



TGL/2019-20/SEC-15

Date: 13.04.2019

To,  
The Manager  
Department of Corporate Services-Listing  
**BSE Limited**  
16th floor, P J Towers,  
Dalal Street, Mumbai- 400001

**Sub: Calendar of Events for Postal Ballot**  
**Ref: Triveni Glass Limited (Scrip Code 502281)**

Dear Sir,

In continuation to our letter dated 05.04.2019, wherein we had informed that the the Board of Directors had decided to seek the consent of the members of the company through Postal Ballot for the sale of the Unit in Rajahmundry. Accordingly, in that context, we hereby submit the calendar of events for the proposed Postal Ballot/e-voting process, for your reference and records.

This is for your information and record purpose. Please update the same at your website.

Thanking you

Yours Truly

For Triveni Glass Limited

  
  
**Sumit Bhattacharya**  
**Company Secretary**

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CIN No.: L26101UP1971PLC003491

IF IT'S GLASS IT'S US

## CALENDAR OF EVENTS FOR POSTAL BALLOT

SI. NO.	Particulars	Date	Days
1.	Date on which consent is given by the Scrutinizer.	28.03.2019	THURSDAY
2.	Date of Board Meeting approving: 1) Notice of postal ballot & draft resolutions. 2) Authorizing Mr. X, Practicing Company Secretary to act as Scrutinizer responsible for the entire postal ballot process on behalf of the Company.	05.04.2019	FRIDAY
3.	Date of appointment of the Scrutinizer.	05.04.2019	FRIDAY
4	Cut-off Date for determining the names of shareholders entitled to notice of postal ballot.	12.04.2019	FRIDAY
5.	Intimation date of filing of "Calendar of Events" with NSDL/CDSL along with a copy of the Board Resolution as mentioned under Sl. 2 a & b above and Consent Letter for e-Voting for shareholders as provided by NSDL/CDSL.	08.04.2018	MONDAY
6.	Letter to NSDL/CDSL	08.04.2018	MONDAY
7.	Creation of EVSN (e-Voting Sequence Number) i.e. uploading of Resolution(s) and Company's Logo to CDSL.	NSDL	
8.	Date of uploading "shareholding File i.e. uploading rom file" with NSDL/CDSL for obtaining 'User-ID and 'password' for shareholders	CBM	
9.	Downloading of "Response File" to ascertain "Accepted/Rejected" cases and to get the User id and Password of the share holders whose email ids are not available to whom physical Ballot paper to be sent.	CBM	
10.	Electronic transmission of User-ID and password (by NSDL & CDSL) to eligible shareholders.	NSDL	
11.	Completion of dispatch of Notice and Postal Ballot Forms	19.04.209	FRIDAY
12.	(i) Submission of Postal Ballot Notice/ Form etc. to Stock Exchanges  (ii) Advertisement of Postal Ballot Notice shall be published English and Hindi News papers	19.04.2019  20.04.2019	FRIDAY  SATURDAY
13.	Cutoff date for determining the eligibility to vote	15.04.2019	MONDAY
14.	Date of Notice of Postal Ballot	19.04.2019	FRIDAY
15.	E-Voting / Postal Ballot to commence from.	20.04.2019	SATURDAY
16.	Last date of receiving of Postal Ballot forms by the Scrutinizer.	19.05.2019	MONDAY
17.	Last date of e-Voting portal remaining active.	19.05.2019	MONDAY

18.	Last date of submission of the Report by the Scrutinizer.	21.05.2019	TUESDAY
19.	Date of declaration of results by the Company (within 48 hour of end of voting).	21.05.2019	TUESDAY
20.	Date of intimation of results of the Postal Ballot to BSE	21.05.2019	TUESDAY
21.	Display of the result in the Company's website.	21.05.2019	TUESDAY
22	Proceedings of Postal Ballot Minutes to be sent to the Stock Exchanges	21.05.2019	TUESDAY
23	Release of Advertisement in newspaper giving the result of the Postal Ballot.	22.05.2019	WEDNESDAY
24	Date for filing of the Special resolution(s) with the ROC.	Before 19.06.2019	