



Seshasayee Paper and Boards Limited

Regd Office & Works : Pallipalayam, Namakkal District,
Erode - 638 007, Tamilnadu, India, Ph : 91 - 4288 - 240221 to 240228
Fax: 91 - 4288 - 240229 email : edoff@spbltd.com Web : www.spbltd.com
CIN : L21012TZ1960PLC000364

Ref: SH/ S-6/ 152

2021 08 02

National Stock Exchange of India Limited
Exchange Plaza, 5th Floor
Plot No C/1, G Block
Bandra - Kurla Complex, Bandra (E)
Mumbai 400 051

BSE Limited
Floor 25
P J Towers
Dalal Street
Mumbai 400 001

Stock Code : SESHAPAPER

Stock Code : 502450

Dear Sir,

Sub: Loss of Share Certificate(s)

Following shareholder has advised us that she has lost the share certificate mentioned against her name, pertaining to her share holding in the Company.

Name of Shareholder	Folio No.	Cert. No	Distinctive Nos		No. of Shares
			From	To	
Mrs Sumana Rajagopalan	S 10374	E 02988	13 29 931	13 30 305	375

We request you to caution your members not to trade upon the above securities, if received.

Kindly acknowledge receipt of this letter.

Thanking you,

Yours faithfully

For Seshasayee Paper and Boards Limited

(S Srinivas)

CFO and Compliance Officer



FROM

Sumana Rajagopalan

Flat no 4A, Kgeyes 'Sushama'
B9/ 23rd cross street, Maharajanagar
Palayamkottai, TIRUNELVELI 627011

FOLD #
S10374
No of SHARES :
375

Mobile # 9600975419 / Email :
Sumanaraja87@yahoo.co

TO

MR. RAJESH

Seshasayee Paper and Boards Ltd

Regd office : Pallipalayam

CAUVENY R.S.P.O

ERODE, NAMAKKAL DT.

TAMIL NADU.



REG: THE FOLLOWING ITEMS -

- ① Change of address for communication purposes.
- ② Change of Bank Info for Dividend purposes.
- ③ Loss of original share certificates - Request for duplicate to be issued

Sir

① I would like to inform you regarding the change of mailing address for future communication.

MY OLD ADDRESS:

FLAT NO. 6A, KG TOWERS
OPP. FOOD WORLD SHOP
150 FEET BYE-PASS ROAD
VELACHERI 600 042

MY NEW ADDRESS TO
BE EFFECTED

FLAT NO 4A/ Kgeyes 'Sushama'
B9 - 23rd cross street
Palayamkottai, Maharajanagar
TIRUNELVELI 627011

S 10374

Mrs Sumana Rajagopalan
375 Shares.

E02988 - 13,29,931 / 13,30,305. [P.T.O]

1) Please effect the change of bank account information in the record immediately.

OLD BANK INFO:

CORPORATION BANK

MYLAPORE BRANCH

S/B # 010P26

A/c

NEW BANK INFO

ADDRESS: IOB, HIGHGROUND BRANCH 1385

PLOT NO. 42, 19TH CROSS STREET

MAHARAJANAGAR, TRIPUNEVUR 627011

Ph # 0462-2580801

A/c . . Savings

A/c # 138501000009477

MICR CODE: 627020006

- IFSC CODE: IOBA0001385

③ I have lost original share certificate ^{enroute} ~~due to change in my~~ residence. Please arrange to issue duplicate certificate. The copy of FIR is enclosed for your perusal.

To effect all the above said changes I have attached the necessary documents, along with this request letter.

- ① Form of request for change of address.
- ② FCS Mandate form & first page of Passbook - copy.
- ③ Specimen signature form attested by Bank manager
- ④ Colored copies of Aadhar & Pan cards, signed by Bank manager.
- ⑤ Coloured copy of Old address ^{for of} ~~for of~~ ^{copy of} ~~copy of~~ ^{Apr maintenance} ~~Apr maintenance~~ ^{payment receipt} ~~payment receipt~~
- ⑥ Copy of latest EB - Bill. -
- ⑦ Cancelled cheque leave - for IOB A/c.

If you need any clarification, please feel free to get in touch with me, on the above mentioned mobile no.

Thanking you for your service,

Yours truly

Sumanarajagopal

MOB: 9600975419

Email: Sumanarajag87@Yahoo.com

Maharajanagar
July 24, 2021