## **SWAGTAM TRADING & SERVICES LIMITED**

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060 Tel : 011-42475489 E-mail : <u>swagtam1984@gmail.com</u> Website : <u>www.swagtam.com</u> CIN: L51909DL1984PLC289131

1) All Shareholders	7) M/s G. K. KEDIA & CO., Statutory Auditors
2) BSE Ltd.	8) NSDL
3) Calcutta Stock Exchange Ltd.	9) CDSL
4) All Board Members	10) B. BHUSHAN & CO., Secretarial Auditors
5) All Promoters	11) MITTAL JINDAL & ASSOCIATES., Internal
6) RTA - Alankit Assignments Ltd	Auditors

Dear Sir/ Madam,

16.05.2024

This is to inform that Meeting(s) of Nomination & Remuneration Committee & Audit Committee & Board of Directors will be held at its Regd. Office on FRIDAY – 24.05.2024 at 10:00 & 10:30 & 11:30 A.M. respectively:-

- a) To consider, approve & adopt Audited Financial Results of <u>QUARTER</u> & <u>HALF-</u> <u>YEAR</u> and <u>YEAR</u> ended <u>31.03.2024</u> alongwith half-yearly "Statement of Assets & Liabilities" as at 31.03.2024, Statutory Audit Report & Limited Review Report from Auditors, etc.
- b) Trading Window in equity shares will remain closed from 01.04.2024 to 30.05.2024 for all insiders
- c) To consider & adopt Secretarial Audit Report & Compliance Report from PCS
- d) To re-constitute various Statutory Committee(s)
- a) Any other matter with the permission of the chair.
  - ✓ Copy of NOTICE is enclosed

Kindly Advise if we have to submit any other information, papers, documents, etc Kindly take it on record, do the needful & oblige.

Thanking You,

For SWAGTAM TRADING AND SERVICES LIMITED

GTAM TRADING & SERVICES LIMITED ForS SUMIT GUPTA, Direct Encl: As Above

## NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is hereby given that Meeting(s) of Nomination & Remuneration Committee & of Audit Committee & Board of Directors is scheduled to be held on FRIDAY – 24.05.2024 at 10:00 & 10:30 & 11:30 A.M. respectively at its Regd. Office *inter-alia* to consider, approve & adopt Audited Financial Results of QUARTER & HALF-YEAR & YEAR ended 31.03.2024 alongwith half-yearly "Statement of Assets & Liabilities" as at 31.03.2024, Audit Report & Limited Review Report from Statutory Auditors, Trading Window in equity shares will remain closed from 01.04.2024 to 30.05.2024 for all insiders, to consider & adopt Secretarial Audit Report & Secretarial Compliance Report from PCS, to re-constitute various statutory Committee(s) and Any other matter with the permission of Chair.

Place : New Delhi Dated: 16.05.2024 Sumit Gupta Director DIN: 069117