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An ISO 9001:14001 Company

January 06, 2024

To

The Manager Listing
Department of Corporate Affairs
The Bombay Stock Exchange
Floor-25 P J Towers
Dalal Street
Mumbai 400001

Dear Sir

Sub: Appointment of Company Secretary and Compliance Officer

**Ref.: Disclosure under regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular dated September 9, 2015
Reference – Scrip Code 543744**

Dear Sir,

Further to our letter dated January 05, 2024 informing of the appointment of Ms. Aishwarya Kachhawaha as Company Secretary and Compliance Officer of the Company by the Board of Directors of the Company based on the recommendation of the Nomination and Remuneration Committee of the Company, we further inform you that

a.	Reason for Appointment	Appointment to fill in the vacancy created on account of resignation of earlier Company Secretary and Compliance Officer Ms. Shruti Acharya.
b.	Date of appointment & term of appointment	January 05, 2024.
c.	Brief profile (in case of appointment);	Ms. Aishwarya Kachhawaha (Membership No. ACS72005) is a qualified Company Secretary with skills in drafting, filing of forms etc and a Commerce Graduate. A copy of her resume is enclosed.
d.	Relationship with the Directors	NIL

Ms. Aishwarya Kachhawaha has been appointed as the Company Secretary and Compliance Officer of the Company (Membership No. ACS72005) designated as the Key Managerial Personnel pursuant to the provisions of section 203 of the Companies Act, 2013 and Compliance Officer under Regulation 6(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Listing Regulations").

Thanking You

Yours faithfully
For REX SEALING AND PACKING INDUSTRIES LIMITED

NARESH
MANJUNATH NAYAK

Digitally signed by NARESH MANJUNATH NAYAK
DN: cn=NARESH MANJUNATH NAYAK, o=REX SEALING AND PACKING INDUSTRIES PRIVATE LIMITED,
ou=SECRETARY, email=NARESH.MANJUNATH.NAYAK@REXSEAL.COM, c=IN,
serial=1002217, d=REXSEAL.COM

NARESH MANJUNATH NAYAK
MANAGING DIRECTOR
DIN:00347765

Rex Sealing and Packing Industries Ltd.

Corporate Off.: A - 207, Byculla Service Industries, D. K. Road, Byculla East, Mumbai – 400 027. India

Tel: +91-22-23751599/40021599 E-mail : sales@rexseal.com

Works - Plot No. M-44, M.I.D.C. Ind. Area, Taloja, Tal.: Panvel, Dist.Raigad – 410 208. (Maharashtra) India.



January 05, 2024

General Manager- DCS
BSE Limited.
Corporate Relationship Department 1st Floor,
New Trading Ring, Rotunda Building,
P. J. Towers, Dalal Street,
Fort, Mumbai- 400001



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Dear Sir

Code:- 543744

Outcome of Board Meeting pursuant to Regulation 30 and 33 of the SEBI Listing Obligation and Disclosure Requirements, 2015 – Appointment of Company Secretary and Compliance Officer

The Board of Directors of the Company at its meeting held today i.e. January 05, 2024 inter-alia transacted the following business:

1. Appointment of Ms. Aishwarya Kacchawaha as Company Secretary and Compliance Officer of the Company (ACS No. ACS72005)
2. The Board commenced at 11.10 A.M. and concluded at 11.21 A.M.

The above announcements are also being made available on the website of the company

We request you to kindly take the above on your records.

Thanking You,

Yours Faithfully,
For Rex Sealing and Packing Industries Limited


Naresh Nayak
Managing Director
DIN 00347765



Enclosed : Bio Data (Ms. Aishwarya Kacchawaha)

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AISHWARYA KACHHAWAHA

Email: aishwaryakachhwaha@gmail.com

Phone: +91-9664455199

PROFESSIONAL PROFILE

To achieve the targeted goals of the organization efficiently and effectively with my hardwork, education skills, communication skills and most importantly with my courage to face future challenges effortlessly. I promise to firmly support the organization in challenging situations.

ACADEMIA

CS] Company Secretary
[2017 August]

B.com] Jai Narain Vyas University
[2016]
Economic Honrs.

XII Board] MAHESH Public School (C.B.S.E)
[2012]
84%

X Board] Mahesh Public School (C.B.S.E)
[2010]
80%

TRAINING EXPERIENCE

CS Apprenticeship trainee (12 months)
• CS Nisha Parakh Jodhpur , Rajasthan

Academic Training (15 days)
• Under Institute of Company Secretaries of India(ICSI).

MSOP (Management Skill Orientation programme -15 days)
• Under Institute of Company Secretaries of India(ICSI)

SKILLS

- Drafting of various agreements such as lease Agreement, LLP Agreement etc.
- Annual Return forms of companies and LLP.
- Drafting of minutes, statutory registers of company.
- Drafting of various resolutions relating to board and general meeting.
- Formation of company & LLP.
- Conversion of company into LLP.
- Filing of other numerous forms such as for registered office, charge forms, director appointment & resignation etc.
- Drafting of other legal documents such as indemnity bonds & affidavits.
- Various other forms related to company & LLP.

