

20th February, 2024

To,
The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
25th Floor, Dalal Street,
MUMBAI – 400 001.
Scrip Code: 519528

To,
The Secretary
National Stock Exchange of India Ltd.
Exchange Plaza, 5th Floor,
Plot No.C/1, `G' Block,
Bandra (East)
MUMBAI – 400 051.
Ref: ISIN - INE369C01017

**Sub: VOTING THROUGH ELECTRONIC MEANS IN CONNECTION WITH
EXTRA-ORDINARY GENERAL MEETING TO BE HELD ON 15th March,
2024**

Respected Sir/Madam,

Please take note that the Company has fixed Friday, the 8th March, 2024 as the cut-off date for the shareholders of the Company holding shares in demat form, who may cast their vote electronically.

We request you to take the same on record.

Thanking you,

Yours faithfully,
For Norben Tea & Exports Limited

Niraj Tiwari
Company Secretary & Compliance Officer