

Schaeffler India Limited \cdot Pune \cdot Maharashtra

BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001 Company Code: 505790 National Stock Exchange of India Limited Exchange Plaza, C – 1, Block G, Bandra-Kurla Complex, Bandra (E), Mumbai-400051 Company Code: SCHAEFFLER

Sub: Postal Ballot Notice

19/02/2024

Dear Sirs,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the Notice of Postal Ballot.

The Notice is being sent to all the Members, whose names appear in the Register of Members / list of Beneficial Owners as received from National Securities Depository Limited and Central Depository Services (India) Limited and whose email address is registered with the Company / Depositories as on Friday, February 9, 2024, ('Cut-off date') for considering the following business which is elaborated in the Postal Ballot Notice.

| ltem No. | Subject of the Business / Proposed Resolutions |
|-------------|--|
| 1. | To appoint Mr. Jens Schüler as a Director (Non-Executive Non-Independent Director) |

The Company has engaged the services of National Securities Depository Limited (NSDL) to provide a remote e-voting facility to all its Members.

The remote e-voting period will commence on Tuesday, February 20, 2024, at 9:00 A.M. (IST) and end on Thursday, March 21, 2024, at 05:00 P.M (IST).

The aforesaid copy of Postal Ballot Notice is also available on the website of the Company www.schaeffler.co.in.

Kindly take the above on your records.

Thanking you,

Yours faithfully,

For Schaeffler India Limited

Ashish Tiwari, VP - Legal & Company Secretary

Encl: As above

Schaeffler India Limited

Registered and Corporate Office: 15th Floor, (ASTP) Amar Sadanand Tech Park, Baner, Pune, Maharashtra, India – 411045 Tel: +91-20-68198400 | Fax: +91-20-68198405 CIN: L29130PN1962PLC204515, www.schaeffler.co.in, info.in@schaeffler.com,

Phone: +912068198464

Schaeffler India Limited

Corporate Identity Number (CIN): L29130PN1962PLC204515 Registered and Corporate Office Address: 15th Floor, ASTP (Amar Sadanand Tech Park), Baner, Pune, Maharashtra, India, 411045 Tel. No.: +91-20-68198400; Fax: +91-20-68198405 Email: investorsupport.in@schaeffler.com; Website: www.schaeffler.co.in

NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014]

Dear Members,

NOTICE IS HEREBY given pursuant to the provisions of Section 110 and other applicable provisions of the Companies Act, 2013 ('the Act') read with the Companies (Management and Administration) Rules, 2014, ('Rules'), General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020, and 09/2023 dated September 25, 2023 issued by the Ministry of Corporate Affairs ('MCA') from time to time ('MCA Circulars'), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India ('SS-2') and other applicable laws and regulations (including any statutory modification(s) and/or re-enactment(s) thereof for the time being in force), that the resolution as set out in this Notice is proposed to be passed by the Shareholders of Schaeffler India Limited ("Company") through Postal Ballot by way of remote electronic voting (e-voting) process. The Statement, pursuant to the provisions of Section 102, 110 and other applicable provisions of the Act read with the Rules, information as required to be disclosed under Listing Regulations and SS-2, setting out all material facts relating to the resolution mentioned in this Postal Ballot Notice is also attached to this Notice. In accordance with the provisions of Sections 108 and 110 of the Act read with the Rules made thereunder and Regulation 44 of the Listing Regulations, the Company has engaged the services of the National Depository Services Limited ('NDSL') to provide remote e-voting facility. The procedure for remote e-voting is detailed in the Notes to this Postal Ballot notice.

The remote e-voting facility will be available during the following period:

| Commencement of remote e-voting period | 09:00 A.M. IST on Tuesday, February 20, 2024 |
|--|--|
| Conclusion of remote e-voting period | 05:00 P.M. IST on Thursday, March 21, 2024 |

The proposed resolution and the explanatory statement pertaining to the resolution in terms of the provisions of Section 102 of the Act, as appended hereto forms part of this Postal Ballot Notice.

The Board of Directors of the Company has appointed Mr. Suresh Kumar Kabra, Partner of Samdani Kabra & Associates, Company Secretaries, Vadodara as scrutinizer to conduct the Postal Ballot through remote evoting process in a fair and transparent manner. You are requested to carefully read the instructions in this Postal Ballot Notice and record your assent (FOR) or dissent (AGAINST) through the remote e-voting process not later than 5:00 p.m. IST, Thursday, March 21, 2024.

In accordance with the provision of the MCA Circulars, the Company has made arrangement for the Shareholders to register their e-mail addresses. Therefore, those shareholders who have not yet registered their e-mail addresses are requested to register the same by following the procedure set out in the notes to this Postal Ballot Notice.

Voting through remote e-voting commences from Tuesday, February 20, 2024, at 9.00 a.m. IST and ends on Thursday, March 21, 2024, at 5.00 p.m. IST. The Scrutinizer's decision on the validity of votes shall be final.

The Scrutinizer will submit the Report to the Chairperson or the Managing Director or the Executive Director of the Company as authorized by the Chairperson upon completion of the scrutiny of the votes cast through remote e-voting. The result of the Postal Ballot shall be declared on or before March 23, 2024, at the Registered Office of the Company before the close of working hours.

The results along with the Scrutinizer's Report will be posted on the Company's website, viz., <u>www.schaeffler.co.in</u> and also on the website of NSDL, viz., www.evoting.nsdl.com besides being communicated to the BSE Limited and the National Stock Exchange of India Limited where the Company's shares are listed.

ITEMS OF BUSINESS REQUIRING CONSENT OF SHAREHOLDERS THROUGH POSTAL BALLOT: (SPECIAL BUSINESS)

ITEM No. 1. TO APPOINT MR. JENS SCHÜLER AS A DIRECTOR (NON-EXECUTIVE NON-INDEPENDENT DIRECTOR)

To consider and, if though fit, to pass, with or without modification(s), the following resolution, as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152, 161 and other applicable provisions of the Companies Act, 2013 ('Act'), the Companies (Appointment and Qualifications of Directors) Rules, 2014 ('Rules'), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') (including any statutory modification(s) and/or reenactment(s) thereof for the time being in force) and the Articles of Association of the Company and on the basis of recommendations of the Nomination and Remuneration Committee, Mr. Jens Schüler (DIN: 10422738), who was appointed by Board of Directors as an Additional Director (Non-Executive Non-Independent Director) with effect from January 1, 2024, in terms of Section 161 of the Companies Act, 2013, and in respect of whom the Company has received a notice in writing from a Member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director and being eligible for appointment under the provisions of the Act and the Rules framed thereunder and Listing Regulations, be and is hereby appointed as a Director (Non-Executive Non-Independent Director) of the Company effective from January 1, 2024, liable to retire by rotation.

RESOLVED FURTHER THAT the Key Managerial Personnel of the Company, be and are hereby severally authorized, to do all acts, deeds, matters and things to give effect to this resolution and for matters connected therewith or incidental thereto."

By Order of the Board Sd/-Ashish Tiwari VP-Legal & Company Secretary

Pune: February 16, 2024

Schaeffler India Limited Corporate Identity Number (CIN): L29130PN1962PLC204515 Registered and Corporate Office Address: 15th Floor, ASTP (Amar Sadanand Tech Park), Baner, Pune, Maharashtra, India, 411045 E-mail: <u>investorsupport.in@schaeffler.com</u>; website: <u>www.schaeffler.co.in</u>

Schaeffler India Limited

Notes:

- 1. The Explanatory Statement pursuant to section 102 read with section 110 of the Companies Act, 2013 (the 'Act') setting out material facts and reasons in respect of the resolutions as set out above, is annexed hereto and forms part of this Notice.
- 2. Pursuant to the provisions of Section 110 of the Act, read with the Companies (Management and Administration) Rules, 2014, (Rules), the consent of the Company's Members for the resolution as set out in this Notice is proposed to be obtained by means of a Postal Ballot. In compliance with the Ministry of Corporate Affairs' (MCA) General Circular Nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020 and 09/2023 dated September 25, 2023, this Postal Ballot Notice is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories / Registrar and Share Transfer Agent. Accordingly, the communications of the assent or dissent of the Members would take place through the e-voting system only. Therefore, those Members who have not yet registered their email addresses are requested to get their email addresses registered by following the procedure given below in e-voting Instructions.
- 3. In compliance with MCA Circulars, Postal Ballot Notice is being sent to all the Members electronically by email who have registered their e-mail addresses with the Depository or with the Company and whose names appear in the Register of Members as received from Depositories as on Friday, February 9, 2024 ("the cut-off date"). Members whose names appear on the Register of Members / List of Beneficial Owners as on the cut-off date will only be considered eligible for the purpose of e-voting. A person who is not a Shareholder as on the cut-off date, should treat this Postal Ballot Notice for information purposes only.
- 4. The remote e-voting period commences on Tuesday, February 20, 2024, at 9.00 a.m. IST and ends on Thursday, March 21, 2024, at 5.00 p.m. IST. The remote e-voting shall not be allowed beyond the said date and time.
- 5. The voting rights of the Shareholders shall be in proportion to their shares in the total paid-up equity share capital of the Company, as on the cut-off date.
- 6. Resolution passed by Members with requisite majority through remote e-voting are deemed to be passed on March 21, 2024 i.e. the last date specified for receipt of votes through remote e-voting as if they have been passed at a General Meeting of the Members.
- 7. In compliance with the provisions of Sections 108 and 110 of the Act and the Rules made thereunder, the Company has provided the facility to Members to exercise their votes electronically and to vote on resolution through the remote e-voting facility arranged by NSDL. The instructions for remote e-voting are annexed to this Notice.
- Members may please note that the Postal Ballot Notice will also be available on the Company's website at <u>www.schaeffler.co.in</u>, websites of the Stock Exchanges, i.e., BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) at www.bseindia.com and www.nseindia.com, respectively, and on the website of NSDL at www.evoting.nsdl.com
- 9. All the material documents, if any, referred to in the Statement setting out material facts annexed thereto will be available for inspection at the Registered and Corporate Office of the Company during office hours on working days from the date of dispatch until the last date for receipt of votes through remote e-voting.

Schaeffler India Limited

[Documents, if any, referred to in the Notice of the Postal Ballot will be available for inspection in electronic mode up to the last date of the voting. Members seeking to inspect such documents can send an email to Investorsupport.IN@schaeffler.com.]

10. Shareholders holding shares in physical mode are requested to dispatch the KYC Form at Link Intime India Private Limited (RTA), C-101, 247 Park, LBS Marg, Vikhroli West Mumbai 400 083 for registering email ID. A request letter providing name of the Member, Folio No., mobile no., and email address to be registered/updated and signed by Member (first holder, in case of jointly held) and self-attested scanned copy of PAN as per prescribed ISR-1 format.

Voting through Electronic means

In compliance with the provisions of Section 108, 110 of the Companies Act, 2013, (the Act), read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (the Regulations) and Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide to the Members the facility to exercise their right to vote by electronic means instead of dispatching the physical Postal Ballot Form by permitted mode and the businesses may be transacted through remote e-voting services. The facility of casting the votes by the Members using an electronic voting system is provided by National Securities Depository Limited (NSDL).

The process and manner for remote e-voting is as under:

The remote e-voting period begins Tuesday, February 20, 2024, at 9.00 a.m. IST and ends on Thursday, March 21, 2024, at 5.00 p.m. IST. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date, i.e., February 9, 2024, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is casted by the member, the member shall not be allowed to change it subsequently.

The instructions for shareholders voting electronically are as under:

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode in terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility. Login method for Individual shareholders holding securities in demat mode is given below:

| Type of shareholders | Login Method |
|-----------------------------|---|
| Individual Shareholders | 1. Existing IDeAS user can visit the e-Services website of NSDL |
| holding securities in demat | Viz. https://eservices.nsdl.com either on a Personal Computer |
| mode with NSDL. | or on a mobile. On the e-Services home page click on the |
| | "Beneficial Owner" icon under "Login" which is available |
| | under 'IDeAS' section, this will prompt you to enter your |
| | existing User ID and Password. After successful authentication, |
| | you will be able to see e-Voting services under Value added |
| | services. Click on "Access to e-Voting" under e-Voting services |

| | and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting methed of NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. | |
|--|---|--|
| Individual Shareholders holding securities in demat mode with CDSL | Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website <u>www.cdslindia.com</u> and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by Company. On clicking the evoting option, the user will be able to see e- Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <u>www.cdslindia.com</u> and click on login & New System Myeasi Tab and then click on registration option. | |

| | 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers. |
|---|--|
| Individual Shareholders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on Company's name "Schaeffler India Limited" or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Login type | Helpdesk details |
|--|--|
| Individual Shareholders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.com</u> or call at 4886 7000 and 022 - 2499 7000 |
| Individual Shareholders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at |
| | helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33 |

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen. *Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at* <u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

| Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical | Your User ID is: |
|---|--|
| a) For Members who hold shares in demat account with NSDL. | 8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****. |
| b) For Members who hold shares in demat account with CDSL. | 16 Digit Beneficiary ID For example if your Beneficiary ID is 12************* then your user ID is 12********** |
| c) For Members holding shares in Physical Form. | EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

- 5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "<u>Forgot User Details/Password?</u>"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.com</u> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- 2. Select "EVEN" of the Company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by email to Samdani Shah And Kabra <u>samdanics@gmail.com</u> with a copy marked to <u>evoting@nsdl.com</u>. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <u>www.evoting.nsdl.com</u> or call on : 022 - 4886 7000 and 022 - 2499 7000 or send a request to Prajakta Pawle - NSDL Official) at <u>evoting@nsdl.com</u>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e-mail ids for e-voting for the resolution set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to <u>investorsupport.in@schaeffler.com</u>.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to

<u>investorsupport.in@schaeffler.com</u>. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. <u>Login method for e-Voting for Individual shareholders holding securities in demat mode</u>.

- 3. Alternatively shareholder/members may send a request to <u>evoting@nsdl.com</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

Explanatory Statement under Section 102 of the Companies Act, 2013:

ITEM No. 1. TO APPOINT MR. JENS SCHÜLER AS A DIRECTOR (NON-EXECUTIVE NON-INDEPENDENT DIRECTOR)

The Board of Directors, on the recommendations of the Nomination and Remuneration Committee has approved the appointment of Mr. Jens Schüler (DIN: 10422738), as an Additional Director (Non-Executive Non-Independent Director) of the Company, w.e.f January 1, 2024, subject to approval of the Members by way of ordinary resolution. Pursuant to the provisions of Section 161 of the Companies Act, 2013 ('Act'), Mr. Jens Schüler will hold office upto the date of ensuing Annual General Meeting. Further, in terms of Regulation 17(1)(1c) of the Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), approval of members of the Company is required to be obtained for appointment of a Director, at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. Therefore, the approval of members is being sought for the aforesaid appointment of Mr. Jens Schüler through this Postal Ballot. The Company has received a notice in writing from a Member, in terms of Section 160 of the Act, proposing the appointment of Mr. Jens Schüler as a Director of the Company. The Company has received, inter alia, the following consents, declarations and confirmations from Mr. Jens Schüler with regard to the proposed appointment: 1) Consent to act as a Director of the Company, in Form DIR-2, in terms of Section 152 of the Act; 2) Declaration (Form DIR-8) that he is not disgualified from being appointed as Director in terms of Section 164 of the Act; 3) Declaration that he is not debarred from holding the office of Director by virtue of any order of the SEBI or any other such authority.

Brief profile of Mr. Jens Schüler

Mr. Jens Schüler studied economics at Johannes Gutenberg University Mainz and started his career in 2002 at Deutsche Börse AG as Specialist XETRA Market Supervision. Mr. Schüler has been associated with the Schaeffler Group since 2003 and brings with him over 21 years of professional experience. In 2003, Mr. Schüler has joined Schaeffler Automotive Aftermarket GmbH & Co. KG as Assistant to the Board of Directors. This was followed by professional stages in the Aftermarket business, in which he was responsible for strategic projects within the sales organization in a leading position. In 2009, Mr. Schüler was appointed to the Schaeffler Global Board of the Automotive Aftermarket business unit and, as Vice President, was responsible for strategic planning and project management. Two years later, he took over the management of the Automotive Aftermarket business unit in North America. In 2014, he was additionally given responsibility for the Aftermarket business in South America. With the establishment of Automotive Aftermarket as an Executive Board function at Schaeffler, in 2018, Mr. Schüler took over as Head of Global Sales and Marketing. In 2022, Mr. Jens Schüler was appointed as a member of Schaeffler AG's Executive Board and is responsible for the Schaeffler Group's Automotive Aftermarket business.

Mr. Jens Schüler is not related to any other Director or Key Managerial Personnel of the Company or relatives of the Directors or Key Managerial Personnel. Except Mr. Jens Schüler and his relatives, none of the other Directors, Key Managerial Personnel or any of their respective relatives are, in any way,

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concerned or interested, whether financially or otherwise, in this resolution. The Board recommends the Ordinary Resolution as set out in this Notice, for approval of members of the Company. Details as required under Regulation 36(3) of Listing Regulations and SS-2 (Secretarial Standard on General Meetings) as issued by the Institute of Company Secretaries of India, are given in Annexure I to this Notice.

By Order of the Board

Sd/-Ashish Tiwari VP-Legal & Company Secretary

Pune: February 16, 2024

Schaeffler India Limited

Corporate Identity Number (CIN): L29130PN1962PLC204515 Registered and Corporate Office Address: 15th Floor, ASTP (Amar Sadanand Tech Park), Baner, Pune, Maharashtra, India, 411045 E-mail: <u>investorsupport.in@schaeffler.com</u>; website: <u>www.schaeffler.co.in</u> Annexure I Details of Director Mr. Jens Schüler pursuant to Regulation 36(3) of the Listing Regulations and SS-2

| Name of Director | Mr. Jens Schüler |
|--|---|
| DIN | 10422738 |
| Designation | Non-Executive Non-Independent Director |
| Age | 49 years |
| Date of first Appointment on the Board | January 1, 2024 |
| Qualification | Economist, as given in Explanatory Statement attached to this Notice |
| Expertise in specific functional area | As given in Explanatory Statement attached to this Notice. |
| Terms and Conditions of appointment | He shall continue to be subject to terms and conditions of his appointment as Non-executive Non-independent Director, liable to retire by rotation. |
| Relationship with other directors, Manager and Key Managerial Personnel of the Company | Not related to any Director, Manager and KMP |
| Directorships in other Companies | NIL |
| Chairperson / Member of Committee of the Board | Other companies – NIL |
| of other Companies | Schaeffler India Limited – |
| | Risk Management Committee – Member |
| | Corporate Social Responsibility Committee - Member |
| Remuneration last drawn | Not Applicable |
| Remuneration proposed | None |
| Shares held in the company including shareholding | NIL |
| as a beneficial owner as on the date of the Notice | |
| Number of meetings of Board attended during the | One. |
| financial year | |
| Listed entities from which the person has resigned | None |
| in the past three years | |