

# Mackinnon Mackenzie & Company Ltd.

Registered Office : 4, Shoorji Vallabhdas Marg, P.O. BOX 122, Mumbai - 400 001.

Tel. : 022-2261 0981, Fax : 022-2261 4207

E-mail : mmcladv@yahoo.co.in Website : www.mmclimited.net

CIN NO. : L63020MH1951PLC013745



NOTICE is hereby given that the Meeting (Serial No. 4/2018-19) of the Board of Directors of the MACKINNON MACKENZIE AND CO LIMITED will be held as under

DAY : FRIDAY

DATE : 26<sup>TH</sup> OCTOBER 2018

TIME : 16.00 HRS

VENUE: AT REGISTERED OFFICE

4 SHOORJI VALLABHDAS MARG,  
BALLARD ESTATE,  
MUMBAI - 400 001.

to discuss the agenda as attached.

You are requested to kindly attend the said Meeting.

Kindly submit Leave of Absence in case you are not in position attend the Meeting as per attached format.

Kindly provide updated MBP-1 if there is any change since the last MBP-1 provided and in case of no change therein, provide the declaration as per attached format.

By Order of the Board  
For MACKINNON MACKENZIE AND CO LIMITED

R. KRISHNASWAMY  
COMPLIANCE OFFICER

DATED: 16<sup>TH</sup> OCTOBER 2018

PLACE : MUMBAI

Encl: Agenda

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## AGENDA for the Board Meeting (Serial No. 4/2018-19) to be held on 26<sup>th</sup> October 2018


- 1] To appoint the Chairman for the Meeting.
- 2] To grant leave of absence to Directors, if any.
- 3] To read, confirm and sign the Minutes of the previous Board Meeting.
- 4] To consider and take on records Minutes of Committees of Board.
- 5] To consider and approve the Unaudited Financial Results for Quarter ended 30<sup>th</sup> September 2018 as recommended by Audit Committee.
- 6] To consider and appoint Ms. Vyoma Desai as the Company Secretary in Whole Time Employment of the Company w.e.f. 1<sup>st</sup> October 2018 pursuant to Section 203 of the Companies Act, 2013 and as recommended by the Nomination and Remuneration Committee.
- 7] To initial steps to offer facility of Depository to Shareholder of the Company and to obtain registration and ISIN with NSDL and to appoint Satellite Corporate Services Private Limited to complete the registration formality with NSDL.
- 8] To discuss and approve the fees to be paid to Mr. Abbas Lakdawalla, Independent Director of the Company, to provide the Certificate under SEBI (Listing Obligations and Disclosure Requirement) 2015 on the Professional basis.
- 9] To take on record the various Quarterly and Half Yearly Certificates under SEBI (Listing Obligations and Disclosure Requirement) 2015, issued by CS Vyoma Desai for the Quarter ended 30<sup>th</sup> September 2018.
- 10] To review the status of the pending litigation Case No. Civil Appeal 5319 of 2008 in the Supreme Court of India and consider the latest development in this matter.
- 11] To consider and review the renewal of ground lease for the Mackinnon Mackenzie Building with Mumbai Port Trust.
- 12] To take on record the Compliance Certificate of Mr. R. Krishnaswamy - Compliance Officer of the Company.
- 13] To consider approval of the share transfer, if any as recommended by Stakeholders Relationship Committee, only in Demat format.
- 14] Any other business with the permission of the Chair.

**By Order of the Board**

**For MACKINNON MACKENZIE AND CO LIMITED**

**DATED: 16<sup>TH</sup> OCTOBER 2018**

**PLACE : MUMBAI**

  
**R. KRISHNASWAMY**  
**COMPLIANCE OFFICER**