

# **DARJEELING ROPEWAY COMPANY LIMITED**

**CIN: L45202MH1936PLC294011**

**Address: 104, Floor-1, Shreeji Darshan, Tata Road No. 2, Roxy  
Cinema Opera House, Girgaon, Mumbai – 400 004**

**Date: 3<sup>rd</sup> November, 2023**

To,  
**BSE Limited**  
Phiroze Jeejeebhoy Tower,  
Dalal Street,  
Mumbai – 400 001

Dear Sir / Ma'am,

**Sub: Intimation of Appointment of Additional Non-Executive Director, Chief Financial  
Officer and Company Secretary of the Company  
Ref: Security Id: DARJEELING / Code: 539770**

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, We hereby inform you that the Board of Directors of the Company, in their meeting held, i.e., on 3<sup>rd</sup> November, 2023 at the Registered Office of the Company situated at 104, Floor-1, Shreeji Darshan, Tata Road No. 2, Roxy Cinema Opera House, Girgaon, Mumbai City, Mumbai, Maharashtra, India – 400 004 has inter-alia considered and approved:

1. Appointment of Mr. Surinder Pal Singh (DIN: 10379416) as a Additional Non-Executive Director of the Company w.e.f. 3<sup>rd</sup> November, 2023.
2. Appointment of Ms. Megha Gujral (DIN: 09687697) as an Additional Non-Executive Director of the Company w.e.f. 3<sup>rd</sup> November, 2023.
3. Appointment of Mr. Sahil Gujral as Chief Financial Officer of the Company w.e.f. 3<sup>rd</sup> November, 2023.
4. Appointment of Ms. Adya Ojha as Company Secretary of the Company w.e.f. 3<sup>rd</sup> November, 2023.

The details required under Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No CIR/CFD/CMD/4/2015 dated 09/09/2015 are given in Annexure A.

Kindly take the same on your record and oblige us.

Thanking You.

**For, Darjeeling Ropeway Company Limited**

**Himanshu Shah**  
**Managing Director**  
**DIN: 08198016**

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## **Annexure - A**

**Details as required under Regulation 30 of the Listing Regulations and the SEBI Circular CIR/CFD/CMD/4/2015 dated September 9, 2015, are provided below:**

### **1. Appointment of Mr. Surinder Pal Singh (DIN: 10379416) as Additional Non-Executive Director of the Company:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name	Mr. Surinder Pal Singh
2.	Designation	Additional Non-Executive Director
3.	Reason for change viz. appointment, <del>resignation,</del> removal, death or otherwise	Appointment <b>Term:</b> Appointment subject to approval of Shareholders in General Meeting
4.	Date of appointment / <del>cessation (as applicable)</del>	3 <sup>rd</sup> November, 2023
5.	Brief profile (in case of appointment)	Mr. Surinder Pal Singh Completed Graduation form Delhi University.  He has Expertise in field of Marketing Management of overall 15 Years.
6.	Disclosure of relationships between Directors (in case of appointment of a director)	Mr. Surinder Pal Singh is not related to any Director of the Company.

### **2. Appointment of Ms. Megha Gujral (DIN: 09687697) as Additional Non-Executive Director of the Company:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name	Ms. Megha Gujral
2.	Designation	Additional Non-Executive Director
3.	Reason for change viz. appointment, <del>resignation,</del> removal, death or otherwise	Appointment <b>Term:</b> Appointment subject to approval of Shareholders in General Meeting
4.	Date of appointment / <del>cessation (as applicable)</del>	3 <sup>rd</sup> November, 2023
5.	Brief profile (in case of appointment)	Ms. Megha Gujral had completed her Graduation from Delhi University.  She has experience if filed of Sales and Marketing with the overall experience of 5 Years/
6.	Disclosure of relationships between Directors (in case of appointment of a director)	Ms. Megha Gujaral is not related to any Director of the Company.

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### **3. Appointment of Mr. Sahil Gujral as Chief Financial Officer of the Company:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name	Mr. Shil Gujral
2.	Designation	Chief Financial Officer
3.	Reason for change viz. appointment, <del>resignation,</del> <del>removal, death or otherwise</del>	Appointment
4.	Date of appointment / <del>cessation (as applicable)</del>	3 <sup>rd</sup> November, 2023
5.	Brief profile (in case of appointment)	Mr. Sahil Gujral Completed Graduation form Delhi University.  He has Expertise in field of Financial and Accounting matters of overall 7 Years.
6.	Disclosure of relationships between Directors (in case of appointment of a director)	Mr. Sahil Gujral is not related to any Director of the Company.

### **4. Appointment of Ms. Adya Ojha as Company Secretary of the Company:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name	Ms. Adya Ojha
2.	Designation	Company Secretary
3.	Reason for change viz. appointment, <del>resignation,</del> <del>removal, death or otherwise</del>	Appointment
4.	Date of appointment / <del>cessation (as applicable)</del>	3 <sup>rd</sup> November, 2023
5.	Brief profile (in case of appointment)	As per attachment
6.	Disclosure of relationships between Directors (in case of appointment of a director)	Ms. Adya Ojha is not related to any Director of the Company.

Kindly take the same on your record and oblige us.

Thanking You.

**For, Darjeeling Ropeway Company Limited**

**Himanshu Shah**  
**Managing Director**  
**DIN: 08198016**

## CAREER OBJECTIVE

Seeking career in corporate sector of repute which provides an opportunity to learn and excel in pursuit of professional excellence and offer professional growth while being Resourceful, Innovative and Flexible. My aim is to work in a competitive environment where I can apply and enhance my analytical and management skill in getting a growth oriented career.

## PROFESSIONAL QUALIFICATION

Course/Degree	Institute	Year
C.S	The Institute of Company secretaries	Aug 2016
LLB	Fakir Mohan University	April 2016
All India Bar Council( Advocate)	AIBE	July 2016
M.Com( Finance)	IGNOU	Jun 2012
LL.M	F.M.U	July 2018
ICMAI	INDIAN INSTITUTE OF COST ACCOUNTANT	JAN 2023
CPA	USA CERTIFIED PUBLIC ACCOUNTANT	JULY 2023

## ACADEMIC QUALIFICATION

Qualification	Institution/Board	Year	Subjects/Degree
Graduation	Calcutta University	2009	B. Com (H)
Higher secondary	W.B.H.S.E	2006	Commerce
Madhyamik	W.B.S.E	2004	common

## INTERNSHIP (15 months)

Nav Durga Fuel Pvt Ltd.

Jan 2013– April 2014

- Drafting Of Legal Documents
- E-Filling Of Returns And Various Form complied and required Under companies Act 1956
- Power point Presentation
- Accounts And Taxation
- Tally Entries
- Working On MS Office ,M.S Word And Excel

Mahavir Auto Parts Pvt Ltd

- E-Fillings
- Preparing Way Bill

- Reminders Letter to Debtors  
Drafting official letter
- Taxation Work

**PROFESSIONAL EXPERIENCE:-Till date 4+ post qualification (AUG 2016- till) in (Total 4yrs of Post Qualification & 1.5 months Managerial training approx. 5yrs)**

**Working as company secretary and compliance officer at GCM capital advisory Ltd November 2020 till.**

**WORKING AS A COMPANY SECRETARY & COMPLIANCE OFFICER & LEGAL IN MNC (NETWORK SOLUTIONS & TELECOM) SUBSIDIARY OF MASTEC (APRIL 6<sup>TH</sup> TILL 23<sup>RD</sup> OCT 2020)**

- Merger of Quadgen Group in India- cooperation with Creditors, Lawyers, CA (E & Y) & PCS for documentation. (Valuation report, NCLT order, Creditors Discharge Orders, Shareholding agreement)
- Filling all mergers related ROC compliances. (SH-7 for Combination of Capital, Pas-3 for Allotment, Amendment of AOA & MOA, MGT-14)
- Increase in Authorised Capital, Reclassification and Conversion of Preference to Equity. (Including FEMA Provisions )
- Conversion of EDP loan into Equity shares
- Private Placement of Redeemable Preference shares (Including FEMA Provisions)
- Issuance of OCRPS and CCPS drafting Term and Conditions (Including FEMA Provisions)
- Issuance of Preference shares against Loan form Foreign Company (Including FEMA Provisions)
- Handling of Demat processing with Nsdl & Cdsl. (Generating ISIN ,in cooperation with RTA)
- Handling all Bank O/d & Facilities Agreement.
- Maintain calendar of board meetings.
- Preparing Notice & Agenda of Board Meeting.
- Maintain Statutory registers.
- Documentation for official purpose.
- Worked on Dividend Laws of US
- Laws relating to issuing of ESOP in US.
- Roc filling of AOC-4 & MGT-7 Preparation of Directors report, AOC-2 & MGT-9
- Preparation of shareholding Pattern (Post share transfer, Post Conversion)
- Share Transfer from NRI-to NRI execution of SH-4 & Board resolution for Approval
- Execution of Waiver & deed of Adherence.

### **RBI**

- FLA annual return
- FCGPR
- Conversion of overseas loan in to equity shares
- FEMA Related Compliance- relating to Import Payment
- RBI Compounding of FCGPR
- APR

### **LEGAL**

- Drafting of Shareholders agreement in cooperation With E&Y and Lawyers
- Vetting all kinds of agreements relating to vendors & rental agreements at different state
- Writing official notices to vendors
- Vetting of tenders bid contract with govt
- Non-Disclosure Agreement.
- All Kind of Deeds and Agreements.
- Finalizing agreement/contracts/NDA in cooperation with opposite legal team

### **ACCOUNTS**

- Preparation of interim financial report (Quarterly & Annual)

- Gst reconciliation
- Bank reconciliation
- Tds, Tcs records
- Epf/pf Records (employer & employee contribution)
- Revenue recognition from different project
- Compliance With statutory date for GST, Tax Audit

**WORKING AS COMPANY SECRETARY AND COMPLIANCE OFFICER (KMP) IN RAJESH EXPORT LIMITED CURRENTLY (NOV 2018 TILL JUNE 6TH 2019))**

**Rajesh Exports Limited (is a listed company and also have place in Global fortune 500)**

**Working as head of secretarial Dept., Statutory Dept. and Legal Department**

- all listed compliances under SEBI LODR.
- All Companies Act Related Formalities E-filing.
- Annual Return Aoc 4 xbrl and MGT 7.
- Preparation of agenda and minutes.
- Dealing with all statutory compliances relating to REL, Labour Law, Shop and Establishment act and Income tax.
- Dealing With NI Act Cases Of the company tracing judicial pronouncement online.
- attending court in behalf of company.
- Leading Legal Dept with data maintenance and day to day hearings.

**KEY MANAGERIAL PERSONNEL in TRIDENT INDIA LTD&TRISHAKTI ELECTRONICS & INDUSTRIES (3rdoct2017-16thapril2018) & (4thjune -9th Oct 2018)**

- SEBI COMPLIANCES Quarterly/Half yearly /annually.
- Roc Compliances XBRL Filling –Aoc-4 in Genius software
- Preparing Directors Report, Balance sheet Drafting, Shareholder Transfer List and compliances
- Taxation filling of Income Tax return in Genius soft ware
- Tracing TDS Return
- Various compliances regarding Appointment of additional director/ directors /kmps/statutory auditors/secretarial auditors
- Cooperation with RTA and Depository participant
- Handled 14 Associates company All Compliances (Annual/Roc compliances/Income tax return Compliances)
- Maintaining Minutes books, statutory register, Shareholder transfer register
- Work on Forensic Audit

**Worked In PD RUNGTA & Associates (12/05/2017-03/10/2017)**

GST advisor  
 Worked for Jardine Limited on GST  
 Filing of GST return

**Working in chartered firm (AHK & CO) as a cs and team member (1/09/2016 -30/04/2017)**

- ROC FILLING
- Incorporation of company in Spice form
- LLP incorporation
- filling regarding change in designated partner and change in nominee
- filling regarding creation and satisfaction of charge
- filling regarding application allotment of share
- worked on sec 180(1) (c)
- worked on 186
- AOC-4 MGT-7,
- MGT-14
- Appointment of Auditor In EGM