

**AMCO INDIA LIMITED**

**Corporate Office: C 53-54, Sector 57, Noida, Uttar Pradesh 201301**  
**Regd. Office: 10795, Shop No. GF-7, Jhandewalan Road, Rexine Bazaar, Nabi Karim,**  
**New Delhi-110055**  
**CIN: L74899DL1987PLC029035 PH: 0120 – 4601500**  
**Email: [amco.india@ymail.com](mailto:amco.india@ymail.com)**  
**Website: [www.amcoindialimited.com](http://www.amcoindialimited.com)**

**29<sup>th</sup> October, 2023**

**The Manager,**  
**Corporate Service Department,**  
**BSE Limited,**  
**25<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers,**  
**Dalal Street, Mumbai, Maharashtra- 400001.**

**Sub.: Copy of the Minutes of 36<sup>th</sup> Annual General Meeting of the Company.**

**Ref.: Scrip Code 530133**

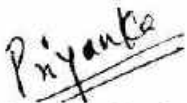
Dear Sir/Mam,

Pursuant to Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we are enclosing herewith the certified copy of the minutes of the 36<sup>th</sup> Annual General Meeting of the Company held on Saturday, 30<sup>th</sup> September, 2023 through Video Conferencing (VC)/ Other Audio Video Means (OAVM).

Kindly take the same on record.

Thanking You.

**Yours Faithfully**  
**For Amco India Limited**



**Priyanka Beniwal**  
**Company Secretary & Compliance Officer**

**Encl.: a/a.**

**CERTIFIED TRUE COPY OF THE MINUTES OF 36<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF AMCO INDIA LIMITED HELD ON SATURDAY, THE 30<sup>TH</sup> DAY OF SEPTEMBER, 2023 AT 01.00 P.M. (IST) THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO VIDEO MEANS (OAVM).**

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**Directors Present through Video Conference / Other Audio-Visual Means:**

Mr. Surender Kumar Gupta	Chairman, Managing Director & Member
Mr. Ankit Aggarwal	Non- Executive Independent Director
Mr. Dharampal Aggarwal	Non-Executive Independent Director & Chairman of Audit Committee
Mr. Naseem Ahmad	Non-Executive Independent Director Chairman of Nomination & Remuneration Committee and Stakeholders Relationship Committee
Mr. Rajeev Gupta	Whole Time Director & Member
Mrs. Vidhu Gupta	Whole Time Director & Member

**Other's Present through Video Conference / Other Audio Visual Means:**

Ms. Rhea Gupta	Chief Financial Officer
Ms. Priyanka Beniwal	Company Secretary & Compliance Officer

**By Invitation:**

Mr. Varun Kale	M/s. V. V Kale & Co., Statutory Auditors
Mr. Mohit Bajaj	M/s. Mohit Bajaj & Associates Practising Company Secretary Scrutinizer & Secretarial Auditors

**Members present:**

The total 26 members were present in the Annual General Meeting ("AGM"/ "Meeting") through Video Conferencing (VC)/ Other Audio Video Means (OAVM).

**Chairman of the meeting:**

The requisite quorum as required under Section 103 of the Companies Act, 2013 being present, Shri Surender Kumar Gupta, in terms of provisions of Article 69 of the Articles of Association of the Company, took the Chair and stated the meeting to be validly constituted and declared the commencement of the proceedings of the meeting at 01:00 P.M. (IST).

**Document kept open for Inspection:**

The following documents were kept open for inspection online:

- (i) Notice convening the 36<sup>th</sup> Annual General Meeting;
- (ii) Directors' Report along with the related Annexures for the Financial Year ended 31<sup>st</sup> March, 2023;
- (iii) Audited Financial Statements and the Auditor's Report thereon for the Financial Year ended 31<sup>st</sup> March, 2023;
- (iv) Secretarial Audit Report for the Financial Year ended 31<sup>st</sup> March, 2023;
- (v) Register of Directors, KMPs and their shareholding;
- (vi) Register of contracts & arrangements in which Directors are interested; and
- (vii) Other statutory documents.

**Chairman's Speech:**

The Chairman welcomed all the members to 36<sup>th</sup> Annual General Meeting of the Company for and on behalf of Board of Directors and thereafter introduced all the Directors present at the meeting along with the Chief Financial Officer, Statutory Auditors, Secretarial Auditors & Scrutinizer and initiated the formal proceedings of the meeting.

The Chairman thereafter addressed the members of the Company.

The Chairman informed the members that the 36<sup>th</sup> Annual General Meeting was conducted through the Audio Video means. The AGM was convened and conducted in accordance with the circulars issued by Ministry of Corporate Affairs (MCA), i.e. General Circular No. 20/2020 dated 5<sup>th</sup> May, 2020 read with General Circular No. 14/2020 dated 8<sup>th</sup> April, 2020 and General Circular No. 17/2020 dated 13<sup>th</sup> April, 2020 and other relevant circulars issued by MCA and Securities and Exchange Board of India (SEBI), which allowed the companies to conduct their AGM through Video Conferencing (VC) or Other Audio Visual Means (OAVM).

The Chairman informed the members that the copies of Annual Report, Notice of Annual General Meeting, Notice of e-voting etc. were sent by e-mail to the members who have registered their email id with the Company / Depository Participants (DPs) / Registrar and Share Transfer Agent (RTA) in accordance with MCA & SEBI circulars.

The Chairman further informed that the Company had tied up with CSDL to provide facility for remote e-voting, participation in the AGM through VC / OAVM facility and e-voting during the AGM.

The members were informed that the registers of Directors & KMPs and their shareholding, Register of contracts & arrangements in which Directors are interested, Certified copies of Annual Report, Statutory Auditors' Report, Secretarial Audit Report and the other statutory documents were available for inspection online.

The Chairman then read out his speech addressed to the members of the Company.

In the speech, the Chairman dealt with the Company's performance, external environment and the business outlook of the Company.

On the operational front, he informed that Company is producing Aluminium foils, plain & printed and Aluminium packed with paper & plastics at Noida unit. He also informed the members that the venture of Amco India Limited with M/s. Krish Infrastructures Private Limited for construction of flats in Bhiwadi is under progress.

The Chairman concluded his speech by thanking the Company's customers, employees and suppliers, government authorities, bankers, financial institutions, members and other stakeholders for their continued support, trust and faith in the Company.

#### **Remote e- Voting & Voting During AGM Process:**

The Company Secretary informed the members that as per the provisions of the Companies Act, 2013 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company had provided the facility of remote e-voting to the members through CSDL e-voting system, to enable them to cast their vote electronically. The remote e-voting facility was available to the members from Wednesday, 27<sup>th</sup> September, 2023 (IST 10:00 A.M) to Friday, 29<sup>th</sup> September, 2023 (IST 05:00 P.M.). The members were also informed that who had not cast their vote through remote e-voting process, had been provided with facility to cast vote during the AGM using the e- voting facility provided by CSDL.

The members were informed that the Company has appointed Mr. Mohit Bajaj of M/s. Mohit Bajaj & Associates, Company Secretaries as the Scrutinizer to scrutinize the remote e-voting and e-voting during the 36<sup>th</sup> Annual General Meeting in a fair and transparent manner.

It was also informed to the members that the results of votes cast by members through remote e-voting and e-voting during AGM, on the basis of the report of the Scrutinizer, shall be declared within two working days from the conclusion of the meeting. The same will also be submitted with the BSE Limited and will also be posted on the website of the Company and Central Depository Services (India) Private Limited.

**Agenda of the meeting:**

The Notice of the Annual General Meeting had already been circulated to the Members and the resolutions had been put to vote through remote e -voting, the resolutions were taken as read. For the benefit of members attending the meeting, and with due permission of the Chair the agenda of the meeting was read by the Company Secretary.

The members were informed that there were no qualifications, observations, comments or other remarks in the report of the Statutory Auditors for Financial Year ended on 31<sup>st</sup> March, 2023. Since there were no such qualifications, observations or comments, the Auditors Report was not required to be read.

The members were informed that the Secretarial Audit Report issued by Mr. Mohit Bajaj for the financial year 2022-23 does not contain any qualifications, observations, comments or other remarks.

The following agenda and resolutions were mentioned in the Notice of the AGM:

**ORDINARY BUSINESSES:**

**1. Adoption of the Financial Statements of the Company for the Financial Year ended on 31<sup>st</sup> March, 2023:**

To receive, consider and adopt the financial statement containing the Balance Sheet as at 31<sup>st</sup> March 2023 and the Profit and Loss Account for the financial year ended on that date alongwith the Cash Flow statements, Note & Schedules appended thereto together with the Boards' Report and the Auditors' Report thereon and in this regard, to consider and if thought fit, to pass with or without modification (s), the following resolution as an **Ordinary Resolution:**

**"RESOLVED THAT** pursuant to the provisions of Section 134 of the Companies Act 2013, the financial statement containing the Balance Sheet as at 31<sup>st</sup> March 2023 and the Profit and Loss Account ended on that date alongwith the Cash Flow statements, Note & Schedules appended thereto for the Financial Year ended 31<sup>st</sup> March 2023 together with the Boards' Report and Auditors' Report thereon be and are hereby considered and adopted."

**2. Re-appointment of Mrs. Vidhu Gupta, Director of the Company:**

To consider and appoint a director in place of Mrs. Vidhu Gupta (DIN: 00026934), who retires by rotation in terms of section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution:**

**"RESOLVED THAT** Mrs. Vidhu Gupta (DIN: 00026934) who retires by rotation, and being eligible, offers herself for re-appointment be and is hereby re-appointed as Director of the Company."

**SPECIAL BUSINESS:**

**3. Ratification of remuneration of Cost Auditors of the Company:**

To consider and ratify the remuneration of Cost Auditors and in this regard, to consider and if thought fit, to pass with or without modification(s), the following as an **Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the applicable provisions of Section 148 of the Companies Act, 2013 read with Companies (Cost Records and Audit Rules) 2014 including any statutory modification(s) or enactment(s) thereof, for the time being in force, if any, the remuneration of M/s. Gurvinder Chopra & Co., Cost Auditors (Registration No. 100260) of the Company as decided by the Board of Directors for financial year 2022-23 & 2023-24 be and is hereby ratified and approved.”

**“RESOLVED FURTHER THAT** any Director of the Company be and is hereby authorized for and on behalf of Board of Directors to do all such acts, deeds, matters and things and take all such steps as may be deemed necessary, proper and incidental to give effect to the aforesaid resolution.”

**Queries:**

The members who have registered with the Company as speaker for the AGM were thereafter invited for the queries.

**Vote of thanks:**

The Chairman thanked the members, directors & other dignitaries present at the meeting and for sparing their valuable time to attend the Meeting.

The meeting concluded at 01.15 P.M.

**Results of remote e-voting and voting during the AGM on the businesses transacted at the 36<sup>th</sup> Annual General Meeting of the Company held on 30<sup>th</sup> September, 2023:**

On the basis of Scrutinizer’s Report of remote electronic voting and e-voting during AGM held on 30<sup>th</sup> September, 2023, the summary of which is mentioned hereunder, the Company announced the results of voting on 3<sup>rd</sup> October, 2023, that all the resolutions as set out in Item No. 1 to 3 in the Notice of the 36<sup>th</sup> Annual General Meeting of the Company have been duly passed by the requisite majority. The summary of the Scrutinizer’s Report is as follows:

The resolutions passed at the 36<sup>th</sup> Annual General Meeting and the results are as under:



**Ordinary Business:****1. Item No. 1:**

<b>Subject matter of the resolution</b>	Adoption of the Financial Statements containing the Balance Sheet as at 31 <sup>st</sup> March 2023 and the Profit and Loss Account for the financial year ended on that date along with the Cash Flow statements, Note & Schedules appended thereto together with the Boards' Report and the Auditors' Report thereon.
<b>Type of Resolution</b>	Ordinary Resolution

Total No. of Votes polled	No. of Votes in favour	No. of votes against	Invalid Votes	Percentage (in favour of the Resolution)	Result
2304019	2303997	22	0	99.99	Passed with requisite majority

**2. Item No. 2:**

<b>Subject matter of the resolution</b>	Re-appointment of Mrs. Vidhu Gupta (DIN: 00026934), who retires by rotation and being eligible, offers herself for re-appointment.
<b>Type of Resolution</b>	Ordinary Resolution

Total No. of Votes polled	No. of Votes in favour	No. of votes against	Invalid Votes	Percentage (in favour of the Resolution)	Result
2304019	2303987	32	0	99.99	Passed with requisite majority

**3. Item No. 3:**

<b>Subject matter of the resolution</b>	Ratification of remuneration of Cost Auditors of the Company.
<b>Type of Resolution</b>	Ordinary Resolution

Total No. of Votes polled	No. of Votes in favour	No. of votes against	Invalid Votes	Percentage (in favour of the Resolution)	Result
2304019	2303996	23	0	99.99	Passed with requisite majority

Place: Noida, U.P.  
Date: 28.10.2023

Sd/-  
Surender Kumar Gupta  
Chairman  
DIN: 00026609

Certified to be true  
For AMCO INDIA LTD.

  
Company Secretary