



**Date:** April 19, 2024

**BSE Limited**

Corporate Service Department,  
1<sup>st</sup> Floor, P. J. Towers,  
Dalal Street,  
Mumbai 400 001

Fax: (022) 2272 2039/2272 3121

**Scrip ID:** ZENSARTECH

**Scrip Code:** 504067

**The National Stock Exchange of India Ltd.**

Exchange Plaza, 3<sup>rd</sup> floor,  
Plot No. C/1, 'G' block,  
Bandra Kurla Complex, Bandra (E),  
Mumbai 400 051

Fax: (022) 26598237/26598238

**Symbol:** ZENSARTECH

**Series:** EQ

**Subject:** Dispatch of letters to the shareholders for furnishing KYC and nomination details, as per SEBI Circular(s) dated March 16, 2023 (Master circular dated 17.05.2023) and November 17, 2023.

Dear Sir / Madam,

Pursuant to the SEBI circular no(s). SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 (Master circular dated 17.05.2023), SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023, (hereinafter referred to as "the said SEBI Circulars"), the Company has dispatched letters to the shareholders holding securities of the Company in physical form, informing them about the mandatory furnishing of PAN, KYC details, nominations and electronic payment of corporate benefits, if any, as per the said SEBI circulars.

A specimen copy of the intimation letter dispatched to the shareholder(s) is enclosed herewith.

This is for your information and records.

Thanking you,

**Yours faithfully,  
For Zensar Technologies Limited**



**Gaurav Tongia  
Company Secretary**

**Encl.: As above**

An  RPG Company



ZENSAR TECHNOLOGIES LIMITED

**Registered Address:** Zensar Knowledge Park, Plot # 4, MIDC, Off Nagar Road, Kharadi, Pune - 411 014

**CIN No.** - L72200PN1963PLC012621

**Phone:** 020-6605 7500 | **Fax No.:** 020-6605 7888

**E-mail:** [investor@zensar.com](mailto:investor@zensar.com) | **Website:** [www.zensar.com](http://www.zensar.com)

**IMPORTANT & URGENT  
FOR YOUR IMMEDIATE ATTENTION**

Date: April 16, 2024

Folio No.  
Name:  
Address:1  
Address:2  
Address:3  
City  
Pin Code:

**Dear Shareholder,**

**Sub: Non submission of KYC against your physical holdings- Urgent attention**  
**Ref: SEBI Circular dated March 16, 2023 (Master circular dated 17.05.2023).**

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We draw your kind attention that SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number, Bank Account Details and signature, if any) shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**. You may also refer to SEBI FAQs by accessing the link : [https://www.sebi.gov.in/sebi\\_data/faqfiles/jan-2024/1704433843359.pdf](https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf) (FAQ No 38 & 39)

Accordingly, as mandated vide captioned circulars, the dividend payable against your holdings as liable to be withheld if the KYC details are not updated against your holding. For the purpose of updation of KYC details against your folio, you are requested to send the details as per the formats specified below along with the supporting documents:

- a. Form ISR-1 duly filled in along with self-attested supporting documents for updation of KYC details
- b. Form ISR-2 duly filled in with banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement
- c. Form SH-13 for updation of Nomination for the

Investors can download the following forms & SEBI Circulars, which are also uploaded on the website of the company viz. [www.zensar.com](http://www.zensar.com) and on the website of KFin Technologies Limited; <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>

Please forward the duly executed KYC documents in any of the following modes to our RTA, M/s. KFin Technologies Limited (Unit: Zensar Technologies Limited), Selenium Tower-B", Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telangana.

- a. Through hard copies which should be self -attested and dated. **OR**

- b. Through electronic mode, provided that they are sent through E-mail id of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder. **OR**
- c. Through web- portal of our RTA KFin Technologies Limited - <https://ris.kfintech.com>

Please treat this as our specific intimation for updation of KYC details as mandated vide SEBI Circular dated March 16, 2023 (Master circular dated 17.05.2023).

Thanking you,

Yours faithfully,  
For **Zensar Technologies Limited**

**Sd/-**  
**Gaurav Tongia**  
**Company Secretary**