



**ALKEM LABORATORIES LTD.**

**Regd. Office :** ALKEM HOUSE, Senapati Bapat Marg,  
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

- Phone: +91-22-3982 9999 • Fax: 022-2495 2955
- Email: contact@alkem.com • Website: www.alkemlabs.com
- CIN: L00305MH1973PLC174201

08<sup>th</sup> April, 2024

**To,**  
**Listing Compliance Monitoring Team**  
**BSE Limited**

Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai 400 001.

*Scrip Code: 539523*

**Re: Reply to BSE Limited - Outcome of the 49<sup>th</sup> Annual General Meeting of the Company.**

Dear Sir/Madam,

This is in continuation to our earlier intimation dated 25<sup>th</sup> August, 2023 captioned 'Outcome of the 49<sup>th</sup> Annual General Meeting of the Company and Disclosure of voting results thereat' and with reference to the email dated 06<sup>th</sup> April, 2024 received from BSE Limited for including the conclusion time in the proceedings of General Meetings.

In line with the above, please find enclosed herewith the updated proceedings of the 49<sup>th</sup> Annual General Meeting of the Company.

Request you to kindly take the same on record.

Sincerely,  
For **Alkem Laboratories Limited**

**Manish Narang**  
**President - Legal, Company Secretary & Compliance Officer**

Encl.: a/a



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### **Brief Proceedings of the 49<sup>th</sup> Annual General Meeting of Alkem Laboratories Limited (“Company”):**

The 49<sup>th</sup> Annual General Meeting (“AGM”) of the Members of the Company was held on Friday, 25<sup>th</sup> August, 2023 through Video Conferencing (VC)/ Other Audio Visual Means (OAVM), which commenced at 11:00 a.m. and *concluded at 12.55 p.m.*

Mr. Basudeo N. Singh, Executive Chairman of the Company, took the chair. The requisite quorum being present, Mr. Basudeo N. Singh called the meeting to order and welcomed the Members to the meeting.

The AGM was virtually attended by 76 Members. All the Directors were present at the AGM. Mr. Arun Kumar Purwar, Chairperson of the Audit Committee, Dr. Dheeraj Sharma, Chairperson of the Nomination & Remuneration Committee and Mr. Sujjain Talwar, Chairperson of the Stakeholders’ Relationship Committee and the representatives of the Statutory, Cost and Secretarial Auditors also attended the AGM. The requisite registers were electronically available for inspection by the Members till the conclusion of the meeting.

The Chairman commenced his speech and gave an overview of the performance of the Company for financial year ended 31<sup>st</sup> March, 2023. Thereafter, he invited questions from the Members on the business to be transacted at the meeting.

Mr. Sandeep Singh, Managing Director then addressed the queries raised by the Members. Further, Mr. Basudeo N. Singh informed the Members that the Company had provided remote e-voting facility during the period commencing from Tuesday, 22<sup>nd</sup> August, 2023 (09.00 a.m.) to Thursday, 24<sup>th</sup> August, 2023 (05.00 p.m.) and e-voting facility during the AGM for the Members attending the AGM through VC/OAVM.

The following items of business as set out in the Notice dated 19<sup>th</sup> May, 2023 convening the AGM were transacted through remote e-voting and e-voting during the AGM.

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Sr. No.	Agenda	Resolution required (Ordinary/Special)	Mode of Voting
1.	Receive, consider and adopt: a) the Audited Standalone Financial Statements of the Company for financial year ended 31 <sup>st</sup> March, 2023 and the Reports of the Board of Directors and Auditors thereon; and b) the Audited Consolidated Financial Statements of the Company for financial year ended 31 <sup>st</sup> March, 2023 and the Report of Auditors thereon.	Ordinary	Remote e-voting and e-voting during the AGM
2.	Confirm the payment of interim dividend and to declare final dividend on equity shares for financial year ended 31 <sup>st</sup> March, 2023.	Ordinary	Remote e-voting and e-voting during the AGM
3.	Appointment of Mr. Mritunjay Kumar Singh (DIN: 00881412), who retires by rotation and being eligible, offers himself for re-appointment.	Ordinary	Remote e-voting and e-voting during the AGM
4.	Appointment of Mr. Sandeep Singh (DIN: 01277984), who retires by rotation and being eligible, offers himself for re-appointment.	Ordinary	Remote e-voting and e-voting during the AGM
5.	Alteration to Articles of Association of the Company.	Special	Remote e-voting and e-voting during the AGM
6.	Ratification for the payment of remuneration to Mr. Suresh D. Shenoy, Cost Accountant (Membership No. 8318), as Cost Auditor of the Company.	Ordinary	Remote e-voting and e-voting during the AGM

Based on the Scrutinizer's Report dated 25<sup>th</sup> August, 2023 issued by CS Mannish L. Ghia, Practising Company Secretary, all the aforesaid business items were passed by the Members with requisite majority.