



DIANA TEA COMPANY LTD

Diana • Baintgoorie • Good Hope

Ref: DTCL/SS/BSE/23

Date: October 19, 2023

The Manager
Corporate Relationship Department
BSE Limited
1st Floor, New Trading Wing,
Rotunda Building,
P J Towers, Dalal Street, Fort,
Mumbai - 400001

Dear Sir/Madam,

Sub: Reconciliation of Share Capital Audit Report for the half year ended 30th September, 2023

Ref: Scrip Code : 530959

With reference to the above, please find enclosed herewith a copy of the Reconciliation of Share Capital Audit Report of our company issued on 11th October, 2023 by Mr. Mohan Ram Goenka, Company Secretaries, Kolkata for the half year ended 30th September, 2023 for your information and record.

Please acknowledge receipt.

Yours faithfully

For DIANA TEA COMPANY LIMITED

For DIANA TEA COMPANY LIMITED

Director/Managing Director

SANDEEP SINGHANIA
MANAGING DIRECTOR
DIN: 00343837

Encl: a/a

AARES GROUP

Regd. Office : Sir RNM House (4th Floor), 3B, Lal Bazar Street, Kolkata - 700 001
Phone : 2248 8672, 4066 1590-93, Fax : 2248 7571 E-mail : contactus@dianatea.in
Website : www.dianatea.in CIN : L15495WB1911PLC002275 GST : 19AABCD1021G1Z8

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

- (1) For Quarter Ended
- (2) ISIN
- (3) Face Value
- (4) Name of the Company
- (5) Registered Office Address
- (6) Correspondence Address
- (7) Telephone & Fax Nos.
- (8) Email Address
- (9) Names of the Stock Exchanges where the Company's securities are listed :

	Number of Shares	% of Total Issued Cap.
(10) Issued Capital	14991000	100%
(11) Listed Capital (Exchange-wise) (as per Company records)		
Kolkata	14991000	100.00%
Mumbai	14991000	100.00%
Ahemedabad	14991000	100.00%
Delhi	14991000	100.00%

(12) Held in dematerialised form in NSDL	12,304,914	82.08
(13) Held in dematerialised form in CDSL	2,624,208	17.51
(14) Physical	61,878	0.41
(15) Total No. of Shares (12+13+14)	14,991,000	100.00

- (16) Reasons for difference if any, between (10&11), (10&15), (11&15) :

- (17) Certifying the details of changes in share capital during the quarter under consideration as per Table below :-

Particulars****	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin, appr. Pending for SE (Specify Names)
--nil--	--nil--	--nil--	--nil--	--nil--	--nil--	--nil--

***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

- (18) Register of Members is updated (Yes/No) if not, updated upto which date
- (19) Reference of previous quarter with regards to excess dematerialised shares, if any.
- (20) Has the Company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why?
- (21) Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 Days	--nil--	--nil--	--nil--
Pending for more than 21 days	--nil--	--nil--	--nil--

- (22) Name, Telephone & Fax No. of the Compliance Officer of the Company
- (23) Name, Address, Tel. & Fax No., Regn. No. of the Auditor
- (24) Appointment of common agency for share registry work
- (25) Any other detail that the auditor may like to provide (e.g. BIFR Company, delisting from SE, Company changed its name etc.)

UDIN No.: F004515E001268681

Plac Kolkata
Date : 11.10.2023



For MR & Associates

Mohan Ram Goenka
Name of the Company Secretary : Mohan Ram Goenka, Partner
C.P.No: 2551