UNIVERSAL OFFICE AUTOMATION LIMITED
CIN : L34300DL1991PLC044365
E-4,5,6, Sector-11, Noida 201301, U.P., India.
Tel: +91 120 2520977, 2526518, 2526519 Fax: +91 120 2523791
Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

July 29, 2019

To,
The Secretary
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001

Ref: Scrip Code – 523519

Sub: Intimation under clause 29 (1) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and trade closure period

Dear Sir(s),

Pursuant to Regulation 29 (1) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the exchange is hereby informed that the meeting of the Board of Directors of the Company is scheduled to be held on Monday, 12th August, 2019 at 3.30 p.m. to consider the un - audited results of the Company for the quarter ended on June 30, 2019

Further in terms of 'Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading' for dealing in securities of the company, the Company has decided that the trade close period (i.e. closure of trading window) would commence from 6.00 p.m. on 07-08-2019 and end 48 hours after the results are made public on 12-08-2019.

Kindly take the same on your record.

Thanking you

For **Universal Office Automation Limited**

Naina Luthra

Naina Luthra
Company Secretary