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| 1. **Initial Listing - Equity (IPO&FPO)** | | |
| **Sr. No.** | **Particular** | **Name of the document** |
|  | IPO/FPO Draft Prospectus/DRHP clearance -In Principle Approval |  |
|  | Issue Opening Stage - Book Building Issue |  |
|  | Issue Opening Stage - Fixed Price Issue |  |
|  | Equity IPO\_Basis of Allotment Stage |  |
|  | Equity IPO Listing and Trading Approval Stage |  |
|  | No Objection Certificate for release of 1% of issue amount |  |

**Master Circular for listing requirements (as on February 28, 2018)**

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| 1. **Further Listing – Equity** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
|  | Rights - Pre Issue and Post issue formalities |  |
|  | Bonus Pre-Issue Checklist |  |
|  | Bonus Post Issue Checklist |  |
|  | Preferential Issue - Pre Issue |  |
|  | Preferential Issue - Post Issue |  |
|  | Scheme of Amalgamation/ Arrangement/ Demerger, etc. (Regulation 37 of the SEBI (LODR), Regulations, 2015) |  |
|  | Listing of securities issued pursuant to the scheme of amalgamation/ arrangement/ reduction of capital (Post allotment) |  |
|  | Listing of an unlisted company pursuant to the scheme of amalgamation/ demerger (Post allotment) |  |
|  | Qualified Institutional Placement (QIPs) - Pre issue |  |
|  | Qualified Institutional Placement (QIPs) - Post issue |  |
|  | GDRs/ADRs/FCCBs - Pre issue |  |
|  | GDRs/ADRs/FCCBs - Post issue |  |
|  | ESOP/ESOS/ESPS Pre and Post Issue Checklist |  |

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| 1. **Direct Listing** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
|  | Direct Listing - For Companies which are listed with Stock Exchanges having Average Turnover > Rs. 500 crores in Equity Segment in previous Financial Year. |  |
|  | Direct Listing - For Companies listed which are listed with Stock Exchanges having Average Turnover < Rs. 500 crores in Equity Segment in previous Financial Year. |  |
|  | Direct Listing – For companies which have been moved to the Dissemination Board of nation-wide Stock Exchange/s |  |

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| 1. **Name Change** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 4.1 | Name Change – In Principle Approval |  |
| 4.2 | Name Change |  |

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| 1. **Buyback of Equity Shares** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 5.1 | Buyback of Equity Shares |  |

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| 1. **Revocation of Suspension & Reclassification of promoter** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 6.1 | Revocation of Suspension |  |
| 6.2 | Reclassification of promoter and promoter group |  |

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| 1. **Listing of Debt Securities – PPDI** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 7.1 | Privately Placed Debt Issue |  |

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| 1. **Listing of Privately Placed NCRPS** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 8.1 | Listing of Privately Placed NCRPS |  |

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| 1. **Listing of Debt Securities – Public Issue** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 9.1 | Debt Issue (Public)–Check list for:   1. In principle. 2. Basis of Allotment. 3. Issue Opening. 4. Listing and Trading Approval. |  |

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| 1. **PPDI Municipal Bonds** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 10.1 | List of documents/Information to be submitted for seeking in-principle approval for listing of Private Placement Issue of Debt Securities issued under SEBI (Issue and Listing of Debt Securities By Municipalities) Regulations, 2015 |  |
| 10.2 | Format for Application for listing of privately placed debt securities issued under SEBI (Issue and Listing of Debt Securities by Municipalities) Regulations, 2015 |  |
| 10.3 | Listing Agreement for Municipal Bonds |  |

| 1. **Institutional Private Placement (IPP)** | | |
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| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 11.1 | Pre Issue |  |
| 11.2. | Opening stage of Issue |  |
| 11.3 | Basis of Allotment stage |  |
| 11.4 | Post Issue Final |  |

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| 1. **Offer for Sale (OFS)** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 12.1 | Offer for Sale (OFS) |  |
| 12.2 | Guidelines for OFS |  |

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| 1. **Offer to Buy (OTB)** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 13.1 | Offer to Buy (OTB) |  |

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| 1. **Forfeiture and Reissue of Shares** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 14.1 | Forfeiture of Securities |  |
| 14.2 | Re-issue of Shares |  |

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| 1. **SME Segment & BSE Hi-Tech** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 15.1 | Listing on the BSE-SME Platform |  |
| 15.2 | Listing on BSE Hi-Tech Platform |  |
| 15.3 | Migration to Main Board |  |

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| 1. **Alternative Investment Funds (AIFs)** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 16.1 | List of documents to be submitted for seeking In-principle approval for listing units of AIF scheme |  |
| 16.2 | List of documents to be submitted for Listing of units of AIF (Post allotment of units) |  |

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| 1. **Stock Split** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 17.1 | Stock Split – Fixing of Record date / Book Closure |  |

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| 1. **Consolidation** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 18.1 | Consolidation – Fixing of Record date / Book Closure |  |

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| 1. **Mutual Funds (MFs)** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 19.1 | Listing of units of Mutual Fund Schemes |  |

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| 1. **InvITs** | | |
| **Sr. No.** | **Particular** | **Attachment of Check List** |
| 20.1 | InvITs checklist for:   1. IPO/FPO Draft Prospectus/DRHP clearance -In Principle Approval 2. Issue Opening Stage - Book Building Issue 3. Issue Opening Stage - Fixed Price Issue 4. Equity IPO\_Basis of Allotment Stage |  |

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| 1. **Uniform Listing Agreement** | |
| An entity seeking listing is required to execute a listing agreement with the Stock Exchange with respect to initial issuance of capital under the different regulations and replaces the following Listing Agreements:  1)     Listing Agreement for Equity  2)     SME Equity Listing Agreement  3)     Listing Agreement for Debt Securities  4)     Listing Agreement for Privately Placed NCRPS  5)     Listing Agreement for Indian Depository Receipts  6)     Listing Agreement for Securitized Debt Instruments  A listed entity which has previously entered into agreement(s) with the Stock Exchange to list its securities shall execute a fresh listing agreement with the Stock Exchange within six months of the date of notification of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) i.e. September 2, 2015. |  |

In case any additional clarification / guidance required, you may contact the following officials.

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| --- | --- | --- | --- |
| **Name** | **Contact no.** | **Query Relate** | **Email.id** |
| Mr. Nitin Pujari | 2272 8398 | Further Issues | nitin.pujari@bseindia.com |
| Ms. Rupal Khandelwal | 2272 8262 | New Issues  Debt Segment | [rupal.khandelwal@bseindia.com](mailto:rupal.khandelwal@bseindia.com) |
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