

NAVA /SECTL /524/2023-24

February 8, 2024

Listing Department
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor,
Plot No. C/1, G Block
Bandra Kurla Complex, Bandra (E)
MUMBAI - 400 051
NSE Symbol: 'NAVA'

Dept. of Corp. Services
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
MUMBAI – 400 001

Scrip Code: '5130223' / 'NAVA'

Dear Sirs,

Sub: Approval for re-appointment of Dr. A Indra Kumar (DIN: 00190168), Independent director through postal ballot – Calendar of Events

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This is further to our letter dated 2nd February 2024, intimating that the Board of Directors of the Company had approved re-appointment of Dr. Indra Kumar Alluri (DIN: 00190168) as an Independent Director of the Company, subject to the approval of Members of the Company by way of Special Resolution through Postal Ballot process for a second term of five (5) consecutive years.

The members whose name appear in the Register of Members / List of Beneficial Owners as on 2nd February 2024 being the cut-off date are entitled to vote on the Resolution set forth in the Notice of Postal Ballot.

The Board has appointed Mrs. D. Renuka, Practicing Company Secretary, as the Scrutinizer for conducting the said Postal ballot process.

The tentative Calendar of Events for the Postal Ballot process is attached for your reference.

Kindly take the same on record and acknowledge the receipt.

Thanking you,
Yours faithfully,
For NAVA LIMITED

VSN Raju
Company Secretary & Vice President

Encl: as above

TENTATIVE CALENDAR OF EVENTS FOR POSTAL BALLOT PROCESS

S.No.	Particulars	Date
1.	Date of Board Resolution authorizing Company Secretary to be responsible for the entire Postal Ballot process	February 2,2024
2.	Date of appointment of the Scrutinizer	February 2,2024
3.	Specified date for determining members of record for sending the notice of Postal Ballot	February 2,2024
4.	Date of completion of dispatch of Notice by electronic means	February 14,2024
5.	Date of publishing Advertisement in Newspaper	February 15,2024
6.	Date of commencement of voting (Electronic Mode)	February 15,2024
7.	End date of voting	March 15,2024
8.	Date on which Resolution will be deemed to be passed.	March 15,2024
9.	Date of submission of the Report by the Scrutinizer	March 18,2024
10.	Date of declaration of the result by the Chairman	March 18,2024
