

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | investor@uoa.com

November 14, 2023

BSE Limited
Phirojze jeejebhoy Tower,
27th Floor, Dalal Street,
Mumbai – 400001

Sub: Intimation of Resignation of Statutory Auditor

Ref: Announcement under Regulation 30 read with Schedule III part A of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and SEBI Circular no CIR /CFD/CMD1/114/2019 dated October 18, 2019

Dear Sir (s)

In accordance with the provisions of Regulation 30 (4) read with Schedule III part A of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and SEBI Circular no CIR /CFD/CMD1/114/2019 dated October 18, 2019 the stock exchange is hereby informed that Ms Purushothaman Bhutani & Co, Chartered Accountants (FRN 005484N), the has resigned from the office of Statutory auditor of the Company due to pre - occupations. The resignation is effective from closing business hours of 14-11-2023.

Copy of resignation letter received from the auditor of the company along with annexure A as prescribed under SEBI circular no CIR /CFD/CMD1/114/2019 dated 18-Oct-2019 is enclosed herewith this letter as *Annexure i*.

Audit Committee and the Board of Directors at their respective meetings held on 14-11-2023 accepted the aforesaid resignation of Statutory auditors of the Company and noted the reasons of resignation of the Auditor. Further, it is hereby confirmed that the Auditor has not raised any concern to the Audit committee or the Board and there was no other reason for resignation except as stated in the letter.

Further, disclosure as required under the SEBI Listing Regulations and Circular no CIR/CFD/CMD/4/2015 dated September 09, 2015 is enclosed as Annexure ii.

Kindly take the same on record.

Yours faithfully,

For Universal Office Automation Limited


Naina Luthra

Company Secretary & Compliance Officer

Enclosed: As above



Purushothaman Bhutani & Co.

CHARTERED ACCOUNTANTS

November 14th, 2023

3/11708, Sat Nagar, Karol Bagh, New Delhi-110005

Tel. : 25717459, 25817459, 25727459

E-mail : pbc.bhutani@gmail.com • Website : pbc.ind.in

To
The Board of Directors
Universal Office Automation Limited
806, Siddharth,
96, Nehru Place,
New Delhi

Sub: Resignation from the position of Statutory Auditor of the Universal Office Automation Limited

Dear Sir,

We, Purushothaman Bhutani & Co., Chartered Accountants (FRN 005484N), the Statutory Auditors of Universal Office Automation Limited ("the Company"), hereby inform you that due to our pre - occupation in other assignments, we would not be in a position to devote our time to the affairs of the Company. Accordingly, we are submitting our resignation from the position of the Statutory Auditors of the Company with effect from closing of working hours of 14th November, 2023.

We hereby clarify that we don't have any dispute with the Company nor we have any concern relating to suppression of information by the management of the Company. We have completed all the audit assignments of the Company till the quarter and half year ended September 30, 2023 of the financial year 2023-24.

Please find attached in Annexure A, as prescribed by the Securities and Exchange Board of India vide circular CIR/CFD/CMD1/114/2019 dated 18th October 2019.

You are requested to acknowledge the same.

Thanking you,

Yours faithfully,
For Purushothaman Bhutani & Co.,
Chartered Accountants
FRN 005484N



Binay Kumar Jha
Partner
Membership No. 509220

Annexure - A**Format of information to be obtained from the Statutory Auditor upon resignation**

Sl. No.	Particulars	Details
1	Name of the listed entity/ material subsidiary :	Universal Office Automation Limited ("the Company")
2	Details of the statutory auditor: a. Name: b. Address: c. Phone number: d. Email:	Purushothaman Bhutani & Co., Chartered Accountants FRN 005484N 3/11708, Sat Nagar, Karol Bagh, New Delhi - 110005 (011) 25717459, 25817459 pbc.bhutani@gmail.com
3	Details of association with the listed entity/ material subsidiary : a. Date on which the statutory auditor was appointed b. Date on which the term of the statutory auditor was scheduled to expire c. Prior to resignation, the latest audit report/limited review report submitted by the auditor and date of its submission	The shareholders of the Company at the 30 th Annual General Meeting ("AGM") held on 19 th July, 2022, re-appointed M/s Purushothaman Bhutani & Co., Chartered Accountants as the Statutory Auditors of the Company for the second term of five years commencing from 30 th AGM till the conclusion of the 35 th AGM of the Company to be held in the year 2027. Signed the Limited Review Report for the Quarter and Half Year ended 30 th September, 2023 on 14 th November, 2023.
4	Detailed reasons for resignation	Due to our pre - occupation in other assignments, we would not be in a position to devote time to the affairs of the Company, therefore resigning from the position of statutory auditor of the Company w.e.f. closing of



		working hours of 14 th November, 2023
5	In case of any concerns, efforts made by the auditor prior to resignation (including approaching the Audit Committee/Board of Directors along with the date of communication made to the Audit Committee/Board of Directors)	Not Applicable
6	In case the information requested by the auditor was not provided, then following shall be disclosed: <ul style="list-style-type: none"> a. Whether the inability to obtain sufficient appropriate audit evidence was due to a management-imposed limitation or circumstances beyond the control of the management. b. Whether the lack of information would have significant impact on the financial statements/results. c. Whether the auditor has performed alternative procedures to obtain appropriate evidence for the purposes of audit/limited review as laid down in SA 705 (Revised) <p>Whether the lack of information was prevalent in the previous reported financial statements/results. If yes, on what basis the previous audit/limited review reports were issued.</p>	Not Applicable as all the requisite information has been provided
7	Any other facts relevant to the resignation	Nil

Declaration:

1. We hereby confirm that the information given in this letter and its attachments is correct and complete.
2. We hereby confirm that there is no other material reason other than those provided above for my resignation/ resignation of my firm.

For Purushothaman Bhutani & Co.,
Chartered Accountants
FRN 005484N

Binay Kumar
Partner
Membership No. 509220



Date: 14th November, 2023
Place: New Delhi

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,
New Delhi - 110019, India; 011- 26444812

www.uniofficeautomation.com | investor@hcl.com

November 14, 2023

BSE Limited
Phirojze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai - 400001
Ph: 91-22-22721233/4

Dear Sir(s)

Sub.: Outcome of the Meeting of the Board of Directors

Ref.: Regulation 30 read with Schedule III Part A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Meeting of the Board of Directors of the Company was held on November 14, 2023 commenced at 3:30 PM and concluded at 4:30 PM.

Pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 we hereby submit the Outcome of Meeting of the Board of Directors held on November 14, 2023 which was as follows:

- The Unaudited Results, Balance Sheet and Cash Flow Statement of the Company for the Quarter ended on September 30, 2023 were considered and approved.
- Limited Review Report of Purushothaman Bhutani & Co, Chartered Accountants (FRN 005484) on the results for the quarter ended on September 30, 2023 was considered by the board.
- Resignation of Purushothaman Bhutani & Co, Chartered Accountants (FRN 005484), Statutory Auditor of the Company was accepted effective from closing hours of 14.11.2023.

Kindly take the above information on your record.

Thanking you,

Yours faithfully,

For Universal Office Automation Limited

Naina Luthra

Company Secretary & Compliance Officer

Enclosed as above

