerator                           | Denominator                                | 2022-23 | 2021-22 | Change | Explanation for<br>changes over<br>25% in the<br>ratios, if any |
|-----|--|-------------------------------------|--|---------|---------|--------|---|
| 1   | Current Ratio                          | Current Assets                      | Current<br>Liabilities                     | 1.53    | 1.43    | 7%     |   |
| 2   | Debt equity<br>Ratio                   | Total debt                          | Equity                                     | _       |         | 0%     |   |
| 3   | Debt Service<br>Coverage Ratio         | Earnings available for debt service | Total debt<br>service                      | _       | _       | 0%     |   |
| 4   | Return on<br>Equity                    | Net profit                          | Average<br>shareholder<br>equity           | 38%     | 35%     | 10%    |   |
| 5   | Inventory<br>turnover Ratio            | Total Sales                         | Average<br>Inventory                       | 6.30    | 6.10    | 3%     |   |
| 6   | Trade<br>Receivables<br>turnover Ratio | Total Sales                         | Average trade receivable                   | 8.44    | 9.70    | -13%   |   |
| 7   | Trade payables<br>turnover Ratio       | Total Purchases                     | Average trade payable                      | 1.98    | 2.19    | -9%    |   |
| 8   | Net capital<br>turnover Ratio          | Total Sales                         | Working<br>Capital                         | 5.71    | 7.82    | -27%   | Refer note 1<br>below   |
| 9   | Net Profit                             | Net profit                          | Net Sales                                  | 14%     | 13%     | 12%    |   |
| 10  | Return on<br>Capital<br>employed       | Earning before interest and taxes   | Capital<br>employed                        | 0.44    | 0.45    | -2%    |   |
| 11  | Return on investment                   | Income generated from Investments   | Time<br>Weighted<br>Average<br>Investments | 0.04    | 0.03    | 44%    | Refer note 2<br>below   |
|     |  |                                     |  |         |         |        |   |

Note 1: This is due to higher increase in Working capital vs sales growth.

- Note 2: This is on account of higher interest earned due to higher deposits and increased interest rate as compared to previous year.
- 42 (a) No transactions to report against the following disclosure requirements as notified by MCA pursuant to amended Schedule III:
  - i) Crypto Currency or Virtual Currency
  - ii) Benami Property held under Benami Transactions (Prohibition) Act, 1988 (45 of 1988)
  - iii) Registration of charges or satisfaction with Registrar of Companies
  - iv) Relating to borrowed funds:
    - a) Wilful defaulter
    - b) Utilisation of borrowed funds & share premium
    - c) Borrowings obtained on the basis of security of current assets
    - d) Discrepancy in utilisation of borrowings



- e) Current maturity of long term borrowings
- 42(b) The Company has not entered into any such transaction which is not recorded in the books of account that has been surrendered or disclosed as income during the year in the tax assessments under the Income Tax Act, 1961 (such as, search or survey or any other relevant provisions of the Income Tax Act, 1961).
- 42(c) Relationship with Struck off companies

| Name of struck off company    | Nature of<br>transactions<br>with struck<br>off company | As at<br>June 30,<br>2023 | Relationship<br>with struck<br>off company<br>if any to be<br>dislcosed | As at<br>June 30,<br>2022 | Relationship<br>with struck<br>off company<br>if any to be<br>dislcosed |
|-------------------------------|---|---------------------------|---|---------------------------|---|
| L&C PEREIRA HSG<br>CO PVT LTD | Vendor  | _                         | None  | _                         | None  |

- During FY 2021, National Anti Profiteeting Authority (NAA) passed an order alleging that the Company has profiteered to the tune of ₹ 5 799 lakhs (excluding interest) and had directed the Company to deposit the said amount along with interest @18% into the Consumer Welfare Funds. The Company filed an appeal before Hon'ble Delhi High Court against the said order of NAA and the Hon'ble High Court has passed a 'status quo' order in favour of the Company, effectively staying the operation of the NAA order. The matter is currently pending before the Hon'ble Delhi High Court.
- As per the MCA notification dated August 5, 2022, and the Companies (Accounts) Fourth Amendment Rules, 2022, the Company is required to maintain backups of books of account on servers physically located in India on a daily basis. The Company has maintained periodic backups of its books of account and other relevant books and papers maintained in electronic mode on servers physically located in India. This is in addition to regular backups on the group's global servers outside India. The Company has identified compliant technical solution(s) and is in process of implementing the same to perform daily backups to comply with the requirements of the above-mentioned Rules.
- 45 Approval of financial statements

The financial statements were approved for issue by the Board of Directors on August 29, 2023.

#### Signatures to Notes 1 to 45

#### For and on behalf of Board of Directors

Gurcharan DasL. V. VaidyanathanChairmanManaging DirectorDIN No : 00100011DIN No : 09632201

Gautam Kamath
Director & Chief Financial Officer
DIN No: 09235167

Flavia Machado
Company Secretary

Place: Mumbai Date: August 29, 2023

# **NOTES**

# **NOTES**



# **Gillette India Limited**

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