

July 26, 2024

BSE Limited
Phirojze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai - 400001
Ph: 91-22-22721233/4

Sub: Intimation for Appointment of Managing Director

Dear Sir(s)

Pursuant to the SEBI Circular no CIR/CFD/CMD/4/2015 dated September 09, 2015 regarding continuous disclosure requirements for listed entities – Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 intimation to the Stock Exchange be and is hereby given regarding appointment of Managing Director.

The board of directors at its meeting held on July 26, 2024 on recommendation of the nomination & Remuneration committee appointed Mr Sunil Kumar Shrivastava (DIN – 00259961) as Managing Director of the company for a period of five years commencing from July 26, 2024 subject to the approval of the members at their ensuing Annual General Meeting. Detailed disclosure pertaining to the aforesaid appointment is provided hereinbelow:

Name	Sunil Kumar Shrivastava
Reason for change	Appointment
Date of appointment	26-07-2024
Brief profile	Mr. Sunil K. Shrivastava is Law Graduate and MBA having more than 30 years of experience in various Corporate & Regulatory compliances and legal functions. During past he has been in support role for the core management team for meeting compliances for the day – to – day operations, business development and restructuring of companies /entities within the group. He has analytical thinking & ability and management experience to meet challenges of Compliance Management.
Disclosure of relationships between directors	Nil
Terms & Conditions	Mr Sunil has been appointed as Managing Director for a period of five years commencing w. e. f. July 26, 2024 at Nil remuneration.

Kindly take the above on your record.

Thanking You,

For Universal Office Automation Limited

Naina Luthra
Naina Luthra
Company Secretary & Compliance Officer

