3rd Floor, IRB Complex, Chandivali Farm, Chandivali Village, Andheri (E), Mumbai - 400 072. Tel: 91 - 22 - 6640 4220 / 4880 4200 = Fax: 91 - 22 - 2857 3441 e-mail: info@irb.co.in = www.irb.co.in CIN : L65910MH1998PLC115967



Date: May 10, 2024

To, **Corporate Relationship Department, BSE Limited** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001

**Listing Department, National Stock Exchange of India Limited** Exchange Plaza, C-1 Block G Bandra Kurla Complex, Bandra (E), Mumbai - 400051

Dear Sir/Madam,

### Re: Scrip Code 532947; Symbol: IRB

### **Subject: Postal Ballot Notice**

We refer to the outcome of Board Meeting dated May 7, 2024 and pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose a copy of the postal ballot notice seeking approval of the Shareholders of the Company for:

Item No.	Description of Resolution
1.	Appointment of Mr. Vijay N. Bhatt as Independent Director of the Company.
2.	Appointment of Mr. Bajrang Lal Gupta as Independent Director of the Company.

In compliance with the applicable circulars, this postal ballot notice is being sent only through electronic mode to those members whose e-mail addresses are registered with the Company/Depositories and whose names are recorded in the Register of Members / Register of Beneficial Owners as on the Cut-off date i.e. Tuesday, May 7, 2024.

The Company has engaged the services of KFin Technologies Limited to provide remote e-voting facility to enable the members to cast their votes electronically. The remote e-voting period shall commence from 9:00 a.m. (IST) on Monday, May 13, 2024 and shall end at 5:00 p.m. (IST) on Tuesday, June 11, 2024. The voting rights of the Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on Cut-off date. The shareholders are required to communicate their assent or dissent through the remote e-voting system only.

The Postal Ballot notice is also available on the Company's website at www.irb.co.in.

You are requested to take the same on record.

Thanking you, For IRB Infrastructure Developers Limited

Mehul Patel Company Secretary

Encl.: Postal Ballot Notice

Registered Office:

1101, Hiranandani Knowledge Park, 11<sup>th</sup> Floor, Technolgy Street, Hill Side Avenue, Opp. Hiranandani Hospital, Powai, Mumbai - 400 076 Tel: 91-22-6733 6400 / 4053 6400 Fax: 91-22-4053 6699 e-mail: info@irb.co.in www.irb.co.in



ISO 9001, ISO 14001, ISO 45001, ISO 27001

Certifcate Number 23725



### POSTAL BALLOT NOTICE

# (Pursuant to Section 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014)

Notice is hereby given that the resolutions set out below are proposed to be passed by the members of IRB Infrastructure Developers Limited ("the Company") by means of Postal Ballot, only by way of remote e-voting process ("e-voting"), pursuant to Section 110 of the Companies Act, 2013 ("the Act") read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 ("the Rules") and other applicable provisions of the Act and the Rules, Circulars and Notifications thereunder issued by the Ministry of Corporate Affairs ("MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India and other applicable laws, rules and regulations (including any statutory modification or re-enactment thereof for the time being in force and as amended from time to time).

The Company is sending the Postal Ballot Notice to those Members whose names appear on the Register of Members / List of Beneficial Owners as on Tuesday, May 7, 2024, being the cut-off date for the purpose, in electronic form to those Members whose email address is registered with KFin Technologies Limited, the Company's Registrar and Share Transfer Agent ("KFintech" or "Registrar and Transfer Agent") or Depository Participants.

Pursuant to Sections 102 and 110 and other applicable provisions of the Act read with rules, the Statement setting out the material facts and the reasons / rationale pertaining to the said Resolutions is annexed to this Postal Ballot Notice for your consideration and forms a part of this Postal Ballot Notice ("the **Notice**" or "the **Postal Ballot Notice**").

The Board of Directors has appointed M/s. Mihen Halani & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the Postal Ballot, through the e-voting process, in a fair and transparent manner and they have communicated their willingness to be appointed and will be available for the said purpose. The Scrutinizer's decision on the validity of the Postal Ballot shall be Final. The Company has engaged the services of KFintech as the agency to provide e-voting facility.

In accordance with the MCA General Circular No. 09/2023 dated September 25, 2023, (MCA Circular), Postal Ballot Notice is being sent only through electronic mode to the shareholders whose names appear in the Register of Members / Register of Beneficial Owners, as on Tuesday, May 7, 2024, and whose email address is registered with the Company / Registrar and Transfer Agent / Depository Participants / Depositories. Physical copy of Postal Ballot Notice along with Postal Ballot Forms and pre-paid business envelope will not be sent to the shareholders for this Postal Ballot and members can vote only through the remote e-voting process. Accordingly, the Company is pleased to provide remote e-voting facility to all its shareholders to cast their votes electronically. Shareholders are requested to read the instructions in the Notes section of this Postal Ballot Notice to cast their vote electronically which begins on Monday, May 13, 2024 at 9:00 a.m. (IST) and ends on 5:00 p.m. (IST) on Tuesday, June 11, 2024 (the last day to cast vote electronically) to be eligible for being considered.



The Scrutinizer will submit his report, after the completion of scrutiny, to the Chairman and Managing Director of the Company or any person authorized by him. The results of e-voting will be announced on or before Thursday, June 13, 2024 and will be displayed on the Company's website at www.irb.co.in and will also be communicated to the Stock Exchange(s) i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of "KFintech" at https://evoting.kfintech.com. The Company will also display the results of the Postal Ballot at its Registered Office. The resolutions, if approved, shall be deemed to have been passed on the last date of e-voting i.e. Tuesday, June 11, 2024.

### SPECIAL BUSINESS

### 1. <u>Appointment of Mr. Vijay N. Bhatt as an Independent Director of the Company.</u>

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

"RESOLVED THAT in accordance with the provisions of Regulation 17 and Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the Listing Regulations) and pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 (the Act) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or reenactment thereof for the time being in force), Mr. Vijay N. Bhatt (DIN 00751001), who was appointed as an Additional Director in the capacity of Independent Director of the Company by the Board of Directors with effect from April 1, 2024 in terms of Section 161 of the Companies Act, 2013, and whose appointment as an Independent Director was recommended by the Nomination and Remuneration Committee and the Board of Directors of the Company, and who has submitted a declaration that he meets the criteria of independence under Section 149(6) of the Act and regulation 16(1)(b) of the Listing Regulations and is eligible for appointment under the provisions of the Act, the rules made thereunder and the Listing Regulations, and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director pursuant to Section 160 of the Act be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a period of five years with effect from April 1, 2024 to March 31, 2029."

**RESOLVED FURTHER THAT** any of the Directors of the Company or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things as may be deemed necessary or expedient, including filing of requisite forms with Ministry of Corporate Affairs or submission of documents with any other authority, for the purpose of giving effect to the foregoing Resolution."



### 2. Appointment of Mr. Bajrang Lal Gupta as an Independent Director of the Company.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

"RESOLVED THAT in accordance with the provisions of Regulation 17 and Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the Listing Regulations) and pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 (the Act) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or reenactment thereof for the time being in force), Mr. Bajrang Lal Gupta (DIN 07175777), who was appointed as an Additional Director in the capacity of Independent Director of the Company by the Board of Directors with effect from April 1, 2024 in terms of Section 161 of the Companies Act, 2013, and whose appointment as an Independent Director was recommended by the Nomination and Remuneration Committee and the Board of Directors of the Company, and who has submitted a declaration that he meets the criteria of independence under Section 149(6) of the Act and regulation 16(1)(b) of the Listing Regulations and is eligible for appointment under the provisions of the act, the rules made thereunder and the Listing Regulations, and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director pursuant to Section 160 of the Act, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a period of five years with effect from April 1, 2024 to March 31, 2029."

**RESOLVED FURTHER THAT** any of the Directors of the Company or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things as may be deemed necessary or expedient, including filing of requisite forms with Ministry of Corporate Affairs or submission of documents with any other authority, for the purpose of giving effect to the foregoing Resolution."

By Order of the Board of Directors For IRB Infrastructure Developers Limited

Sd/-

Virendra D. Mhaiskar Chairman & Managing Director Mumbai, May 7, 2024

**Registered office:** 

Office No – 11<sup>th</sup> Floor / 1101, Hiranandani Knowledge Park, Technology Street, Hill Side Avenue, Opp. Hiranandani Hospital, Powai, Mumbai 400 076 CIN: L65910MH1998PLC115967 Tel. + 91 22 67336400 Fax: + 91 22 4053 6699 E-mail: grievances@irb.co.in



### **EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013**

### <u>ITEM NO. 1</u>

As per the Regulation 17(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (the Listing Regulations) at least half of the board of directors shall comprise of independent directors.

The members may note that Mr. Sunil Talati and Mr. Chandrashekhar Kaptan, had completed their second term as Independent Directors on March 31, 2024. Your Directors had vide their resolution dated January 31, 2024, appointed Mr. Vijay N. Bhatt (DIN: 00751001) as Additional Director of the Company in the capacity of Independent Director with effect from April 1, 2024. Further, pursuant to Regulation 17(1C) of the Listing Regulations, Mr. Vijay N. Bhatt to hold office until the date of next General meeting or for a period of three months from the date of appointment, whichever is earlier. Mr. Vijay N. Bhatt is eligible to be appointed as an independent director for a term of 5 years with effect from April 1, 2024, to March 31, 2029, subject to approval of the Members of the Company.

In terms of section 160 of the Companies Act, 2013, the Nomination and Remuneration Committee and the Board has recommended the appointment of Mr. Vijay N. Bhatt as an Independent Director pursuant to the Sections 149 and 152 of the Companies Act, 2013. The Company has also received notice in writing from a member proposing the candidature of Mr. Vijay N. Bhatt to be appointed as Director of the Company.

The Company has received a declaration from Mr. Vijay N. Bhatt confirming that he meets the criteria of independence under the Companies Act, 2013 and the Listing Regulations. Further, the Company has also received from Mr. Vijay N. Bhatt a consent to act as a Director in terms of section 152 of the Companies Act, 2013 and a declaration that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013, nor debarred from holding the office of a director by virtue of any SEBI order or any such other regulatory authority and has successfully registered himself in the Independent Director's Data Bank maintained by Indian Institute of Corporate Affairs.

In the opinion of the Board, Mr. Vijay N. Bhatt fulfils the conditions specified in the Companies Act, 2013 and rules made thereunder and the Listing Regulations for his appointment as an Independent Director of the Company and is independent of the management.

In line with the Company's remuneration policy for Independent Directors, Mr. Vijay N. Bhatt will be entitled to receive remuneration by way of sitting fees as approved by the Board of Directors, reimbursement of expenses for participation in the Board meetings / Committee meetings, if any.

Mr. Vijay N. Bhatt has rich experience and insights in the matters of audit, accountancy, assurance, finance and law. Also, the Board of Directors are of the opinion that Mr. Vijay N. Bhatt possess the requisite core skills and competencies as required in context of the business of the Company and it



would be in the interest of the Company to appoint him as Independent Director for a period of five years with effect from April 1, 2024, to March 31, 2029.

Draft letter of appointment of Mr. Vijay N. Bhatt setting out the terms and conditions of his appointment is being made available for inspection by the Members.

Except, Mr. Vijay N. Bhatt, being appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financial or otherwise, in the resolution set out at Item No. 1. Details of the proposed appointee pursuant to the provisions of (i) the Listing Regulations and (ii) Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India is provided under **Annexure A** to this Notice.

The Board of Directors recommends the Special Resolution set out at item No. 1 of the Notice for approval by Members.

### ANNEXURE A

Details of the Directors seeking re-appointment / appointment / change in remuneration as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2.

Name of the Director	Mr. Vijay Nautamlal Bhatt
DIN	00751001
Age	64 Years
Qualification	Chartered Accountant, LLB (Gen)
Experience (including expertise in	Mr. Vijay N Bhatt is a qualified Chartered Accountant
specific functional area) / Brief	and a Bachelor in Law (Gen). He has 36 years of
Resume	experience in large, medium and small Indian and
	multinational businesses. Being in the audit profession,
	he has a good understanding of the business
	environment, business risks, controls, accounting and
	financial reporting issues relevant to businesses
	operating in India. He was with KPMG for over 10 years
	(Senior Independent Director), with E&Y for 2 years and
	with R S M & Co. Chartered Accountants for 19 years
	and for a few months with Lovelock Lewis. He was also
	a senior Independent Director of BSR & Co. Chartered
	Accountants. He has been a member of various
	committees of the Institute of Chartered Accountants of
	India, such as: Accounting Standard Board, Audit
	Standard Board, Information Technology Committee,
	Financial Reporting Review Group and Professional
	Development Committee of WIRC. Currently, he is on
	the Board of FDC Limited, Bandhan Bank Limited, JK



	Files & Engineering Limited, Qontrac Prints Private
	Limited and Maini Precision Products Limited.
Terms & Conditions of	
Appointment	the Postal Ballot Notice read with statement pursuant to
	Section 102 of the Act.
Remuneration last drawn	None
(including sitting fees, if any)	
Remuneration proposed to be paid	None
Date of first appointment on the	April 1, 2024
Board	
Shareholding in the Company	None
including shareholding as a	
beneficial owner as on date of	
Postal Ballot Notice	
Relationship with other	None
Directors/Key Managerial	
Personnel	
Number of meetings of the Board	Not applicable
attended during the financial year	
(2023-24)	
Directorships of other Boards as	1. FDC Limited
on date of Postal Ballot Notice	2. Bandhan Bank Limited
	3. JK Files & Engineering Limited
	4. Qontrac Prints Private Limited
	5. Maini Precision Products Limited
Memberships / Chairmanships of	1. FDC Limited
committees of other Boards as on	a) Audit Committee – Member
the date of Postal Ballot Notice	2. Bandhan Bank Limited
	a) Audit Committee – Chairman
	b) Corporate Social Responsibility Committee-
	Chairman
	3. JK Files & Engineering Limited
	a) Audit Committee – Chairman
	b) Risk Management Committee – Member
	c) Stakeholders' Relationship Committee – Member
	d) Corporate Social Responsibility Committee –
	Member
	4. Maini Precision Products Limited
	a) Audit Committee – Chairman
	b) Nomination and Remuneration Committee – Member
Listed entities from which the	
Director has resigned in the past	
с .	
three years	



## ITEM No.: 2

As per the Regulation 17(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the Listing Regulations), at least half of the board of directors shall comprise of independent directors.

The members may note that Mr. Sunil Talati and Mr. Chandrashekhar Kaptan, had completed their second term as Independent Directors on March 31, 2024. Your Directors had vide their resolution dated January 31, 2024, appointed Mr. Bajrang Lal Gupta (DIN: 07175777) as Additional Director of the Company in the capacity of Independent Director with effect from April 1, 2024. Further, pursuant to Regulation 17(1C) of the Listing Regulations, Mr. Bajrang Lal Gupta to hold office until the date of next General meeting or for a period of three months from the date of appointment, whichever is earlier. Mr. Bajrang Lal Gupta is eligible to be appointed as an independent director for a term of 5 years with effect from April 1, 2024, to March 31, 2029, subject to approval of the Members of the Company.

In terms of section 160 of the Companies Act, 2013, the Nomination and Remuneration Committee and the Board have recommended the appointment of Mr. Bajrang Lal Gupta as Independent Director pursuant to Sections 149 and 152 of the Companies Act, 2013. The Company has also received notice in writing from a member proposing the candidature of Mr. Bajrang Lal Gupta to be appointed as Director of the Company.

The Company has received a declaration from Mr. Bajrang Lal Gupta confirming that he meets the criteria of independence under the Companies Act, 2013 and the Listing Regulations. Further, the Company has also received a consent from Mr. Bajrang Lal Gupta to act as a Director in terms of section 152 of the Companies Act, 2013 and a declaration that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013, nor debarred from holding the office of a director by virtue of any SEBI order or any such other regulatory authority and has successfully registered himself in the Independent Director's Data Bank maintained by Indian Institute of Corporate Affairs.

In the opinion of the Board, Mr. Bajrang Lal Gupta fulfils the conditions specified in the Companies Act, 2013 and rules made thereunder and the Listing Regulations for his appointment as an Independent Director of the Company and is independent of the management.

In line with the Company's remuneration policy for Independent Directors, Mr. Bajrang Lal Gupta will be entitled to receive remuneration by way of sitting fees as approved by the Board of Directors, reimbursement of expenses for participation in the Board meetings / Committee meetings, if any.

Considering the vast experience of Mr. Bajrang Lal Gupta in Banking, Corporate & Project Finance, the Board of Directors are of the opinion that Mr. Bajrang Lal Gupta possess the requisite core skills and competencies as required in context of the business of the Company and it would be in the interest of the Company to appoint him as Independent Director for a period of five years with effect from April 1, 2024, to March 31, 2029.



Draft letter of appointment of Mr. Bajrang Lal Gupta setting out the terms and conditions of his appointment is being made available for inspection by the Members.

Except, Mr. Bajrang Lal Gupta being appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financial or otherwise, in the resolutions set out at Item No. 2. Details of the proposed appointee pursuant to the provisions of (i) the Listing Regulations and (ii) Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India is provided under **Annexure B** to this Notice.

The Board of Directors recommends the Special Resolution set out at item No. 2 of the Notice for approval by Members.

# ANNEXURE B

Details of the Directors seeking re-appointment / appointment / change in remuneration as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2.

Name of the Director	Mr. Bajrang Lal Gupta
DIN	07175777
Age	69 Years
Qualification MBA, CAIIB	
Experience (including expertise in	Mr. Bajrang Lal Gupta holds Master Degree in
specific functional area) / Brief Resume	Business Administration and CAIIB. He has
	diversified experience over 45 years in Banking,
	Corporate & Project Finance. He held key positions
	with Andhra Bank & IIFCL. His expertise includes
	project appraisal, risk evaluation and monitoring of
	infrastructure and manufacturing projects,
	establishing, managing & operating Zonal/Branch
	Offices of Banks/Financial Institutions in various
	geographies.
<b>Terms &amp; Conditions of Appointment</b>	As mentioned in the resolution set out at Item No.2
	of the Postal Ballot Notice read with statement
	pursuant to Section 102 of the Act.
Remuneration last drawn (including	None
sitting fees, if any)	
Remuneration proposed to be paid	None
Date of first appointment on the Board	April 1, 2024
Shareholding in the Company	None
including shareholding as a beneficial	
owner as on date of Postal Ballot Notice	



Relationship with other Directors/Key Managerial Personnel	None
Number of meetings of the Board attended during the financial year (2023-24)	Not applicable
Directorships of other Boards as on date of Postal Ballot Notice	<ol> <li>Dhanashri Home Finance Private Limited</li> <li>Gayatri Lalitpur Roadways Limited</li> <li>Gayatri Jhansi Roadways Limited</li> <li>GMR Pochanpalli Expressways Limited</li> <li>GMR Hyderabad Vijayawada Expressways Private Limited</li> <li>GMR Ambala-Chandigarh Expressways Private Limited</li> </ol>
Memberships / Chairmanships of committees of other Boards as on the date of Postal Ballot Notice	None
Listed entities from which the Director has resigned in the past three years	-

By Order of the Board of Directors For **IRB Infrastructure Developers Limited** 

Sd/-

Virendra D. Mhaiskar Chairman & Managing Director Mumbai, May 7, 2024

## **Registered office:**

Office No – 11<sup>th</sup> Floor / 1101, Hiranandani Knowledge Park, Technology Street, Hill Side Avenue, Opp. Hiranandani Hospital, Powai, Mumbai 400 076 CIN: L65910MH1998PLC115967 Tel. + 91 22 67336400 Fax: + 91 22 4053 6699 E-mail: grievances@irb.co.in



### NOTES

- 1. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (the "Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended, setting out material facts relating to the resolution proposed to be passed is annexed hereto.
- The Ministry of Corporate Affairs ('MCA'), vide its General Circular No. 20/2020 dated May 5, 2020 read with General Circular Nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 02/2021 dated January 13, 2021, 19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021, 10/2022 dated December 28, 2022 and 09/2023 dated September 25, 2023 ('MCA Circulars'), has allowed the Companies to transact items through Postal Ballot (electronic mode only) till September 30, 2024.
- 3. The Company has appointed M/s. Mihen Halani & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner. The Scrutinizer will submit his report after completion of the scrutiny to the Chairman and Managing Director of the Company or any person authorized by him. The result of the e-voting will be announced on or before June 13, 2024 and the same will be communicated to the National Stock Exchange of India Limited and the BSE Limited and shall also be available on the Company's website (www.irb.co.in) and on KFintech's web link (https://evoting.kfintech.com) and also will be displayed at the Registered Office and the Corporate Office of the Company. The Resolution, if assented by the requisite majority, shall be deemed to be passed on the last date specified for e-voting i.e. June 11, 2024.
- 4. In accordance with the MCA Circulars, this Postal Ballot Notice is being sent by electronic mode only to those members whose names appear in the Register of Members / List of Beneficial Owners as on May 7, 2024 ("Cut-Off Date") received from the Depositories and whose e-mail address is registered with the Company / Depositories. Physical copies of the Postal Ballot Notice along with postal ballot forms and pre-paid business reply envelopes will not be sent to the members for this Postal Ballot.
- 5. Members would be able to cast their votes and convey their assent or dissent to the proposed resolution only through the remote e-voting process. Members whose names appear on the Register of Members / List of Beneficial Owners as on the Cut-Off Date will only be considered eligible for the purpose of e-voting. A person who becomes a member after the Cut-Off Date should treat this notice for information purpose only.
- 6. This Postal Ballot Notice will also be available on the Company's website at www.irb.co.in, websites of the Stock Exchanges, that is, BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of KFin Technologies Limited ("KFintech") at https://evoting.kfintech.com.
- Pursuant to the applicable provisions of the Act and Rules framed there under and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company can serve notices and other communication through electronic mode to those Members who have registered



their e-mail addresses either with the Depository Participant(s) or the Company. Members who have not registered their e-mail addresses so far, are requested to register their email addresses, in respect of electronic holdings with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to update their email addresses with the Company's RTA.

- 8. All documents referred to in this Postal Ballot Notice will be available for inspection electronically until the last date of voting. Members seeking to inspect such documents can send an email to grievances@irb.co.in.
- 9. Voting rights of a Member / Beneficial Owner (in case of electronic shareholding) shall be in proportion to his/her/its shareholding in the paid-up equity share capital of the Company as on the Cut-Off Date.
- 10. The Results declared will be available on the website of the Company at www.irb.co.in and on e-voting Service Provider's website at https://evoting.kfintech.com, not later than 2 working days from the conclusion of the e-voting and shall also be communicated to the Stock Exchanges i.e. BSE Limited and the National Stock Exchange of India Limited.
- 11. As per Regulation 40 of Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from, April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form.
- 12. Non-resident Indian members are requested to inform about the following immediately to the Company or its Registrar and Share Transfer Agent or the concerned Depository Participant(s), as the case may be:(a) the change in the residential status on return to India for permanent settlement; and(b) the particulars of the NRE account with a Bank in India, if not furnished earlier.
- 13. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to KFintech in case the shares are held by them in physical form.
- 14. In terms of SEBI circular dated March 16, 2023 and related circulars, Members holding shares in physical form are requested to register / update their PAN, e-mail address, Postal Address with PIN, bank details, nomination and other KYC details.

### **Procedure for Remote E-Voting:**

**i.** In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time,



Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in terms of SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to e-Voting facility to be provided by Listed Entities, the Members are provided with the facility to cast their vote electronically, through the e-Voting services provided by KFintech, on the resolution set forth in this Notice. The instructions for e-Voting are given herein below.

- ii. The Company has engaged the services of KFintech as the agency to provide e-Voting facility.
- iii. Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on "e-Voting facility to be provided by listed companies", e-Voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process.
- **iv.** Individual demat account holders would be able to cast their vote without having to register again with the e-voting service provider thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process. Members are advised to update their mobile number and e-mail ID with their DPs to access e-Voting facility.
- v. The remote e-Voting period commences on Monday, May 13, 2024 at 9:00 a.m. IST and ends on Tuesday, June 11, 2024 at 5:00 p.m. IST. During this period Members as on the cutoff date may cast their vote electronically in the manner and process set out herein below. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- vi. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the Cut-off date.

MODE	THROUGH DEPOSITORIES		TI	HROUGH			
OF	NSDL		CD	CDSL		DEPOSITORY	
Е-					PARTICIPANT(S)		
VOTING							
Individu	1. Men	bers already registered	1.	Members already	1.	Members can	
al	for I	DeAS facility may follow		registered for Easi/Easiest		also log-in using	
members	the b	elow steps:		may follow the below steps:		the credentials of	
holding	i. Visit	the following URL:	i.	Visit the following URL:		their demat	
securities	https	://eservices.nsdl.com/		https://web.cdslindia.com/m		account through	
in demat	ii. On th	ne home page, click on the		yeasitoken/Home/Login or		their Depository	
mode	"Bei	neficial Owner" icon		www.cdslindia.com		Participant(s)	
	"Log	gin" which is available	ii.	Click on the "Login" icon and		registered with	
	unde	r "IDeAS" section.		opt for "New System		NSDL/CDSL for	
				Myeasi" (only applicable			

vii. The detailed process and manner for remote e-Voting are explained herein below:



	A new screen will open. Enter User ID and Password. Post successful authentication, you will be able to see e-voting services. Click on "Access to e-Voting" under e-voting services and you will be able to see e-voting page. Click on Company name or e- voting service provider name i.e. KFintech and you will be re-directed to KFintech website for casting your vote.		when using the URL: www.cdslindia.com) On the new screen, enter User ID and Password. Without any further authentication, the e-voting page will be made available. Click on Company name or e- voting service provider name i.e. <b>KFintech</b> to cast your vote.		the e-voting facility.
	Members not registered for IDeAS facility may follow the below steps: To register for this facility, visit the following URL: https://eservices.nsdl.com On the home page, select "Register Online for IDeAS" or click at https://eservices.nsdl.com/Sec ureWeb/IdeasDirectReg.jsp On completion of the registration formality, follow the steps provided above.		Members who have not registered for Easi/Easiest may follow the below steps: To register for this facility, visit the following URL: https://web.cdslindia.com/m yeasitoken/Registration/Easi Registration On completion of the registration formality, follow the steps provided above.	2.	On clicking the e- voting icon, members will be re-directed to the NSDL/CDSL site, as applicable, on successful authentication.
i. ii.	Members may alternatively vote through the e-voting website of NSDL in the manner specified below: Visit the URL: https://www.evoting.nsdl.com Click on the "Login" icon available under the "Shareholder/Member" section. Enter User ID (i.e. 16-digit demat account number held with NSDL), Password/OTP, as applicable and the verification code shown on the screen.	i. ii. iii.	Members may alternatively vote through the e-voting website of CDSL in the manner specified below: Visit the URL: www.cdslindia.com On clicking the e-voting icon, Enter the demat account number and PAN. Enter OTP received on mobile number and email registered with the demat account for authentication. Post successful authentication, the user will	3.	Members may then click on Company name or e-voting service provider name i.e. <b>KFintech</b> and will be redirected to KFintech website for casting their vote.



	<ul> <li>iv. Post successful authentication, you will be redirected to the NSDL IDeAS site wherein you can see the e-voting page.</li> <li>v. Click on Company name or e-Voting service provider name i.e. KFintech and you will be redirected to KFintech website for casting your vote.</li> <li>4. For any technical assistance, Members may contact NSDL helpdesk by writing to evoting@nsdl.co.in or calling the toll free no.: 18001020990 or 1800224430.</li> <li>receive links for the respective e-voting service provider i.e. KFintech where the e-voting is in progress.</li> <li>4. For any technical assistance, Members may contact NSDL helpdesk by writing to evoting@nsdl.co.in or calling the toll free no.: 18001020990 or 1800224430.</li> </ul>				
	43.				
MODE	THROUGH KFINTECH				
OF E-					
VOTING					
Non- individua	1. In case of members whose email IDs are registered with the Company/Depository Participants(s) please follow the below instructions:				
l	Participants(s), please follow the below instructions: a. Visit the following URL: https://evoting.kfintech.com				
members	<ul><li>b. Enter the login credentials (i.e. User ID and password as communicated in the e-mail</li></ul>				
holding	from KFintech). In case of physical folio, User ID will be EVEN (E-Voting Event				
securities	Number) followed by folio number. In case of Demat account, User ID will be your DP				
in demat	ID and Client ID. However, if you are already registered with KFintech for e-voting,				
mode and	you can use your existing User ID and password for casting your vote.				
Members	<ul><li>c. After entering these details appropriately, click on "LOGIN".</li><li>d. You will now reach password change menu, wherein you are required to mandatorily</li></ul>				
holding	change your password. The new password shall comprise of minimum 8 characters with				
securities	at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special				
in	character (@,#,\$, etc.). It is strongly recommended that you do not share your password				
physical	with any other person and that you take utmost care to keep your password confidential.				
mode	The system will prompt you to change your password and update your contact details like mobile number, email ID etc. on first login. You may also enter a secret question				
	and answer of your choice to retrieve your password in case you forget it.				
	e. You need to login again with the new credentials.				
	f. On successful login, the system will prompt you to select the "EVENT" and click on				
	"IRB Infrastructure Developers Limited".				
	g. On the voting page, the number of shares (which represents the number of votes) held				
	by you as on the cut-off date will appear. If you desire to cast all the votes				
	assenting/dissenting to the resolution, enter all shares and click 'FOR'/'AGAINST' as the case may be or partially in 'FOR' and partially in 'AGAINST', but the total number				
	the case may be or partiany in FOK and partiany in AGAINST, but the total humber				



	in 'FOR' and/or 'AGAINST' taken together should not exceed your total shareholding as on the cut-off date. You may also choose the option 'ABSTAIN' and the shares held will not be counted under either head. If the Member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
	h. Members holding multiple folios/demat accounts shall choose the voting process separately for each folio/demat account.
	<ul> <li>i. Cast your votes by selecting an appropriate option and click on 'SUBMIT'. A confirmation box will be displayed. Click 'OK' to confirm, else 'CANCEL' to modify. Once you confirm, you will not be allowed to modify your vote subsequently. During the voting period, you can login multiple times till you have confirmed that you have voted on the resolution.</li> </ul>
	j. Corporate/institutional members (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned image (PDF/JPG format) certified true copy of relevant board resolution/authority letter etc. together with attested specimen signature of the duly authorised signatory(ies) who is/are authorised to vote, to the Scrutinizer through email at mihenhalani@gmail.com and may also upload the same in the e-voting module in their login.
	<ul> <li>k. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the 'download' section of https://evoting.kfintech.com or call KFin on 1- 800-309-4001 (toll free).</li> </ul>
2.	Any member may obtain / generate / retrieve the User ID and Password from KFintech
	in the manner as mentioned below:
	<ul> <li>a. If the mobile number of the Member is registered against Folio No./DP ID Client ID, the member may send SMS: MYEPWD<space>E-Voting Event Number + Folio No. or DP ID Client ID to 9212993399.</space></li> </ul>
	<ul> <li>i. Example for NSDL - MYEPWD<space>IN12345612345678,</space></li> <li>ii. Example for CDSL - MYEPWD <space> 1402345612345678,</space></li> </ul>
	<ul> <li>iii. Example for Physical - MYEPWD<space>XXXX1234567890.</space></li> <li>b. If e-mail address or mobile number of the Member is registered against Folio No./ DP ID Client ID, then on the home page of https://evoting.kfintech.com, the Member may click "Forgot Password" and enter Folio No. or DP ID Client ID and PAN to generate a password.</li> </ul>
	<ul> <li>c. KFintech shall endeavour to send User ID and Password to those new Members whose e-mail ids are available.</li> </ul>

Members are requested to note the following contact details for addressing e-voting related grievances:

Ms. C Shobha Anand, Vice President KFin Technologies Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032



Phone No.: +91 40 6716 1700 Toll-free Nos.: 1800-309-4001 (from 9:00 a.m. IST to 6:00 p.m. IST on all working days) E-mail: einward.ris@kfintech.com or evoting@kfintech.com

#### Procedure for Registration of email and Mobile: securities in physical mode:

Physical shareholders are hereby notified that based on SEBI Circular number: SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37, dated March 16, 2023, all holders of physical securities in listed companies shall register the postal address with PIN for their corresponding folio numbers. It shall be mandatory for the security holders to provide mobile number. Moreover, to avail online services, the security holders can register e-mail ID. Holder can register/update the contact details through submitting the requisite **ISR 1** form along with the supporting documents.

### ISR 1 Form can be obtained by following the link:

https://ris.kfintech.com/clientservices/isc/default.aspx

#### ISR Form(s) and the supporting documents can be provided by any one of the following modes:

- a) Through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials; or
- b) Through hard copies which are self-attested, which can be shared on the address below; or

Name	KFIN Technologies Limited
Address	Selenium Building, Tower-B,
	Plot No 31 & 32, Financial District,
	Nanakramguda, Serilingampally,
	Hyderabad, Rangareddy, Telangana India 500 032.

c) Through electronic mode with e-sign by following the link: https://ris.kfintech.com/clientservices/isc/default.aspx#

Detailed FAQ can be found on the link: https://ris.kfintech.com/faq.html. For more information on updating the email and Mobile details for securities held in electronic mode, please reach out to the respective DP(s), where the DEMAT account is being held.