



## REDTAPE LIMITED

### Registered Office

Plot No. 08, Sector 90, Noida, Gautam  
Buddha Nagar, Uttar Pradesh - 201305 India  
Tel : +91 120 6994444 | +91 120 6994400  
CIN : U74101UP2021PLC156659  
Web : www.redtape.com  
E-mail : info@redtapeindia.com

**December 8, 2023**

<b>BSE Limited</b> 1 <sup>st</sup> Floor, New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400 001  <b>Scrip Code: 543957</b>	<b>National Stock Exchange of India Limited</b> Exchange Plaza, 5 <sup>th</sup> Floor Plot no. C-1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400 051  <b>NSE Symbol: REDTAPE</b>
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**Sub: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the Appointment of Company Secretary of the Company.**

**Dear Sir/Madam,**

The Board of Directors in its meeting held on December 8, 2023, based on the recommendations of Nomination and Remuneration Committee, has considered and approved the appointment of Mr. Akhilendra Bahadur Singh (Membership No. A54305) as the Company Secretary and Compliance officer of the Company w.e.f. December 8, 2023, under section 203 of the Companies Act, 2013, under regulation 6 of the SEBI (listing Obligations and Disclosure Requirements) Regulations, 2015 and regulation 9(3) of SEBI (Prohibition of Insider Trading) Regulations 2015.

The Board Meeting of the Company commenced at 1300 hours (1ST) and concluded at 1330 hours (1ST).

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 are enclosed herewith as **Annexure I**.

Thanking you

Yours Faithfully

For **REDTAPE Limited**

**ARVIND** Digitally signed by  
ARVIND VERMA  
**VERMA** Date: 2023.12.08  
15:12:08 +05'30'

**Arvind Verma**  
**Whole-time Director**  
**DIN: 09429834**

**Encl: As above**

### Works

- C-4,5,36,37, Sector - 59, Noida, Gautam Buddha Nagar, Uttar Pradesh - 201301 Tel : +91 120 4263193
- Bulk Land, UPSIDC Industrial Area, Site-II, NH-27, Distt. Unnao, Uttar Pradesh - 209801 Tel : +91 73111 70114
- Plot No. 18-19, Nand Nagar Industrial Estate Phase-1, Mahuakheraganj, Kashipur, Udham Singh Nagar, Uttarakhand - 244713  
Tel : +91 70552 21530

**Annexure 1****Information as required under SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023**

<b>Sr No.</b>	<b>Particulars</b>	<b>Details</b>
<b>1.</b>	Reason for change viz. appointment, resignation, removal, death or otherwise	Appointment
<b>2.</b>	Date of appointment/re-appointment / cessation (as applicable) and  Term of appointment	Appointment effective December 8, 2023  As per appointment letter
<b>3.</b>	Brief Profile (in case of appointment)	Mr. Akhilendra Bahadur Singh is a qualified Company Secretary and member of the Institute of Company Secretaries of India. He has post qualification experience of over 6 years in the field of Secretarial and compliance management of Listed and Unlisted companies.
<b>4.</b>	Disclosure of relationships between Directors	Mr. Akhilendra Bahadur Singh is not related to any of the Directors or Key Managerial Personnel or Promoters and Promoter group of the Company.