

TCS/SE/38/2024-25

May 8, 2024

National Stock Exchange of India Limited Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (East) Mumbai - 400051 Symbol - TCS BSE Limited P. J. Towers, Dalal Street, Mumbai - 400001 Scrip Code No. 532540

Dear Sirs,

Sub: Annual General Meeting Notice, Integrated Annual Report 2023-24

The twenty-nineth Annual General Meeting ("AGM") of the Company will be held on Friday, May 31, 2024 at 3.00 p.m. IST through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM").

Pursuant to Regulation 34(1) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are submitting herewith the Integrated Annual Report containing the Notice of AGM for the financial year 2023-24 which is being sent only through electronic mode to the Members, who have registered their e-mail addresses with the Company/ Depositories.

The Integrated Annual Report containing the Notice is also uploaded on the Company's website www.tcs.com.

This is for your information and records.

Thanking you,

Yours faithfully, For **Tata Consultancy Services Limited**

Pradeep Manohar Gaitonde Company Secretary

cc

- 1. National Securities Depository Limited
- 2. Central Depository Services (India) Limited
- 3. Link Intime India Private Limited

TATA CONSULTANCY SERVICES

TATA Consultancy Services Limited

9th Floor Nirmal Building Nariman Point Mumbai 400 021
Tel. 91 22 6778 9595 Fax 91 22 6778 9660 e-mail corporate.office@tcs.com website www.tcs.com Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021.

Corporate identification No. (CIN): L22210MH1995PLC084781

Notice

Notice is hereby given that the twenty-nineth Annual General Meeting of Tata Consultancy Services Limited ("Company" or "TCS") will be held on Friday, May 31, 2024, at 3.00 p.m. (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") to transact the following business:

Ordinary Business

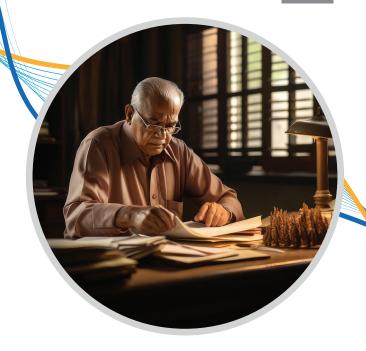
- 1. To receive, consider and adopt
 - a. the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2024, together with the Reports of the Board of Directors and the Auditors thereon; and
 - b. the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2024, together with the Report of the Auditors thereon.
- To confirm the payment of Interim Dividends (including a special dividend) on Equity Shares and to declare a Final Dividend on Equity Shares for the financial year 2023-24.
- 3. To appoint a Director in place of N Chandrasekaran (DIN 00121863), who retires by rotation and being eligible, offers himself for re-appointment.

Special Business

 To approve existing as well as new material related party transactions with identified subsidiaries of Promoter Company and/ or their subsidiaries

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, the applicable provisions of the Companies Act, 2013 ("Act") read with Rules made thereunder, other applicable laws/statutory provisions, if any, (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof, for the time being in force), the Company's Policy on Related Party Transactions, and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded to the Company to enter/continue to enter into Material Related Party Transaction(s)/ Contract(s)/Arrangement(s)/Agreement(s) (whether by way of an individual transaction or transaction taken together or series of transactions or otherwise) with identified subsidiaries of Promoter Company and/ or their subsidiaries, related parties falling within the definition of 'Related Party' under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations, during financial year 2024-25 on such material terms and conditions as detailed in the explanatory statement to this Resolution and as may be mutually agreed between



related parties and the Company, such that the maximum value of the Related Party Transactions with such parties, in aggregate, does not exceed value as specified in the explanatory statement to this resolution, provided that the said transaction(s)/Contract(s)/Arrangement(s)/ Agreement(s) shall be carried out in the ordinary course of business and at arm's length basis."

"RESOLVED FURTHER that the Board of Directors of the Company (hereinafter referred to as "Board" which term shall be deemed to include the Audit Committee of the Company and any duly constituted/ to be constituted Committee of Directors thereof to exercise its powers including powers conferred under this resolution) be and is hereby authorised to do all such acts, deeds, matters and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s), agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions from powers herein conferred to, without being required to seek further consent or approval of the Members and that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

"RESOLVED FURTHER that all actions taken by the Board in connection with any matter referred to or contemplated in this resolution, be and are hereby approved, ratified and confirmed in all respects."

5. To approve existing as well as new material related party transactions with Tejas Networks Limited

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, the applicable provisions of the Companies Act, 2013 ("Act") read with Rules made thereunder, other applicable laws/statutory provisions, if any, (including any statutory modification(s) or amendment(s) or reenactment(s) thereof, for the time being in force), the Company's Policy on Related Party Transactions, and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded to the Company to enter/continue to enter into Material Related Party Transaction(s)/ Contract(s)/Arrangement(s)/ Agreement(s) (whether by way of an individual transaction or transaction taken together or series of transactions or otherwise,) with Tejas Networks Limited, related party falling within the definition of 'Related Party' under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations, during financial year 2024-25 on such material terms and conditions as detailed in the explanatory statement to this Resolution and as may be mutually agreed between related party and the Company, such that the maximum value of the Related Party Transactions with such party, in aggregate, does not exceed value as detailed in the explanatory statement provided that the said Transaction(s)/Contract(s)/Arrangement(s)/Agreement(s) shall be carried out in the ordinary course of business and at arm's length basis."

"RESOLVED FURTHER that the Board of Directors of the Company (hereinafter referred to as "Board" which term shall be deemed to include the Audit Committee of the Company and any duly constituted/ to be constituted Committee of Directors thereof to exercise its powers including powers conferred under this resolution) be and is hereby authorised to do all such acts, deeds, matters and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s), agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions from powers herein conferred to, without being required to seek further consent or approval of the Members and that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

"RESOLVED FURTHER that all actions taken by the Board in connection with any matter referred to or contemplated in

this resolution, be and are hereby approved, ratified and confirmed in all respects."

To approve existing as well as new material related party transactions with Tata Motors Limited, Jaguar Land Rover Limited and/or their identified subsidiaries

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, the applicable provisions of the Companies Act, 2013 ("Act") read with Rules made thereunder, other applicable laws/statutory provisions, if any, (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof, for the time being in force), the Company's Policy on Related Party Transactions, and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded to the Company to enter/continue to enter into Material Related Party Transaction(s)/ Contract(s)/Arrangement(s)/Agreement(s) (whether by way of an individual transaction or transaction taken together or series of transactions or otherwise) with Tata Motors Limited, Jaguar Land Rover Limited and/or their identified subsidiaries, related parties falling within the definition of 'Related Party' under Regulation 2(1)(zb) of the SEBI Listing Regulations, during financial year 2024-25 on such material terms and conditions as detailed in the explanatory statement to this Resolution and as may be mutually agreed between related parties and the Company, such that the maximum value of the Related Party Transactions with such parties, in aggregate, does not exceed value as detailed in the explanatory statement for this resolution, provided that the said Transaction(s)/ Contract(s)/Arrangement(s)/Agreement(s) shall be carried out in the ordinary course of business."

"RESOLVED FURTHER that the Board of Directors of the Company (hereinafter referred to as "Board" which term shall be deemed to include the Audit Committee of the Company and any duly constituted/ to be constituted Committee of Directors thereof to exercise its powers including powers conferred under this resolution) be and is hereby authorised to do all such acts, deeds, matters and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s), agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions from powers herein conferred to, without being required to seek further consent or approval of the Members and that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

"RESOLVED FURTHER that all actions taken by the Board in connection with any matter referred to or contemplated in this resolution, be and are hereby approved, ratified and confirmed in all respects."

To approve existing as well as new material related party transactions with Tata Consultancy Services Japan, Ltd., subsidiary of the Company

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), as amended from time to time, the applicable provisions of the Companies Act, 2013 ("Act") read with Rules made thereunder, other applicable laws/statutory provisions, if any, (including any statutory modification(s) or amendment(s) or reenactment(s) thereof, for the time being in force), the Company's Policy on Related Party Transactions, and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded to the Company to enter/continue to enter into Material Related Party Transaction(s)/ Contract(s)/Arrangement(s)/ Agreement(s) (whether by way of an individual transaction or transaction taken together or series of transactions or otherwise) with Tata Consultancy Services Japan, Ltd., subsidiary of the Company, a related party falling within the definition of 'Related Party' under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations, during financial year 2024-25 on such material terms and conditions as detailed in the explanatory statement to this Resolution and as may be mutually agreed between related party and the Company, such that the maximum value of the Related Party Transactions with such party, in aggregate, does not exceed value as detailed in the explanatory statement provided that the said transaction(s)/Contract(s)/Arrangement(s)/Agreement(s) shall be carried out in the ordinary course of business and at arm's length basis."

"RESOLVED FURTHER that the Board of Directors of the Company (hereinafter referred to as "Board" which term shall be deemed to include the Audit Committee of the Company and any duly constituted/ to be constituted Committee of Directors thereof to exercise its powers including powers conferred under this resolution) be and is hereby authorised to do all such acts, deeds, matters and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s), agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions from powers herein conferred to, without being required to

seek further consent or approval of the Members and that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

"RESOLVED FURTHER that all actions taken by the Board in connection with any matter referred to or contemplated in this resolution, be and are hereby approved, ratified and confirmed in all respects."

Notes

- 1. The Ministry of Corporate Affairs ("MCA") has vide its General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, in relation to "Clarification on passing of ordinary and special resolutions by companies under the Companies Act, 2013 and the rules made thereunder on account of the threat posed by "COVID-19", General Circular Nos. 20/2020 dated May 5, 2020, 10/2022 dated December 28, 2022 and subsequent circulars issued in this regard, the latest being 09/2023 dated September 25, 2023 in relation to "Clarification on holding of Annual General Meeting ("AGM") through Video Conferencing (VC) or Other Audio Visual Means (OAVM)", (collectively referred to as "MCA Circulars") permitted the holding of the AGM through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the MCA Circulars, the AGM of the Company is being held through VC /OAVM. The registered office of the Company shall be deemed to be the venue for the AGM.
- 2. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ("Act") setting out material facts concerning the business under Item Nos. 4 to 7 of the Notice, is annexed hereto. Further, the relevant details with respect to Item Nos. 3 pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director seeking re-appointment at this AGM are also annexed.
- 3. In accordance with the aforesaid MCA Circulars and Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/POD-2/P/CIR/2023/4 dated January 5, 2023 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 issued by Securities Exchange Board of India (collectively referred to as "SEBI Circulars"), the Notice of the AGM along with the Integrated Annual Report for FY 2023-24 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/National Securities Depository Limited ("NSDL") and the Central Depository Services (India) Limited ("CDSL"), collectively "Depositories"

If your e-mail address is not registered with the Company/ Depositories, you may register on or before 5:00 p.m. (IST) on Friday, May 24, 2024, to receive this Notice of the AGM and the Integrated Annual Report for FY 2023-24 by completing the process for registration of e-mail address as

- Click on the URL: https://liiplweb.linkintime.co.in/
 EmailReg/Email Register.html.
- b) Select the Name of the Company from dropdown: Tata Consultancy Services Limited.
- c) Enter DP and Client ID (if shares held in electronic form)/Folio number (if shares held in physical form) and Permanent Account Number ("PAN"). In the event PAN details are not registered for physical folio, Member to enter one of the Share Certificate numbers.
- d) Enter Mobile number and e-mail ID.
- e) System generated One Time Password ("OTP") to be sent on mobile number and e-mail ID.
- f) Enter OTP received on mobile number and e-mail ID.
- g) Click on Submit button.
- On completing the above process your request will be accepted and request ID will be generated. Email registered is for limited purpose of sending notice pertaining to the current event.

Members may note that the Notice and Integrated Annual Report 2023-24 will also be available on the Company's website www.tcs.com, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of NSDL https://www.evoting.nsdl.com.

- 4. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxy(ies) by the Members will not be available for the AGM and hence the Proxy Form, Attendance Slip and route map of AGM are not annexed to this Notice.
- 5. Institutional shareholders/corporate shareholders
 (i.e. other than individuals, HUFs, NRIs, etc.) are required to send a scanned copy (PDF/JPG Format) of their respective Board or governing body Resolution/Authorization etc., authorizing their representative to attend the AGM through VC/OAVM on their behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by e-mail on its registered e-mail address to tcs.scrutinizer@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUFs, NRIs etc.) can also upload their Board Resolution/Power of Attorney/Authority Letter, etc. by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login.

6. Registrar and Transfer Agent ("RTA")

Pursuant to the Order passed by National Company Law Tribunal (NCLT) dated December 18, 2023, TSR Consultants Private Limited has merged with Link Intime India Private Limited with effect from December 22, 2023. Accordingly, the name of RTA of the Company is changed from TSR Consultants Private Limited to Link Intime India Private Limited (Link Intime / RTA).

7. Final Dividend for FY 2023-24:

The Board of Directors at its meeting held on April 12, 2024, has recommended a final dividend of ₹28 per equity share. The Record date fixed for determining entitlement of Members to final dividend for the financial year ended March 31, 2024, if approved at the AGM, is Thursday, May 16, 2024.

- If the final dividend is approved at the AGM, payment of such dividend subject to deduction of tax at source ("TDS") will be made on Tuesday, June 4, 2024, as under:
 - To all Beneficial Owners in respect of shares held in dematerialized form as per the data as may be made available by the Depositories, as of close of business hours on Thursday, May 16, 2024.
 - ii. To all Members in respect of shares held in physical form after giving effect to valid transmission or transposition requests lodged with the Company as of the close of business hours on Thursday, May 16, 2024.

SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021 (subsequently amended by Circular Nos. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021, SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 March 16, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 November 17, 2023) has mandated that with effect from April 1, 2024, dividend to security holders (holding securities in physical form), shall be paid only through electronic mode. Such payment shall be made only after furnishing the PAN, choice of nomination, contact details including mobile number, bank account details and specimen signature.

Further, relevant FAQs published by SEBI on its website can be viewed at the following link: https://www.sebi.gov.in/sebi data/faqfiles/jan-2024/1704433843359.pdf

8. TDS on dividend

Pursuant to the Finance Act, 2020, dividend income is taxable in the hands of shareholders and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, please refer to Income Tax Act, 1961 and the Finance Act, 2020, of the respective years. The shareholders are requested to update their PAN with the Depository Participants (DPs) (if shares held in dematerialized form) and the Company/Link Intime India Private Limited (if shares are held in physical form).

A Resident individual shareholder with PAN and whose income does not exceed maximum amount not chargeable to tax or who is not liable to pay income tax, as the case may be, can submit a yearly declaration in Form No. 15G/15H, to avail the benefit of non-deduction of tax at source by e-mail to TCS-Exemptforms2425@linkintime.co.in or upload the documents on https://liiplweb.linkintime.co.in/formsreg/submission-of-form-15g-15h.html by 11:59 p.m. (IST) on Friday, May 10, 2024. Shareholders are requested to note that if the PAN is not correct/invalid/inoperative or have not filed their income tax returns, then tax will be deducted at higher rates prescribed under Sections 206AA or 206AB of the Income-tax Act, as applicable and incase of invalid PAN, they will not be able to get credit of TDS from the Income Tax Department.

Non-resident shareholders [including Foreign Institutional Investors ("FIIs")/Foreign Portfolio Investors ("FPIs")] can avail beneficial rates under tax treaty between India and their country of tax residence, subject to providing necessary documents i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F, any other document which may be required to avail the tax treaty benefits. For this purpose, the shareholder may submit the above documents (PDF/JPG Format) by e-mail to TCS-Exemptforms2425@linkintime.co.in or upload the documents on html. The aforesaid declarations and documents need to be submitted by the shareholders by 11:59 p.m. (IST) on Friday, May 10, 2024.

For further details please refer to FAQs on Taxation of Dividend Distribution at https://on.tcs.com/IR-FAQ.

- Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.
 - **a.** For shares held in electronic form: to their Depository Participants ("DPs")
 - b. For shares held in physical form: to the Company/RTA in prescribed Form ISR-1 and other forms pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/SECFATF/P/CIR/2023/169 dated October 12, 2023. To mitigate unintended challenges on account of freezing of folios, SEBI vide its Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023, has done away with the provision regarding freezing of folios not having PAN, KYC, and Nomination details. Members may also refer to Frequently Asked Questions ("FAQs") on Company's website https://on.tcs.com/IR-FAQ.
- 10. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the Listed Companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account;

renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR – 4, the format of which is available on the Company's website at https://on.tcs.com/IR-FAQ and on the website of the Company's RTA, Link Intime at https://linkintime.co.in/. It may be noted that any service request can be processed only after the folio is KYC Compliant.

- 11. In terms of Regulation 40(1) of SEBI Listing Regulations, as amended from time to time, transfer, transmission and transposition of securities shall be effected only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company or Link Intime, for assistance in this regard.
- 12. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or Link Intime, the details of such folios together with the share certificates along with the requisite KYC Documents for consolidating their holdings in one folio. Requests for consolidation of share certificates shall be processed in dematerialized form.
- 13. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to opt out or cancel the earlier nomination and record a fresh nomination, he/she may submit the same in Form ISR-3 or SH-14 as the case may be. The said forms can be downloaded from the Company's website https://on.tcs.com/IR-FAQ. Members are requested to submit the said details to their DP in case the shares are held by them in dematerialized form and to Link Intime in case the shares are held in physical form.
- 14. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company as on the cut-off date will be entitled to vote during the AGM.
- 15. SEBI vide Circular Nos. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/131 dated July 31, 2023, and SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/135 dated August 4, 2023, read with Master Circular No. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/145 dated July 31, 2023 (updated as on August 11, 2023), has established a common Online Dispute Resolution Portal ("ODR Portal") for resolution of disputes arising in the Indian Securities Market.

Pursuant to above-mentioned circulars, post exhausting the option to resolve their grievances with the RTA/ Company directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR Portal (https://smartodr.in/login) and the same can also be accessed through the Company's website https://on.tcs.com/ODRPortal

- 16. Members seeking any information with regard to the financial statements or any matter to be placed at the AGM are requested to write to the Company on or before May 30, 2024, through e-mail on investor.relations@tcs.com. The same will be replied by the Company suitably.
- 17. Members are requested to note that dividends, if not encashed for a period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). Further, all the shares in respect of which dividend has remained unclaimed for 7 consecutive years or more from the date of transfer to unpaid dividend account shall also be transferred to IEPF. In view of this, Members are requested to claim their dividends from the Company, within the stipulated timeline.

The Members whose unclaimed dividends and/or shares have been transferred to IEPF, may contact the Company or RTA and submit the required documents for issue of Entitlement Letter. The Members can attach the Entitlement Letter and other required documents and file the IEPF-5 form for claiming the dividend and/or shares available on www.iepf.gov.in. For details, please refer to Corporate Governance Report which is a part of this Integrated Annual report and FAQ of investor page on Company's website https://on.tcs.com/IR-FAQ. The procedure for claiming the shares from IEPF Authority is available on https://on.tcs.com/IEPF

- 18. Members attending the meeting through VC/OAVM shall be counted for the purpose of determining the quorum under Section 103 of the Act.
- 19. Instructions for e-voting and joining the AGM are as follows:

(A) VOTING THROUGH ELECTRONIC MEANS

- i. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and in terms of SEBI Circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to "e-voting Facility Provided by Listed Entities", the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by NSDL, on all the resolutions set forth in this Notice. The instructions for e-voting are given herein below.
- ii. The remote e-voting period commences on Tuesday, May 28, 2024 (9:00 a.m. IST) and ends on Thursday, May 30, 2024 (5:00 p.m. IST). During this period, Members holding shares either in physical form or in dematerialized form, as on Friday, May 24, 2024, i.e. cut-off date, may cast their vote electronically.

The e-voting module shall be disabled by NSDL for voting thereafter. Members have the option to cast their vote on any of the resolutions using the remote e-voting facility, either during the period commencing from Tuesday, May 28, 2024 and

- to Thursday, May 30, 2024, or e-voting during the AGM. Members who have voted on some of the resolutions during the said voting period are also eligible to vote on the remaining resolutions during the AGM.
- iii. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution again.
- iv. The Board of Directors has appointed P N Parikh (Membership No. FCS 327) and failing him, Jigyasa Ved (Membership No. FCS 6488) of Parikh & Associates, Company Secretaries as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.
- vi. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date, may obtain the User ID and Password by sending a request at evoting@nsdl.com. However, if he/ she is already registered with NSDL for remote e-voting then he/she can use his/her existing User ID and Password for casting the vote. In case of individual shareholders holding securities in dematerialized mode and who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date may follow steps mentioned below under "Login method for remote e-voting and joining virtual meeting for individual shareholders holding securities in dematerialized mode."
- vii. The details of the process and manner for remote e-voting are explained herein below:

The way to vote electronically on NSDL e-voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-voting system

Step 2: Cast your vote electronically on NSDL e-voting system.

Details on Step 1 are mentioned below:

 Login method for remote e-voting and joining the virtual meeting for individual shareholders holding securities in dematerialized mode

Pursuant to SEBI Circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, on "e-voting facility provided by Listed Companies", e-voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts/websites of Depositories/DPs to increase the efficiency of the voting process. Individual demat account holders would

be able to cast their vote without having to register again with the e-voting service provider ("ESP") thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process. Shareholders are advised to update their mobile number and e-mail ID with their DPs to access e-voting facility.

Login method for individual shareholders holding securities in dematerialized mode is given below:

Type of shareholders

Login Method

Individual Shareholders holding securities in dematerialized mode with NSDL

A. NSDL IDeAS facility

If you are already registered, follow the below steps

- 1. Visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under "IDeAS" section.
- A new screen will open. You will need to enter your User ID and Password. After successful authentication, you will be able to see e-voting services.
- 4. Click on "Access to e-voting" appearing on the left-hand side under e-voting services and you will be able to see e-voting page.
- 5. Click on options available against Company name or e-Voting service provider- NSDL and you will be re-directed to NSDL e-voting website for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.

If you are not registered, follow the below steps

- a. Option to register is available at https://eservices.nsdl.com.
- b. Select "Register Online for IDeAS" Portal or click at https://on.tcs.com/NSDLRegn.
- c. Please follow steps given above in points 1-5.

B. e-voting website of NSDL

- 1. Open web browser and type the following URL: https://www.evoting.nsdl.com/ either on a personal computer or on a mobile phone.
- 2. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will need to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.
- 4. After successful authentication, you will be redirected to NSDL website wherein you can see e-voting page. Click on options available against Company name or e-voting service provider- NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.
- **C.** Shareholders/Members can also download NSDL Mobile App "**NSDL Speede**" facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on









Type of shareholders	Login Method
Individual Shareholders holding securities in dematerialized mode with CDSL	Users who have opted for CDSL Easi/ Easiest facility, can login through their existing user id and password. Option will be made available to reach e-voting page without any further authentication. The users who to login Easi/Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password.
	2. After successful login the Easi/ Easiest user will be able to see the e-voting option for eligible companies where the e-voting is in progress as per the information provided by the Company. On clicking the e-voting option, the user will be able to see e-voting page of the e-voting service provider for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-voting service providers, so that the user can visit the e-voting service providers' website directly.
	3. If the user is not registered for Easi/Easiest, option to register is available at www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.
	4. Alternatively, the user can directly access e-voting page by providing Demat Account Number and PAN from a e-voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & e-mail as recorded in the Demat Account. After successful authentication, user will be able to see the e-voting option where the e-voting is in progress and also able to directly access the system of all e-voting service providers.
Individual Shareholders (holding securities in demat mode) login through their DPs	You can also login using the login credentials of your demat account through your DP registered with NSDL/CDSL for e-voting facility.
mode, logili dilougii dieli Di s	2. Once logged-in, you will be able to see the e-voting option. Once you click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature.
	3. Click on options available against Company name or e-voting service provider- NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.

Important note: Members who are unable to retrieve User ID/Password are advised to use Forgot User ID and Forgot Password option available at respective websites.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Securities held with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at +91 22 48867000
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800225533

II) Login method for e-voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-voting website of NSDL. Open web browser by clicking the URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-voting system is launched, click on the icon "Login" which is available under "Shareholder/ Member" section.
- 3. A new screen will open. You will have to enter your User ID, Password/OTP and a verification code as shown on the screen.
- 4. Alternatively, if you are registered for NSDL eservices i.e. IDeAS, you can log-in at https://eservices.nsdl.com/ with your existing IDeAS login. Once you log-in to NSDL eservices after using your login credentials, click on e-voting and you can proceed to Step 2 i.e. Cast your vote electronically.

5. Your User ID details are given below:

	nner of holding shares i.e. Demat DL or CDSL) or Physical	Your User ID is:
a)	For Members who hold shares in	8 Character DP ID followed by 8 Digit Client ID
	demat account with NSDL	For example if your DP ID is IN300*** and Client ID is 12***** then your User ID is IN300***12*****
b)	demat account with CDSL	16 Digit Beneficiary ID
		For example if your Beneficiary ID is 12******* then your User ID is 12********
c)	For Members holding shares in	EVEN Number followed by Folio Number registered with the Company
	Physical Form	For example if EVEN is 123456 and folio number is 001*** then User ID is 123456001***

- 6. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you by NSDL. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your e-mail ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your e-mail ID. Trace the e-mail sent to you from NSDL in your mailbox from evoting@nsdl.com. Open the e-mail and open the attachment i.e. a .pdf file. Open the .pdf file.
 - The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) In case you have not registered your e-mail address with the Company/Depository, please follow instructions mentioned below in this notice.
- 7. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, PAN, name and registered address.
 - d) Members can also use the OTP based login for casting the votes on the e-voting system of NSDL.
- 8. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 9. Now, you will have to click on "Login" button.
- 10. After you click on the "Login" button, home page of e-voting will open.

Details on Step 2 are given below:

How to cast your vote electronically on NSDL e-voting system?

- 1. After successful login at Step 1, you will be able to see all the companies' "EVEN" in which you are holding shares and whose voting cycle and general meeting is in active status.
- 2. Select "EVEN" of Company, which is 128475 for which you wish to cast your vote during the remote e-voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-voting as the voting page opens.

- Cast your vote by selecting appropriate options i.e. assent or dissent, verify or modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- Upon confirmation, the message "Vote cast successfully" will be displayed and you will receive a confirmation by way of a SMS on your registered mobile number.
- You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on https://www.evoting.nsdl.com to reset the password.
- In case of any queries related to e-voting, you may refer the Frequently Asked Questions ("FAQs") for Shareholders and e-voting user manual for Shareholders available at the download section of https://www.evoting.nsdl.com or call on +91 22 48867000 or send the request to Pallavi Mhatre, Senior Manager, NSDL at evoting@nsdl.com
- 3. Members may send a request to evoting@nsdl.com
 for procuring User ID and password for e-voting by providing demat account number / Folio number, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card). If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained above.
- 4. The instructions for members for e-voting on the day of the AGM are mentioned in point number 19(A).

(B) INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER

 Members will be able to attend the AGM through VC/ OAVM or view the live webcast of AGM provided by NSDL at https://www.evoting.nsdl.com following the steps mentioned above for login to NSDL e-voting system. After successful login, you can see VC/OAVM link placed under Join meeting menu against company name. You are requested to click on VC/OAVM link placed under "Join Meeting" menu.

Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the Notice.

- Further Members can also use the OTP based login for logging into the e-voting system of NSDL.
- Facility of joining the AGM through VC/OAVM shall open 30 minutes before the time scheduled for the AGM.
- Members who need assistance before or during the meeting, can contact NSDL on evoting@nsdl.com +91 22 48867000 or contact Amit Vishal, Deputy Vice President – NSDL at evoting@nsdl.com or Sanjeev Yadav, Assistant Manager-NSDL at sanjeevy@nsdl.com
- 4. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered e-mail address mentioning their name, DP ID and Client ID/Folio number, PAN, mobile number at tcsagm.speakers@tcs.com from Saturday, May 25, 2024 (9:00 a.m. IST) to Monday, May 27, 2024 (5:00 p.m. IST). Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

Other Instructions

- The Scrutinizer shall, immediately after the conclusion
 of voting at the AGM, unblock the votes cast through
 remote e-voting (votes cast during the AGM and
 votes cast through remote e-voting) and will submit
 a consolidated Scrutinizer's Report of the total votes
 cast in favour or against, if any, to the Chairman or
 a person authorised by him in writing, who shall
 countersign the same. The results will be announced
 within the time stipulated under the applicable laws.
- The result declared along with the Scrutinizer's Report shall be placed on the Company's website www.tcs.com and on the website of NSDL https://www.evoting.nsdl.com immediately.
 The Company shall simultaneously forward the results to National Stock Exchange of India Limited and BSE Limited, where the shares of the Company are listed.

By order of the Board of Directors

Pradeep Manohar Gaitonde

Company Secretary Membership No. ACS 7016

Mumbai, April 12, 2024

Registered Office:

9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

CIN: L22210MH1995PLC084781

CIN: L22210IVIH1995PLC084781

Tel: +91 22 6778 9595

Email: investor.relations@tcs.com

Website: www.tcs.com

Explanatory Statement

As required by Section 102 of the Companies Act, 2013 ("Act"), the following explanatory statement sets out all material facts relating to the business mentioned under Item No. 4 to 7 of the accompanying Notice:

Item No. 4 to 7

Pursuant to the amended Regulation 23 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the threshold limit for determination of material Related Party Transactions is the lower of ₹1,000 crores (Rupees One thousand crores) or 10% (ten percent) of the annual consolidated turnover of the listed entity as per the last audited financial statements of the listed entity and such material related party transactions exceeding the limits, would require prior approval of Members by means of an ordinary resolution.

TCS, being a globally recognised provider of IT services, participates in the digitisation initiatives of entities within Tata group and partners in respective entities' growth and transformation journeys. During the course of rendering such services, the Company also leverages niche skills, capabilities and resources of entities within the "Tata Group". The transactions that the Company has had with its related parties for the last three years are given below:

Year ended March 31, 2024 (₹ crore)

Transactions	Promoter Company	Subsidiaries of Promoter Company	Associates/joint ventures of Promoter Company and their subsidiaries	Other than wholly owned subsidiaries of the Company	Total
IT/ITE services rendered	50	1,006	3,875	1,155	6,086
Other income	-	-	-	1	1
Procurement of goods and services	1	1,452	346	63	1,862
Brand equity contribution	200	-	-	-	200
Non IT/ITE services availed	1	18	73	-	92
Lease rental	-	49	46	-	95

Year ended March 31, 2023 (₹ crore)

Transactions	Promoter Company	Subsidiaries of Promoter Company	Associates/joint ventures of Promoter Company and their subsidiaries	Other than wholly owned subsidiaries of the Company	Total
IT/ITE services rendered	38	1,152	2,506	1,063	4,759
Other income	-	-	-	-	-
Procurement of goods and services	-	577	363	59	1,000
Brand equity contribution	99	-	-	-	99
Non IT/ITE services availed	1	23	59	-	83
Lease rental	-	56	47	-	103

Year ended March 31, 2022 (₹ crore)

(1.5.7)					(10.0.0)
Transactions	Promoter Company	Subsidiaries of Promoter Company	Associates/joint ventures of Promoter Company and their subsidiaries	Other than wholly owned subsidiaries of the Company	Total
IT/ITE services rendered	40	770	2,233	1,164	4,207
Other income	-	-	-	1	1
Procurement of goods and services	-	549	306	345	1,200
Brand equity contribution	100	-	-	-	100
Non IT/ITE services availed	1	19	45	-	65
Lease rental	-	73	24	-	97

Based on current applicable threshold for determining the related party transactions that require prior Shareholders approval and to facilitate seamless contracting and rendering/availing of product and services between the Company and "related parties", the Company seeks the approval of the shareholders to approve entering into contracts/arrangements within the thresholds and conditions mentioned in the resolutions. All the contracts/arrangements and the transactions with "related parties" are reviewed and approved by the Audit Committee. Further, the transactions that require testing of arm's length pricing are reviewed by our statutory auditors for being at arm's length.

Information required to be disclosed in the Explanatory Statement for Item Nos. 4 to 7 pursuant to the SEBI Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023 read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2021/662 dated November 22, 2021, are as follows:

Item No. 4

Material Related Party Transactions with Identified subsidiaries of Promoter Company and/ or their subsidiaries

S/N	Description	Particulars
1.	Name of the related party	Identified subsidiaries of Promoter Company and/ or their subsidiaries (Please refer Annexure B (i) for the list)
2.	Nature of relationship [including nature of its interest (financial or otherwise)]	Identified subsidiaries of Promoter Company and/ or their subsidiaries, which are covered under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations
3.	Type of the proposed transaction	(a) Rendering of IT/ITE Services including IT, Infrastructure, Cloud, IOT and Digital Engineering, Digital Transformation, Analytics, Cyber Security, and such related areas
		(b) Supply of hardware and software
		(c) Reimbursement of expenses relating to IT Infrastructure services
		(d) Procurement of goods, services, sponsorship, etc.
		(e) Leasing of property
		(f) Any transfer of resources, services, or obligations to meet its objectives/ requirements
4.	Nature, duration/tenure, material terms, monetary value and particulars of contract/arrangement	Transactions in the normal course of business with terms and conditions that are generally prevalent in the industry segments that the Company operates in. Monetary value of transactions through contracts/arrangements which are entered for a duration up to 5 years, shall be subject to a maximum 1.2 percent with a single related party per annum and a cumulative threshold of 4.2 percent across all related parties per annum, of the consolidated turnover of the Company for FY2023-24.
5.	Particulars of the proposed transaction	As provided in S/N 3
6.	Tenure of the transaction	Contracts/arrangements with a duration up to 5 years
7.	Value of the proposed transaction	As provided in S/N 4
8.	Percentage of the Company's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction	Monetary value of transactions through contracts/arrangements which are entered for a duration up to 5 years, shall be subject to a maximum 1.2 percent with a single related party per annum and a cumulative threshold of 4.2 percent across all related parties per annum, of the consolidated turnover of the Company for FY2023-24.
9.	Justification of the proposed transaction	The Company, being a globally recognised provider of IT services participates in the digitisation initiatives of entities within Tata group and partners in respective entities' growth and transformation journeys. During the course of rendering such services, the Company also leverages niche skills, capabilities and resources of entities within the group. These transactions aim at providing enhanced level of user experience to the end-consumers of Tata group and provide the entities within the group cutting edge technologies to sustain and grow their business.
10.	Details of the valuation report or external party report (if any) enclosed with the Notice	All contracts with related party defined as per Section 2(76) of the Act are reviewed for arm's length testing internally and by Statutory Auditors.
11.	Name of the Director or Key Managerial Personnel, who is related	N Chandrasekaran, N G Subramaniam and Aarthi Subramanian

S/N	Description	Particulars
12.	Following additional disclosures to be made	in case of loans, inter-corporate deposits, advances or investments made or given
А	Source of funds	Not Applicable
В	In case any financial indebtedness is incurred to make or give loans, intercorporate deposits, advances or investment:	Not Applicable
	Nature of indebtedness;cost of funds; andtenure of the indebtedness	
С	Terms of the loan, inter-corporate deposits, advances or investment made or given	Not Applicable
	(including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security)	
D	the purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT	Not Applicable
13.	Any other relevant information	All important information forms part of the statement setting out material facts, pursuant to Section 102(1) of the Act, forming part of this Notice.

Item No. 5

Material Related Party transactions with Tejas Networks Limited

S/N	Description	Particulars	
1.	Name of the related party	Tejas Networks Limited	
2.	Nature of relationship [including nature of its interest (financial or otherwise)]	Tejas Networks Limited is a subsidiary of the Promoter Company and hence related party under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations	
3.	Type of the proposed transaction	(a) Rendering of IT/ITE Services including IT, Infrastructure, Cloud, IOT and Digital Engineering, Digital Transformation, Analytics, Cyber Security, and such related areas	
		(b) Supply of hardware and software	
		(c) Reimbursement of expenses	
		(d) Procurement of goods, services, sponsorship, etc.	
		(e) Leasing of property	
		(f) Any transfer of resources, services or obligations to meet its objectives/ requirements	
4.	Nature, duration/tenure, material terms, monetary value and particulars of contract/arrangement	Transactions in the normal course of business with terms and conditions that are generally prevalent in the industry segments that the company is operating in. Monetary value of transactions subject to a maximum of ₹15,000 crore through contracts/arrangements for a duration upto 12 years with effect from FY 2023-24.	
5.	Particulars of the proposed transaction	As provided in S/N 3	
6.	Tenure of the transaction	Contractual commitments expected for a tenure of 12 years	
7.	Value of the proposed transaction	As provided in S/N 4.	
8.	Percentage of the Company's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction.	Value of the proposed transaction represents 6.2 percent of the consolidated turnover of the Company for FY 2023-24.	
9.	Justification of the proposed transaction	The domain expertise and competencies available within the group and the collaboration with the Company will help in delivering world class technology to one of the high-priority and prestigious projects of the Government of India and further establish Tata Group's commitment to attain Aatmanirbhar Bharat.	

S/N	Description	Particulars
10.	Details of the valuation report or external party report (if any) enclosed with the Notice	All contracts with related party defined as per Section 2(76) of the Act are reviewed for arm's length testing internally and by Statutory Auditors.
11.	Name of the Director or Key Managerial Personnel, who is related	N G Subramaniam
12.	Following additional disclosures to be ma given	de in case of loans, inter-corporate deposits, advances or investments made or
Α	Source of funds	Please refer S/N 12 C below
В	In case any financial indebtedness is incurred to make or give loans, intercorporate deposits, advances or investment:	Not Applicable
	Nature of indebtedness;	
	cost of funds; and	
	tenure of the indebtedness	
С	Terms of the loan, inter-corporate deposits, advances or investment made or given (including covenants, tenure, interest	Unsecured Interest-free mobilization advance to be given to facilitate execution of contract. Adjustment of advance/s against progressive delivery of milestones, on the same terms as committed by the Company to end-customer.
	rate and repayment schedule, whether secured or unsecured; if secured, the nature of security)	
D	The purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT	As provided in S/N 12 C
13.	Any other relevant information	All important information forms part of the statement setting out material facts, pursuant to Section 102(1) of the Act, forming part of this Notice

Item No. 6
Material Related Party transactions with Tata Motors Limited, Jaguar Land Rover Limited and/or their identified subsidiaries

S/N	Description	Particulars	
1.	Name of the related party	Tata Motors Limited, Jaguar Land Rover Limited and/or their identified subsidiaries	
		(Please refer to Annexure B (ii) for the list)	
2.	Nature of relationship [including nature of its interest (financial or otherwise)]	Tata Motors Limited is an associate of the Promoter Company. Jaguar Land Rover Limited is a subsidiary of Tata Motors Limited and hence related party as per SEBI Listing regulations	
3.	Type of the proposed transaction	(a) Rendering of IT/ITE Services including IT, Infrastructure, Cloud, IOT and Digital Engineering, Digital Transformation, Analytics, Cyber Security, and such related areas	
		(b) Supply of hardware and software	
		(c) Reimbursement of expenses relating to IT Infrastructure services	
		(d) Procurement of goods, services, sponsorship, etc.	
		(e) Any transfer of resources, services or obligations to meet its objectives/ requirements	
4.	Nature, duration/tenure, material terms, monetary value and particulars of contract/arrangement	Transactions in the normal course of business with terms and conditions that are generally prevalent in the industry segments that the Company operates in. Monetary value of transactions upto approx. ₹4,500 crore per annum.	
5.	Particulars of the proposed transaction	As provided in S/N 3	
6.	Tenure of the transaction	Contracts/arrangements with a duration upto five years, extendable by another five years.	
7.	Value of the proposed transaction	As provided in S/N 4.	

S/N	Description	Particulars
8.	Percentage of the Company's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction.	Maximum up to 1.9 percent of the consolidated turnover of the Company for FY 2023-24, per annum for duration of contract
9.	Justification of the proposed transaction	The Company, being a globally recognised provider of IT services participates in the digitisation initiatives of entities within Tata group and partners in respective entities' growth and transformation journeys. During the course of rendering such services, the Company also leverages niche skills, capabilities and resources of entities within the group. These transactions aim at providing enhanced level of user experience to the end-consumers of Tata group and provide the entities within the group cutting edge technologies to sustain and grow their business.
10.	Details of the valuation report or external party report (if any) enclosed with the Notice	Company's governance policies with respect to negotiation with third parties are followed for all contracts/arrangements with related party as defined under SEBI Listing Regulations. These contracts/arrangements are approved by the Audit Committee on quarterly basis.
11.	Name of the Director or Key Managerial Personnel, who is related	N Chandrasekaran, Hanne Sorensen, O P Bhatt and Al-Noor Ramji
12.	Following additional disclosures to be ma	de in case of loans, inter-corporate deposits, advances or investments made or given
А	Source of funds	Not Applicable
В	In case any financial indebtedness is incurred to make or give loans, intercorporate deposits, advances or investment: Nature of indebtedness; cost of funds; and	Not Applicable
	tenure of the indebtedness	
С	Terms of the loan, inter-corporate deposits, advances or investment made or given	Not Applicable
	(including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security)	
D	The purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT	Not Applicable
13.	Any other relevant information	All important information forms part of the statement setting out material facts, pursuant to Section 102(1) of the Act, forming part of this Notice

Item No. 7

Material Related Party Transactions with Tata Consultancy Services Japan, Ltd., subsidiary of the Company

S/N	Description	Particulars
1.	Name of the related party	Tata Consultancy Services Japan, Ltd.
2.	Nature of relationship [including nature	Subsidiary of the Company which is covered under Section 2(76) of the Act and
	of its interest (financial or otherwise)]	Regulation 2(1)(zb) of the SEBI Listing Regulations
3.	Type of the proposed transaction	(a) Rendering of IT/ITE Services including IT, Infrastructure, Cloud, IOT and Digital Engineering, Digital Transformation, Analytics, Cyber Security, and such related areas
		(b) Supply of hardware and software
		(c) Reimbursement of expenses relating to IT Infrastructure services
		(d) Procurement of goods, services, sponsorship, etc.
		(e) Leasing of property
		(f) Any transfer of resources, services or obligations to meet its objectives/ requirements

S/N	Description	Particulars
4.	Nature, duration/tenure, material	Transactions in the normal course of business with terms and conditions that
	terms, monetary value and particulars	are generally prevalent in the industry segments that the company operates
	of contract/arrangement	in. Monetary value of transactions through contracts/arrangements which are entered for a duration up to 5 years or more, shall be subject to a maximum of 1
		percent of the consolidated turnover of the Company for FY 2023-24, per annum.
5.	Particulars of the proposed transaction	As provided in S/N 3
6.	Tenure of the transaction	Contracts/arrangements with a duration upto 5 years or more
7.	Value of the proposed transaction	As provided in S/N 4
8.	Percentage of the Company's annual	1 percent of the consolidated turnover of the Company for FY 2023-24, subject to
	consolidated turnover, for the	50 percent of the turnover of Tata Consultancy Services Japan, Ltd.
	immediately preceding financial year,	
	that is represented by the value of the	
	proposed transaction.	
	(and for a RPT involving a subsidiary,	
	such percentage calculated on the basis	
	of the subsidiary's annual turnover on	
	a standalone basis shall be additionally	
9.	provided) Justification of the proposed transaction	As per global network delivery model of TCS, the subsidiaries operating in
J.	Justification of the proposed transaction	respective countries enters into the contracts from customers and outsource the
		service delivery to the parent company TCS Limited. Solutions framework along
		with trained domain experts of TCS Limited ensure delivery of high quality and
		certainty to end-customers at respective countries.
10.	Details of the valuation report or	All contracts with related party defined as per Section 2(76) of the Act are
	external party report (if any) enclosed	reviewed for arm's length testing by Statutory Auditors.
	with the Notice	
11.	Name of the Director or Key Managerial	K Krithivasan
	Personnel, who is related	
12.		de in case of loans, inter-corporate deposits, advances or investments made or given
A	Source of funds	Not Applicable
В	In case any financial indebtedness	Not Applicable
	is incurred to make or give loans,	
	intercorporate deposits, advances or investment:	
	Nature of indebtedness;	
	• cost of funds; and	
	tenure of the indebtedness	
С	Terms of the loan, inter-corporate	Not Applicable
	deposits, advances or investment made	
	or given	
	(including covenants, tenure, interest	
	rate and repayment schedule, whether	
	secured or unsecured; if secured, the	
	nature of security)	
D	The purpose for which the funds will be	Not Applicable
	utilized by the ultimate beneficiary of	
12	such funds pursuant to the RPT	
13.	Any other relevant information	All important information forms part of the statement setting out material facts,
		pursuant to Section 102(1) of the Act, forming part of this Notice.

Shareholders' approval sought for the material Related Party Transactions entered during FY 2024-25 as given in Item Nos. 4 to 7, shall be valid up to the date of next AGM.

None of the Directors or Key Managerial Personnel of the Company or their respective relatives, other than as mentioned above, are concerned or interested in the respective resolutions.

The said transaction(s)/contract(s)/arrangement(s) have been recommended by the Audit Committee and Board of Directors of the Company for consideration and approval by the Members.

The members may note that as per the provisions of the SEBI Listing Regulations, all related parties (whether such related party is a party to the above-mentioned transactions or not), shall not vote to approve the resolutions set out at Item Nos. 4 to 7.

In view of the above, Resolution Nos. 4 to 7 are placed for approval of the Members of the Company.

Annexure A

Details of Director seeking re-appointment at the Annual General Meeting

(In pursuance of Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard – 2 on General Meetings)

Name of the Director	N Chandrasekaran
Director Identification Number (DIN)	00121863
Designation and Category of Director	Chairman Non-Independent Non-Executive Director
Date of birth and age	June 2, 1963 (60 years)
Date of appointment	Appointed as Member of the Board on September 6, 2007 Appointed as Chairman on February 21, 2017
Qualifications	Bachelor's Degree in Applied ScienceMaster's Degree in Computer Applications
Brief profile	N Chandrasekaran serves as Chairman of the board of Tata Sons, the holding company and promoter of more than 100 Tata operating companies with aggregate annual revenues of more than US \$150 billion. He joined the board of Tata Sons in October 2016 and was appointed Chairman in January 2017.
	His appointment as Chairman of Tata Sons followed a 30-year career at TCS. N Chandrasekaran rose through the ranks to become the CEO and under his leadership, TCS consolidated its position as the largest private sector employer in India and India's most valuable Company.
	Since he has taken over as Chairman of Tata Sons, N Chandrasekaran has been driving transformation of the group towards digital, sustainability and supply chain resilience. The group has forayed into new businesses including electronics manufacturing, semiconductor, EV battery manufacturing, consumer internet platform, and mobile technology for 5G. The Tata group has expanded its aviation presence with the acquisition of Air India and is building a large global airline.
	N Chandrasekaran was conferred with the Padma Bhushan, one of the highest civilian awards in India, in the field of trade and industry in 2022. The French Government conferred him with Légion d'Honneur, the highest civilian award in France for his outstanding business successes and decisive contribution to strengthening Indo-French economic ties. President Eisenhower Global Award for Leadership by the Business Council for International Understanding (BCIU) was conferred to him in 2022.
	N Chandrasekaran is the Co-Chair of the US India CEO Forum. He is on the Board of Governors of New York Academy of Sciences, elected as an international member of the United States National Academy of Engineering (NAE), a member of the UTokyo Global Navigation Board, the Mitsubishi's International Advisory Committee and International Advisory Council of Singapore's Economic Development Board. He is the Chairman of Indian Institute of Management, Lucknow as well as the President of the Court at Indian Institute of Science, Bengaluru. N Chandrasekaran is also a member of the Stanford Doer School for Sustainability Advisory Council and the MIT CEO Advisory Board.
	N Chandrasekaran is also the author of Bridgital Nation, a groundbreaking book on harnessing technological disruptions to bring Indians closer to their dreams.
Expertise in specific functional areas	Rich experience in various areas of business, technology, operations, societal and governance matters
Terms and conditions of re-appointment	Re-appointment in terms of Section 152(6) of the Companies Act, 2013

Directorships held in other companies (excluding	
Foreign Companies)	Tata Steel Limited
	Tata Motors Limited
	The Tata Power Company Limited
	Tata Chemicals Limited
	Tata Consumers Products Limited
	TCS Foundation
	The Indian Hotels Company Limited
	Tata Digital Private Limited
	Air India Limited
	Indian Foundation for Quality Management
	Tata Electronics Private Limited
	Agratas Energy Storage Solutions Private Limited
Listed Entities from which he has resigned as	None
Director in past 3 years	
Memberships/Chairmanships of committees of	Tata Sons Private Limited
other companies	Nomination and Remuneration Committee
·	CSR & ESG Committee*
	Risk Management Committee*
	Tata Steel Limited
	Nomination and Remuneration Committee
	Executive Committee of the Board*
	Tata Motors Limited
	Nomination and Remuneration Committee
	The Indian Hotels Company Limited
	Nomination and Remuneration Committee
	Tata Consumer Products Limited
	Nomination and Remuneration Committee
	The Tata Power Company Limited
	Nomination and Remuneration Committee
	Executive Committee of the Board*
	Air India Limited
	Nomination and Remuneration Committee
	Corporate Social Responsibility & Sustainable Development Committee*
Number of Equity Shares held in the Company	1,77,056
1 /	

*Chairman

For other details such as number of meetings of the Board attended during the FY 2023-24, remuneration last drawn and relationship with other Directors and Key Managerial Personnel, in respect of the above Director, please refer to the Corporate Governance Report which is a part of this Integrated Annual Report.

Annexure B

(i) List of identified subsidiaries of Promoter Company and their subsidiaries as on March 31, 2024

S/N	Name
1	AI Fleet Services IFSC Limited
2	Air India Express Limited
3	Air India Limited
4	AIX Connect Private Limited
5	Apex Realty Private Limited
6	Ardent Properties Private Limited
7	Arrow Infraestate Pvt Limited
8	Artson Engineering Limited (AEL)
9	BUC Mobile Inc
10	Campaign Registry Inc
11	Campaign Registry Inc (Canada)
12	Concept Developers & Leasing Limited
13	Dailyninja Delivery Services Private Limited
14	Delyver Retail Network Private Limited
15	Dharamshala Ropeway Limited
16	Durg Shivnath Expressways Private Limited
17	Gurgaon Constructwell Private Limited
18	Gurgaon Realtech Limited
19	Hampi Expressways Private Limited
20	HL Promoters Private Limited
21	HLT Residency Private Limited
22	Ind Project Engineering (Shanghai) Co Ltd
23	Industrial Minerals and Chemicals Company Private
23	Limited
24	Industrial Quality Services, LLC Oman
25	Infiniti Retail Limited
26	Infopark Properties Limited
27	Innovative Retail Concepts Private Limited
28	International Infrabuild Private Limited
29	ITXC IP Holdings S.A.R.L.
30	Kaleyra Africa Limited
31	Kaleyra Dominicana
32	Kaleyra Inc
33	Kaleyra SPA
34	Kaleyra UK Limited
35	Kaleyra US Inc.
36	Kolkata-One Excelton Private Limited
37	Kriday Realty Private Limited
38	Land kart Builders Private Limited
39	LFS Healthcare Private Limited
40	Matheran Rope-Way Private Limited
41	Mgage Athens PC
42	Mgage SA de CV
43	Mikado Realtors Private Limited
44	MuCoso B.V.
45	NetFoundry Inc.
46	NOVAMESH LIMITED
47	Oasis Smart E-Sim Pte Ltd
48	OASIS Smart SIM Europe SAS
49	One Bangalore Luxury Projects LLP
50	One-Colombo Project (Private) Limited
51	Princeton Infrastructure Private Limited
52	Promont Hillside Private Limited
53	Promont Hilltop Private Limited
54	Protraviny Private Limited
55	Pune IT City Metro Rail Limited

S/N	Name
56	SAS Realtech Private Limited
57	Savis Retail Private Limited
58	Sector 113 Gatevida Developers Private Limited
59	SEPCO Communications (Pty) Limited
60	Smart Value Homes (Boisar) Private Limited
61	Smart Value Homes (New Project) LLP
62	Smart Value Homes (Peenya Project) Private Limited
63	Sohna City LLP
64	SOLUTIONS INFINI TECHNOLOGIES(INDIA) PRIVATE
	LIMITED
65	Solutions Infiny FZ LLC
66	Supermarket Grocery Supplies Private Limited
67	Synergizers Sustainable Foundation
68	Tata 1mg Healthcare Solutions Private Limited
69	Tata 1mg Technologies Private Limited
70	Tata Capital Advisors Pte. Limited
71	Tata Capital General Partners LLP
72	Tata Capital General Factors LEF
73	Tata Capital Growth Fund II
74	Tata Capital Growth II General Partners LLP
75	Tata Capital Healthcare Fund I
76	Tata Capital Healthcare Fund II
77	Tata Capital Healthcare General Partners LLP
78	Tata Capital Healthcare II General Partners LLP
79	Tata Capital Housing Finance Limited
80	Tata Capital Innovations Fund
81	Tata Capital Limited
82	Tata Capital Plc
83	Tata Capital Pte. Limited
84	Tata Capital Special Situation Fund
85	Tata Communications (America) Inc.
86	Tata Communications (Australia) Pty Limited
87	Tata Communications (Beijing) Technology Limited
88	TATA COMMUNICATIONS (BELGIUM) SRL
89	Tata Communications (Brazil) Participacoes Limitada
90	Tata Communications (Canada) Limited
91	Tata Communications (France) SAS
92	Tata Communications (Guam) L.L.C.
93	Tata Communications (Hong Kong) Limited
94	Tata Communications (Hungary) KFT
95	Tata Communications (International) Pte Limited
96	Tata Communications (Ireland) DAC
97	Tata Communications (Italy) SRL
98	Tata Communications (Japan) KK.
99	Tata Communications (Malaysia) Sdn. Bhd.
100	Tata Communications (Middle East) FZ-LLC
101	Tata Communications (Netherlands) B.V.
102	Tata Communications (New Zealand) Limited
103	Tata Communications (Nordic) AS
104	Tata Communications (Poland) SP.Z.O.O.
105	Tata Communications (Portugal) Instalacao E Manutencao
L	De Redes LDA
106	Tata Communications (Portugal) Unipessoal LDA
107	Tata Communications (Russia) LLC
108	Tata Communications (South Korea) Limited
109	Tata Communications (Spain) S.L.
110	Tata Communications (Sweden) AB
111	Tata Communications (Switzerland) GmbH
112	Tata Communications (Taiwan) Limited
113	Tata Communications (Thailand) Limited
	1 The state of the

S/N	Name
114	Tata Communications (UK) Limited
115	Tata Communications Collaboration Services Private
	Limited
116	Tata Communications Comunicacoes E Multimídia (Brazil)
	Limitada
117	Tata Communications Deutschland GMBH
118	Tata Communications Lanka Limited
119	Tata Communications Limited
120	Tata Communications MOVE B.V.
121	Tata Communications MOVE Nederland B.V.
122	Tata Communications Payment Solutions Limited
123	Tata Communications Services (International) Pte. Limited
124	Tata Communications SVCS Pte Ltd
125	Tata Communications Transformation Services (Hungary)
	Kft.
126	Tata Communications Transformation Services (US) Inc
127	Tata Communications Transformation Services Limited
128	Tata Communications Transformation Services Pte Limited
129	Tata Communications Transformation Services South
	Africa (Pty) Ltd
130	Tata Digital Private Limited
131	Tata Fintech Private Limited
132	Tata Housing Development Company Limited
133	Tata Neu Private Limited
134	Tata Opportunities General Partners LLP
135	Tata Payments Limited
136	Tata Projects Limited
137	Tata Realty and Infrastructure Limited
138	Tata Securities Limited
139	Tata Unistore Limited
140	Tata Value Homes Limited
141	TC MIDDLE EAST TECHNOLOGY SERVICES L.L.C
142	TC Networks Switzerland SA
143	TCC Construction Private Limited
144	TCL Employee Welfare Trust
145	TCPOP Communication GmbH
146	TCTS Senegal Limited
147	Technopolis Knowledge Park Limited
148	THDC Management Services Limited

S/N	Name
149	THE SWITCH ENTERPRISES, LLC
150	TP Luminaire Private Limited
151	TPL Services Private Limited
152	TPL-Asara Engineering South Africa (Proprietary) Limited
153	TPL-CIL Construction LLP
154	TQ Cert Services Private Limited
155	TQ Services Europe GmbH
156	TRIL Bengaluru Consultants Private Limited
157	TRIL BENGALURU REAL ESTATE FIVE LIMITED
158	TRIL Bengaluru Real Estate One Private Limited
159	TRIL BENGALURU REAL ESTATE SIX LIMITED
160	TRIL IT4 Private Limited
161	TRIL REAL ESTATE BALEWADI LIMITED
162	TRIL Roads Private Limited
163	TRIL Urban Transport Private Limited
164	Uchit Expressways Private Limited
165	Ujjwal Pune Limited
166	VSNL SNOSPV Pte. Limited
167	World-One (Sri Lanka) Projects Pte. Limited
168	World-One Development Company Pte. Limited

(ii) List of subsidiaries of Tata Motors Limited and Jaguar Land Rover Limited as on March 31, 2024

S/N	Name
1	Jaguar Land Rover Australia Pty Limited
2	Jaguar Land Rover North America LLC
3	Jaguar Land Rover Slovakia s.r.o
4	Tata Motors Body Solutions Limited
5	Tata Motors Insurance Broking and Advisory Services
	Limited
6	Tata Motors Passenger Vehicles Limited
7	Tata Passenger Electric Mobility Limited
8	Tata Technologies Europe Limited
9	Tata Technologies Inc.
10	TMF Business Services Limited
	(formerly Tata Motors Finance Limited)
11	TML Business Services Limited
12	TML Smart City Mobility Solutions Ltd