

Ref: RB/AS/KYC

February 2, 2024

BSE Limited
The General Manager
Department of Corporate Services
P. J. Towers, Dalal Street,
Mumbai – 400001
Scrip Code: 524075

National Stock Exchange of India Ltd.
The Manager, Listing Department,
Exchange Plaza, Plot No.C-1, G Block,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400051
Symbol: ALBERTDAVD

Dear Sir / Madam,

Sub: Letter/notice issued to KYC-Non-compliant shareholders as per SEBI Directive

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing herewith a copy of letter/notice dated 31-01-2024, issued to shareholders of the Company holding shares in physical mode and whose folios are still KYC non-compliant.

The letter has been sent as per SEBI directive to RTA mandating that security holders holding securities in physical form, whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from April 01, 2024. In this regard, listed companies were also advised to intimate their security holders about folios which are incomplete with regard to the above particulars.

We request you to take the same on record.

Thanking you,
Yours faithfully,
For Albert David Limited

Ranadeep Bhattacharya
Chief Financial Officer

Encl.: As above

sample

ALBERT DAVID LIMITED

CIN: L51109WB1938PLC009490

REGD. OFFICE: BLOCK 'D', 3RD FLOOR, GILLANDER HOUSE, NETAJI SUBHAS ROAD, KOLKATA – 700001.

PHONE: 033-2262-8436/39/56/92, 2230-2330

EMAIL: albertdavid@adlinidia.in WEBSITE: www.albertdavidindia.com

Srl No : 1

Dated : 31/01/2024

Folio No: ~~E00018~~

M/S. ~~SPATON HOLDINGS PVT. LTD.~~

Jh1 :

Jh2 :

416 ANTRIKSH BHAWAN

22 KASTURBA GANDHI MARG

NEW DELHI

Pin : 110001

Dear Member,

Re: Intimation for updating KYC as per SEBI Directive

Please note that your folio is still not KYC compliant.

SEBI has mandated as per the undermentioned communication (in bold) to withhold dividend until the Folio is KYC compliant and there after dividend will be credited in electronic mode only w.e.f. 01.04.2024

Kindly ensure to update KYC on or before the aforesaid date to continue to receive dividend.

SEBI directives vide mail to RTA on 17th January 2024

SEBI, vide its circular dated November 03, 2021 (*subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023*) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**.

Further, relevant FAQs have also been published by SEBI on its website at the following web link for investor awareness:

https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf

In this regard, Listed companies have also been advised to prominently display the aforesaid requirements to be complied with by holders of physical securities on their respective websites. Listed companies shall also, directly or through RTA, intimate* their security holders about folios which are incomplete with regard to PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature by providing the following message:

1. **In case of non-updating of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024, upon furnishing all the aforesaid details in entirety.**
2. **If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024, till date of updating) pertaining to the securities held after the said updating automatically.**

Yours sincerely,

For Albert David Limited

Authorized Signatory