

Ref. No. HIRECT/SEC/2023-24/51

 Address
 : Lake Road, Bhandup (W), Mumbai - 400078.

 Tel.
 : +91-22-25696789
 Fax : +91-22-25964114

 Email
 : corporate@hirect.com / marketing@hirect.com

 CIN
 : L28900MH1958PLC011077

 Website
 : www.hirect.com

March 28, 2024

To, The Manager, Corporate Services, BSE Limited, 14<sup>th</sup> Floor, P J Towers, Dalal Street, Mumbai – 400 001

Security Code No.: 504036 Symbol: HIRECT

Type of Security: Equity

Bandra (E), Mumbai - 400 051

The Manager,

Corporate Services,

Subject: Postal Ballot

Dear Sir/ Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the copy of Postal Ballot Notice.

National Stock Exchange of India Limited,

Exchange Plaza, Bandra Kurla Complex,

In compliance with MCA Circulars, this postal ballot notice is being sent only through electronic mode to those members whose e-mail addresses are registered with the Company/Depositories and whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off date i.e. Friday, March 22, 2024.

The Company has engaged National Securities Depository Limited to offer e-voting facility to all its members to enable them to cast their votes electronically.

The e-voting period will commence from 9:00 am (IST) on Friday, March 29, 2024 and ends at 5:00 pm (IST) on Saturday, April 27, 2024.

The said Postal Ballot Notice will also be made available on the website of the Company

This is for your information and records.

Thanking you,

Yours Faithfully,

For Hind Rectifiers Limited

Meenskoli Anglika

Meenakshi Anchlia Company Secretary & Compliance Officer M. No. A30545

Place: Mumbai Encl: as above







#### POSTAL BALLOT NOTICE

Notice Pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014

Dear Members,

Notice is hereby given that pursuant to and in compliance with the provisions of Section 108, 110 and all other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 ('Rules'), read with General Circular No. 14/2020 dated April 8, 2020, No. 17/2020 dated April 13, 2020, No. 22/2020 dated June 15, 2020, No. 33/2020 dated September 28, 2020, No. 39/2020 dated December 31, 2020, No. 10/2021 dated June 23, 2021, No. 20/2021 dated December 8, 2021, No. 3/2022 dated May 5, 2022, No. 11/2022 dated December 28, 2022 and No. 09/2023 dated September 25, 2023 issued by the Ministry of Corporate Affairs ('MCA'), respectively (collectively referred to as the 'MCA Circulars') (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations, 2015'), Secretarial Standard on General Meetings ('SS-2') issued by The Institute of Company Secretaries of India, and pursuant to other applicable laws and regulations, circulars and notifications thereunder, as amended from time to time (including any statutory modifications or re-enactment thereof for the time being in force), the Special Resolution appended hereinunder as Item Number 1 is proposed for approval of the Members of Hind Rectifiers Limited ('Company') through Postal Ballot by remote e-voting process ('Remote E-voting'). The explanatory statement pursuant to Section 102 of the Act pertaining to the proposed resolution setting out the material facts concerning the resolution and the reasons and rationale thereof is annexed hereto for your consideration.

This Notice is being sent through email to all the Members who have registered their email addresses with the Company or Depository/Depository Participants. Accordingly, physical copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope are not being sent to the Members for this Postal Ballot. The process for registration of email address is appended in the Notes to this Notice.

The explanatory statement pursuant to Section 102, 110 and other applicable provisions of the Companies Act, 2013, pertaining to the resolutions setting out the material facts and the reasons thereof are annexed hereto along with the notice of the postal ballot for your consideration.

The Board of Directors has appointed Mr. Mahesh Soni (Membership No. 3706) and failing him Ms. Sonia Chettiar (Membership No. 27582), partner of M/s GMJ &





Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the postal ballot through e-voting process in a fair and transparent manner.

In compliance with the MCA Circulars, the Company is pleased to offer e-voting facility to all the Members of the Company. For this purpose, the Company has appointed National Securities Depository Limited (NSDL) for facilitating e-voting to enable the Members to cast their votes electronically. Members are requested to read the instructions in the Notes in this Postal Ballot Notice to cast their votes electronically. **The voting period will commence on Friday, March 29, 2024 at 9:00 am (IST) and end on Saturday, April 27, 2024 at 5:00 pm (IST). The e-voting module shall be disabled by NSDL for voting thereafter.** 

The Scrutinizer will submit his report to the Chairman of the Company or in his absence any other Director or the Company Secretary upon completion of the scrutiny of the votes cast through remote e-voting. The result of the Postal Ballot shall be declared on or before Monday, April 29, 2024. The said results would be displayed at the Registered Office of the Company and would also be intimated to the National Stock Exchange of India Limited and BSE Limited, where the shares of the Company are listed. Additionally, the results will also be uploaded on the Company's website, www.hirect.com and on the website of NSDL, www.evoting.nsdl.com.

In the event the resolution is passed by requisite majority, the date of passing the resolution shall be deemed to be on Saturday, April 27, 2024, viz. last date specified by the Company for e-voting.

#### **SPECIAL BUSINESS**

### ITEM NO. 1: TO APPROVE THE PAYMENT OF MANAGERIAL REMUNERATION TO MR. SURAMYA NEVATIA, MANAGING DIRECTOR & CEO (DIN: 06703910) FOR CURRENT TENURE OF HIS APPOINTMENT I.E. TILL 16<sup>TH</sup> AUGUST, 2026:

To consider and if thought fit, to pass the following resolution as a **SPECIAL RESOLUTION**:

**"RESOLVED THAT** pursuant to the provisions of Sections 178, 196, 197, 198, 203, Schedule V and other applicable provisions, if any, of the Companies Act, 2013 read with the relevant rules made thereunder and Regulation 17(6)(e) and other provisions of Regulations 17 and 19 of SEBI Listing Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) read with Circulars issued by SEBI and MCA and the Articles of Association of the Company and in furtherance of the special resolution passed in the 65<sup>th</sup> Annual General Meeting held on August 23, 2023 and subject to such other approvals as may be necessary, approval of the Members be and is hereby accorded for revision in remuneration to Mr. Suramya



Nevatia, Managing Director & CEO (DIN: 06703910) (KMP) for current tenure of his appointment, as set out in the Explanatory Statement, for the financial year 2023-24 and till the remaining tenure of his term i.e. upto August 16, 2026, notwithstanding that such remuneration may exceed the limit specified under Section 197 and Schedule V of the Companies Act, 2013 in case of inadequacy or absence of profits, calculated in accordance with the applicable provisions of the Companies Act, 2013."

**"RESOLVED FURTHER THAT** the terms and remuneration as set out in the explanatory statement of this resolution shall be deemed to form part hereof and in the event of inadequacy or absence of profits, for the financial year 2023-24, and till the remaining tenure of his term i.e. upto August 16, 2026, the remuneration comprising salary, perquisites, incentives, and all other benefits approved by the Board of Directors be paid as minimum remuneration to the Managing Director & CEO (KMP)."

**"RESOLVED FURTHER THAT** such remuneration payable to Mr. Nevatia may exceed five percent of the net profits of the Company in any of the above financial years and that the aggregate remuneration payable to him as well as Ms. Akshada Nevatia, Executive Director of the Company may exceed ten percent of the net profits of the Company in any of the financial year and the overall remuneration to both these directors may exceed elven percent of the net profits of the Company calculated under Section 198 of the Companies Act, 2013 in any of the financial years."

**"RESOLVED FURTHER THAT** notwithstanding anything herein above stated, where in any financial year during the currency of the term of Mr. Suramya Nevatia as the Managing Director & CEO (KMP), the Company has no profits or its profits are inadequate, he shall be paid the remuneration stated above and set out in the explanatory statement as 'Minimum Remuneration' in the respective financial year(s) even if the same may exceed the ceiling limit laid down in Section 197 and Schedule V to the Companies Act, 2013."

**"RESOLVED FURTHER THAT** the Board of Directors on the recommendation of Nomination and Remuneration Committee be and is hereby authorized to vary or increase the remuneration specified above from time to time, to the extent the Board of Directors may deem appropriate, provided that such variation or increase, as the case may be, is up to a ceiling of rupees five crores in any financial year."

**"RESOLVED FURTHER THAT** where in financial year 2023-24 and till the remaining tenure of his term i.e. upto August 16, 2026, as a Managing Director & CEO (KMP), the Company has no profits or profits are inadequate, i.e. the remuneration exceeds the overall limits prescribed under Section 197 read with Schedule V of the Companies Act, 2013 and Regulation 17(6)(e) of SEBI Listing Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), the remuneration



(including annual increments and incentives) as may be approved by the Board of Directors of the Company from time to time shall be paid as minimum remuneration without any further reference to the Shareholders of the Company in the General Meeting."

"**RESOLVED FURTHER THAT** all other terms and conditions as approved for Mr. Suramya Nevatia as a Managing Director and CEO (KMP) shall be the same as approved by the members in the 65<sup>th</sup> Annual General Meeting."

"RESOLVED FURTHER THAT any director of the Board be and is hereby authorized to take such steps as may be necessary for obtaining necessary approvals - statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and to sign and execute deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such other acts, deeds, matters and things as may be necessary, proper, expedient or incidental for giving effect to this resolution."

By the Order of the Board For **Hind Rectifiers Limited** 

Sd/-Meenakshi Anchlia Company Secretary M. No. A30545

Place: Mumbai Date: February 8, 2024

Registered Office: Hind Rectifiers Limited Lake Road, Bhandup West Mumbai 400078 Maharashtra Tel No. +91-022-25696789 Fax No. +91-22-25964114 Website: www.hirect.com

## EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013, SECRETARIAL STANDARD-2 ON GENERAL MEETINGS

#### Item No. 1

The Members of the Company at the 65<sup>th</sup> Annual General Meeting held on August 23, 2023 had approved the re-appointment of Mr. Suramya Nevatia as Managing Director & CEO (KMP) of the Company with effect from August 17, 2023 for a period of three

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years up to August 16, 2026 including the terms and conditions along with remuneration to be paid to him during the tenure of his appointment.

Pursuant to the provisions of Sections 196, 197 and 198 read with Schedule V of the Companies Act, 2013, and Regulation 17(6)(e) of SEBI Listing Regulations, 2015, a company having inadequate/no profits, may subject to certain conditions including the passing of a special resolution, pay such remuneration to all the managerial personnel as may be decided by the Board of Directors on the recommendation of Nomination and Remuneration Committee.

Further, considering the contribution of Mr. Suramya in the growth of the Company and various factors including the skills and expertise possessed by him, the Company has proposed to pay additional performance-based incentives to him for his exceptional inputs and performance which has in return increased the growth of the Company. The Nomination and Remuneration Committee and Board of Directors of the Company have approved the revision in his remuneration in their meetings held on February 8, 2024. The annexure of this postal ballot notice contains details of qualifications, experience, expertise, profile, past performance, etc. of Mr. Suramya Nevatia and Mrs. Akshada Nevatia.

The details of proposed remuneration including performance-based incentives to be paid to Mr. Suramya Nevatia, Managing Director & CEO (KMP) pursuant to the provisions of Section 197 read with Schedule V of the Companies Act, 2013 shall be as follows:

I. Fixed Remuneration: The fixed remuneration payable to Mr. Suramya Nevatia is as follows effective from January 1, 2024 with an annual increment of ten percent in each financial year.

Basic Salary – Rs. 3,50,000 p.m. Benefits, Perquisites and allowances – a) House Rent Allowance Rs. 2,10,000 p.m.

b) Special Allowance Rs. 1,84,600 p.m.

c) Company's contribution to Provident Fund

d)Mediclaim policy and/or reimbursement of medical expenses including hospitalization, nursing home, and surgical charges for self and family whether incurred in India or abroad as per the Company's policy.

e) Reimbursement of actual traveling expenses for proceeding on leave from Mumbai to any place subject to a ceiling of one month's basic.

f) Gratuity payable at a rate of half month's salary for each completed year of service.



g) Chauffeur drive Company's car

II. Performance linked incentives-based Remuneration In terms of the performance linked incentives-based remuneration payable to Mr. Nevatia: The incentives are payable at the rate of five percent on profit before tax in each financial year w.e.f financial year 2023-24.

Minimum remuneration: In the event of inadequacy of profits or loss calculated as per Section 198 of the Companies Act, 2013 in any financial year, Mr. Suramya Nevatia is entitled to a minimum remuneration comprising salary, perquisites, incentives and all other benefits as detailed above subject to such revisions as may be approved by the Board from time to time for the financial year 2023-24 and till the remaining tenure of his term i.e. up to August 16, 2026.

For the financial year ended on March 31, 2024, the profits of the Company do not seem to be adequate in reference to Section 197 read with Schedule V of the Companies Act, 2013 and therefore the remuneration payable to Mr. Suramya Nevatia may exceed five percent of the net profits of the Company and the aggregate remuneration payable to Mr. Suramya Nevatia as well as Mrs. Akshada Nevatia may exceed ten percent of the net profits of the overall remuneration to all the directors may exceed elven percent of the net profits of the Company calculated under Section 198 of the Companies Act, 2013 and SEBI Listing Regulations, 2015.

As per the provisions of Section 197 read with Schedule V of the Companies Act, 2013 and Regulation 17(6)(e) of the SEBI Listing Regulations, 2015, the Company can pay remuneration to the managerial personal exceeding the limits prescribed thereunder subject to the approval of shareholders of the Company by way of special resolution, post recommendation of the NRC and Board of Directors of the Company.

The terms and conditions of the re-appointment of the Managing Director & CEO (KMP) including remuneration may be altered and varied from time to time by the Board as it may, in its discretion deem fit, irrespective of the limits stipulated under Schedule V to the Act or any amendments made hereafter in this regard in such manner as may be agreed to between the Board and the Managing Director & CEO (KMP), subject to such approvals as may be required.

The remuneration paid/payable to the Managing Director & CEO (KMP) for the financial year 2023-24 is commensurate with industry standards and Board level positions held in similar sized companies, taking into consideration the individual responsibilities shouldered by them.



The Directors are of the view that the revision in remuneration of Mr. Suramya with performance-based incentives will be beneficial to the functioning and future growth opportunities of the Company. The remuneration payable to him is commensurate with his abilities and experience and accordingly, the Board recommends the Special Resolution at Item No. 1 of the accompanying Notice for approval by the Members of the Company.

The Managing Director & CEO (KMP) satisfies all the conditions set out in Schedule V to the Companies Act, 2013 as also conditions set out under Section 196 of the Companies Act, 2013. He is not disqualified from being a Director in terms of Section 164 of the Companies Act, 2013.

In compliance with the provisions of Sections 196, 197, 203 and other applicable provisions of the Companies Act, 2013 read with Schedule V to the Act, the terms of remuneration of Mr. Suramya Nevatia as specified above are now placed before the Members for their approval.

Other than Mr. Suramya Nevatia and Mrs. Akshada Nevatia (spouse of Mr. Suramya), Executive Director and their relatives, none of the other Directors or Key Managerial Personnel (KMP) of the Company or their respective relatives are concerned or interested in the Resolution at Item No. 1 of the accompanying Notice.

Mr. Suramya is not related to any other Director or KMP of the Company other than Mrs. Akshada Nevatia (his spouse).

The statement as required under Section II, Part II of the Schedule V of the Companies Act, 2013 with reference to special resolution at item no. 1 is annexed hereto.

The Board commends the Special Resolution set out in Item No. 1 of the accompanying Notice for approval of the Members. This item being special business, is unavoidable in nature.

#### ANNEXURE

# Disclosure as required under Section II of Part II of Schedule V to the Companies Act, 2013

General Information: (i) Nature of Industry: The Company is engaged in design, manufacturing, and marketing of electronic, electrical, electromechanical equipment such as transformers, converters, rectifiers, motors, panels, HVAC, power supplies, & battery chargers, for railway and general industries like power-plant, steel, cement, etc.



(ii) Date or expected date of commencement of commercial production: The Company was incorporate in year 1958 and already commenced its business activities.

(iii) In case of new companies, expected date of commencement of activities as per project approved by financial institution appearing in the prospectus: Not Applicable.

(iv) Financial performance based on given indicators:

|                    |         | (Rs. in crore) |
|--------------------|---------|----------------|
| Particulars        | 2022-23 | 2021-22        |
| Total Income       | 359.36  | 372.44         |
| Depreciation       | 5.14    | 4.49           |
| Tax expense        | (2.32)  | 3.36           |
| Total Expenses     | 362.90  | 356.79         |
| Net Profit/(Loss)  | (6.36)  | 7.80           |
| Paid-up Capital    | 3.42    | 3.31           |
| Reserves & Surplus | 108.29  | 104.13         |

(v) Foreign investments or collaborations, if any: The Company does not have any investment outside India. The Company has Technical Collaboration for the manufacturing of Power Conversion Equipment & Controllers.

Information about the Appointee:

(i) Background details:

| Mr. Suramya Saurabh Nevatia, (DIN: 06703910), aged  | Mrs. Akshada Nevatia has  |
|---|---|
| 35 years has done graduation from H. R. College of  | done Graduation in  |
| Commerce & Economics, Mumbai in 2009 and MSC in   | Psychology from S. P. College,  |
| Marketing Management from Aston University,   | Pune, and Masters in Clinical   |
| Birmingham, U.K. in 2010 with First class merit. He   | Psychology from Fergusson   |
| has also done Post Graduate Diploma in Family   | College, Pune. She has done   |
| Managed Business from S.P. Jain Institute, Mumbai.  | Diploma in Family Managed   |
| He joined the Company in 2011. He was promoted as<br>Chief Executive Officer (CEO) w.e.f. June 1, 2016 and<br>as Key Managerial Personnel w.e.f. June 1, 2018. And<br>from then the Company has gained from his visionary<br>approach. Under his guidance and directions, the<br>expansion plan of the Company was completed in the | Business from S. P. Jain<br>Institute, Mumbai. She is<br>having approximately five<br>years of experience in Darode<br>Jog Properties in the Real<br>Estate Industry. She served as |



| financial year 2017-18. The Company has achieved  | Management Corporate in  |
|---|--|
| major growth under his leadership.  | Hind Rectifiers Limited from   |
| He was appointed as Joint Managing Director & CEO (KMP) of the Company w.e.f. August 17, 2020 for a period of three years. The Board in its meeting held on November 11, 2020 on the recommendation of the Nomination and Remuneration Committee decided to change his designation as "Managing Director & CEO (KMP)" instead of "Joint Managing Director & CEO (KMP)" for his remaining tenure i.e. up to August 16, 2023. | June 2015 to January 2017. She<br>is associated with the<br>Company as an Executive<br>Director w.e.f. January 15,<br>2017. She has more than<br>fourteen years of experience as<br>an entrepreneur.<br>The members in 61 <sup>st</sup> AGM<br>reappointed Mrs. Nevatia as |
| The members in 65 <sup>th</sup> AGM reappointed Mr. Nevatia as<br>a Managing Director & CEO (KMP) w.e.f. August 17,<br>2023 for a period of three years.  | an Executive Director w.e.f.<br>January 15, 2020 for a period<br>of three years.   |
| He has deep exposure in Marketing, Production,<br>Operation and Management, Strategic Development,<br>Risk Management, Implementation Management,<br>Performance Review, Governance & leadership, etc.<br>He has in-depth knowledge of the core business of the<br>Company i.e. Electronic, Electrical, and Electro-<br>Mechanical Equipment.   | The members in 64 <sup>th</sup> AGM reappointed Mrs. Nevatia as an Executive Director w.e.f. January 15, 2023 for a period of three years.   |

(ii) Past Remuneration: Mr. Suramya Nevatia is the Managing Director & CEO (KMP) of the Company and his past remuneration for the last three years is as under.

|              |          |         | (Rs. in lakhs) |
|--------------|----------|---------|----------------|
| Particular   | 2020-21# | 2021-22 | 2022-23^       |
| Remuneration | 38.71    | 61.47   | 1138.11        |

#Appointed as Managing Director w.e.f. August 17, 2020.

<sup>^</sup>The remuneration of Mr. Suramya Nevatia includes 5,50,000 equity shares allotted as sweet equity shares during the financial year 2023-24 in pursuant to the approval of the shareholders of the Company obtained through the postal ballot dated January 1, 2023. For details, refer note no. 69 to the Audited Annual Financial Statement 2022-23.

The remuneration paid to Mr. Suramya Nevatia from April 2023 to December 2023 was Rs. 44.61 Lakhs.



Past Remuneration: Mrs. Akshada Nevatia is the Executive Director of the Company and her past remuneration for the last three years is as under.

|              |         |         | (Rs. In lakhs) |
|--------------|---------|---------|----------------|
| Particular   | 2020-21 | 2021-22 | 2022-23        |
| Remuneration | 46.21   | 52.74   | 46.21          |

The remuneration paid to Mrs. Akshada Nevatia from April 2023 to December 2023 was Rs. 33.53 Lakhs.

#### (iii) Recognition or Awards:

| Under the leadership of Mr. Suramya Nevatia         | Mrs. Akshada Nevatia is successfully     |
|---|--|
| the expansion plan of the Company was               | looking after and is involved in all the |
| completed in the financial year 2017 18 and set     | financial, strategy planning, risk       |
| up a new plant at Sinnar, Nashik in the financial   | management and governance matters        |
| up a new plant at onniar, rydsink in the intalicial | of the Company.                          |
| year 2022-2023.                                     |  |

(iv) Job Profile and suitability:

| Mr. Suramya Saurabh Nevatia is              | Mrs. Akshada Nevatia is successfully     |
|---|--|
| successfully looking after and involving in | looking after and is involved in all the |
| Operation and Management, Strategic         | financial, strategy planning, risk       |
| Development, and Implementation             | management and governance matters of     |
| Management, Performance Review and          | the Company.                             |
| Marketing Management, Planning and          |  |
| Risk Management. His function includes      |  |
| envisioning the Company's growth            |  |
| strategy and is responsible for the overall |  |
| operations of the Company. He is the        |  |
| Promoter of the Company.                    |  |

(v) Proposed Remuneration: The details of Mr. Suramya Nevatia's remuneration as set out in item no. 1 of the said resolution above.

There is no change in the remuneration of Mrs. Akshada Nevatia, Executive Director as approved by the members of the Compony in the 64<sup>th</sup> Annual General Meeting. This is recommended by the Nomination and Remuneration Committee and approved by the Board and Members of the Company. The details are as under:

1. Basic Salary: 1,50,000 p.m.

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2. Benefits, Perquisites, and Allowances:

(i) House Rent Allowance Rs. 1,25,000 p.m.

(ii) Special Allowance Rs. 70,000 p.m.

(iii) Company's contribution to Provident Fund

(iv) Mediclaim Policy and/or reimbursement of medical expenses including hospitalization, nursing home, and surgical charges for self and family whether incurred in India or abroad as per the Company's policy.

(v) Reimbursement of actual traveling expenses for proceeding on leave from Mumbai to any place subject to a ceiling of one month's basic.

(vi) Gratuity is payable at a rate of half month's salary for each completed year of service.

(vii) Chauffer Driven Company's Car.

Commission: Such remuneration by way of commission, in addition to the above salary, allowance, benefits and perquisites, calculated with reference to the net profits of the Company in a particular financial year, subject to the overall ceiling stipulated in Section 198 read with Schedule V of Companies Act, 2013 as may be recommended by Nomination and Remuneration Committee and approved by the Board.

Minimum remuneration: In the event of loss or inadequacy of profits in any financial year during the currency of tenure of service of Mrs. Akshada Nevatia, Executive Director, the payment of salary, perquisites, and other allowances shall be governed by the limits prescribed under Section II of Part II of Schedule V of the Companies Act, 2013.

In the event of inadequacy of profits or loss calculated as per Section 198 of the Companies Act, 2013 in financial year Mrs. Akshada Nevatia is entitled to a minimum remuneration comprising salary, perquisites and benefits as detailed above subject to such revisions as may be approved by the Board from time to time for the financial year 2023-24 and till the remaining tenure of her term i.e. upto January 14, 2026.

(vi) Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin): Comparative Remuneration with respect to industry, size of the Company, etc. is not possible to be complied as it is difficult to call and compile information from such industries. In this regard, the Board is of the



opinion that the proposed remuneration is not detrimental to the interest of either the Company or its other stakeholders.

(vii) Pecuniary Relationship directly or indirectly with the company or relationship with managerial personnel, if any:

| Apart from receiving Managerial         | Apart from receiving Managerial           |
|---|---|
| Remuneration, Mr. Suramya Nevatia       | Remuneration, Mrs. Akshada Nevatia        |
| (Promoter) does not have any other      | (Promoter Group entity) does not have any |
| pecuniary relationship with the         | other pecuniary relationship with the     |
| Company except to the extent of his     | Company except to the extent of her       |
| shareholding in the company.            | shareholding in the Company.              |
|   |   |
| Mrs. Akshada Nevatia (spouse of Mr.     | Mr. Suramya Nevatia (spouse of Mrs.       |
| Suramya Nevatia) Executive Director is  | Akshada Nevatia) Managing Director &      |
| holding 5850 number of equity shares of | CEO (KMP) is holding 2574768 number of    |
| the Company as on date.                 | equity shares of the Company as on date.  |

Other Information:

Reason for loss or inadequate profits and steps taken or proposed to be taken for improvement: Not applicable.

The Company has experienced immense growth and strong performance in the revenue and profits under the leadership of Mr. Suramya Nevatia and his guidance is very crucial in the operations of the Company. His sustained and focused efforts on improving operational performance, building relationships with key stakeholders and improving internal processes have led to achieving financial performance goals. Therefore, the Board on the recommendation of the Nomination and Remuneration Committee intends to revise his remuneration from the existing limits in the form of higher remuneration which consist of fixed and performance-based remuneration.

Expected Increase in productivity and profits in measurable terms: The Company is actively implementing the theory of constraints to boost productivity and set up with modern machines to reduce production time and focusing on value engineering to reduce design cost, increasing in the number of orders of new products and selling them at a price which will create a growth and profit enhancement.

Details of the Directors Pursuant to Regulations 26 and 36 of the SEBI Listing Regulations, 2015 and Secretarial Standards - 2 on General Meetings.

| Mr. Suramya Nevatia (DIN: 06703910)                         |  |
|---|--|
| Date of the first appointment on the Board: August 17, 2020 |  |



Date of Birth: January 26, 1989

Age: 35 years

Qualifications, Experience, and Expertise/Brief Resume or Profile: Mr. Suramya Nevatia has done graduation from H. R. College of Commerce & Economics, Mumbai in 2009 and MSC in Marketing Management from Aston University, Birmingham, U.K. in 2010 with First class merit. He has also done Post Graduate Diploma in Family Managed Business from S.P. Jain Institute, Mumbai.

He joined the Company in 2011. He was promoted as Chief Executive Officer w.e.f June 1, 2016 and as KMP w.e.f June 1, 2018.

He was appointed as Joint Managing Director & CEO (KMP) of the Company w.e.f. August 17, 2022 for a period of three years. The Board in its meeting held on November 11, 2020 on the recommendation of the Nomination and Remuneration Committee decided to change his designation to "Managing Director & CEO (KMP)" from "Joint Managing Director & CEO (KMP)" for his remaining tenure i.e. up to August 16, 2023. The members in 65<sup>th</sup> AGM reappointed Mr. Nevatia as a Managing Director & CEO (KMP) w.e.f. August 17, 2023 for a period of three years.

He has deep exposure in Marketing, Production, Operation and Management, Strategic Development and Risk Management. He has in-depth knowledge of the core business of the Company i.e. Electronic and Electro-Mechanical Equipments.

He is looking after and involved in all the operations and management of the Company. His function includes envisioning the Company's growth strategy and being responsible for the overall operations of the Company.

He has more than one decade of experience in the manufacturing industry with a strong track record of executing business turnarounds. He serves numerous operations and business roles.

Expertise: Production, Operation and Management, Strategic Development, and Implementation Management, Performance Review and Marketing Management, Planning and Risk Management, Governance and Leadership

Number of Meetings of the Board attended by Mr. Nevatia : Five out of Five and Four out of four dur dur dur dur four during the financial year 2022-23 and 2023-24 respectively.

| List of Directorship/Directorship of other Board:  |
|--|
| Membership/Chair 1. Elventive Tech Private Limited |
| 2. Tokenised Telecom Towers Private Limited        |
| Committees of other                                |
|  |



Board as on date Membership of Committees of other Board: Nil (excluding Foreign Chairmanship of Committees of other Board: Nil Companies)

Shareholding in Hind Rectifiers Limited as on date: 2574768 Equity Shares

Relationship with other Directors, Managers and other Key Managerial Personnel of the Company: Mr. Suramya Nevatia and Mrs. Akshada Nevatia are related to each other.

Terms and Conditions of appointment/re-appointment along with details of remuneration sought to be paid and remuneration last drawn has been given in the item no. 1 of this Postal Ballot Notice. Mr. Suramya Nevatia's office as a Managing Director shall not be subject to retirement by rotation.

Justification for choosing the appointee for appointment as Independent Director: NA

Skills and capabilities required for the role for which appointment is proposed and the manner in which the proposed appointee meets such requirements in the case of Independent Director: NA

List of listed companies from which the new director/ proposed appointee has resigned in the last three years: NA

Mrs. Akshada Nevatia (DIN: 05357438)

Date of the first appointment on the Board: January 15, 2017

Date of Birth: August 21, 1987

Age: 36 years

Qualifications, Experience, and Expertise/Brief Resume or Profile: Mrs. Akshada Nevatia has done Graduation in Psychology from S. P. College, Pune, and Masters in Clinical Psychology from Fergusson College, Pune. She has done Diploma in Family Managed Business from S. P. Jain Institute, Mumbai.

She is having approximately five years of experience in Darode Jog Properties in the Real Estate Industry. She then served as Management Corporate in Hind Rectifiers Limited from June 2015 to January 2017. She is associated with our Company as an Executive Director w.e.f. January 15, 2017. She has more than fourteen years of experience as an entrepreneur. She is the 'Promoter Group entity' of the Company

Expertise: Entrepreneur, Finance, Accounts and Banking, General Corporate Management, Corporate Governance and Leadership, Strategy Planning, Risk Management, Understanding of the needs and viewpoints of customers, partners, employees, governments, and other stakeholders

Number of Meetings of the Board attended during the financial year 2022-23: Five out of five and financial year 2023-24: Three out of four

List of Directorship/Directorship of other Board: 1. Elventive Tech Private Limited

| A 1  | Directorship of other listed entities: Nil                     |  |
|--|--|--|
|  | Membership of Committees of other Board: Nil                   |  |
| Committees of other  | Chairmanship of Committees of other Board: Nil                 |  |
| Board as on date   |  |  |
| (excluding Foreign   |  |  |
| Companies)   |  |  |
| Shareholding in Hinc   | l Rectifiers Limited as on date: 5850 Equity Shares            |  |
| Relationship with other Directors, Managers and other Key Managerial Personnel of the Company: Mr. Suramya Nevatia and Mrs. Akshada Nevatia are related to each other.   |  |  |
| Terms and Conditions of appointment/re-appointment along with details of remuneration sought to be paid and remuneration last drawn has been given in the item no. 1 of this postal ballot and Notice of the 64 <sup>th</sup> AGM of the Company. Mrs. Akshada |  |  |
|  | rector shall be subject to retirement by rotation.             |  |
|  | sing the appointee for appointment as Independent Director: NA |  |
| Skills and capabilities required for the role for which appointment is proposed and the  |  |  |
| manner in which the proposed appointee meets such requirements in the case of  |  |  |
| Independent Director   | r: NA  |  |
| List of listed companies from which the new director/proposed appointee has resigned   |  |  |
| in the last three years  | : NA   |  |
|  |  |  |

By the Order of the Board For **Hind Rectifiers Limited** 

Sd/-Meenakshi Anchlia Company Secretary M. No. A30545

Registered Office: Hind Rectifiers Limited Lake Road, Bhandup West Mumbai 400078 Maharashtra Tel No. +91-022-25696789 Fax No. +91-22-25964114 Website: www.hirect.com

NOTES:

1. The explanatory statement pursuant to Section 102 and other applicable provisions of the Companies Act, 2013, Secretarial Standard-2 on General Meetings issued by The Institute of Company Secretaries of India and SEBI (Listing Obligations and Disclosure

Place: Mumbai Date: February 8, 2024



Requirements) Regulations, 2015, pertaining to the resolutions setting out the material facts and the reasons thereof is annexed hereto along with the notice of the postal ballot for your consideration.

2. In compliance with MCA Circulars, the Postal Ballot Notice along with Explanatory Statement and Instructions for e-voting is being sent only through electronic mode to those Members, whose e-mail addresses are registered with the Company/ Depositories and whose names appear in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on Friday, March 22, 2024 ("Cut-off date"). Further, communication of assent or dissent by the Members on the items of businesses set out in this Notice shall be done through remote e-voting only i.e., casting of votes electronically.

3. Members who have not registered their email IDs, are requested to register their email IDs with their depository participants in respect of shares held in electronic form and in respect of shares held in physical form, Members are requested to register/ update their email IDs with the Company/RTA by submitting Form ISR-1 (available on the website of the Company at www.hirect.com) duly filled and signed along with requisite supporting documents to info@adroitcorporate.com or investors@hirect.com or at Adroit Corporate Services Private Limited, 17-19, Jafferbhoy Ind. Estate, 1st Floor, Makwana Road, Marol Naka, Andheri (E), Mumbai 400059, India. Tel: +91 (0)22 42270400, email:info@adroitcorporate.com www.adroitcorporate.com for receiving all the communications including annual report, notices, letters etc., in electronic mode from the Company.

4. Members may note that the Notice of the Postal Ballot will also be available on the Company's website www.hirect.com and website of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively, and on the website of NSDL at www.evoting.nsdl.com.

Pursuant to Sections 108 and 110 of the Act, Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI Listing Regulations and Secretarial Standards on General Meetings (SS-2) issued by the Institute of Company Secretaries of India (ICSI), the Company is pleased to provide the facility of remote e-voting to all the Members as per applicable Regulations relating to e-voting. The Company has engaged the services of NSDL to provide e-voting facility to its members. The complete instructions on e-voting facility provided by the Company are annexed to this Notice, explaining the process of e-voting.



5. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on Friday, March 22, 2024 ("Cut-off date"). Members whose name appear on the Register of Members/List of Beneficial Owners as on the cut-off date will only be considered for the purpose of e-voting. Person who is not a member as on the cut-off date should treat this Notice for information purposes only.

6. The remote e-voting period commences at 9:00 a.m. (IST) on Friday, March 29, 2024 and ends at 5:00 p.m. (IST) on Saturday, April 27, 2024. The e-voting module shall be disabled by NSDL for voting thereafter.

7. The voting rights of members shall be reckoned in proportion to their shares in the paid-up equity share capital of the Company as on Friday, March 22, 2024 being the cutoff date fixed for the purpose.

8. During the voting period, members can login to NSDL e-voting platform any number of times till they have voted on the resolution. Once the vote on a resolution is cast by a member, whether partially or otherwise, the member shall not be allowed to change it subsequently or cast the vote again.

9. A member need not use all his/her/its votes, nor does he/she/it need to cast all his/ her/its votes in the same way.

10. The manner of voting remotely by (A) individual shareholders holding shares in demat mode and (B) shareholders other than individual shareholders holding shares in demat mode and shareholders holding shares in physical mode, is appearing under "INSTRUCTIONS AND OTHER INFORMATION RELATING TO EVOTING" in this Notice. Members are requested to read the same carefully.

11. The Board of Directors vide its resolution passed on February 8, 2024 appointed Mr. Mahesh Soni (Membership No. 3706) and failing him Ms. Sonia Chettiar (Membership No. 27582), partner of M/s GMJ & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the postal ballot through e-voting process in a fair and transparent manner.

12. The Scrutinizer will submit his/her report to the Chairman of the Company or to any director or the Company Secretary authorized by the Board upon completion of the scrutiny of the votes cast through remote e-voting, and the result of the voting will be announced by the Chairman or any Director or the Company Secretary of the Company, on or before Monday, April 29, 2024 and will also be displayed on the website of the Company i.e. www.hirect.com besides being communicated to the Stock Exchanges, and NSDL e-Voting website www.evoting.nsdl.com.



13. Resolution passed by the members with requisite majority through postal ballot shall be deemed to have been passed on the last date specified e-voting i.e. Saturday, April 27, 2024.

14. Any documents referred to in the accompanying notice, if any will be available for inspection without any fees by the members. Members are requested to write to the company at investors@hirect.com for inspection of said documents. The said documents will also be available for inspection at the registered office of the Company during office hours on all working days from the date of dispatch of the Notice till Saturday, April 27, 2024.

15. SEBI has mandated furnishing of PAN, KYC details (i.e. Postal Address with Pin Code, email address, mobile number, bank account details etc.) and nomination details by holders of physical securities in prescribed forms. In view of the same, physical shareholders are requested to submit their PAN, full KYC details and nomination details in prescribed form at the earliest. Physical shareholders are requested to dematerialize their shareholding at the earliest, as pursuant to SEBI Circular, any investor service requests including transfer/transmissions requests shall be processed in dematerialized mode only. Request for dematerialization can be submitted to Adroit Corporate Services Private Limited, RTA of the Company. Members may note that SEBI has extended the last date for submission of 'choice of nomination' for demat accounts to June 30, 2024. Accordingly, shareholders are requested to comply with the same.

INSTRUCTIONS AND OTHER INFORMATION RELATING TO EVOTING

The details of the process and manner for remote e-Voting are explained herein below:

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1: Access to NSDL e-Voting system

# A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.



Login method for Individual shareholders holding securities in demat mode is given below:

| Type of            | Login Method   |
|--------------------|--|
| shareholders       |  |
| Individual         | 1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL |
| Shareholders       | 0  |
|                    | Viz. https://eservices.nsdl.com either on a Personal Computer or       |
| holding securities | on a mobile. On the e-Services home page click on the                  |
| in demat mode      | "Beneficial Owner" icon under "Login" which is available               |
| with NSDL.         | under 'IDeAS' section, this will prompt you to enter your              |
|                    | existing User ID and Password. After successful authentication,        |
|                    | you will be able to see e-Voting services under Value added            |
|                    | services. Click on "Access to e-Voting" under e-Voting services        |
|                    | and you will be able to see e-Voting page. Click on company            |
|                    | name or <b>e-Voting service provider i.e. NSDL</b> and you will be re- |
|                    | directed to e-Voting website of NSDL for casting your vote             |
|                    | during the remote e-Voting period.                                     |
|                    | 2. If you are not registered for IDeAS e-Services, option to           |
|                    | register is available at https://eservices.nsdl.com. Select            |
|                    | "Register Online for IDeAS Portal" or click at                         |
|                    | https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp                |
|                    | 3. Visit the e-Voting website of NSDL. Open web browser by             |
|                    | typing the following URL: https://www.evoting.nsdl.com/                |
|                    | either on a Personal Computer or on a mobile. Once the home            |
|                    | page of e-Voting system is launched, click on the icon "Login"         |
|                    | which is available under 'Shareholder/Member' section. A new           |
|                    | screen will open. You will have to enter your User ID (i.e. your       |
|                    | sixteen-digit demat account number hold with NSDL),                    |
|                    | Password/OTP and a Verification Code as shown on the screen.           |
|                    | After successful authentication, you will be redirected to NSDL        |
|                    | Depository site wherein you can see e-Voting page. Click on            |
|                    | company name or e-Voting service provider i.e. NSDL and you            |
|                    | will be redirected to e-Voting website of NSDL for casting your        |
|                    | vote during the remote e-Voting period.                                |
|                    | 4. Shareholders/Members can also download NSDL Mobile App              |
|                    | "NSDL Speede" facility by scanning the QR code mentioned               |
|                    | below for seamless voting experience.                                  |
|                    |  |



|                    | NSDL Mobile App is available on   |  |
|--------------------|---|--|
|                    | 📫 App Store 🛛 🕨 Google Play   |  |
|                    |   |  |
| Individual         | 1. Users who have opted for CDSL Easi/Easiest facility, can login   |  |
| Shareholders       | through their existing user id and password. Option will be   |  |
| holding securities |   |  |
| in demat mode      | authentication. The users to login Easi/Easiest are requested to  |  |
| with CDSL          | visit CDSL website www.cdslindia.com and click on login icon &  |  |
|                    | New System Myeasi Tab and then user your existing my easi username & password.  |  |
|                    | usemanie & password.  |  |
|                    | <ul> <li>2. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login &amp; New System Myeasi Tab and then click on registration option.</li> </ul> |  |
|                    |   |  |
|                    | 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.   |  |



| Individual   | You can also login using the login credentials of your demat       |  |
|--|--|--|
| Shareholders   | account through your Depository Participant registered with        |  |
| (holding securities  | NSDL/CDSL for e-Voting facility. upon logging in, you will be      |  |
| in demat mode)   | able to see e-Voting option. Click on e-Voting option, you will be |  |
| login through their  | h their redirected to NSDL/CDSL Depository site after successful   |  |
| depository   | authentication, wherein you can see e-Voting feature. Click on     |  |
| participants   | company name or e-Voting service provider i.e. NSDL and you        |  |
| will be redirected to e-Voting website of NSDL for casting y |  |  |
|  | vote during the remote e-Voting period.                            |  |
|  |  |  |

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

| Helpdesk for Individual Shareholders holding securities in demat mode for | any |  |  |  |
|---|-----|--|--|--|
| technical issues related to login through Depository i.e. NSDL and CDSL.  |     |  |  |  |

| Login type                      | Helpdesk details                                  |
|---------------------------------|---|
|                                 | _   |
| Individual Shareholders holding | Members facing any technical issue in login can   |
| securities in demat mode with   | contact NSDL helpdesk by sending a request at     |
| NSDL                            | evoting@nsdl.com or call at 022 - 4886 7000 and   |
|                                 | 022 - 2499 7000                                   |
|                                 |   |
| Individual Shareholders holding | Members facing any technical issue in login can   |
| securities in demat mode with   | contact CDSL helpdesk by sending a request at     |
| CDSL                            | helpdesk.evoting@cdslindia.com or contact at toll |
|                                 | free no. 1800 22 55 33                            |

**B)** Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile.

2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP



and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

| Manner of holding shares i.e. Demat<br>(NSDL or CDSL) or Physical | Your User ID is:  |
|---|---|
| a) For Members who hold shares in demat account with NSDL.        | 8 Character DP ID followed by 8 Digit<br>Client ID  |
|   | For example, if your DP ID is IN300***<br>and Client ID is 12***** then your user<br>ID is IN300***12*****. |
| b) For Members who hold shares in demat                           | 16 Digit Beneficiary ID   |
| account with CDSL.  | For example, if your Beneficiary ID is<br>12************** then your user ID is<br>12*******                |
| c) For Members holding shares in Physical                         | EVEN Number followed by Folio   |
| Form.   | Number registered with the company  |
|   | For example, if folio number is 001***<br>and EVEN is 101456 then user ID is<br>101456001***                |

5. Password details for shareholders other than Individual shareholders are given below:

a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to



change your password.

c) How to retrieve your 'initial password'?

(i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form.

(ii) The .pdf file contains your 'User ID' and your 'initial password'.

(iii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered** 

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

a) Click on "<u>Forgot User Details/Password?</u>" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

b) **<u>Physical User Reset Password?</u>**" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.

c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.com</u> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?



- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### **General Guidelines for shareholders**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to maheshsoni@gmj.co.in with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/Power of Attorney/Authority Letter etc. by clicking on "Upload Board Resolution/ Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the



download section of <u>www.evoting.nsdl.com</u> or call on : 022 - 4886 7000 and 022 - 2499 7000 or send a request to (Name of NSDL Official) at <u>evoting@nsdl.com</u>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to (Company email id).

2. In case shares are held in demat mode, please provide DPID-CLID (16-digit DPID + CLID or 16-digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to (Company email id). If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.

3. Alternatively, shareholder/members may send a request to <u>evoting@nsdl.com</u> for procuring user id and password for e-voting by providing above mentioned documents.

<u>4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by</u> <u>Listed Companies, Individual shareholders holding securities in demat mode are</u> <u>allowed to vote through their demat account maintained with Depositories and</u> <u>Depository Participants. Shareholders are required to update their mobile number and</u> <u>email ID correctly in their demat account in order to access e-Voting facility.</u>

By the Order of the Board For **Hind Rectifiers Limited** Sd/-Meenakshi Anchlia Company Secretary M. No. A30545

Place: Mumbai Date: February 8, 2024

Registered Office: Hind Rectifiers Limited Lake Road, Bhandup West Mumbai 400078 Maharashtra Tel No. +91-022-25696789 Fax No. +91-22-25964114 Website: www.hirect.com