

MUNJAL SHOWA LIMITED

Registered Office & Works : 9-11, Maruti Industrial Area, Sector - 18, Gurugram - 122 015 (Haryana) INDIA
E-mail : msladmin@munjalshowa.net Website : www.munjalshowa.net
Corporate Identity Number : L34101HR1985PLC020934, PAN : AAACM0070D
Phone : 0124-4783000

February 08, 2024

The D.G.M. (Listing)
Corporate Relation Department
BSE Ltd
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai-400 001
Security Code: 520043

The Asst. Vice President
Listing Department
National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/1, G Block, Bandra-
Kurla Complex, Bandra (E), Mumbai – 400 051
Security Code: MUNJALSHOW

Sub: Intimation under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, as amended (" Listing Regulations")

Re: Intimation of Postal Ballot Process

Dear Sir/Madam,

Pursuant to Regulation 30 and other applicable regulations of the Listing Regulations, this is to inform that the Board of Directors, in their meeting held today i.e. 08th February, 2024 which commenced at 12:30 P.M. and concluded at 01:28 P.M., accorded their approval for conducting Postal Ballot to obtain the approval of the members of the Company by way of passing Special Resolution for appointment of Ms. Neetika Batra (DIN: 10219725) as Non-Executive, Independent Director of the Company with effect from **01st April, 2024** to hold office for a term of five consecutive years i.e., from **01st April, 2024 up to 31st March, 2029** in compliance with the Regulation 17 (1C) of the Listing Regulations.

In connection to the above, the Board of Directors has appointed Mr. Satyender Kumar (FCS: 4087 and COP No.: 5189), Practicing Company Secretary and proprietor of M/s Satyender Kumar & Associates (Company Secretaries), Gurugram, who has given his consent to act as the Scrutinizer, for conducting the Postal Ballot process, in a fair and transparent manner.

Copy of Postal Ballot notice will be submitted in due course.

A calendar of events for the Postal ballot process is enclosed as **Annexure- I**.

Kindly take the same on record.

Thanking you,

Yours faithfully,

For MUNJAL SHOWA LIMITED

(Neha Bansal)
Company Secretary & Compliance Officer
Mem. No.: A38848
Encl: as above

**CALENDAR OF EVENTS FOR POSTAL BALLOT PROCESS OF
MUNJAL SHOWA LIMITED**

S.No.	EVENTS	DAY & DATE
1.	Date on which the consent is given by the Scrutinizer for his appointment.	Thursday, 01st February,2024.
2.	Date of Munjal Showa Limited's Board's Approval for conducting postal ballot and authorizing Director(s), Chief Financial Officer and Company Secretary of the Company to be responsible, for the entire postal ballot process and appointment of Scrutinizer.	Thursday, 08th February,2024.
3.	Date of appointment of Scrutinizer	Thursday,08th February,2024.
4.	Cut-off date for dispatch of Postal Ballot notice and reckoning of voting rights of the Shareholders.	Friday, 09th February,2024
5.	Dispatch of such notice to the shareholders, Secretarial Auditor, Statutory Auditor, Directors, Scrutinizer, e-voting Agency.	Monday, 12th February, 2024
6.	Date of Completion of dispatch of Postal Ballot Notice to shareholders.	Monday, 12th February, 2024
7.	Submission of such notice to stock exchanges (in PDF and in XBRL mode) where securities of the company are listed.	Monday, 12th February, 2024
8.	Placing of the Postal Ballot Notice on the Website of the Company, e-voting agency and stock exchanges.	Monday,12th February, 2024.
9.	Date of Publishing Advertisement in Newspaper(s).	Tuesday, 13th February, 2024.

10.	Intimation w.r.t. copy of newspaper advertisement to the stock exchanges where securities of the company are listed.	Tuesday, 13th February, 2024.
11.	Placing of copy of such stock exchange intimation w.r.t. newspaper publication on website of the company.	Tuesday, 13th February, 2024.
12.	Remote E-voting period (Start).	Friday, 16th February, 2024.
13.	Remote E-voting period (End).	Saturday, 16th March, 2024.
14.	Date on which Resolution will be deemed to be passed.	Saturday, 16th March, 2024.
15.	Date of submission of Report by the Scrutinizer.	Tuesday, 19th March, 2024.
16.	Date of Declaration of results by the Chairman or any person authorized by him in this regard	Tuesday, 19th March, 2024.