

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | investor@hcl.com

February 01, 2024

BSE Ltd,

Phiroze Jeejeebhoy Towers

Dalal Street

Mumbai- 400001

Subject: Information under Regulation 39 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015

Ref: Scrip Code: 523519

Dear Sir/Madam

Pursuant to the provisions of Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, information regarding loss of share certificate is being submitted to the Stock Exchange.

Conformation letter in lieu of Duplicate certificate has been issued on 31-01-2023 to following shareholder(s) as per details below

Folio No	Distinctive Nos of shares	Certificate No	No of Shares	Name of the shareholder
016637	4875269 - 4875300	62048	100	R Poongodi
	5130968 – 5130985	62049		
	5130986 – 5131035	62050		

Kindly take the same on record please.

Thanking You

For **Universal Office Automation Limited**


Naina Luthra

Company Secretary & Compliance Officer