

TGL/2023-24/SEC-061 Date: 29.12.2023

To, The Manager Department of Corporate Services-Listing **BSE Limited** 16th floor, P J Towers, Dalal Street, Mumbai- 400001

Sub: Revised Intimation giving reference to announcement dated 22-06-2023 at 03:33:38 PM under Regulation 30 of SEBI (LODR) Regulations, 2015 Ref: Triveni Glass Limited (Scrip Code 502281)

Dear Sir,

This is in further to our corporate announcement letter dated 22-06-2023 at 03:33:38 PM under Regulation 30 of SEBI (LODR) Regulations, 2015, pertaining to appointment of Ms. Sushmita jaiswal, Company Secretary and Compliance officer approved in Board Meeting dated 22<sup>nd</sup> June, 2023 to assume responsibility w.e.f. 01<sup>st</sup> June, 2023.

Request you to take note of the same and oblige.

Enclosed: Please find the relevant documents for proof attached herewith.

Thanking you For Triveni Glass Limited Malawa GL 4 S A.K. Dhawan

Regd. Off. : 1, Kanpur Road, Allahabad - 211 001, India Phone : +91-532-2407325 Fax : +91-532-2407450 E-mail : akd@triveniglassltd.com Website : www.triveniglassltd.com CIN No. : L26101UP1971PLC003491

IF IT'S GLASS IT'S US



TGL/2021-22/SEC-026 Date:22.06.2023

To, The Manager Department of Corporate Services-Listing **BSE Limited** 16th floor, P J Towers, Dalal Street, Mumbai- 400001

> Sub: Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015 Ref: Triveni Glass Limited (Scrip Code 502281)

Dear Sir,

This is in further to our letter dated 01-06-2023, pertaining to appointment of Ms. Sushmita jaiswal, Company Secretary and Compliance officer w.e.f. 01<sup>st</sup> June, 2023, please find below her brief profile:

Ms. Sushmita jaiswal, is a member of The Institute of Company Secretaries of India having membership No. A71596. She has the knowledge of Secretarial and Legal Compliances of the companies (both public & private) including Conducting of Board/ Committee of Boards/Shareholders' meetings, Indirect tax matters, Preparation of Books of Accounts, Preparation of Agreements, etc. She has completed her 24 months long term training from a PCS firm and also holds an additional degree in Law.

Email ID- <u>triveniglasscs@gmail.com</u> Contact No. +91-532-2407324

Request you to take note of the same and oblige.

Thanking you

IF IT'S GLASS IT'S US

A.K. Dhawan **Director** (Finance) Regd. Off. : 1, Kanpur Road, Allahabad - 211 001, India Phone : +91-532-2407325 Fax : +91-532-2407450 E-mail : akd@triveniglassltd.com Website : www.triveniglassltd.com CIN No. : L26101UP1971PLC003491

#### MINUTE BOOK

### EXTRACT OF THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF TRIVENI GLASS LIMITED, HELD AT THE REGISTERED OFFICE OF THE COMPANY AT 1. KANPUR ROAD, LIMITED, HELD AT THURSDAY, THE 22ND DAY OF JUNE, 2023 AT 12,00 NOON,

### PRESENT:

1. Jitendra Kumar Agrawal 2. Anil Kumar Dhawan 3. Manju Agarwal 4. Abhishek Jain 5. Ishwar Chandra Agarwal 6. Piyush Kesarwani

Managing Director Director (Finance) Independent Director Independent Director Independent Director Independent Director

IN ATTENDENCE: Sushmita Jaiswal

Company Secretary

### 1. TO ELECT THE CHAIRPERSON FOR THE MEETING.

Mr. Jitendra Kumar Agrawal was elected as the chairperson of the meeting.

### 2. TO GRANT LEAVE OF ABSENCE, IF ANY.

No Leave of Absence to any director/directors was granted.

#### 3. TO TAKE NOTE OF THE RESIGNATION OF MS AAKRITI BHUSHAN FROM THE POST OF COMPANY SECRETARY & COMPLIANCE OFFICER

The Board was informed that Ms Aakriti Bhushan vide her letter dated 01-05-2023 has resigned from Key Managerial Personnel (KMPs) of the Company. The Board to take note of the same and to pass the following resolution on this behalf;

**\*RESOLVED THAT** the resignation of Ms Aakriti Bhushan, from the post of Company Secretary & Compliance Officer of the Company be and is hereby accepted and released from the duty with effect from 06-06-2023 as per the terms of her appointment".

"RESOLVED FURTHER THAT the Board places on record its appreciation for the assistance and guidance provided by Ms Aakriti Bhushan during her tenure as Company Secretary & Compliance Officer of the Company".

"RESOLVED FURTHER THAT Mr. Jitendra Kumar Agrawal, Managing Director and/or Mr Anil Kumar Dhawan, Director Finance of the Company be and are hereby severally authorized to do all such acts, deeds and things which are necessary to the resignation of aforesaid person from the post of the Company."

## 4. TO CONSIDER APPOINTMENT OF MS SUSHMITA JAISWAL AS COMPANY SECRETARY AND COMPLIANCE OFFICER

The Board was informed that pursuant to the provisions of Section 203 of Companies Act, 2013 read with rules there under, Company is required to a whole-time Company Secretary and it is proposed to appoint Ms. Sushmita Jaiswal, Company Secretary within the meaning of clause (c)



# **MINUTE BOOK**

of sub-section (1) of section 2 of the Company appoint Secretaries Act, 1980 and has given her consent to be appointed, to hold the position of Company Secretary cum Compliance Officer of the Company.

Ms. Sushmita Jaiswal, is a member of The Institute of Company Secretaries of India having membership No. A71596.

"RESOLVED THAT pursuant to provisions of section 203 of Companies act 2013 and Rule 8 of Companies (Appointment & Remuneration of Managerial Personnel) Rules 2014. Ms. Sushina Jaiswal, Company Secretary (ACS 71596) be and is hereby appointed as the Company Secretary and Compliance Officer of the Company with effect from 01<sup>st</sup> June, 2023 on such terms and conditions as decided and agreed by and between the Board and Company Secretary."

RESOLVED FURTHER THAT Mr. Jitendra Kumar Agrawal, Managing Director and/or Mr Anil Kumar Dhawan, Director Finance of the Company be and are hereby authorized to file necessary e-forms and documents with Registrar of the Company, Kanpur Uttar Pradesh and to do all other such acts Deeds and things which are necessary to give effect to above resolution."

The meeting started at 12.30 pm and concluded at 2.10 p.m.

1032