

27/06/2018

Dear Sir,

APPOINTMENT AS ADDITIONAL DIRECTOR

On behalf of the Company I write to confirm your appointment as a executive director of the Company on the following terms:

1. Your appointment, subject to re-election when appropriate by the Annual General Meeting of the Company shall be terminable by either you or the Company upon 1 months written notice.
2. The fee payable for your services will be as per our mutual agreement commencing with effect from 27/06/2018.
3. As a director, you will perform the duties normally attendant to that office, including (without limitation) attending board meetings.
4. You will also be entitled to reasonable out-of-pocket expenses incurred in carrying out your duties.
6. Notwithstanding the other provisions of this letter, the Company shall be entitled to terminate your appointment in accordance with the provisions of the Articles of Association of the Company.
7. Both during the term of your appointment and after its termination, you will observe the obligations of confidentiality which are attendant on the office of director.

Please confirm your agreement to the above by signing and returning to me the duplicate of this letter.

Yours sincerely

for and on behalf of

BAFFIN ENGINEERING PROJECT LIMITED

A handwritten signature in blue ink, consisting of a long horizontal line with a vertical stroke at the left end and a small loop at the right end.

SURESH MUTHA

Date:24/06/2018

To,

The Management of,

BAFFIN ENGINEERING PROJECTS LIMITED

320, NEW CLOTH MARKET, AHMEDABAD

Ahmedabad GJ 380022 IN

Subject: Resignation as a Director

Dear Sir,

I, ASHOK KUMAR CHORDIA would like to hereby inform Board of Directors of M/SBAFFIN ENGINEERING PROJECTS LIMITED my resignation from the post of Director inBAFFIN ENGINEERING PROJECTS LIMITED due to my personal reasons. My resignation would be effective from24/06/2018.

I kindly request to accept my resignation and arrange to file the requisite form DIR-12 for the cessation of my directorship in your Company and send a copy of the filed Form DIR-12for my records.

Kindly acknowledge the receipt of this communication.

Thanking You,

Yours Truly



ASHOK KUMAR CHORDIA

(DIRECTOR)

DIN: 01511622

BAFFIN ENGINEERING PROJECTS LIMITED

CIN: L29199GJ1995PLC027455

‘CERTIFIED TRUE COPY OF RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF BAFFIN ENGINEERING PROJECTS LIMITED HELD AT THE REGISTERED OFFICE OF THE COMPANY AT 320, NEW CLOTH MARKET, AHMEDABAD GJ 380022 INON27/06/2018 AT 11.00AM:

“RESOLVED THAT, Pursuant to the provision of section 161 of companies act 2013, the companies (Appointment and Qualification of Director) Rules2014, and other applicable provision **Mr. AJAY KUMAR SINGH,** who had consented to act as director of the Company be and is hereby appointed as an Additional Director of the company with immediate effect whose term is upto the ensuring Annual General Meeting of the Company.

RESOLVED FURTHER THAT resignation of director **ASHOK KUMAR CHORDIA** from the directorship of the Company be and is hereby approved and taken on record of the Company.

RESOLVED FURTHER THAT,Mr. SURESH MUTHA,Director of the company be and is hereby authorized to do sign/digitally sign all such necessary e-forms and returns as may be required under the Companies Act, 2013 and rules made there under and amended time to time for giving effect to the aforesaid resolution.”

Certified True Copy

For BAFFIN ENGINEERING PROJECTS LIMITED



**SURESH MUTHA
(DIRECTOR)
DIN:00223230**
