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**Milestone Group**

## ***MILESTONE FURNITURE LIMITED***

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To

24<sup>th</sup> Oct, 2023

The Board of Directors

**MILESTONE FURNITURE LIMITED**

**Sub: Notice of Board Meeting (F.Y. 2023-24) of the Board of Directors**

Dear Directors,

NOTICE is hereby given that Meeting of Board of Directors of MILESTONE FURNITURE LIMITED for the financial year 2023-24 is proposed to be held as per the following:

**Day and Date:** Tuesday and 31<sup>st</sup> October, 2023

**Time:** 10:00 A. M

**Venue:** Survey no.147,house no. 271/1 wada manor Road, Met Village, opp HP petrol pump Palghar Thane MH 421312

We would like to inform you that, you may attend the Board Meeting through Video Conference also

The mode of participation may please be confirmed to the undersigned (Mobile No. +91 7738146226, Email i.d. director1@milestonefurniture.in). In the absence of your confirmation, it shall be presumed that you will be attending the Board Meeting physically and not through Video Conference.

Agenda along with notes to agenda for the Board Meeting is attached herewith for your reference as Annexure I.

Each Director is requested to inform if they have any conflict of interest before participating in the aforesaid meeting and making decisions regarding the business of the Company.

Further, if any director of the Company is unable to attend the ensuing Board meeting, he may inform the Board before the date of the meeting by sending the signed leave of absence application.

Kindly make it convenient to attend the Meeting.

CIN: L36912MH2014PLC254131

Regd Office: Survey no.147, House no.271/1, Met Village, Near H P Petrol Pump, Wada-Manor Road, Tal-Wada, District-Palghar-Maharashtra

Email ID. [admin@milestonegroup.asia](mailto:admin@milestonegroup.asia) Ph. No.7738209656

Website :[www.milestonefurniture.in](http://www.milestonefurniture.in)



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Please acknowledge receipt of this notice.

With best regards

**For MILESTONE FURNITURE LIMITED**

*Kotadia. M. R.*

**MAYANK RASIKLAL KOTADIA**

**Director**

**DIN: 07484438**

CIN: L36912MH2014PLC254131

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### **Annexe-1**

S. No.	Agenda Item
1.	Record of election, if any, of the Chairperson of the Meeting.
1.1	The Chairman of the Company shall be the Chairman of the Board, if the Company doesn't have a Chairman, the Directors may elect one of themselves to be the Chairman of the Board. (Secretarial Standard- 1)
2.	To grant leave of absence, if any.
2.1	Check whether all the Directors are present, If anyone is absent, check whether leave of absence received or not.
3.	To take note of minutes of the preceding Board Meeting
3.1	Present before the Board, Minutes of preceding Board Meeting and take note of the same. If not signed by the Chairman of preceding Meeting then get it signed from the Chairman of this Meeting.
4.	To accept ESOP Scheme
5.	To Shifting of registered office from one city to another city but within the same State
6.	For appointment of Chirag & Associates as Secretarial Auditor of the company for financial year 2022-23
7.	To consider and approve the Board report and Annual accounts for the financial year ended 31.03.2023.

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