UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365
Registered Office: 806, Sidharth, 96, Nehru Place,
New Delhi – 110019, India; 011-26444812
www.uniofficeautomation.com | investoroa@hcl.com

February 06, 2024

To
The Secretary
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001

Ref: Scrip Code - 523519

Sub:

Outcome of Postal ballot

Dear Sirs,

Pursuant to circulars issued by the Ministry of Corporate Affairs (the "MCA") for holding general meetings / conducting postal ballot process through voting by electronic means ("remote e-voting") no. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 20/2021 dated December 8, 2021, 3/2022 dated May 5, 2022, 11/2022 dated December 28, 2022 and 09/2023 dated September 25, 2023 (collectively, the "MCA Circulars"), consent of the members was accorded on the appointment of V Nagarajan & Co, Chartered Accountants, (FRN 004879N) Statutory Auditor of the Company in the casual vacancy caused by the resignation of Ms. Purushothaman Bhutani & CO (FRN 005484N) through e voting / postal ballot process.

Accordingly, the shareholders of the company have granted their approval on the aforesaid appointment. E voting results are enclosed herewith.

Kindly take the same on your records.

Thanking you,

For Universal Office Automation Limited

Naina Luthra Company Secretary

Encl: as above

RESOLUTION NO 1 REQUIRED: ORDINARY

appointment of M/s. V. Nagarajan & Co., Chartered Accountants as the Statutory Auditors of the Company to fill the casual vacancy caused by resignation of M/s Purushothaman Bhutani & Co., Chartered Accountants

Whether Promoters/Promoters Group are interested in the Agenda /Resolution - No

| Category | Mode of Voting | Nos of Shares Held (1) | No of Votes Polled (2) | % of Votes Polled on outstandin g shares | Nos of Votes in favour | Nos of Votes | % of Votes in favour of votes polled | % of Votes in against of votes polled |
|------------------------------------|-------------------|------------------------------|---------------------------|---|------------------------------|-----------------|---|--|
| | | | | (3)= (2)/(1)*100 | -4 | Against | (6)=(4)/(2) *100 | (7)=(5)/(2) *100 |
| Promoters & Promoters' Group | E-voting | 89,46,100 | 8898320 | 99.47% | 8898320 | 0 | 100.00% | 0.00% |
| | poll | 0 | | 0 | 0 | 0 | 0 | 0 |
| | sub- total | 89,46,100 | 8898320 | 99.47% | 8898320 | 0 | 100.00% | 0.00% |
| Public - Institution | E-VOTING | 62,014 | 0 | 0 | 0 | 0 | 0 | 0 |
| | POLL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | sub- total | 62,014 | 0 | 0 | 0 | 0 | 0 | 0 |
| Public - Non Institution | E-VOTING | 56,44,572 | 17949 | 0.32% | 17818 | 131 | 99.27% | 0.73% |
| | POLL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | sub- total | 56,44,572 | 17949 | 0.32% | 17818 | 131 | 99.27% | 0.73% |
| TOTAL | | 1,46,52,686 | 8916269 | 60.85% | 8916138 | 131 | 100.00% | 0.00% |

Name WAS AUTOMAN