#### **BOARD OF DIRECTORS**

Sri. C.Bhagavantha Rao (DIN : 00218713) Managing Director Smt. C.Neelima (DIN : 02737481) Whole-time Director

Sri. P.Ram Rao (DIN : 00137511) Director Smt. P.Himabindu (DIN : 06605646) Director

#### **AUDITORS**

M/s.K.Anuradha & Associates,
Chartered Accountants,
D.No.3-29-21, 4th Floor,
Prahas Mansion,
Park Lane, Krishna Nagar,

#### **BANKERS**

State Bank of India, Patamata SME Branch, VIJAYAWADA – 520007, Andhra Pradesh.

#### **REGISTERED OFFICE & FACTORY**

#### **INCAP LIMITED**

GUNTUR – 522006, Andhra Pradesh.

CIN: L32101AP1990PLC011311 1-58, Nidamanuru

VIJAYAWADA – 521104. Krishna District, Andhra Pradesh **REGISTRARS & SHARE TRANSFER** 

**AGENTS** (PHYSICAL & DEMAT):

M/s. VENTURE CAPITAL & CORPORATE INVESTMENTS PRIVATE LIMITED

91-40-23818475, 476

12-10-167, Bharat Nagar, HYDERABAD – 500 018,

Telangana.

Tel

Tel : 91-866-2842479, 2842571, 2841147

Fax : 91-866-2842572 Fax : 91-40-23868024

URL: www.incaplimited.in

#### **NOTICE**

Notice is hereby given that the TWENTY NINTH ANNUAL GENERAL MEETING of M/s. INCAP LIMITED (CIN: L32101AP1990PLC011311) will be held on Saturday, the 28<sup>th</sup> September, 2019 at 12.00 Noon at the Registered Office of the company at 1-58, Nidamanuru, Vijayawada – 521104, Krishna District, Andhra Pradesh to transact the following business: ORDINARY BUSINESS:

- To consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2019 and the Reports of the Board of Directors and Auditors thereon.
- To appoint a Director in place of Smt P. Himabindu (DIN: 06605646) who retires at this meeting and being eligible offers herself for re-appointment.
- 3. To declare dividend for the year 2018-2019.

#### **SPECIAL BUSINESS:**

 Investment(s), Loans, Guarantees and security in excess of limits specified under section 186 of Companies Act, 2013 :

To consider and approve the following resolution with or without modification, as a Special Resolution:

" RESOLVED THAT pursuant to the provisions of Section 186 of the Companies Act, 2013 ("the Act") read with the Companies (Meetings of Board and its Powers) Rules, 2014 and other applicable provisions, if any, of the Act (including any modification or re-enactment thereof for the time being in force) and subject to such approvals, consents, sanctions and permissions as may be necessary, consent of the Members of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as "the Board", which term shall be

deemed to include, unless the context otherwise requires, any committee of the Board or any officer(s) authorized by the Board to exercise the powers conferred on the Board under this resolution), to (i) give any loan to any person or other body corporate; (ii) give any guarantee or provide any security in connection with a loan to any other body corporate or person and (iii) acquire by way of subscription, purchase or otherwise, the securities of any other body corporate, as they may in their absolute discretion deem beneficial and in the interest of the Company, subject however that the aggregate of the loans and investments so far made in and the amount for which guarantees or securities have so far been provided to all persons or bodies corporate along with the additional investments, loans, guarantees or securities proposed to be made or given or provided by the Company, from time to time, in future, shall not exceed a sum of `15 Crores (Rupees Fifteen Crores only) over and above the limit of 60% of the paid-up share capital, free reserves and securities premium account of the Company or 100% of free reserves and securities premium account of the Company, whichever is more, as prescribed under Section 186 of the Companies Act, 2013.

"RESOLVED FURTHER THAT the Board of Directors (or a Committee thereof constituted for this purpose) be and is hereby authorized to take all such steps as may be necessary, proper and expedient to give effect to this Resolution."

for INCAP LIMITED

C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

VIJAYAWADA 27<sup>th</sup> July, 2019

#### **NOTES:**

- A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIM/HERSELF AND A PROXY NEED NOT BE A MEMBER.
- The proxy form duly completed must reach the Registered Office of the Company not later than forty-eight hours before the time appointed for holding the meeting.
- 3. Pursuant to the provision of section 105 of the Companies Act, 2013, a person can act as a proxy on behalf of not more than fifty members and holding in aggregate not more than ten percent of the total share capital of the company. Members holding more than ten percent of the total share capital of the company may appoint a single person as proxy, who shall not act as a proxy for any other Member. Proxies submitted on behalf of limited companies, societies, etc., must be supported by an appropriate resolution/authority, as applicable.
- The Register of Members and Share Transfer books of the company will remain closed from 21<sup>st</sup> September, 2019 to 24<sup>th</sup> September, 2019 (Both days inclusive) for the purpose of Annual General Body meeting for the year ended 31<sup>st</sup> March, 2019.
- The dividend if any declared at this meeting will be paid to those members, whose names appear in the Register of Members of the company as on 20<sup>th</sup> September, 2019.
- 6. Unclimed Dividend: Dividends unclaimed and unpaid over 7 years will be transferred to the Investor Education and Protection Fund. Further, shares of such shareholders. Who have not encashed any dividend warrant / instrument during the last 7 years, will be transferred to the Investor Education and Protection Fund.
- 7. The Notice of the AGM along with the Annual Report 2018-2019 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories, unless any Member has requested

- for a physical copy of the same. For members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode. A copy of the notice of the AGM along with the Annual Report is also available for download on the website of the company www.incaplimited.in. To support the 'Green Initiative' Members who have not registered their e-mail addresses are requested to register the same with link in time/Depositories.
- Relevant documents/agreements referred to in the accompanying Notice and the Explanatory Statement are open for inspection by the members at the Registered Office of the Company on all working days, except Saturdays, during the business hours upto the date of the meeting.
- In case of Joint Holders attending the meeting, the member whose name appears as the first holder in the order of names as per Register of members will be entitled to vote.
- 10. Corporate members intending to send their authorized representative to attend the Meeting are requested to send to the company a certified copy of the Board resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 11. Members / proxies should bring the attendance slips duly filled in for attending the meeting.
- 12. Voting Through Electronic Means:-
- (i) In accordance with applicable provisions of the Listing Agreement and Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014 (the Rules), the company is pleased to provide facility to its members, to cast their vote electronically for all the resolutions proposed at the 29<sup>th</sup> Annual General Meeting of the company. The company has appointed Central Depository Services (India) Ltd. (CDSL) to provide e-voting facility to its members.
- (ii) The voting right of shareholders shall be in proportion to one vote per full paid equity share of the company held by them as on the cutoff date 20<sup>th</sup> September, 2019.

- (iii) The remote e-voting period beings on Wednesday, September 25, 2019 at 09:00 hours (IST) and ends at on Friday, September 27, 2019 at 17:00 hours (IST). During this period sharehodlers' of the Company, holding share either in physical form or in dematerialized form, as on the cut-off date of September 20, 2019, may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.
- (iv) The facility for voting by ballot or polling paper shall also be made available at the meeting and Members of the Company as of cutoff date, attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting. The Members who have cast their vote by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- (v) M/s. B.L.Chandrasekhar Sarma & Associates, Practicing Company Secretaries has been appointed by the Board of Directors of the company, as the Scrutinizer to scrutinize the evoting process in a fair and transparent manner.
- (vi) The procedure and instructions for e-voting are as under

- (a) The shareholders should log on to the e-voting website <a href="https://www.evotingindia.com">www.evotingindia.com</a>.
- (b) Click on Shareholders.
- (c) Now Enter your User ID
- (i) For CDSL: 16 digits beneficiary ID,
- (ii) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- (iii) Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
  - (vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form			
PAN *  Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department  (Applicable for both demat shareholders as well as physical shareholders)  - Members who have not updated their PAN with the Company / Deposi				
	- In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.			
DOB#	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.			
Dividend Bank Details #	Enter the Dividend Bank Details as recorded in your demat account Bank or in the company records for the said demat account or folio.			

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for the relevant <INCAP LIMITED> on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

- (xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xviii) Note for Non Individual Shareholders and Custodians
- \* Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk. evoting@cdslindia.com.
- \* After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- \* The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia. com and on approval of the accounts they would be able to cast their vote.
- \* A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk. evoting@cdslindia.com.
- (xx) The Scrutinizer shall, immediately after the conclusion of voting at the general meeting, would count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the
- company and make, not later than three days of conclusion of the meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any to the chairman or a person authorized by him in writing who shall countersign the same.
- (xxi)The results declared along with the scrutinizer's report shall be placed on the company's website www.incaplimited.com and on the website of CDSL www.evotingindia.com. Immediately after the result is declared. The company shall simultaneously forward the results to BSE Limited ("BSE") where the shares of the company are listed.

By order of the Board for INCAP LIMITED

C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

VIJAYAWADA 27<sup>th</sup> July, 2019

Details of Directors seeking appointment/ re-appointment at the AGM [Pursuant to Regulations 26(4) and 36(3) of the Listing Regulations and Secretarial Standards - 2 on General Meetings]

Particulars	P. Himabindu
Director identification Number (DIN)	06605646
Date of Birth	24-04-1978
Date of first appointment	17-06-2013
Qualification	B.Tech.
Expertise in specific functional areas Terms and conditions of appointment / re-appointmnet	Technical, Software & Solar Power Appointed as Non-Executive Director liable to retire by rotation
Number of Board Meetings attended during the year	5
Details of remuneration last drawn (2018-19) Number of shares held in the company: (a) Own (b) For other persons on a beneficial basis	Nil 648399 Equity shares 
Directorships held in other public companies (excluding foreign and private companies)	
Memberships / Chairmanships of Audit committees and Investors' grievence committees across public companies	
Shareholding	12.63% (648399 Equity shares)

# EXPLANATORY STATEMENT FOR THE PROPOSED RESOLUTION PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No.4:

The Company has been making investments in, giving loans and guarantees to and providing securities in connection with loans to various persons and bodies corporate (including its subsidiary) from time to time, in compliance with the applicable provisions of the Act. The provisions of Section 186 of the Act read with the Companies (Meetings of Board and its Powers) Rules, 2014, as amended to date, provides that no company is permitted to, directly or indirectly, (a) give any loan to any person or other body corporate; (b) give any guarantee or provide security in connection with a loan to any other body corporate or person; and (c) acquire by way of subscription, purchase or otherwise, the securities of any other body corporate, exceeding sixty percent of its paid-up share capital, free reserves and securities premium account or one hundred per cent of its free reserves and securities premium account, whichever is more. Further, the said Section provides that where the giving of any loan or guarantee or providing any security or the acquisition as provided under Section 186(2) of the Act, exceeds the limits specified therein, prior approval of Members by means of a Special Resolution is required to be passed at a general meeting

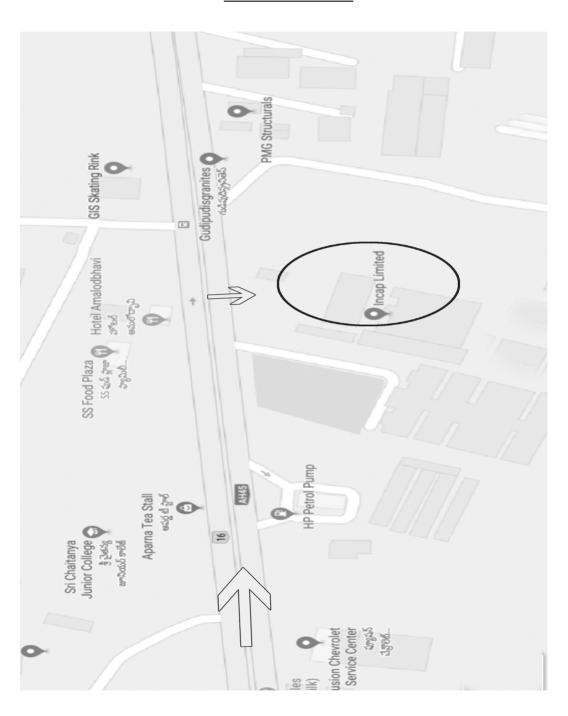
In view of the above and considering the long term business plans of the Company, which requires the Company to make sizeable loans / investments and issue guarantees / securities to persons or bodies corporate, from time to time, prior approval of the Members is being sought for enhancing the said limits. Hence, the Special Resolution at Item No.4 of the Notice, notwithstanding the fact that the same exceeds the limits provided under Section 186 of the Act. The Directors recommend the Special Resolution as set out at Item No.4 of the accompanying Notice, for Members' approval. None of the Directors or Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the Special Resolution

By order of the Board for INCAP LIMITED

C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

VIJAYAWADA 27<sup>th</sup> July, 2019

# **ROUTE MAP**



## **DIRECTORS' REPORT**

To The Members, Incap Limited

CIN: L32101AP1990PLC011311

Your Directors have pleasure in presenting the Twenty Ninth Annual Report on the business and operation of the company and the Audited Financial Accounts for the year ended 31st March, 2019 together with Auditors' Report thereon.

#### 1. FINANCIAL RESULTS:

The financial results for the year ended 31st March, 2019 are summarized below:

PARTICULARS	2018-2019	2017-2018
Revenue from Operations	2058.33	2836.79
Other Income	104.81	105.09
Total Income	2163.14	2941.88
Total Expenditure	1949.16	2502.17
Profit before Interest, Depn. & Tax	213.97	439.71
Interest	32.21	13.43
Profit before Depn. & Tax	181.76	426.28
Depreciation	44.76	36.93
Profit before Tax	137.00	389.35
Add : Deferred Tax Liability (Net )	2.59	4.02
Provision for Tax	37.24	108.50
Profit after Tax	97.17	284.87
Add: Brought forward from previous year	754.16	531.07
	851.33	815.94
Appropriations		
Provision for Dividend	51.33	51.33
Tax on Dividend	10.45	10.45
Surplus carried to Balance Sheet	789.54	754.16

#### 2. STATE OF COMPANY AFFAIRS:

During the year 2018-2019 your company achieved a turnover or Rs.2058.33 Lakhs against Rs.2836.79 Lakhs for the year 2017-2018 your company made a net profit of Rs.97.17 Lakhs during the year.

#### 3. EVENTS SUBSEQUENT TO THE DATE OF FINANCIAL STATEMENTS:

There are no material changes and commitments affecting financial position of the company between 31st March, 2019 and the date of Board's Report.

#### 4. EXTRACT OF ANNUAL RETURN:

As required pursuant to section 92(3) of the Companies Act, 2013 and rule 12(1) of the companies (Management and Administration) Rules, 2014, an extract of annual return in MGT-9 is enclosed as **Annexure "A"** to this report.

# 5. INFORMATION ABOUT THE FINANCIAL PERFORMANCE / FINANCIAL POSITION OF THE SUBSIDIARIES / ASSOCIATES / JV :

The company does not have any subsidiary, joint venture or associates company.

#### 6. DIVIDEND:

The Board of Directors recommended for your consideration a dividend on equity share at 10% (Re.1.00 per equity share) for the year ended 31<sup>st</sup> March, 2019. The total amounts of outgo on account of these will Rs.51.33 Lakhs towards dividend and Rs.10.45 Lakhs towards tax on dividend.

Transfer of Shares in favor of Investor Education and Protection Fund (IEPF) Authority

Pursuant to the applicable provisions of the Companies Act, 2013 read with the Investor Education and Protection FundAuthority (Accounting, Audit, Transfer and Refund) Rules, 2016, the shares on which dividends have not been claimed for 7 consecutive years were required to be transferred in favor of IEPF authority. During the year 2018-2019 there is no pending to transfer.

#### 7. DIRECTORS:

Smt. P.Himabindu having DIN: 06605646, retires by rotation at the ensuring Annual General Meeting and being eligible offers herself for re-appointment.

Attention of the members is invited to the relevant items in the Notice of the Annual General meeting and the Explanatory statement thereto.

#### 8. DECLARATION FROM INDEPENDENT DIRECTORS ON ANNUAL BASIS:

The company has not appointed Independent Directors and receiving declaration from Independent Directors won't arise. The company is taking necessary steps to appoint Independent Directors.

#### 9. POLICY ON DIRECTORS APPOINTMENT AND REMUNERATION:

For the purpose of selection of any Director, the Nomination & Remuneration Committee identifies persons of integrity who possess relevant expertise, experience and leadership qualities required for the position and also taken into consideration recommendation, if any, received from any member of the Board. The committee also ensures that the incumbent fulfills such other criteria with regard to age and other qualifications as laid down under the Companies Act, 2013 or other applicable laws. The Board has, on the recommendation of the Nomination & Remuneration committee framed a policy for selection, appointment and remuneration of Directors & Senior Management.

#### 10. EVALUATION OF PERFORMANCE OF THE BOARD, ITS COMMITTEES AND INDIVIDUAL DIRECTORS:

The Board of Directors have carried out an annual evaluation of its own performance, its various committees and individual directors pursuant to the provisions of the Act and the Corporate Governance requirements as prescribed under the Securities and Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015 (Listing Regulations).

The performance of the Board was evaluated by the Board after seeking inputs from all the directors on the basis of various criteria such as Board composition, process, dynamics, quality of deliberations, strategic discussions, and effective reviews, committee participation, governance reviews etc.

The Board and the Nomination and Remuneration committee reviewed the performance of the individual directors on the basis of the criteria such as Transparency, Analytical Capabilities, Performance, Leadership, Ethics and ability to take balanced decisions regarding stakeholders.

#### 11. TRANSFER TO RESERVES:

No amount was transferred to the reserves during the financial year ended 31st March, 2019.

#### 12. NUMBER OF MEETINGS OF THE BOARD:

The Board of Directors met 5 (Five) times on 26<sup>th</sup> May, 2018, 31<sup>st</sup> July, 2018, 25<sup>th</sup> Augustr, 2018, 3<sup>rd</sup> November, 2018 and 31<sup>st</sup> January, 2019 dates during the financial year.

Name of the Director	Number of meetings attended / total meeting held during the Financial Year 2018-2019
Sri C.Bhagavantha Rao	5/5
Sri P.Ram Rao	5/5
Smt. C.Neelima	5/5
Smt. P.Himabindu	5/5

# 13. DISCLOSURE UNDER THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013

Your company strongly believes in providing a safe and harassment free workplace for each and every individual working for the company through various interventions and practices. It is the continuous endeavor of the management of the company to create and provide an environment to all its employees that is free from discrimination and harassment including sexual harassment. During the year ended 31st March, 2019, no complaints pertaining to sexual harassment was received by the Company.

#### 14. STATUTORY AUDITORS:

At the 28th Annual General Meeting held on 29th September, 2018 the members approved appointment of M/s. K.Anuradha & Associate, Chartered Accountants, (Firm Registration No.017328S) as Statutory Auditors of the company to hold office for a period of three years from the conclusion of that AGM till the conclusion of the thirty first Annual General Meeting.

#### 15. SECRETARIAL AUDITORS:

Pursuant to the provisions of Section 204 of the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Board of Directors has appointed M/s. A.N.Sarma & Co., Company Secretaries for conducting secretarial audit of the Company for the financial year 2018-2019. The Secretarial Audit Report (Form MR-3) is enclosed to this report. The remarks, qualification and reservation of Secretarial Auditor have been mentioned in the report and the reasons for not appointing Independent Directors and Company Secretary of the company is explained as follows.

a. Company is engaged in a business where it finds difficult to find Independent Directors who can understand and provide value addition to the Company. And also, the company's registered office and factory is located in a rural area of new capital of Andhra Pradesh and it is finding difficult not only to appoint Independent directors and Company Secretary but also other resources.

b. Company undertakes to appoint Independent Directors and Company Secretary of the Company to comply with all provisions of the Companies Act, 2013 and LODR regulations.

#### 16. LOANS, GUARANTEES & INVESTMENTS:

The Company has not given loans, guarantees, securities and made investments during the year under review, under the provisions of the Companies Act, 2013 as the rules framed thereunder.

#### 17. PARTICULARS OF CONTRACTS OR ARRANGEMENT WITH RELATED PARTIES:

All related party transactions that were entered during the financial year ended 31st March, 2019 were on an arm's length basis and were in the ordinary course of business. Form AOC-2 is enclosed.

#### 18. COMPOSITION OF AUDIT COMMITTEE:

The details pertaining to composition of Audit Committee are included in the Corporate Governance Report which forms a part of this report.

#### 19. RISK MANAGEMENT POLICY:

The company has developed and implemented a risk management policy which identifies major risks which may threaten the existence of the company. The same has also been adopted by your Board and is also subject to its review from time to time.

#### 20. INTERNAL FINANCIAL CONTROLS:

The Company has an Internal Control System, commensurate with the size, scale and complexity of its operations. The scope and authority of the Internal Audit function is defined in the Internal Audit Manual. To maintain its objectivity and independence, the Internal Audit function reports to the Chairman of the Audit Committee of the Board & to the Managing Director.

The Internal Audit Department monitors and evaluates the efficacy and adequacy of internal control system in the Company, its compliance with operating systems, accounting procedures and policies at all locations of the Company.

Based on the report of internal audit function, process owners undertake corrective action in their respective areas and thereby strengthen the controls. Significant audit observations and recommendations along with corrective actions thereon are presented to the Audit Committee of the Board.

Details in respect of frauds reported by Auditors under Section 143 (12) other than those which are reportable To The Central Government:-

There were no frauds as reported by the Statutory Auditors under sub-section 12 of Section 143 of the Companies Act, 2013 along with Rules made there-under other than those which are reportable to the Central Government.

The Internal Audit is conducted by a well experienced employee during the year under review and company is taking all necessary steps to appoint Internal Auditor as per the provisions of the Companies Act, 2013.

#### 21. CORPORATE SOCIAL RESPONSIBILITY:

The provisions of Corporate Social Responsibility are not applicable to the Company under the provisions of the Companies Act, 2013

#### 22. PUBLIC DEPOSITS:

The Company has not accepted any deposit from the Public during the year under review, under the provisions of the Companies Act, 2013 and the rules framed thereunder.

#### 23. VIGIL MECHANISM:

Pursuant to the provisions of section 177(9) & (10) of the Companies Act, 2013 and as per Securities and Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015 (Listing Regulations), the Company has vigilance Mechanism comprising of Executive and Non Executive Promoter Directors.

#### 24. CORPORATE GOVERNANCE REPORT:

Your company has taken adequate steps to adhere to all the stipulations laid down in the Listing Regulations. Report on Corporate Governance is enclosed as **Annexure** "D" to this Report. Certificate from the Statutory Auditors of the company confirming the compliance with the conditions of Corporate Governance as stipulated under the Securities and Exchange Board of Inida (Listing Obligations and Disclosure requirements) Regulations, 2015 (Listing Regulations) is enclosed as **Annexure** "E" to this report.

#### 25. MANAGEMENT DISCUSSIONS ANALYSIS:

The management discussion and analysis on the operation of the Company as prescribed under Securities and Exchange Board of Inida (Listing Obligations and Disclosure requirements) Regulations, 2015 (Listing Regulations) is enclosed as **Annexure** "F" to this report.

#### 26. DIRECTORS' RESPONSIBILITY STATEMENT:

Pursuant to section 134 of the Act, the Directors, based on the representation received from the Directory hereby confirm that:-

- a) In the preparation of the annual accounts, the applicable accounting standards have been followed and that there are no material departures;
- b) They have, in the selection of the accounting policies, consulted the statutory auditors and have applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit of the company for that period;
- c) They have taken proper and sufficient care, to the best of their knowledge and ability, for the maintenance of adequate accounting records in accordance with the provisions of the Act, for safeguarding the assets of the company and for preventing and detecting fraud and other regulations.
- d) They have prepared the annual accounts on a going concern basis.
- e) The directors had laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and were operating effectively.
- f) The directors had devised proper systems to ensure compliance with the provision of all applicable laws and that such systems were adequate and operating effectively.

## 27. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE OUTGO:

### a. Conversation of Energy:

(i)	The steps taken or impact on conservation of energy	The Company does not belong to the category of power intensive industries and hence consumption of power is not significant. However the management is aware of importance of conservation of energy and also reviews from time to time the measures taken/to be taken for reduction of consumption of energy. Your company continues its efforts to conserve energy wherever practicable by economizing on the use of power through better utilization of equipment and proper production planning.
(ii)	The steps taken by the company for utilizing alternate sources of energy	NIL
(iii)	The capital investment on energy conservation equipment's	NIL

## b. Technology Absorption:

(i)	The efforts made towards technology absorption	Company is not based on any technology, hence technological absorption don't arise.
(ii)	The benefits derived like product improvement, cost reduction, product development or import subsitution	NIL
(iii)	In case of imported technology (imported during the last three years reckoned from the beginning of the financial year)	Company has not imported Foreign Technology.
	(a) The details of technology imported	NIL
	(b) The year of import	NIL
	(c) whether the technology been fully absorbed	NIL
	(d) if not fully absorbed, areas where absorption has not taken place, and the reasons thereof	NIL
(iv)	The expenditure incurred on research and development	NIL

c. Foreign exchange earnings and outgo:

(Rs. in Lakhs)

	Particulars	Current Year	Previous Year
a)	Foreign exchange earnings on Exports	NIL	NIL
b)	Foreign exchange used on account of value of imports		
i)	Raw Materials & Stores	1435.19	1529.99
ii)	Capital Goods	412.32	6.83
iii)	Foreign Travel	23.02	5.30

#### 28. SIGINIFICANT & MATERIAL ORDERS PASSED BY THE REGULATIONS:

No significant and material orders passed by the regulators or Courts or Tribunals impacting the going concern status and the company's operations in future.

#### 29. RATIOS OF REMUNERATION TO EACH DIRECTOR:

Details / Disclosures of Ratio of Remuneration to each Director to the median employee's remuneration to this Annual Report –

(Rs. in Lakhs)

Name	Designation	Remuneration Paid		Increase in Remuneration from	Ratio/Times per Median of Emp.
		2018-19	2017-18	previous year	Remuneration
Sri C.Bhagavantha Rao	Managing Director	24.00	24.00	Nil	27.93 times
Smt C.Neelima	Whole time Director	18.00	16.00	Nil	20.94 times

#### 30. QUALITY SYSTEM:

Your company's certificate for quality systems under ISO 9001:2015 from APTS Quality Certification, Hyderabad continues to be valid.

#### 31. DISCLOSURE AS PER LODR REGUATIONS:

#### **Cash Flow Statement:**

The cash flow statement in accordance with Accounting Standard and Cash Flow Statement (AS3) issued by ICAI is appended to this Annual Report.

#### Listing Fee:

The company's shares are listed on Bombay Stock Exchange Limited, Floor 25, P.J. Towers, Dalal Street, Mumbai – 400001. The annual listing fee to BSE Limited for the year 2018-2019 has been paid.

#### 32. PARTICULARS OF EMPLOYEES:

Information as per section 197 (12) of the companies Act, 2013, read with rule 5 of the companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 is provided in separate annexure forming part of this report. Further, pursuant to the provision to section 136 (1) of the companies Act, 2013, the report and the accounts are being sent to the members excluding the aforesaid annexure. In terms of

section 136 of the Act, the said annexure is open for inspection at the Registered Office of the company. Any shareholder interested in obtaining a copy of the same may write to the registered office address of the company.

There are no employees drawing remuneration as prescribed in companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

#### 33. ACKNOWLEDGEMENTS:

Your Directors wish to express their grateful appreciation for the assistance and cooperation received from State Bank of India, Customers and Suppliers. Cordial relations prevailed during the year with all the employees. Your Directors wish to place on record their deep sense of appreciation of the valuable work done and cooperation extended by them at all levels.

Yours directors also wish to express their gratitude to investors for the continued faith reposed by them in the company.

for INCAP LIMITED

VIJAYAWADA 27<sup>th</sup> July, 2019

C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

#### Form No. AOC-2

(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014)

Form for disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arms length transactions under third proviso thereto

- 1. Details of contracts or arrangements or transactions not at arm's length basis: NOT APPLICABLE

  There were no contracts or arrangements or transactions entered in to during the year ended 31st March, 2019, which were not arm's length basis.
- 2. Details of material contracts or arrangement or transactions at arm's length basis:

SI. No	(a) Name(s) of the related party and nature of relationship:	(b) Nature of contracts/ arrangements/ transactions:	(c) Duration of the contracts / arrangements/ transactions:	(d) Salient terms of the contracts or arrangements or transactions including the value, if any:	(e) Date(s) of approval by the Board, if any:	(f) Amount paid/ as advances, if any:(Rs)
1.	Liquinox Gases Pvt. Ltd. Director interested	Investment in Equity Shares	Not Applicable	Not Applicable	26 <sup>™</sup> MAY, 2018	Rs.2,00,00,000

For and on behalf of the Board

C.BHAGAVANTHA RAO
MANAGING DIRECTOR

C. NEELIMA
WHOLE TIME DIRECTOR

VIJAYAWADA 27<sup>th</sup> July, 2019

#### ANNEXURE – A

#### FORM NO. MGT 9

#### **EXTRACT OF ANNUAL RETURN**

As on financial year ended on 31.03.2019

Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Company (Management & Administration) Rules, 2014.

#### I. REGISTRATION & OTHER DETAILS:

1.	CIN	:	L32101AP1990PLC011311
2.	Registration Date	:	21-05-1990
3.	Name of the Company	:	INCAP LIMITED
4.	Category / Sub-category of the Company	:	Public Company
5.	Address of the Registered Office &	:	1-58, Nidamanuru, Vijayawada - 521104
	Contact details	:	Email: investorsincap@gmail.com
			Tel : 0866-2842479; 2842571
6.	Whether listed company	:	Yes
7.	Name, Address & contact details of	:	M/s. Venture Capital & Corporate Investments
	the Registrar & Transfer Agent, if any	:	Private Limited 12-10-167, Bharat Nagar,
			Hyderabad - 500018 Email : info@vccilindia.com
			Tel : 040 - 23818475; 23818476

#### II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY:

(All the business activities contributing 10% or more of the total turnover of the company shall be stated)

S.No.	Name and description of the main products / services	NIC code of the Product/service	% to total turnover of company
1.	Aluminium Electrolytic Capacitors	26101	86.24%
2.	Other - (Inland transportation and port clearance for power grid)	-	13.76%

#### III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATES COMPANIES:

(All the business activities contributing 10% or more of the total turnover of the company shall be stated)

S.No.	Name and description of the main products / services	NIC code of the Product/service	% to total turnover of company
1.	Nil	Nil	Nil

# IV. SHARE HOLDING PATTERN: (Equity share capital breakup as percentage of Total Equity) A .Category-wise shareholding:

Demat   Physical   Total   % of Total   Shares	Category of			d at the b			of shares			%Change during
A. Promoter 1) Indian 1) Indian 1) Indian 1) Indian 2) Individual/HUF 2) 282491 480000 3762491 73,30 2833647 480000 3313647 64,55 8. 8) Central Govt 1) State Govt(s) 1) Bookes Corp 2) Banks / FI 3) Individual Must 3) Banks / FI 4) Individual Must 1) Banks / FI 4) Individual Musta Funds 1) Individ	Shareholders	of the	year(As	on 31-03-	2018)	of the year(As on 31-03-2019)				the year
A. Promoter 1) Indian 3 Individual/ HUF 3 282491 480000 3762491 73.30 2833647 480000 3313647 66.55 .8. b) Central Govt c) State Govt(a) d) Bodies Corp e) Banks / Fi f) Any Other Sub-total(A)(1):- 3282491 480000 3782491 73.30 2833647 480000 3313647 64.55 .8. b) Other-individuals h) Other-individuals h) Other-individuals b) Bodies Corp. j) Banks / Fi k) Any Other  8. Public Shareholding L institutions a) Mutual Funds b) Banks / Fi c) Central Govt d) State Govt(s) d) State Govt(s) e) White-individuals h) The individuals h) Other individuals h) Individuals Bareholders holding nominal share capital upto Rs. 1 lakh h) Capital Fixed c) Others(Specify) NNII 193765 193765 3.77 193519 193519 193519 3.77		Demat	Physical	Total	% of Total	Demat	Physical	Total	%of Total	
1)   Indian					Shares				Shares	
a)   Individual/ HUF	A. Promoter									
D)   Central Govt   C  State Govt(s)   C  State G										
D)   Central Govt   C  State Govt(s)   C  State G	a) Individual/ HUF	3282491	480000	3762491	73.30	2833647	480000	3313647	64.55	-8.74
d)   Bodies Corp	· · · · · · · · · · · · · · · · · · ·									
e) Banks / FI f) Any Other  Sub-total(A)(1):-  3282491 480000 3782491 73.30 2833647 480000 3313647 64.55 .8.  8. Polic Central (Got)  1. Institutions  3. Mutual Funds  1. Institutions  4. Sub-total(A)(2):-  6. Seption (Control (Got))  1. Institutions  3. Mutual Funds  3. Mutual Funds  4. Sub-total(A)(1):-  6. Sub-total(A)(1):-  7. 3282491 480000 3782491 73.30 2833647 480000 3313647 64.55 .8.  8. Public Shareholding  1. Institutions  3. Mutual Funds  4. Sub-total(A)(1):-  8. Public Shareholding  1. Institutions  3. Mutual Funds  4. Sub-total(A)(1):-  9. Banks / FI  9. Central Govt  4. State Govt(s)  9. Venture Capital Funds  7. Insurance Companies  8. Fill  9. Insurance Companies  9. Fill  1. Institutions  9. Sub-total (Got)  1. Institutions  9. Sub-total (Got)  1. Institutions  9. Others (specify)  5. Sub-total (Got)  1. Institutions  2. In Institutions  3. Mutual Funds  4. Sub-total (Got)  5. Sub-total (Got)  6. Sub-total (Got)  6. Sub-total (Got)  7. Sub-total (Got)  7. Sub-total (Got)  8. Sub-total (Got)  9. Sub-	c) State Govt(s)									
The content	d) Bodies Corp									
Sub-total(A)(1):-   3282491   480000   3782491   73.30   2833647   480000   3313647   64.55   -8.	e) Banks / FI									
2) Foreign 2) NRIs-Individuals h) Other-Individuals h) Other-Individuals l) Bodies Corp. J) Banks / FI k) Any Other  Sub-total(A)(2):- 3282491 480000 3782491 73.30 2833647 480000 3313647 64.55 -8.  B. Public Shareholding 1. Institutions a) Mutual Funds b) Banks / FI c) Central Govt d) State Govt(s) e) Venture Capital Funds f) Insurance Companies g) Fils h) Foreign weture Capital Funds l) Others (specify)  Sub-total (B)(1) 100 100 100 100 100  2. Non Institutions a) Bodies Corp. (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh 639606 158540 798146 15.55 652343 139440 791783 15.42 -0.  (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 4.40 66292 24600 687529 13.39 8.  (i) NRI 193765 193765 3.77 193519 193519 3.77	f) Any Other									
g) NRIs-Individuals	Sub-total(A)(1):-	3282491	480000	3782491	73.30	2833647	480000	3313647	64.55	-8.74
g) NRIs-Individuals	-> -	<del>                                     </del>								
Note										
		<del>                                     </del>								
	<u> </u>	-				-		ļ		
Name	· ·	<del>                                     </del>				-		-		
Sub-total(A)(2):-   3282491   480000   3782491   73.30   2833647   480000   3313647   64.55   -8.								-		
B. Public Shareholding   1. Institutions   1.	k) Any Other									
1. Institutions   100	Sub-total(A)(2):-	3282491	480000	3782491	73.30	2833647	480000	3313647	64.55	-8.74
a) Mutual Funds	B. Public Shareholding									
b)   Banks / Fi	1. Institutions									
c) Central Govt d) State Govt(s) e) Venture Capital Funds f) Insurance Companies g) Fils h) Foreign Venture Capital Funds i) Others (specify) Sub-total (B)(1) 2. Non Institutions a) Bodies Corp. (i) Indian 36313 5300 41613 0.81 28989 5300 34289 0.67 -0. (ii) Overseas b) Individuals (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh 639606 158540 798146 15.55 652343 139440 791783 15.42 -0. (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 4.40 662929 24600 687529 13.39 8. c) Others(Specify) NRI 193765 193765 3.77 193519 193519 3.77	a) Mutual Funds		100	100			100	100		
d) State Govt(s)   e) Venture Capital Funds   f) Insurance Companies   g) Fils	b) Banks / FI									
E   Venture Capital Funds	c) Central Govt									
F  Insurance Companies	d) State Govt(s)									
Signature   Sign	e) Venture Capital Funds									
No   Foreign Venture Capital Funds   Sub-total (B)(1)   100   10	f) Insurance Companies									
Others (specify)	g) FIIs									
Sub-total (B)(1)	h) Foreign Venture Capital Funds									
2. Non Institutions a) Bodies Corp. (i) Indian (ii) Overseas b) Individuals (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 A.40 662929 24600 687529 13.39 8.  C) Others(Specify)  NRI 193765 193765 3.77 193519 193519 3.77	i) Others (specify)									
a) Bodies Corp. (i) Indian (ii) Overseas b) Individuals (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 A.40 662929 24600 687529 13.39 8. c) Others (Specify) NRI 193765 193765 3.77 193519 193519 3.77		<u> </u>	100	100			100	100		
(i) Indian       36313       5300       41613       0.81       28989       5300       34289       0.67       -0.67         (ii) Overseas       b) Individuals       (i) Individual shareholders             holding nominal share             capital upto Rs. 1 lakh       639606       158540       798146       15.55       652343       139440       791783       15.42       -0.67         (ii) Individual shareholders             holding nominal share             capital in excess             of Rs 1 lakh       201270       24600       225870       4.40       662929       24600       687529       13.39       8.67         c) Others(Specify)       193765       193765       3.77       193519       193519       3.77										
(ii) Overseas         Image: square problem of the problem of th								_		
b) Individuals (i) Individual shareholders holding nominal share capital upto Rs. 1 lakh 639606 158540 798146 15.55 652343 139440 791783 15.42 -0.  (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 4.40 662929 24600 687529 13.39 8.  c) Others(Specify)  NRI 193765 193765 3.77 193519 193519 3.77		36313	5300	41613	0.81	28989	5300	34289	0.67	-0.14
(i) Individual shareholders holding nominal share capital upto Rs. 1 lakh 639606 158540 798146 15.55 652343 139440 791783 15.42 -0.  (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 4.40 662929 24600 687529 13.39 8.  c) Others(Specify)  NRI 193765 193765 3.77 193519 193519 3.77							1			
holding nominal share capital upto Rs. 1 lakh         639606         158540         798146         15.55         652343         139440         791783         15.42         -0.           (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh         201270         24600         225870         4.40         662929         24600         687529         13.39         8.           c) Others(Specify)         NRI         193765         193765         3.77         193519         193519         3.77		<u> </u>								
capital upto Rs. 1 lakh         639606         158540         798146         15.55         652343         139440         791783         15.42         -0.           (ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh         201270         24600         225870         4.40         662929         24600         687529         13.39         8.           c) Others(Specify)         NRI         193765         193765         3.77         193519         193519         3.77	l ''									
(ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh 201270 24600 225870 4.40 662929 24600 687529 13.39 8. c) Others(Specify)  NRI 193765 193765 3.77 193519 193519 3.77		(3000	150540	700146	45.55	CE22.42	120440	704700	15.43	0.30
holding nominal share capital in excess of Rs 1 lakh         201270         24600         225870         4.40         662929         24600         687529         13.39         8.           c) Others(Specify)         NRI         193765         193765         3.77         193519         193519         3.77	capitai upto Ks. 1 lakn	639606	158540	/98146	15.55	652343	139440	1 /91/83	15.42	-0.39
capital in excess of Rs 1 lakh         201270         24600         225870         4.40         662929         24600         687529         13.39         8.           c) Others(Specify)         NRI         193765         193765         3.77         193519         193519         3.77	(ii) Individual shareholders									
of Rs 1 lakh         201270         24600         225870         4.40         662929         24600         687529         13.39         8.           c) Others(Specify)         NRI         193765         193765         3.77         193519         193519         3.77	holding nominal share									
c) Others(Specify)         193765         193765         3.77         193519         193519         3.77	capital in excess									
NRI 193765 193765 3.77 193519 193519 3.77	of Rs 1 lakh	201270	24600	225870	4.40	662929	24600	687529	13.39	8.99
	c) Others(Specify)									
Claying Mambars	NRI	193765		193765	3.77	193519		193519	3.77	
Cleating wieniners   31/3   31/3   0.06   4291   4291   0.08   0.	Clearing Members	3173		3173	0.06	4291		4291	0.08	0.02

Category of Shareholders			d at the b on 31-03-				neld at the end on 31-03-2019)		%Change during the year
	Demat	Physical	Total	% of Total	Demat	Physical	Total	%of Total	
				Shares				Shares	
Trusts	100		100		100		100		
IEPF	107942		107942	2.10	107942		107942	2.10	
Sub-total(B)(2)	1182169	188440	1370609	26.70	1650113	169340	1819453	35.44	8.74
Total Public	1182169	188440	1370709	26.70	1650113	169440	1819553	35.45	8.74
Shareholding (B)=(B)(1)+ (B)(2)									
C. Shares held by Custodian for GDRs & ADRs									
GrandTotal (A+B+C)	4464660	668540	5133200	100.00	4483760	649440	5133200	100.00	

## ii.) Shareholding of promoters:

S.No.	Shareholder's Name	Shareholding at the beginning of the year		Shareholding at the end of the year				
		No. of Shares	% of total shares of the company	% of shares pledged/ en-cumbered to total shares	No. of Shares	% of total shares of the company	% of shares pledged/ en-cumbered to total shares	% change in shareholding during the year
1.	C.Bhagavantha Rao	1023707	19.94%	-	1023863	19.95%	-	0.01%
2.	C. Neelima	1211407	23.60%	-	1211407	23.60%	-	-
3.	P.Ram Rao	510933	9.95%	-	60933	1.19%	-	-8.76%
4.	P.Himabindu	648399	12.63%	-	648399	12.63%	-	-
5.	C. Lalitha Kumari	368045	7.17%	i	369045	7.19%	-	0.02%
	Total	3762491	73.30%	1	3313647	64.56%	•	-8.73%
				·				

## iii.) Change in promoters' Shareholding (please specify, if there is no change)

Particulars	Sharehold beginning o	_	Cumulative Shareholding during the year		
, ar algulars	No. of Shares	% of total shares of the company	No. of Shares	% of total shares of the company	
At the beginning of the year	3762491	73.30	3313647	64.55	
Date wise Increase/Decrease in Promoters Shareholding during the year specifying the reasons for increase/decreas (e.g.allotment/transfer/bonus/sweat equity etc)					
At the end of the year	3762491	73.30	3313647	64.55	

# iv) Shareholding pattern of top ten Shareholders: (Other than Directors, Promoters and Holders of GDRs and ADRs)

sr. no			olding the of the year	Cumulative Shareholding during the year		
		No. of Shares	% of total shares of the company	No. of Shares	% of total shares of the company	
	At the beginning of the year					
	Date wise Increase/Decrease in Promoters Share holding during the year specifying the reasons for increase/decreas (e.g.allotment/transfer/bonus/sweat equity etc)		REFER A	ANNEXURE - I		
	At the end of the year					

## v) Shareholding of Directors and Key Managerlal personnel:

sr. no		Shareholding the beining of the year		Cumulative Shareholding during the year		
		No. of Shares	% of total shares of the company	No. of Shares	% of total shares of the company	
	At the beginning of the year	3762491	73.30	3762491	73.30	
	Date wise Increase / Decrease in Promoters Share holding during the year specifying the reasons for increase/ decrease (e.g. allotment / transfer / bonus/ sweat equity etc):			-448844	8.74	
	At the end of the year	3313647	64.55	3313647	64.55	

#### V. INDEBTEDNESS -

Indebtedness of the company including interest outstanding/accrued but not due for payment.

	Secured loans excluding depsoits	Unsecured Loans	Deposits	Total indebtedness
Indebtedness at the beginning of				
the Financial Year	28.82	-	-	28.82
i) Principal Amount				
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
Total (i+ii+iii)	28.82	-	-	28.82
Change in indebtedness during the				
financial year				
* Addition	40.07	-	-	40.07
* Reduction	-	-	-	-
Net Change				
Indebtedness at the end of the financial year i) Principal Amount ii) Interest due but not paid iii) Interest accrued but not due	68.89	-	-	68.89
Total (i+ii+iii)	68.89	-	-	68.89

### VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL:

### A. Remuneration to Managing Director, Whole-time-Director and/or Manager:

Sl.No.	Particulars of Remuneration	C.Bhagavantha Rao Managing Director	C.Neelima W.T.D.	Total Amount
1.	Gross Salary			
	a) Salary as per provisions contained in section 17(1) of the Income Tax Act, 1961 b) Value of perquisites u/s 17(2) Income Tax Act, 1961 c) Profits in lieu of salary unders section 17(3) Income Tax Act, 1961	15,77,400 8,22,600 -	10,80,000 7,20,000 -	26,57,400 15,42,600 -
2.	Stock Option	-	-	
3.	Sweat Equity	-	-	-
4.	Commission - as % of profit - other, specify	-	-	-
5.	Others, please specify	-	-	-
6.	Total (A)	24,00,000	18,00,000	42,00,000
	Ceiling as per the Act As per	r Schedule V of the Act		

#### B. Remuneration to other directors:

SI.No.	Particulars of Remuneration	P.Himabindu Director	P. Ram Rao Director	Total Amount
	Independent Directors - Fee for attending Board Committee meetings - Commission - Others, please specify	-	-	- - -
	Total (1)			
	Other Non-Executive Directors  - Fee for attending Board Committee meetings  - Commission  - Others, please specify		-	
	Total (2)	-	-	-
	Total B = (1+2)	-	-	-
	Total Managerial Remuneration Overall Ceiling as per the Act			42,00,000

### C. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/MANAGER/WTD:

S.No.	Particulars of Remuneration		Key Managerial Perso	onnel	
		CEO	CS	CFO	Total
1.	Gross Salary a) Salary as per provisions contained in section 17(1) of the Income Tax Act, 1961	-	-	-	-
	b) Value of perquisites u/s 17(2) Income Tax Act, 1961	-	-	-	-
	c) Profits in lieu of salary unders section 17(3) Income Tax Act, 1961	-	-	-	-
2.	Stock Option	-	-	-	-
3.	Sweat Equity	-	-	-	-
4.	Commission - as % of profit - other, specify	-	-	-	-
5.	Others, please specify	-	-	-	-
6.	Total	-	-	-	-

## VI. PENALTIES / PUNISHMENT / COMPOUNDING OF OFFENCES:

Туре	Section of the Companies Act	Brief Description	Details of Penalty/ Punishment/ Compounding fees imposed	Authority (RD/ NGLT/ COURT)	Appeal made, if any (give Details)				
A. COMPANY	A. COMPANY								
Penalty	-	-	-	-	-				
Punishment	-	ı	-	-	-				
Compounding	-	-	-	-	-				
B. DIRECTORS									
Penalty	-	-	-	-	-				
Punishment	-	-	-	-	-				
Compounding	-	-	-	-	-				
C.Other Officer in Defau	ılt								
Penalty	-	-	-	-	-				
Punishment	-	-	-	-	-				
Compounding	-	-	-	-	-				

## Shareholding pattern of top shareholders - Annexure - I

S. No.	Date of Trans.	Nature of Trans.	Name of the Shareholder	Sharehold beginning o	-	Cummulative during	_
				No. of Shares	% of total outstanding share of the company	No. of Shares	% of total outstanding share of the company
1.	01.04.18	Op.Bal	GUDAPATI RAMESH	0	0.00	0	0.00
	31.03.19	Cl. Bal	GUDAPATI RAMESH	450000	8.77	450000	8.77
2.	01.04.18	Op.Bal	Anil Gurmukh Bhagwani	167315	3.26	167315	3.26
	31.03.19	Cl. Bal	Anil Gurmukh Bhagwani	167315	3.26	167315	3.26
3.	01.04.18	Op.Bal	I.E.P.F.	107942	2.10	107942	2.10
	31.03.19	Cl. Bal	I.E.P.F.	107942	2.10	107942	2.10
4.	01.04.18	Op.Bal	KALPANA P PANDEY	48347	0.94	48347	0.94
	31.03.19	Cl. Bal	KALPANA P PANDEY	48347	0.94	48347	0.94
5.	01.04.18	Op.Bal	SAROJ MOHNOT	37799	0.74	37799	0.74
	31.03.19	Cl. Bal	SAROJ MOHNOT	37799	0.74	37799	0.74
6.	01.04.18	Op.Bal	HEMA SRI BODDAPATI	25000	0.49	25000	0.49
	31.03.19	Cl. Bal	HEMA SRI BODDAPATI	25000	0.49	25000	0.49
7.	01.04.18	Op.Bal	VENKATESWARA RAO S	24600	0.48	24600	0.48
	31.03.19	Cl. Bal	VENKATESWARA RAO S	24600	0.48	24600	0.48
8.	01.04.18	Op.Bal	AJAI RAI MADAN	20000	0.39	20000	0.39
	31.03.19	Cl. Bal	AJAI RAI MADAN	20000	0.39	20000	0.39
9.	01.04.18	Op.Bal	SANGEETHA S	16900	0.33	16900	0.33
	31.03.19	Cl. Bal	SANGEETHA S	16900	0.33	16900	0.33
10.	01.04.18	Op.Bal	AJAY NARENDRA SHAH	15650	0.30	15650	0.30
	31.03.19	Cl. Bal	AJAY NARENDRA SHAH	16000	0.31	16000	0.31

#### **ANNEXURE - B**

#### Independent Auditor's Report

To

The Members of

Incap Limited (CIN: L32101AP1990PLC011311)

#### Report on the Audit of the Financial Statements

#### Opinion

- 1. We have audited the accompanying financial statements of Incap Limited (the 'Company')(CIN: L32101AP1990PLC011311), which comprise the Balance Sheet as at 31 March 2019, the Statement of Profit and Loss (including Other Comprehensive Income), the Cash Flow Statement and the Statement of Changes in Equity for the year then ended, and a summary of the significant accounting policies and other explanatory information.
- 2. In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Companies Act, 2013 (the 'Act') in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India including Indian Accounting Standards ('Ind AS') specified under Section 133 of the Act, of the state of affairs (financial position) of the Company as at 31 March 2019, and its profit (financial performance including other comprehensive income), its cash flows and the changes in equity for the year ended on that date.

#### **Basis for Opinion**

3. We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India ('ICAI') together with the ethical requirements that are relevant to our audit of the financial statements under the provisions of the Act and the rules thereunder, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Key Audit Matters**

- 4. Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.
- 5. We have determined there are no key audit matters to be communicated in our report.

#### Information other than the Financial Statements and Auditor's Report thereon

6. The Company's Board of Directors is responsible for the other information. The other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

- 7. The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Act with respect to the preparation of these financial statements that give a true and fair view of the state of affairs (financial position), profit or loss (financial performance including other comprehensive income), changes in equity and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Ind AS specified under Section 133 of the Act. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.
- 8. In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.
- 9. Those Board of Directors are also responsible for overseeing the Company's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

- 10. Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
- 11. As part of an audit in accordance with Standards on Auditing, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:
  - a. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
  - b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under Section 143(3) (i) of the Act, we are also responsible for explaining our opinion on whether the Company has adequate internal financial controls system in place and the operating effectiveness of such controls.
  - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
  - d. Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are

based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.

- e. Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- 12. We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- 13. We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.
- 14. From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

#### **Report on Other Legal and Regulatory Requirements**

- 15. As required by Section 197(16) of the Act, we report that the Company has paid remuneration to its directors during the year in accordance with the provisions of and limits laid down under Section 197 read with Schedule V to the Act.
- 16. As required by the Companies (Auditor's Report) Order, 2016 (the 'Order') issued by the Central Government of India in terms of Section 143(11) of the Act, we give in the Annexure A, a statement on the matters specified in paragraphs 3 and 4 of the Order.
- 17. Further to our comments in Annexure A, as required by Section 143(3) of the Act, we report that:
  - a. we have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
  - b. in our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books;
  - c. the financial statements dealt with by this report are in agreement with the books of account;
  - d. in our opinion, the aforesaid financial statements comply with Ind AS specified under Section 133 of the Act;
  - e. on the basis of the written representations received from the directors and taken on record by the Board of Directors, none of the directors is disqualified as on 31 March 2019 from being appointed as a director in terms of Section 164(2) of the Act;
  - f. we have also audited the internal financial controls over financial reporting (IFCoFR) of the Company as on 31 March 2019 in conjunction with our audit of the financial statements of the Company for the year ended on that date and our report as per Annexure B expressed an unmodified opinion;

- g. with respect to the other matters to be included in the Auditor's Report in accordance with rule 11 of the Companies (Audit and Auditors) Rules, 2014 (as amended), in our opinion and to the best of our information and according to the explanations given to us:
  - i. the Company has disclosed the impact of pending litigations on its financial position in the financial statements;
  - ii. the Company has made provision, as required under the applicable law or Ind AS, for material foreseeable losses, if any, on long-term contracts including derivative contracts;
  - iii. there has been no delay in transferring amounts, required to be transferred, to the Investor Education and Protection Fund by the Company during the year ended 31 March 2019;

iv. the disclosure requirements relating to holdings as well as dealings in specified bank notes were applicable for the period from 8 November 2016 to 30 December 2016, which are not relevant to these financial statements. Hence, reporting under this clause is not applicable.

VIJAYAWADA 30<sup>th</sup> May, 2019 for K.ANURADHA ASSOCIATES Chartered Accountants Firm Regn. No.017328S

(CA. K.ANURADHA)
Proprietrix
ICAI Membership No.210171

# Annexure A to the Independent Auditor's Report of even date to the members of Incap Limited, on the financial statements for the year ended 31 March 2019

#### Annexure A

Based on the audit procedures performed for the purpose of reporting a true and fair view on the financial statements of the Company and taking into consideration the information and explanations given to us and the books of account and other records examined by us in the normal course of audit, and to the best of our knowledge and belief, we report that:

- (i) (a) The Company has maintained proper records showing full particulars, including quantitative details and situation of property, plant and equipment.
  - (b) The Company has a regular program of physical verification of its property, plant and equipment under which property, plant and equipment are verified in a phased manner over a period of three years, which, in our opinion, is reasonable having regard to the size of the Company and the nature of its assets. In accordance with this program, certain property, plant and equipment were verified during the year and no material discrepancies were noticed on such verification.
  - (c) The title deeds of all the immovable properties (which are included under the Note 2A 'Property, plant and equipment') are held in the name of the Company.
- (ii) In our opinion, the management has conducted physical verification of inventory at reasonable intervals during the year, except for goods-in-transit and stocks lying with third parties. For stocks lying with third parties at the yearend, written confirmations have been obtained by the management. No material discrepancies were noticed on the aforesaid verification.
- (iii) The Company has granted unsecured loans to companies covered in the register maintained under Section 189 of the Act; and with respect to the same:
  - (a) in our opinion the terms and conditions of grant of such loans are not, prima facie, prejudicial to the Company's interest;
  - (b) the schedule of repayment of principal and payment of interest has been stipulated and the repayment/ receipts of the principal amount and the interest are regular;
  - (c) there is no overdue amount in respect of loans granted to such companies.
- (iv) In our opinion, the Company has complied with the provisions of Sections 185 and 186 of the Act in respect of loans, investments, guarantees and security.
- (v) In our opinion, the Company has not accepted any deposits within the meaning of Sections 73 to 76 of the Act and the Companies (Acceptance of Deposits) Rules, 2014 (as amended). Accordingly, the provisions of clause 3(v) of the Order are not applicable.

- (vi) We have broadly reviewed the books of account maintained by the Company pursuant to the Rules made by the Central Government for the maintenance of cost records under sub-section (1) of Section 148 of the Act in respect of Company's products and services and are of the opinion that, prima facie, the prescribed accounts and records have been made and maintained. However, we have not made a detailed examination of the cost records with a view to determine whether they are accurate or complete.
- (vii) (a) The Company is regular in depositing undisputed statutory dues including provident fund, employees' state insurance, income-tax, sales-tax, goods and services tax, service tax, duty of customs, duty of excise, value added tax, cess and other material statutory dues, as applicable, with the appropriate authorities. Further, no undisputed amounts payable in respect thereof were outstanding at the year-end for a period of more than six months from the date they became payable.
  - (b) The dues outstanding in respect of income-tax, salestax, duty of customs, duty of excise, Service Tax and value added tax on account of any dispute, are as follows:

SI. No.	Name to the Stature	Period	Amount in (Rs. Lakhs)	Remarks	
1.	Service Tax - The Finance Act, 1994	2012-2013 and 2013-2014	Demand Rs.149.58 Penalty Rs.159.05	- Pending CESTAT Regional Bench, Hyderabad	
2.	Service Tax - The Finance Act, 1994	2014-15	Demand Rs.215.23 Penalty Rs.28.58		
3.	Service Tax - The Finance Act, 1994	2015-2016 2016-2017 2017-2018 (upto Jun. 17)	Demand Rs.217.49 Penalty Rs.32.00		

- (viii) The Company has not defaulted in repayment of loans or borrowings to any financial institution or a bank or any dues to debenture-holders during the year. The Company did not have any outstanding loans or borrowings from government during the year.
- (ix) The Company did not raise moneys by way of initial public offer or further public offer (including debt instruments). In our opinion, the term loans were applied for the purposes for which the loans were obtained.
- (x) No fraud by the Company or on the Company by its officers or employees has been noticed or reported during the period covered by our audit.

- (xi) Managerial remuneration has been paid and provided by the Company in accordance with the requisite approvals mandated by the provisions of Section 197 of the Act read with Schedule V to the Act.
- (xii) In our opinion, the Company is not a Nidhi Company. Accordingly, provisions of clause 3(xii) of the Order are not applicable.
- (xiii) In our opinion all transactions with the related parties are in compliance with Sections 177 and 188 of Act, where applicable, and the requisite details have been disclosed in the financial statements etc., as required by the applicable Ind AS.
- (xiv) During the year, the Company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures. Accordingly, provisions of clause 3(xiv) of the Order are not applicable.
- (xv) In our opinion, the Company has not entered into any noncash transactions with the directors or persons connected with them covered under Section 192 of the Act.
- (xvi) The Company is not required to be registered under Section 45-IA of the Reserve Bank of India Act, 1934.

VIJAYAWADA 30<sup>th</sup> May, 2019 for K.ANURADHA ASSOCIATES Chartered Accountants Firm Regn. No.017328S

(CA. K.ANURADHA)
Proprietrix
ICAI Membership No.210171

# Annexure B to the Independent Auditor's Report of even date to the members of Incap Limited, on the financial statements for the year ended 31 March 2019

#### Annexure B

Independent Auditor's report on the Internal Financial Controls under Clause (i) of sub-section 3 of Section 143 of the Companies Act, 2013 (the "Act")

 In conjunction with our audit of the financial statements of Incap Limited (the "Company") as at and for the year ended 31 March 2019, we have audited the internal financial controls over financial reporting (IFCoFR) of the Company as of that date.

#### **Management's Responsibility for Internal Financial Controls**

2. The Company's Board of Directors is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the "Guidance Note") issued by the Institute of Chartered Accountants of India (ICAI). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of the Company's business, including adherence to Company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Act.

#### **Auditors' Responsibility**

- 3. Our responsibility is to express an opinion on the Company's IFCoFR based on our audit. We conducted our audit in accordance with the Standards on Auditing, issued by the ICAI and deemed to be prescribed under Section 143(10) of the Act, to the extent applicable to an audit of IFCoFR and the Guidance Note issued by the ICAI. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate IFCoFR were established and maintained and if such controls operated effectively in all material respects.
- 4. Our audit involves performing procedures to obtain audit evidence about the adequacy of the IFCoFR and their operating effectiveness. Our audit of IFCoFR included obtaining an understanding of IFCoFR, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.
- 5. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's IFCoFR.

#### Meaning of Internal Financial Controls over Financial Reporting

6. A Company's IFCoFR is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A Company's IFCoFR includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the Company are being made only in accordance with authorisations of management and directors of the Company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorised acquisition, use, or disposition of the Company's assets that could have a material effect on the financial statements.

#### Inherent Limitations of Internal Financial Controls over Financial Reporting

7. Because of the inherent limitations of IFCoFR, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the IFCoFR to future periods are subject to the risk that IFCoFR may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

#### Opinion

8. In our opinion, the Company has, in all material respects, adequate internal financial controls over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31 March 2019, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note issued by the ICAI.

VIJAYAWADA 30<sup>th</sup> May, 2019 for K.ANURADHA ASSOCIATES Chartered Accountants Firm Regn. No.017328S

(CA. K.ANURADHA)
Proprietrix
ICAI Membership No.210171

**BALANCE SHEET AS AT 31st MARCH, 2019** 

Amount in Rs.

	Particulars	Note	31st March, 2019	31st March, 2018
		No.		
	ASSETS			
1.	Non Current Assets			
	(a) Property, Plant and Machinery	2	4,94,94,395	4,47,36,826
	(b) Financial Assets			
	(i) Investments	3	2,00,00,000	-
	(ii) Loans	4	86,13,579	79,38,475
	(c) Other Non Current Assets	5	5,36,91,427	52,46,574
2.	Current Assets			
	(a) Inventories	6	3,30,18,847	2,64,39,438
	(b) Financial Assets			
	(i) Trade Receivables	7	4,97,71,104	6,25,21,809
	(ii) Cash and Cash equivalents	8	2,85,30,049	7,50,33,452
	(c) Other Current Assets	9	25,33,377	19,53,581
	TOTAL ASSETS		24,56,52,778	22,38,70,155
	EQUITY AND LIABILITIES			
	Equity			
	(a) Equity Share Capital	10	5,13,32,000	5,13,32,000
	(b) Other Equity	11	9,98,36,503	9,64,68,992
	TOTAL EQUITY		15,11,68,503	14,78,00,992
	LIABILITIES			
1.	Non-Current Liabilities			
	(a) Financial Liabilities			
	(i) Borrowings	12	68,89,296	28,82,099
	(b) Deferred Tax Liabilities (Net)	13	31,36,772	28,77,431
	Total Non Current Liabilities		1,00,26,068	57,59,530
2.	Current Liabilities			
	(a) Financial Liablities			
	(i) Borrowings	14	19,03,544	12,28,086
	(ii) Trade payables	15	6,64,68,003	5,35,98,418
	(b) Other Current Liablities	16	1,18,76,941	1,33,45,071
	(c) Provisions	17	4,85,403	3,19,543
	(d) Current tax liablities (Net)	18	37,24,316	18,18,515
	Total Current Liablities		8,44,58,207	7,03,09,633
	TOTAL EQUITY AND LIABILITIES		24,56,52,778	22,38,70,155

**Summary of Significant Accounting Policies** 

For and on behalf of the Board

for K.ANURADHA ASSOCIATES Chartered Accountants Firm Regn. No.017328S

C.BHAGAVANTHA RAO MANAGING DIRECTOR

(CA. K.ANURADHA)

VIJAYAWADA Proprietrix

30<sup>th</sup> May, 2019 ICAI Membership No.210171

C. NEELIMA
WHOLE TIME DIRECTOR

1

# INCAP LIMITED PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED ON 31ST MARCH,2019

	Particulars	Note	31st March, 2019	31st March, 2018
		No.		
ı	Sales			
	Revenue from operations	19	20,58,33,104	28,36,78,805
Ш	Other Income	20	1,04,80,740	1,05,09,361
Ш	Total Income ( I + II )		21,63,13,844	29,41,88,166
IV	Expenses			
	Cost Materials consumed	21	13,21,13,134	14,30,40,204
	Purchase of Stock-in-Trade		2,80,841	
	Changes in inventories of finished goods,			
	Stock-in-trade and Work-in-Progesss	22	(63,14,450)	79,68,644
	Employee Benefit Expenses	23	1,96,10,078	1,72,90,930
	Finance Costs	24	32,21,171	13,42,640
	Depreciation and Amortizational Expenses	25	44,75,909	36,92,744
	Other Expenses	26	4,92,26,822	8,19,18,205
	Total Expenses (IV)		20,26,13,505	25,52,53,367
٧	Profit/(Loss) before exceptional items and			
	Tax (III - IV)		1,37,00,339	3,89,34,799
VI	Exceptional Items			' ' '
VII	Profit/(Loss) before tax (V - VI)		1,37,00,339	3,89,34,799
VIII	Tax Expenses			
	(1) Current Tax	27	37,24,316	1,08,49,932
	(2) Deferred Tax		2,59,341	(4,02,025)
ΙX	Profit/(Loss) for the period from continuing			
	operations (VII - VIII)		97,16,682	2,84,86,892
Χ	Profit/(Loss) for the discontinued operations			
ΧI	Tax Expenses of discontinued operations			
XII	Profit/(Loss) for the discontinued operations			
	after tax (X - XI)			
XIII	Profit/(Loss) for the period (IX - XII)		97,16,682	2,84,86,892
XIV	Other Comprehensive Income		(1,70,972)	
XV	Earnings per equity share (for continuing			
	operations)			
	(1) Basic		1.89	5.55
	(2) Diluted		1.89	5.55

**Summary of Significant Accounting Policies** 

For and on behalf of the Board

for K.ANURADHA ASSOCIATES Chartered Accountants

Firm Regn. No.017328S

C.BHAGAVANTHA RAO MANAGING DIRECTOR

(CA. K.ANURADHA)

VIJAYAWADA Proprietrix

30<sup>th</sup> May, 2019 ICAI Membership No.210171

C. NEELIMA WHOLE TIME DIRECTOR

1

# INCAP LIMITED CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2019

Amount in Rs.

	Particulars	For the year	ending
3		31st March, 2019	31st March, 2018
Α	CASH FLOW FROM OPERATING ACTIVITIES		
	Net Profit After tax and extraordinary items Adjustments:-	95,45,710	2,84,86,892
	Tax Expenses	39,83,657	1,04,47,907
	Depreciation and Amortisation	44,75,909	36,92,744
	(Profit)/Loss on sale of Property, Plant & Equip.	9,932	39,473
	Finance Costs	32,21,171	13,42,640
	Interest Received	(50,11,999)	(66,29,386)
	Unrealised foreign exchange (Gain)/loss Operationg Profit Before Working	-	(22,09,720)
	Capital Changes Adjustments for working capital changes:	1,62,24,380	3,51,70,550
	Decrease/(Increase) in Inventories	(65,79,408)	37,30,640
	Decrease/(Increase) in Trade Receivables	1,27,50,705	74,968
	Decrease/(Increase) in Loans and Advances	(6,75,104)	(6,90,349)
	Decrease/(Increase) in Other Non-Current Assets	(4,84,44,853)	4,46,284
	Decrease/(Increase) in Other Current Assets	(5,79,796)	(10,85,074)
	Decrease/(Increase) in Trade payables	1,28,69,585	1,11,67,431
	Decrease/(Increase) in Provisions (Current)	1,65,860	(27,855)
	Decrease/(Increase) in Current Liabilities	(14,68,130)	(15,33,928)
	ADJUSTMENTS IN WORKING CAPITAL	(3,19,61,141)	1,20,82,117
	Cash Generated from Operations	(1,57,36,761)	4,72,52,665
	Income Tax paid / provided	(18,18,515)	(1,10,95,737)
	Net Cash from Operation Activities (A)	(1,75,55,276)	3,61,56,928
В	CASH FLOW FROM INVESTING ACTIVITIES:		
	Purchase of Fixed assets	(92,66,847)	(57,39,503)
	Sales of Fixed Assets	23,437	33,625
	Investments	2,00,00,000	
	Interest Received	50,11,999	66,29,386
	Net Cash used in Investing Activities (B)	(2,42,31,411)	9,23,508

	Particulars	For the year	ending
		31st March, 2019	31st March, 2018
С	CASH FLOW FROM FINANCING ACTIVITIES: Availment / (Repayment) of Borrowings Proposed Dividend Tax on Dividend Interest paid on Borrowings	46,82,655 (51,33,200) (10,44,999) (32,21,171)	25,60,977 (51,33,200) (10,44,999) (13,42,640)
	Net Cash used in Financing Activities (C)	(47,16,715)	(49,59,862)
D	NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(4,65,03,402)	3,21,20,575
	Cash and Cash Equivalents at the begining of the period Cash and Cash Equivalents at the end of	7,50,33,452	4,29,12,877
	the period	2,85,30,049	7,50,33,452
	NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(4,65,03,402)	3,21,20,575
	Cash on hand Balances held with banks	51,338 2,84,78,711	17,453 7,50,15,999
	Cash and cash equivalents as restated	2,85,30,049	7,50,33,452

This is the Cash flow statement referred to in our report of even date.

for K.ANURADHA ASSOCIATES Chartered Accountants

Firm Regn. No.017328S

(CA. K.ANURADHA)

**Proprietrix** 

VIJAYAWADA 30<sup>th</sup> May, 2019

ICAI Membership No.210171

For and on behalf of the Board

C.BHAGAVANTHA RAO MANAGING DIRECTOR

C. NEELIMA
WHOLE TIME DIRECTOR

# Statement of Changes in Equity for year ended 31st March, 2019

# A. Equity Share Capital

Particulars	No. of Shares	Amount (Rs.)
Balance as at 1st April, 2018	0000009	000'000'09
Changes III equity share capital unling 2010-2019 Balance as at 31st March, 2019	0000009	000'000'09

B. Other Equity							
		Reserve	Reserves and Surplus		Other Comprehensive Income	nsive Income	
Particulars	Capital Reserve	Share	Other Reseves (General Reserve)	Retained Earnings	Equity Instruments through Other Comprehensive Income	Acturial Gains/losses reserve	Total
Balance at the end of reporting period - 31-03-2018	33,82,000		1,54,31,042	7,54,15,950			9,64,68,992
Profit for the period				97,16,682			97,16,682
Other Comprehensive Income	٠		٠	(1,70,972)			(1,70,972)
Total Comprehensive Income for the year	٠		•	95,45,710			95,45,710
Transfer from/to General Reserve	•			•			
Final Dividends				(51,33,200)			(51,33,200)
Dividend Distribution tax			•	(10,44,999)			(10,44,999)
Balance at the end of reporting period - 31-03-2019	33,82,000		1,54,31,042	7,87,83,461			9,98,36,503

#### **Financial Instruments**

- a) Management of market risk
- i) Commercial risk, ii) Fair Value, iii) Interest rate risk, iv) Foreign exchange risk

The above risks may affect income and expenses, or the value of its financial instruments of the company. The objective of the Management of the company for market risk is to maintain this risk within acceptable parameters, while optimising returns. The company exposure to, and the Management of, these risks is explained below:

#### Commerical risk

Sale price risk

Particulars		Impact on profi	t	
		2018-2019		2017-2018
Product Name	Increase by 5%	Decrease by 5%	Increase by 5%	Decrease by 5%
Capacitors	8874779	-8874779	9292998	-9292998
Diodes	780	-780	2223	-223
Other operationg Income	1416096	-1416096	4599802	-4599802

#### Raw Material price risk

Particulars		Impact on profit		
		2018-2019	2	2017-2018
Product Name	Increase by 5%	Decrease by 5%	Increase by 5%	Decrease by 5%
Semi Finished Capacitors	-5122442	5122442	-5574769	5574769
Anode Foil	-580779	580779	-678899	678899
Cathode Foil	-129959	129959	-99932	99932
Tissue Paper	-87644	87644	-120867	120867
Others	-589221	589221	-677543	677543
		I	I	I

#### Foreign exchange risk

- \* Foreign exchange risks arises from future commercial import transactions and recongnised financial liabilities denominated in currency that is not the functional currency (INR) of the company.
- \* The company has exposure arising out of import transactions other than functional risks.
- \* Tabular form showing foreign exchange risk exposure item wise (if any).
- \* The company has exposure arising out of export and import transactions other than functional risks.

#### Sensitivity analysis

Particulars	Impact in F	Profit and loss statemen	t	
	2018-20	)19	2017-2018	
Liabilities	Increase by Rs.1	Decrease by Rs.1	Increase by Rs.1	Decrease by Rs.1
USD sensivity	2,76,862	2,76,862	4,75,706	4,75,706
Total	2,76,862	2,76,862	4,75,706	4,75,706

#### Loan Details

Particulars	Pur. of BMW	Pur. of Creata	Pur.of Innova	Pur. of Creata	Pur. of BMW
Loan Amount Sanction	Rs.33.50Lakhs	Rs.12.96Lakhs	Rs.22.72Lakhs	Rs.13.11 Lakhs	Rs.56.00 Lakhs
Terms and Condtions:					
Repayment commencing	Feb., 2014	Dec., 2017	Apr. 2018	May, 2018	May, 2018
Repayable No. of Inst.	60	60	60	60	60
EMI	Rs.71,590	Rs.26,527	Rs.46,723	Rs.27,055	Rs.1,14,893
Rate of Interest	10.25%	8.40%	8.60%	8.75%	8.50%
Bal. outstanding 31.3.19	Cleared	Rs.998208	Rs.1885511	Rs.1105544	Rs.4803577

#### 1. Company overview and significant accounting policies

#### 1.1. Company overview

The INCAP Limited ("the company") a public limited company incorporated and domiciled in India and has its registered office at Vijayawada. The securities of the company were listed in Bombay Stock Exchange Limited.

The Company is engaged in the business of manufacture and sale of aluminium electrolytic capacitors. The financial statements for the year ended March 31, 2019 were approved by the Board of Directors and authorize for issue on 30<sup>th</sup> May, 2019.

#### 1.2. Basis for preparation of financial statements

These financial statements are prepared in accordance with Indian Accounting Standards (IND AS) notified under section 133 of the Companies Act, 2013 (the Act) read with Rule 3 of the Companies (Indian Accounting Standards) Rules, 2015 and Companies (Indian Accounting Standards) Amendment Rules, 2016 and guidelines issued by the Securities and Exchange Board of India (SEBI).

Up to the year ended March 31, 2017, the Company prepared its financial statements in accordance with the requirements of previous GAAP, which includes Standards notified under the Companies (Accounting Standards) Rules, 2006, Companies (Accounting Standards) Amendment Rules, 2016 and the relevant provisions of Companies Act,2013. These are the Company's first Ind AS financial statements. The date of transition to Ind AS is April 1, 2016. The company has adopted all the Ind AS standards and the adoption was carried out in accordance with Ind AS 101 'First time adoption of Indian Accounting Standards'. The transition was carried out from Indian Accounting principles generally accepted in India, as prescribed under section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014 (IGAAP), which was the previous GAAP. Reconciliations and descriptions of the effect of the transition has been summarized.

The financial statement has been prepared on the historical cost convention under accrual basis of accounting Historical cost is generally based on the fair value of the consideration given in exchange for goods and services.

#### I. USE OF ESTIMATES

The preparation of financial statements in conformity with the IND AS requires management to make certain estimates and assumptions that affect the amounts reported in the financial statements and notes thereto. The management believes that these estimates and assumptions are reasonable and prudent. However, actual results could differ from these estimates. Any revision to accounting estimates is recognized prospectively in the current and future period. The application of Accounting policies that require critical accounting estimates involving complex and subjective judgments and the use of assumptions in these financial statements have been disclosed below.

- Defined benefit obligation.
- stimation of useful life of Property, Plant and Equipment.
- Estimation and evaluation of provisions and contingencies relating to tax litigations.

#### II. REVENUE RECOGNITION

Revenue is measured at the fair value of the consideration received or receivable and net of returns, trade allowances rebates and amounts collected on behalf of third parties. It excludes Value Added Tax, Sales Tax, Service tax and Goods and Services Tax (GST).

- a) Sales and service earnings are inclusive of freight, insurance etc. recovered thereon.
- b) Other Income: Revenue in respect of other income are recognised when there is a reasonable certainty as to its realisation.

#### III. BORROWING COST

Borrowing costs that are directly attributable to the acquisition, construction or production of qualifying assets are capitalised as part of the cost of that asset. Qualifying asset is an asset that necessarily takes a substantial period of time to get ready for its intended use. Interest income earned on the temporary investment of specific borrowings pending their expenditure on qualifying assets is deducted from the borrowing cost eligible for capitalization. Borrowing costs also includes exchange differences to the extent regarded as an adjustment to the borrowing costs.

Borrowing costs also includes exchange differences to the extent regarded as an adjustment to the borrowing costs.

All other borrowing costs are charged to revenue in the period in which they are incurred.

#### **IV. EMPLOYEE BENEFITS**

Employee benefits include provident fund, employee state insurance scheme, and gratuity fund.

#### a) Defined Contribution Plans:

The Company's contribution to provident fund and employee state insurance scheme are considered as defined contribution plans and are charged as an expense based on the amount of contribution required to be made and when services are rendered by the employees.

#### b) Defined Benefit Plans:

For defined benefit retirement benefit plans, the cost of providing benefits is determined using the projected unit credit method, with actuarial valuations being carried out at the end of each annual reporting period.

Past service cost is recognised in profit or loss in the period of a plan amendment. Net interest is calculated by applying the discount rate at the beginning of the period to the net defined benefit liability or asset. Defined benefit costs are categorised as follows:

- Service cost (including current service cost, past service cost, as well as gains and losses on curtailments and settlements);
- Net interest expense or income and
- Re-measurement.

#### c) Provident fund and Employees' state insurance scheme:

Eligible employees of The INCAP Limited receive benefits from a provident fund and employees' state insurance scheme which is a defined benefit plan. Both the eligible employee and the company make monthly contributions to the provident fund and employees' state insurance equal to a specified percentage of the covered employee's salary.

#### V. PROPERTY, PLANT AND EQUIPMENT

#### **TANGIBLE FIXED ASSETS**

- a) Property, plant and equipment are stated at cost less accumulated depreciation and impairment losses, if any. The cost of property, plant and equipment comprises its purchase price net of any trade discounts and rebates, any import duties and other taxes (other than those subsequently recoverable from the tax authorities), any directly attributable expenditure on making the asset ready for its intended use, other incidental expenses and borrowings costs attributable to acquisition of qualifying property, plant and equipment up to the date the asset is ready for its intended use and initial estimate of cost of decommissioning, dismantling and removing the item & restoring the site on which it is located. Freehold land is not depreciated.
- b) Construction Period Expenses on Projects: All identifiable revenue expenses including interest on term loans incurred in respect of various projects/ expansions are allocated to capital cost of respective assets/ capital work in progress.

- c) An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in profit or loss.
- d) Depreciation is recognised so as to write off the cost of assets (other than freehold land and properties under construction) less their residual values over their useful lives.
- e) The estimated useful lives, residual values and depreciation method are reviewed at the end of each reporting period, with the effect of any changes in estimate accounted for on a prospective basis.
- f) Fixed assets retired from active use and held for disposal are stated at the lower of their net book value and net realisable value and are disclosed separately under "Other Current Assets".
- g) Tangible assets not ready for the intended use on the date of Balance Sheet are disclosed as "Capital work-inprogress". Advances given towards acquisition / construction of fixed assets outstanding at each Balance Sheet date are disclosed as Capital Advances under "Other Non-Current Assets".

#### **DEPRECIATION**

Depreciation is provided in accordance with the useful life as prescribed under Part C of Schedule II to the Companies Act, 2013 as follows:-

In respect of all the assets, the company is following straight line method of depreciation.

#### VI. IMPAIRMENT

a. Non-financial assets i.e. Property, plant & equipment:

Assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized for the amount by which the asset's carrying amount exceeds its recoverable amount in the statement of Profit and loss. The recoverable amount is the higher of an asset's fair value less costs of disposal and value in use. An impairment loss is reversed in the Statement of Profit and loss if there has been a change in the estimates used to determine the recoverable amount. Non-Financial assets other than goodwill that suffered impairment are reviewed for possible reversal of the impairment at the end of the each reporting period.

#### VII. FINANCIAL INSTRUMENTS

#### a. Initial Recognition:

The company recognises financial assets and financial liabilities when it becomes a party to the contractual provisions of the instruments. All financial assets and liabilities are recognised at fair value on initial recognition, except for trade receivables which are directly measured at transaction price. Transaction costs that are directly attributable to the acquisition or issue of financial assets and liabilities that are not at fair value through profit or loss, are added to the fair value on initial recognition.

#### b. Subsequent Recognition:

Financial assets carried at amortized cost

A financial asset is subsequently measured at amortized cost if it is held within a business model whose objective is to hold the asset in order to collect contractual cash flows, and the contractual terms of the financial asset gives rise on specified dates to cash flow that are solely payments of principal and interest on the principal amount outstanding.

Financial assets at fair value through other comprehensive income

A financial asset is subsequently measured at fair value through other comprehensive income if it is held within a business model whose objective is achieved by both collecting contractual cash flows and selling financial asset and contractual terms of the financial asset give rise on specified dates to cash flows that solely payments of principal and interest on the principal amount outstanding.

Financial assets at fair value through profit or loss

A financial asset which is not classified in any of the above categories is subsequently fair valued through profit or loss. Financial liabilities:

Financial liabilities are subsequently carried at amortised cost using the effective interest method, except for contingent consideration recognised in a business combination which is subsequently measured at fair value through profit and loss. For trade and other payables measuring within one year from the Balance Sheet date, the carrying amounts approximate fair value due to the short maturity of these instruments.

#### De-recognition of financial assets and liabilities:

Financial assets:

A financial asset shall be derecognised when, and only when

- the contractual rights to the cash flows from the financial asset expire, or
- \* it transfer the financial asset and the transfer qualifies for de-recognition.

On de-recognition of a financial asset in it's entirely, the difference between the carrying amount and the consideration received shall be recognised in profit or loss.

Financial Liabilities:

A financial liability shall be derecognised when, and only when, obligation specified in the contract is discharged or cancelled or expires. The difference between the carrying amount of a financial liability extinguished or transferred and consideration paid should be recognised in profit or loss.

#### VIII. INVENTORIES

Inventories are valued at the lower of cost and estimated net realisable value (net of allowances) after providing for obsolescence and other losses, where considered necessary. The cost comprises cost of purchase, cost of conversion and other costs including appropriate production overheads in the case of finished goods and work-in-progress, incurred in bringing such inventories to their present location and condition. Trade discounts or rebates are deducted in determining the costs of purchase. Net realisable value represents the estimated selling price for inventories less all estimated costs of completion and costs necessary to make the sale. The cost (net of taxes subsequently recoverable from tax authorities) of raw materials, stores & spares and traded goods is determined on first in first out method.

#### IX. CURRENT AND NON-CURRENT CLASSIFICATION

The Company presents assets and liabilities in the balance sheet based on current / non-current classification. Cash or cash equivalent is treated as current, unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period. In respect of other assets, it is treated as current when it is: expected to be realized or intended to be sold or consumed in the normal operating cycle held primarily for the purpose of trading and

· expected to be realized within twelve months after the reporting period.

- a) All other assets are classified as non-current.
- b) A liability is treated as current when:
  - ❖ it is expected to be settled in the normal operating cycle it is held primarily for the purpose of trading
  - t it is due to be settled within twelve months after the reporting period, or
  - there is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period.
- c) All other liabilities are classified as non-current.
- d) Deferred tax assets and liabilities are classified as non-current assets and liabilities.

The operating cycle is the time between the acquisition of assets for processing and their realization in cash and cash equivalents. The Company has identified twelve months as its operating cycle.

#### X. CASH AND CASH EQUIVALENTS

For the purpose of presentation in the statement of cash flows, cash and cash equivalents include cash on hand, deposits held at call with financial institutions/banks, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the balance sheet.

#### XI. CASH FLOW STATEMENT

Cash flows are reported using the indirect method, whereby the profit for the period is adjusted for the effects of transactions of non-cash nature, any deferrals or accruals of past or future operating cash receipts or payments and item of income or expenses associated with investing or financing cash flows. The cash flows from operating, investing and financing activities of the company are segregated.

#### XII. FOREIGN EXCHANGE TRANSACTIONS

Functional Currency of the company is Indian Rupee. These financial statements are presented in Indian Rupees.

#### Transactions and translations:

Transactions in foreign currency are initially accounted at the exchange rate prevailing on the date of the transaction and adjusted appropriately with the difference in the rate of exchange arising on actual receipt/payment during the year in determining net profit for the period.

- Foreign currency denominated monetary assets/ liabilities- are translated into the relevant functional currency at exchange rates in effect at the balance sheet date. The gains or losses resulting from such translations are included in net profit in the statement of profit and loss.
- Foreign currency denominated non-monetary assets/ non-liabilities are translated at the exchange rate prevalent at the date of the transaction.
- Exchange differences arising on settlement of transactions and translation of monetary items are recognised as income or expense in the year in which they arise.

#### XIII. TAXES ON INCOME

Tax expense comprises of current and deferred taxes. The income tax expense (income) for the period is the tax payable on the current period's taxable income based on the applicable income tax rate for each jurisdiction adjusted by changes in deferred tax assets and liabilities attributable to temporary differences and to unused tax losses.

- a) The current income tax is the amount of income taxes payable in respect of the taxable profit (tax loss) for a period. Management periodically evaluates positions taken in tax returns with respect to situations in which applicable tax regulation is subject to interpretation. It establishes provisions where appropriate on the basis of amounts expected to be paid to the tax authorities
- b) Deferred income tax is provided in full, using the liability method, on temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements.

However, deferred tax liabilities are not recognized if they arise from the initial recognition of goodwill. Deferred income tax is also not accounted for if it arises from initial recognition of an asset or liability in a transaction other than a business combination that at the time of the transaction affects neither accounting profit nor taxable profit or loss. Deferred income tax is determined using tax rates (and laws) that have been enacted or substantially enacted by the end of the reporting period and are expected to apply when the related deferred income tax asset is realised or the deferred income tax liability is settled.

Deferred tax assets are recognized only if it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax assets and liabilities and when the deferred tax balances relate to the same taxation authority. Current tax assets and tax liabilities are offset where the entity has a legally enforceable right to offset and intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Current and deferred tax is recognized in profit or loss, except to the extent that it relates to items recognized in other comprehensive income or directly in equity. In this case, the tax is also recognized in other comprehensive income or directly in equity, respectively.

#### XIV. EARNING PER SHARE

The company's Basic EPS is calculated by dividing profit or loss from continuing operations attributable to ordinary equity holders by the weighted average number of ordinary shares outstanding during the period as per IND AS-33, Earnings per Share.

The diluted EPS of an entity is calculated on the same basis as basic EPS, after adjusting for the effects of dilutive potential ordinary shares unless the effect of the potential dilutive equity shares is anti-dilutive.

#### XV. PROVISIONS/ CONTINGENT LIABILITIES AND ASSETS

#### Provision:

A provision is recorded when the Company has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and the amount can be reasonably estimated. The estimated liability for product warranties is recorded when products are sold based on technical evaluation.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the end of the reporting period. Provisions are discounted when time value of money is material.

The discount rate used to determine the present value is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognized as interest expenses.

#### Contingent liabilities:

Wherever there is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity or a present obligation that arises from past events but is not recognized because (a) it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or (b) the amount of the obligation cannot be measured with sufficient reliability. Show cause notices are not considered as Contingent Liabilities unless converted into demand.

#### Contingent assets:

Wherever there is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity. A contingent asset is disclosed when the inflow of economic benefit is probable.

#### XVIII) SEGMENT REPORTING:

The Company is primarily engaged in the business of manufacturing aluminium electrolytic capacitors. Since, the nature of the activities is governed by the same nature of risks, these are grouped as single segment.

Schedules Forming Integral Part of the Balance Sheet

Note: 2 Property, Plant and Machinery as at 3st March '2019

		30.5	Joold						17714	100
		91033	GIUSS BIUCK		A	cumulated	Accumulated Depreciation	on	Net E	Net Block
Particulars	Opening	Addition	Deduction	Closing	Opening	Addition	Deduction	Closing	WDV as on 31-03-2019	WDV as on 31-03-2018
(a) Trangible Assets										
Land	39,23,300	1	•	39,23,300	'	1	1	'	39,23,300	39,23,300
Road and Culverts	13,97,283		ı	13,97,283	8,45,603	79,667	ı	9,25,270	4,72,013	5,51,680
Building	2,31,73,753		ı	2,31,73,753	93,59,413	2,71,107	ı	96,30,520	96,30,520 1,35,43,233	1,38,14,340
Plant and Mechinery	9,58,17,299	1,16,000	1	9,59,33,299 8,65,26,918	8,65,26,918	4,38,112	ı	8,69,65,030	89,68,269	92,90,381
Electrical Installation	76,90,458	3,93,980	1	80,84,438	52,01,356	3,47,114	1	55,48,470	25,35,968	24,89,102
Lab Equipment	22,49,097	18,200	1	22,67,297	15,44,736	1,12,861	ı	16,57,597	6,09,700	7,04,361
Office Equipment	22,93,167	1,42,010	1	24,35,177	13,11,075	1,05,044	ı	14,16,119	10,19,058	9,82,092
Furnitures & Fixtures	60,00,860	63,818	1	60,64,678	22,81,549	5,28,188	1	28,09,737	32,54,941	37,19,311
Vehicles	1,32,90,795	84,08,263	65,500	2,16,33,558	41,41,064	24,96,563	32,131	66,05,496	66,05,496 1,50,28,062	91,49,731
Data Processing Equipment	31,77,075	1,24,576	ı	33,01,651	30,64,547	97,253	ı	31,61,800	1,39,851	1,12,528
Goodwill	99,95,830		ı	99,95,830	99,95,830	ı	1	99,95,830	ı	•
Computer Software	20,00,000	1	1	20,00,000	20,00,000	ı	1	20,00,000	ı	•
Total	17,10,08,917	92,66,847	65,500	18,02,10,264 12,62,72,091	12,62,72,091	44,75,909	32,131	13,07,15,869 4,94,94,395	4,94,94,395	4,47,36,826
Previoius Year	16,54,15,646	57,39,503	1,46,232	17,10,08,917	12,26,52,480	36,92,743	73,134	12,62,72,091 4,47,36,826	4,47,36,826	4,27,63,165

Note: 3 Financial Assets, Investments

Particualrs	31st March, 2019	31st March, 2018
Investments	2,00,00,000	
	2,00,00,000	

Note: 4 Loans (Non-Current)

Particualrs	31st March, 2019	31st March, 2018
Loans	86,13,579	79,38,475
	86,13,579	79,38,475

Note: 5 Other Non Current Assets

Particualrs	31st March, 2019	31st March, 2018
IDBI Bank Dividend Accounts	11,11,203	9,53,605
Margin Money Deposit Stores and Spares	6,60,694 4,17,12,718	6,21,114 57,592
Service Tax Receivable TDS Receivable	44,58,804 57,48,008	11,93,373 24,20,890
	5,36,91,427	52,46,574

Note: 6 Inventories

Particualrs	31st March, 2019	31st March, 2018
Raw Materials Finished Goods Work in Progress	1,30,04,148 1,84,37,006 15,77,693	1,27,39,189 1,15,02,497 21,97,752
	3,30,18,847	2,64,39,438

Note: 7 Trade Receivables

Particualrs	31st March, 2019	31st March, 2018
Trade Receivables	4,12,90,901	4,91,42,186
Advances to Suppliers	84,80,203	1,33,79,623
	4,97,71,104	6,25,21,809

Note: 8 Cash and Cash equivalents

Particualrs	31st March, 2019	31st March, 2018
Cash on Hand	51,338	17,453
Term Deposits		2,75,00,000
Other Deposits	9,40,900	9,40,900
Bank OD (Debit Balance)	2,69,79,326	4,65,58,335
Bank Balances	5,58,485	16,764
	2,85,30,049	7,50,33,452

Note: 9 Other Current Assets

Particualrs	31st March, 2019	31st March, 2018
Advances - Receivables	56,276	2,09,075
Others	24,77,101	17,44,506
	25,33,377	19,53,581

Note: 10 Equity Share Capital

31st March, 2019	31st March, 2018
6,00,00,000	6,00,00,000
6,00,00,000	6,00,00,000
5,64,96,000	5,64,96,000
5,13,32,000	5,13,32,000 5,13,32,000
	6,00,00,000 6,00,00,000 5,64,96,000

# Details of Shareholders holding more than 5% share in the company

Name of the Shareholder	%	Shares	%	Shares
Sri C.Bhagavantha Rao	10 05	1023863	10 0/	1023707
Smt C.Neelima		1211407		1211407
Smt P.Himabindu	12.63	648399	12.63	648399
Smt C.Lalitha Kumari	07.19	369045	07.17	368045
Sri G.Ramesh	08.77	450000		
Sri P.Ram Rao	01.19	60933	09.95	510933

Note	: 11	Other	Equity	
------	------	-------	--------	--

Particualrs	31st March, 2019	31st March, 2018
Capital Reserve	33,82,000	33,82,000
Acturial Gain / Loss reserve	-170972	
General Reserve	1,54,31,042	1,54,31,042
Share Premium	22,40,000	22,40,000
Surplus in Profit & Loss Account		
Balance brought forward from previous year	7,54,15,950	5,31,07,257
Add : Profit for the period	97,16,682	2,84,86,892
	8,51,32,632	8,15,94,149
Less : Proposed Dividend	51,33,200	51,33,200
Tax on Dividend	10,44,999	10,44,999
	7,89,54,433	7,54,15,950
	9,98,36,503	9,64,68,992

# Note: 12 Non-current Liabilities Borrowings

Particualrs	31st March, 2019	31st March, 2018
Vehilce Loan from Banks	68,89,296	28,82,099
	68,89,296	28,82,099

# Note: 13 Deferred Tax

Particualrs	31st March, 2019	31st March, 2018
Fixed Assets: Difference between tax depreciation and depreciation/amortisation charged for the financial reporting	31,36,772 31,36,772	28,77,431 28,77,431

# Note: 14 Current Borrowings

Particualrs	31st March, 2019	31st March, 2018
Current Maturities of Long term liabilities	19,03,544	12,28,086
	19,03,544	12,28,086

# Note: 15 Trade Payable

Particualrs	31st March, 2019	31st March, 2018
Sundry Creditors Others	6,60,61,682 4,06,321	5,31,53,621 4,44,797
	6,64,68,003	5,35,98,418

Note:	16	Other	Current	Liabilites
NOLE.	ΤU	Other	Current	LIADIIILES

Particualrs	31st March, 2019	31st March, 2018
Liabilities for Expenses	1,18,76,941	1,33,45,071
	1,18,76,941	1,33,45,071

# Note: 17 Provisions

Particualrs	31st March, 2019	31st March, 2018
Provision for Gratuity GST payable Income Tax payable (AY 2017-2018)	4,66,656 18,747	 1,71,356 1,48,187
Income Tax payable (AT 2017-2016)	4,85,403	3,19,543

# Note: 18 Current Tax Liabilities

Particualrs	31st March, 2019	31st March, 2018	
Income Tax	37,24,316	18,18,515	
	37,24,316	18,18,515	

# Note: 19 Revenue from operations

Particualrs	31st March, 2019	31st March, 2018
Sale of Products	17,74,95,573	18,58,59,951
Excise duty & Cess		57,78,363
	17,74,95,573	19,16,38,314
Traded Goods	15,606	44,450
Other operating Income	2,83,21,925	9,19,96,041
	20,58,33,104	28,36,78,805

# Note: 20 Other Income

Particualrs	31st March, 2019	31st March, 2018	
Interest Income Scrap sales Other Receipts Exchange Variance	50,11,999 32,602 54,36,139 	66,29,386 20,773 16,49,482 22,09,720	
	1,04,80,740	1,05,09,361	

Note: 21	Cost of	material	consumed

Particualrs	31st March, 2019	31st March, 2018	
Opening Stock	1,04,64,823	83,98,539	
Add : Purchases	13,46,20,580	14,51,06,488	
	14,50,85,403	15,35,05,027	
Less : Closing Stock	1,29,72,269	1,04,64,823	
	13,21,13,134	14,30,40,204	

# Details of Raw Material consumed

Particulars	31st March, 2019	31st March, 2018
Causi Finish ad Causaithana	10 24 40 041	11 14 05 276
Semi Finished Capacitors	10,24,48,841	11,14,95,376
Anode Foil	1,16,15,589	1,35,77,989
Cathode Foil	25,99,181	19,98,640
Tissue Paper	17,52,878	24,17,344
Others	1,36,96,645	1,35,50,855
	13,21,13,134	14,30,40,204

# Note: 22 Change in Inventories

Particualrs	31st March, 2019	31st March, 2018
Opening Stock		
Stock-in-Trade	32,076	84,112
Finished Goods	1,14,70,421	1,85,08,422
Work-in-progress	21,97,752	30,76,359
	1,37,00,249	2,16,68,893
Closing Stock		
Stock-in-Trade	2,91,533	32,076
Finished Goods	1,81,45,473	1,14,70,421
Work-in-progress	15,77,693	21,97,752
	2,00,14,699	1,37,00,249
	-63,14,450	79,68,644

# Note: 23 Employment Benefit Expenses

Particualrs	31st March, 2019	31st March, 2018
Salaries Bonus, PF & ESIC Exgratia	1,52,30,319 24,03,021 16,72,449	1,30,23,956 22,60,528 14,35,465
Workmen & Staff Welfare Expenses	3,04,289	5,70,981
	1,96,10,078	1,72,90,930

#### INCAP LIMITED Note: 24 Financial Cost **Particualrs** 31st March. 2019 31st March, 2018 Interest Expenses 32,21,171 13,42,640 32,21,171 13,42,640 Note: 25 Depreciation & Amortised Cost **Particualrs** 31st March, 2019 31st March, 2018 Depreciation 44.75.909 36.92.744 44,75,909 36,92,744 Note: 26 Other Administrative Expenses **Particualrs** 31st March, 2019 31st March, 2018 **Bank Charges** 1,23,707 7,09,401 6,77,792 Insurance 8,11,260 Power and Fuel 30,49,918 30.57.343 Repairs and Maintenance 6,07,792 9,17,069 Freight Inward 57,907 1,66,543 Taxes & Licences 19.86.592 22.10.887 Rent 13,00,900 12,93,000 **Telephone Charges** 5,15,259 4,19,792 **Directors Remuneration** 43,81,647 40,60,000 **Auditors Fees** 1,10,000 50,000 **Directors Sitting Fees** 4,000 **Directors Travelling Expenses** 11,31,123 2,94,204 Travelling Expenses 73,27,295 53,44,423 Donations 4,12,200 9,85,960 Vehicle Maintenance 16,15,986 12,09,255 Advertisement Charges 33.042 1,05,132 **Business Promotion Expenses** 8,28,970 5,63,333 Commission on Sales 1,54,000 8,70,818 Consumption of packing material 10,76,853 14,89,446 Freight outward 17,74,780 23,73,106 Other selling expenses 29,230 1,42,607 Contract work expenses 1,64,62,504 4,72,70,599 Other expenses 46,12,699 85,26,653 4,92,26,822 8,19,18,205 Note: 24 Current Tax **Particualrs** 31st March, 2019 31st March, 2018 **Current Tax** 37,24,316 1,08,49,932 37,24,316 1,08,49,932

ANNEXURE - C

# Form No. MR-3 SECRETARIAL AUDIT REPORT FOR THE FINANCIAL YEAR ENDED MARCH 31, 2019

[Pursuant to section 204(1) of the Companies Act, 2013 and rule No.9 of the Companies (Appointment and Remuneration Personnel) Rules, 2014]

To,

The Members
INCAP LIMITED

Reg. Office:

1-58, Nidamanuru, Vijayawada Krishna, Andhra Pradesh – 521104.

CIN: L32101AP1990PLC011311

I have conducted the secretarial audit of the compliance of applicable statutory provisions and aherence to good corporate practices by INCAP Limited (hereafter called "the Company". Secretarial Audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conduct / statutory compliances and expressing my opinion thereon.

The compliance of the provisions of all laws, reguations, standards applicable to INCAP Limited "the Company" is the responsibility of the management of the company. My examination was limited to the verification of the records and procedures on test check basis for the purpose of issue of the Secretarial Audit Report.

Maintenance of the Secretarial and other record of applicable laws is the resposibility of the management of the Company. My resposibility is to issue the Secretarial Audit Report based on the audit of the relevant records maintained and furnished to me by the Company along with explanations where so required.

I have followed the audit practices and process as are appropriate to obtain reasonable assurance about the correctness of the contents of the secretaial and legal records, legal compliance mechanism and corporate conduct. The verification was done on test check basis to ensure that correct facts as reflected in the secretarial and other records produced to me. I believe that the process and practices I have followed provide a reasonable basis for my opinion for the purpoase of issue of the secretarial audit report.

I have not verified the correctness and appropriateness of the financial records and books of accounts of the Company.

Wherever required I have obtained the management representation about the compliance of the laws, rules and regulations and major events during the audit period.

The Secretarial Audit Report is neither as assurance to the furture viability of the company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.

Based on the verification of the Company's books, forms and retruns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of the secretarial audit and as per the explanations given and

representatives made by the management, I hereby report that in my opinion, the company has during the audit period covering the financial year ended 31st March, 2019 generally complied with the statutory provisions listed hereunder and also that the company has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made here under.

I have exmined the books, papers, minutes books, forms and retruns filed and other records maintained by the company for the financial year ended 31st March, 2019 according to the provisions of

- i. The Companies Act, 2013.
- ii. The Securities Contracts (Regulation) Act, 1956 (SCRA) and the rules made there under.
- iii. The Depositories Act, 1956 and Regulations and bye law frames there under.
- iv. Foreign exchange Management Act, 1999 and the rules and regulations there under to the extent of foreign direct investment, overseas Direct Investment, overseas direct investment and external commercial borrowings.
- v. The following regulations and guidelines prescribed under the securities exchange board of india (SEBI) Act, 1992.
  - a) The Securities Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations 2011.
  - b) The Securities Exchange Board of India (Prohibition of Insider Trading) Regulations 2015.
  - c) The Securities Board of India (Issue of Capital and Disclosure Requirements) 2008 as amended from time to time.
- vi. Listing Agreement entered by the company with the BSE Limited.
- vii. Securities Exchange Board of India (Listing Obligations and Disclosure Requirments) Regulations 2018.
- viii. Secretarial Standards issued by the Institute of Company Secretaries of India.
- ix. Other laws specifically applicable to the company viz., 1) Labour Laws, 2) Factories Act, 3)PF, ESI Act.

During the period under the review the company has complied with the provisions of the Act, Rules, Regulations, Guidelines and Standard subject to

- a. The Company has not appointed Company Secretary as per the Provisions of Section 203 of the Companies Act, 2013. However, the company has availed the services of practicing company secretaries wherever applicable and complied with the provisions of the companies act and its rules, regulations to ensure that the filings with MCA and other statutory authorities are up to date.
- b. The Company has not appointed Independent Directors as per the provisions of the act, as it was submitted that the company's registered office and works being carried out from a rural area, it is finding it difficult to appoint independent directors who are generally located in large cities. However, the company undertakes to appoint the independent directors.

I was informed that during the year under review that the company was not required to maintain any books, papers, minute books or other records or to file any forms /forms /returns according to he provisions of

- a) The Securities and Exchange Board of India (Employees Stock Option Scheme and Employees Stock Purchase Scheme) Guidelines 1999.
- b) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents )
  Regulations 1993 regarding the Companies and dealing with the client.
- c) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations 2009.
- d) The Securities and Exchange Board of India (Buy Back of Securities) Regulations 1998.

I further report that the Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non Executive Directors and Independent Directors.

Adequate notice is given to all directors to schedule the Board meetings agenda and detailed notes on agenda were sent at least seven days in advance and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaning full participation at the meeting.

All decisions at Board meetings and committee meetings are carried out unanimously as recorded in the minutes of the meetings of the Board of Directors or committee of the Board as the case may be in accordance with the powers vested with the RP.

I further report that there are adequate systems and processes in the company commensurate with the size and operations of the Company to monitor and ensure compliances with applicable laws, rules, regulations and guidelines.

I further report that during the audit period the company has not entered /carried out any activity that has major bearing on the Company's affairs other than

- a) Board of Directors meetings were held on 26.05.2018; 31.07.2018; 25.08.2018; 03.11.2018; 31.01.2019.
- b) Stake holders Relationship committee meetings were held on 26.05.2018; 31.07.2018; 03.11.2018: 31.01.2019
- c) Audit Committee meetings were held on 26.05.2018; 31.07.2018; 03.11.2018; 31.01.2019

For **AN SARMA & CO.,**Practicng Company Secretaries,

VIJAYAWADA 22<sup>nd</sup> May, 2019 (A.N. SARMA)
Partner
C.P. No.7812

#### CERTIFICATE OF NON-DISQUALIFICATION OF DIRECTORS

(pursuant to Regulation 34(3) and Schedule V Para C clause (10)(i) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

То

The Members of INCAP LIMITED # 1-58, Nidamanur, Vijayawada - 521104

I/We have examined the relevant registers, records, forms, returns and disclosures received from the Directors of **INCAP LIMITED** having **CIN:** L32101AP1990PLC011311 and having registered office at 1-58, Nidamanaur, Vijayawada -521104, Krishan District, Andhra Pradesh (hereinafter referred to as 'the Company'), produced before me/us by the Company for the purpose of issuing this Certificate, in accordance with Regulation 34(3) read with Schedule V Para-C Sub clause 10(i) of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In my/our opinion and to the best of my/our information and according to the verifications (including Directors Identification Number (DIN) status at the portal <a href="https://www.mca.gov.in">www.mca.gov.in</a>) as considered necessary and explanations furnished to me / us by the Company & its officers, I/We hereby certify that none of the Directors on the Board of the Company as stated below for the Financial Year ending on 31 st March, 2019 have been debarred or disqualified from being appointed or continuing as Directors of companies by the Securities and Exchange Board of India, Ministry of Corporate Affairs.

Sr. No.	Name of Director	DIN	Date of appointment in Company
1.	BHAGAVANTHA RAO CHALLAGULLA	0218713	21/05/1990
2.	NEELIMA CHALLAGULLA	2737481	25/07/2009
3.	RAMRAO PATURU	0137511	16/12/1991
4.	HIMABINDU PAMULAPATI	6605646	17/06/2013

Ensuring the eligibility of for the appointment / continuity of every Director on the Board is the responsibility of the management of the Company. Our responsibility is to express an opinion on these based on our verification. This certificate is neither an assurance as to the future viability of the Company nor of the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For AN SARMA & CO.,

Practicng Company Secretaries,

VIJAYAWADA 22<sup>nd</sup> May, 2019

(A.N. SARMA)
Partner

C.P. No.7812

#### Secretarial compliance report of INCAP Limited for the year ended March 31, 2019

To

INCAP LIMITED 1-58, Nidamanur, Vijayawada – 521104 Andhra Pradesh

I A.N. Sarma, Practicing Company Secretary have examined:

- a. All the documents and records made available to us and explanation provided by M/s. INCAP Limited ("the listed entity"),
- b. The filings/ submissions made by the listed entity to the stock exchanges,
- c. Website of the listed entity.
- d. Other document/filing, as may be relevant, which has been relied upon to make this certification,

for the year ended March 31, 2019 ("Review Period") in respect of compliance with the provisions of :

- a. the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
- b. the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made there under and the Regulations, circulars, guidelines issued there under by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/guidelines issued there under, have been examined, include:-

- a. Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- b. Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; (Not applicable to the company during the audit period)
- c. Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- d. Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; (Not applicable to the company during the audit period)
- e. Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014; (Not applicable to the company during the audit period)
- f. Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; (Not applicable to the company during the audit period)
- g. Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013; (Not applicable to the company during the audit period)
- h. Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- i. Securities and Exchange Board of India (Depositories and Participant) Regulations, 2018; and circulars/guidelines issued there under;

and based on the above examination, I hereby report that, during the Review Period:

a. The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued there under, except in respect of matters specified below:-

S. No.	Compliance Requirement clause) (Regulations/ circulars / guidelines including specific clause	Deviations	Observations/ Remarks of the Practicing Company Secretary				
	-NIL-						

- b. The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued there under insofar as it appears from my examination of those records.
- c. The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued there under:

S. No.	Action taken by	Details of violation	Details of actiontaken E.g. Fines warning letter, debarment, etc.	Observations/ Remarks of the Practicing Company Secretary, if any			
	-NIL-						

d. The listed entity has taken the following actions to comply with the observations made in previous reports:

S.No.	Observations of the Practicing Company Secretary in the pre- vious reports	Observations made in the secretarial compliance report for the year ended	Actions taken by the listed entity, if any	Comments of the Practicing Company Secretary on the actions taken by the listed entity			
	- NIL-						

For AN SARMA & CO.,
Practicng Company Secretaries,

VIJAYAWADA 22<sup>nd</sup> May, 2019

(A.N. SARMA)
Partner
C.P. No.7812

ANNEXURE - D

#### CORPORATE GOVERNANCE REPORT

#### COMPANY'S PHILOSOPHY ON CODE OF CORPORATE GOVERNANCE:

Corporate Governance refers to the combination of voluntary practices and compliance's with law and regulators leading to effective control and management of the organization. The fundamental objective of INCAP's Corporate Governance is "enhancement of the long-term shareholder value at the same time protecting the interests of other shareholder". Corporate Governance brings into focus the fiduciary and trusteeship role of the Board to align and direct the action of the organization towards creating a wealth and shareholder value.

#### 1. BOARD OF DIRECTORS:

#### i) Composition:

The present strength of the Board Directors is 4 and is responsible for the Management of the Company's business. The functions, responsibility, role and accountability of the Board are well defined. The Board in addition to monitoring corporate performance also carries out functions such as approving the business plan, reviewing and approving the annual budgets and borrowing limits and ensures that your company keeps shareholders informed about plans, strategies and performance. The detail report of the company's performance is periodically, placed before the Board. The Board consists of 2 Executive Directors and 2 Non-Executive Directors whose details are as follows:

a. Promoter / Executive Directors:

Sri C.Bhagavantha Rao Managing Director
Smt C.Neelima Whole-time Director

b. Promoter / Non-Executive Directors:

Sri P.Ram Rao Director Smt. P.Himabindu Director

#### ii) Board Meetings and Attendance at Board Meetings:

a) During 2018-2019, the Board of Directors met 5 times on the following dates:

The relevant details are as under:

The company places before the Board all those details as required under to the listing regulation. The dates for the board meetings are fixed after taking into account the convenience of all the directors and sufficient

S.No.	Date	Board Strength	No. of Directors Present
1	26 <sup>th</sup> May, 2018	4	4
2	31st July, 2018	4	4
3	25 <sup>th</sup> August, 2018	4	4
4	03 <sup>rd</sup> November, 2018	4	4
5	31 <sup>st</sup> January, 2019	4	4

notice is given to them. The company has video conferencing facilities to enable director's participation at board meetings. Detailed agenda notes are sent to the directors. All the information required for decision making are incorporated in the agenda. Those that cannot be included in the agenda are tabled at the meeting. The chairman and the managing director appraise the Board on the overall performance of the company at every board meeting. Legal issues, write-offs, provisions, purchase and disposal of capital assets are all brought to the notice of the Board. The Board reviews performance, approves capital expenditures, sets the strategy the company should follow and ensures financial stability. The Board takes on record the actions taken by the company on all its decisions periodically.

The Board also takes on record the declaration made by the company secretary, chairman and managing director and the chief financial officer regarding compliances of all laws on a quarterly basis.

b) The details of attendance of each Director at the Board Meetings, last Annual General Meeting and their composition, category and other Directorships as follows:

Name of the Director	Category	Attendance Particulars	
		Board Meeting	Last AGM
Sri C.Bhagavantha Rao	Non-Independent Executive	5	Yes
Sri P.Ram Rao	Non-Independent	5	Yes
	Non-Executive		
Smt. C.Neelim	Non-Independent Exective	5	Yes
Smt. P.Himabindu	nt. P.Himabindu Non-Independent		Yes
	Non-Executive		

#### 2. AUDIT COMMITTEE:

#### 2.1 Brief description of terms and reference:

The terms of reference as per LODR Regulations are as follows:

- a) To review the results announcement and the report and accounts at the end of quarter, half year and the full year before submission of the Board, focusing particularly on.
  - i) Any changes in accounting policies and practices.
  - ii) Compliance with accepted accounting standards.
  - iii) Major judgmental decisions etc.
- b) To consider appointment of Statutory Auditors, the Audit Fee, and any matter of resignation and dismissal.
- c) To discuss with the Statutory Auditors, the Audit commences the nature and scope of the Audit.
- d) To review the effectiveness of the system of internal financial controls and discuss the same periodically with the statutory auditors.
- e) To discuss problems and reservations arising from the statutory audit and any matters the statutory auditor may wish to discuss.

- f) To consider other topics as may be delegated by the Board from time to time.
- g) The audit committee comprised of the following directors for the year ended 31st March 2019:

The company undertakes to appoint the independent directors before the closure of the current financial year.

#### Meeting during the year:

Name of the Director	Category
Sri C.Bhagavantha Rao	Non-Independent Executive
Sri P.Ram Rao	Non-Independent Non-Executive
Smt. C.Neelima	Non-Independent Executive

During the financial year 2018-2019, the Audit Committee met 5 times on following dates with full strength:

- 1. 26th May, 2018
- 2. 31st July, 2018
- 3. 25th August, 2018
- 4. 3rd November, 2018
- 5. 31st January, 2019

#### 3. NOMINATION AND REMUNERATION COMMITTEE

- (I) Brief description of terms of reference is for:
  - (a) appointment of the directors, and key managerial personnel of the Company; and
  - (b) fixation of the remuneration of the directors, key managerial personnel and other employees of the Company.

#### (II) Composition of committee and attendance of members

This committee recommends the appointment/reappointment of executive directors and the appointments of employees from the level of vice-president and above along with the remuneration to

S.No.	Name of the Director	Meeting / Attendance				
	and Position	26.05.18	31.07.18	25.08.18	03.11.18	31.01.19
1.	Sri. C.Bhagavantha Rao, Chairman	Υ	Υ	Υ	Υ	Υ
2.	Smt. C.Neelima, Member	Υ	Υ	Υ	Υ	Υ
3.	Sri P.Ram Rao, Member	Υ	Y	Υ	Y	Υ
4.	Smt. P.Himabindu, Member	Υ	Υ	Y	Υ	Y

be paid to them. The remuneration is fixed keeping in mind the persons track record, his/her potential individual performance, the market trends and scales prevailing in the similar industry. The Remuneration Committee comprises of non-executive and independent directors. Mr. C.Bhagavantha Rao, is the chairman of the committee. Mrs.C.Neelima and Mr. P.Ram Rao and Mrs.P.Himabindu are the other members. The Mrs.P.Himabindu is the secretary to the committee. During the financial year 2018-2019 the committee met on 31.01.2019.

#### 4. INVESTORS AND SHAREHOLDER'S GRIEVANCE COMMITTEE:

Brief description of terms of reference:

To look into various affairs relating to the shareholders with regard to redressal of complaints in relation to transfer of shares, non-receipt of share certificates, balance sheets, dividends etc.

The Committee comprises of three directors as composition of the committee.

Mr.C.Bhagavantha Rao, is the chairman of the committee. Mrs.C.Neelima and Mr. P.Ram Rao are the other members. Stakeholder committee met 8 times during the year, all members are presented for all the meetings.

The committee decided that a share transfer committee be constituted with Mrs.C.Neelima, Whole time Director and Mr.C.Bhagavantha Rao, Managing Director as members to approve share transfer, transmissions, issue of duplicate share certificates, rematerialisation of shares etc. The actions of share transfer committee will be ratified in Stakeholders' Relationship Committee at its subsequent meeting.

#### 5. MEETING OF INDEPENDENT DIRECTORS:

No meeting of Independent Directors held during year. Since, Independent Director/s was not appointed. The company undertakes to appoint the independent directors before the closure of the current financial year.

#### 6. REMUNERATION OF DIRECTORS:

The Company does not remunerate the Non-Executive Directors of the Company except for the payment of sitting fees for attending each meeting of the Board of Committee thereof. Remuneration of Executive Directors is fixed by the Board and approved by shareholder at the Annual General Meeting. Particulars of their remuneration for the year ended 31st March, 2019 are given below:

Name of the Director	Remuneration					
Execitive Director	Sitting Fee	Salary	Perquisites	Commission	Total Rs.	
Sri.C.Bhagavantha Rao	Nil	1577400	822600	Nil	2400000	
Smt. C.Neelima	Nil	968000	692000	Nil	1800000	
Non-Executive Directors:						
Sri P.Ram Rao	Nil	Nil	Nil	Nil	Nil	
Smt. P.Himabindu	Nil	Nil	Nil	Nil	Nil	

#### 7. ANNUAL GENERAL MEETINGS AND EXTRAORDINARY GENERAL MEETING:

Details of venue and time of last 3 Annual General Meetings are as under:

Financial Year : 2015-2016

Venue : Registered Office, 1-58, Nidamanuru,

Vijayawada – 521104.

Date : 24-09-2016 Time : 12.00 Noon

Financial Year : 2016-2017

Venue : Registered Office, 1-58, Nidamanuru,

Vijayawada – 521104.

Date : 23-09-2017 Time : 12.00 Noon

Financial Year : 2017-2018

Venue : Registered Office, 1-58, Nidamanuru,

Vijayawada – 521104.

Date : 29-09-2018 Time : 12.00 Noon

#### 8. SUBSIDIARY COMPANIES

The company does not have any Subsidiary Company.

#### 9. A) RISK MANAGEMENT

Periodic assessments to identify the risk areas are carried out and management is briefed on the risks in advance to enable the company to control risk through a properly defined plan. The risks are classified as financial risks, operational risks and market risks. The risks are taken into account while preparing the annual business plan for the year. The Board is also periodically informed of the business risks and the actions taken to manage them. The Company has formulated a policy for Risk management with the following objectives:

- Provide an overview of the principles of risk management
- Explain approach adopted by the Company for risk management
- Define the organizational structure for effective risk management
- Develop a "risk" culture that encourages all employees to identify risks and associated opportunities and to respond to them with effective actions.
- Identify, assess and manage existing and new risks in a planned and coordinated manner with minimum disruption and cost, to protect and preserve Company's human, physical and financial assets.

#### B) RISK MANAGEMENT COMMITTEE:

The company has constituted a Risk Management company with the following directors:

- A. Mr. C.Bhagavantha Rao
- B. Mrs.C.Neelima
- C. Mr. P.Ram Rao and

#### D. Mrs. P.Himabindu

#### 10. WHISTLE BLOWER POLICY

The company has an established mechanism for Directors / Employees to report concerns about unethical behaviour, actual or suspected fraud, or violation of the code of conduct or ethics policy. It also provides for adequate safeguards against victimization of directors/ employees who avail of the mechanism. The company affirms that no personnel has been denied access to the audit committee. The Company has formulated a Policy of Vigil Mechanism and has established a mechanism that any personnel may raise Reportable Matters within 60 days after becoming aware of the same. All suspected violations and Reportable Matters are reported to the Chairman of the Audit Committee. The key directions/actions will be informed to the Managing Director of the Company.

#### 11. DISCLOSURES:

#### RELATED PARTY TRANSACTION:

There are no related party transactions made by the company with its promoters, directors or the management, their relative conflicting with company's interest.

No penalty or strictures have been imported on the company by stock exchange or SEBI or any statutory authority on any matter related to capital markets during the last three years.

#### 12. ACCOUNTING TREATMENT:

Disclosure required in case of difference in the treatment from that of annual accounts, the applicable accounting standards have been followed and that there are no material departures.

#### 13. CHANGE IN THE NATURE OF BUSINESS:

There is no change in the nature of the business of the company.

#### 14. SECRETARIAL STANDARDS:

Company has complied with SS-1 issued by Institute of Company Secretaries of India.

#### 15. COMPLIANCES:

There have been no instances of non-compliance by the company on any matters related to the capital markets, nor have any penalty/strictures been imposed on the company by the Stock Exchanges or SEBI or any other statutory authority on such matters.

#### 16. MEANS OF COMMUNICATION:

The quarterly, half yearly and annual results of the company in the prescribed proforma are published in the following News Papers.

- 1. Business Lines (English)
- 2. Andhra Bhoomi (Regional Language)

There is no practice of sending half-yearly results to the household of shareholders.

#### 17. CODE OF CONDUCT FOR THE BOARD OF DIRECTORS AND THE SENIOR MANAGEMENT

#### I. Preface:

Over the years, the Company has been conducting its business with very high ethical and moral standards. This has resulted in gaining reputation as a professionally managed company by all its members. As

the Company grows and expands its wings globally, it is extremely important to continue to exhibit high levels of ethical standards and professional behavior in everything that the Company does.

This Model Code of Conduct for Directors & Senior Management personnel is a guide to help Senior Management team & Directors on the Board of Incap. Though it summarizes many of the laws that Incap, as a Company is required to follow, it also goes beyond the legal minimums by describing the ethical values we share at Incap.

The rules and principles set forth in this Code are general in nature and the compliance with the Code shall be ensured read with other applicable policies and procedures of the Company. The Directors and Senior Management personnel may contact the Compliance Officer for assistance in interpreting the requirement of this Code.

The Board of Directors of the Company adopted this Code of Conduct and Ethics as a testimony of its commitment to adhere to the standards of loyalty, honesty, integrity and the avoidance of conflicts of interest. This code is a capsule of the moral, legal and professional obligations of the Directors and all executives. The Specific provisions of law or rules or regulations or contract shall prevail over the general obligations.

This model code of conduct shall be reviewed by the Board from time to time so as to keep in pace with the regulatory environment and any amendments to this Code, shall be approved by the Board of Director.

#### II . Applicability:

The Directors both executive and non executive, are obliged to carry out their duties in an honest, fair, diligent and ethical manner, within the scope of the authority conferred upon them and in accordance with the laws, rules, regulations, agreements, guidelines, standards and internal policies and procedures. The Board of Directors of the Company is entrusted with the fiduciary responsibility of oversight of the affairs of the Company. As Directors of the Company, they have a duty to make decisions and implement policies in the best interest of the Company and its members.

The Code of Conduct is applicable to:

The Directors, both executive and non-executive Directors. Senior Management team comprising members of Management one level below the Executive Directors, including all functional heads.

#### III. Honest & Ethical Conduct:

The Directors & Senior Management personnel are required to act in accordance with the highest standards of personal and professional integrity, honestly, ethical and legal conduct, when acting on behalf of the Company or in connection with the Company's business or operations and at social events.

An honest conduct is considered as such when a conduct is free from fraud or deception. We consider ethical conduct to be conduct conforming to the accepted professional standards of conduct and include ethical handling of actual or apparent conflicts of interest between personal and professional relationships.

The Directors and the Senior Management personnel shall Act honestly, fairly, ethically, with integrity and loyalty and conduct themselves in a professional, courteous and respectful manner;

Act in the best interest of the Company and in a manner to enhance and maintain the reputation of the Company, and fulfill their fiduciary duties to the members of the Company;

Act in good faith, with responsibility, due care, competence, diligence and independence;

Treat their colleagues and other associates of the Company with dignity and shall not harass any of them in any manner.

#### IV. Code of Interest:

#### General Guidance

The Directors and Senior Management personnel are expected to avoid and disclose any activity or association that creates or appears to create a conflict between the personal interests and the Company's business interests. A Conflict of interest exists where the interests or benefits of one person or entity conflict with the interest or benefits of the Company. Relationships with prospective or existing suppliers, contractors, customers, competitors or regulators must not affect the independent and sound judgment on behalf of the Company. General guidelines to better understand several of the most common examples of situations that may cause a conflict of interest are listed below. Directors & the senior management personnel are required to disclose to the Board any situation that may be, or appear to be, a conflict of interest. When in doubt, Disclose.

#### a. Outside Employment:

Executive Directors and Senior Management personnel shall not work for or receive payments for services from any competitor, customer, distributor or supplier of Incap without approval of the Board. Any outside activity must be strictly separated from Incap employment and should not harm job performance at Incap. The Executive Directors and the Senior Management personnel shall devote themselves exclusively to the business of the Company and shall not accept any other work or assignment (part time or otherwise).

#### b. Board Memberships:

Serving on the Board of Directors or a similar body of any other company or organization other than this company or government agency requires the advance approval of the Board of Directors. Acceptance of Directorship on the Boards of other Companies, which compete, with the Company amounts to conflict of interest and hence should not be accepted. Helping the community by serving on Boards of nonprofit or welfare organizations is encouraged, and does not require prior approval.

#### c. Family Members and Close Personal Relationships:

Directors and Senior Management personnel shall not use personal influence to make the Company do business with a company/ institution which do not belong to the same group in which his or her relatives are interested. As a general rule, Directors and Senior Management personnel shall avoid conducting Company's business with a relative or with an entity in which a relative is associated in any significant role. In case of conflicts, be it a Director or Senior Management cadre, disclosure shall be made to the Board of Directors and a prior approval shall be obtained.

**d. Gifts**: (Gifts are not always physical objects they might also be services, favors or other items of value)

The Directors and Senior Management personnel shall not accept lavish gifts or gratuities or any offer, payment, promise to pay, or authorization to pay any money, or anything of value that could be interpreted to adversely affect business decisions or likely to compromise their personal or professional integrity. Gift items of nominal value, such as small promotional items bearing another company's name, business meals, gifts received because of personal relationships and not because of official position,

mementos received because of attending a widely held gatherings as panelist/ speaker and other customary gifts are allowed. Gifts on behalf of the Company – Some business situations call for giving gifts. These gifts shall be legal and reasonable. Directors and Senior Management personnel shall not pay bribes. It is understood that gift-giving practices vary among cultures and countries. Directors and Senior Management personnel shall not provide any gift if law or the policy of the recipient's organization prohibits it. For example, the associates of many government entities around the world are prohibited from accepting gifts.

#### e. Investments:

Directors and Senior Management personnel may not allow their investments to influence, or appear to influence, their independent judgment on behalf of the Company. This could happen in many ways, but it is most likely to create the appearance of a conflict of interest if a Director or Senior Manager has a significant investment in a competitor, supplier, customer, or distributor and his decisions may have a business impact on this outside party. The Directors and Senior Management personnel shall seek prior consent of the Board before making any investments more than 5% of the paid up capital of the other entity.

#### f. Diversion of Business:

Directors and Senior Management personnel shall not divert business opportunities of the Company, by exploiting for their own personal gain, business opportunities that are discovered through the use of corporate propriety information or position. However the Directors and Senior Management personnel can pursue such business opportunities once they are fully disclosed to the company and the company declined to pursue such opportunities.

#### g. Use of Company's Assets:

The Assets of the Company shall be used for legitimate business purposes and shall not be used for personal purposes. Incidental personal use, if reasonable, does not amount to violation of the code.

#### h. Others:

It would be impracticable to attempt to list all possible conflict of interest's situations and it is possible that other such situations, which are not enumerated above, may arise

18. DECLARATION BY CHAIRMAN AND MANAGING DIRECTOR ON CODE OF CONDUCT UNDER THE SECURITIES AND EXCHANGE BOARD OF INDIA (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 (LISTING REGUATIONS).

To

#### The Members

I, hereby declare that to the best of my knowledge and information, all the Board Members and Senior Management Personnel have affirmed compliance with the code of conduct for the year ended March 31, 2019.

For and on behalf of the Board

**VIJAYAWADA** 27th July, 2019 C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

#### **CEO / CFO CERTIFICATION**

To
The Board of Directors
Incap Limited

I had reviewed the financial statements, read with the cash flow statement of Incap Limited for the year ended 31st March, 2019 and that to the best of our knowledge and belief, we state that:

- a) These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading.
- b) These statements together present a true and fair view of the company's affairs and are in compliance with existing accounting standards, applicable laws and regulations.
- c) There are, to the best of their knowledge and belief, no transaction entered into by the company during the year which are fraudulent, illegal or violative of the company's code of conduct.
- d) They accept responsibility for establishing and maintaining internal controls for financial reporting and that they have evaluated the effectiveness of internal control systems of the company pertaining to financial reporting and they have disclosed to the auditors and the audit committee, deficiencies in the design or operation of such internal controls, if any, of which they are aware and the steps they have taken or propose to take to rectify these deficiencies.
- e) They have indicated to the auditors and the audit committee:
  - i. Significant changes, if any, in the accounting policies during the year and that the same have been disclosed in the notes to the financial statements; and
  - ii. Instances of significant fraud of which they have become aware and the involvement therein, if any, of the management or an employee having a significant role in the company's internal control system over financial reporting.

For and on behalf of the Board

C.BHAGAVANTHA RAO MANAGING DIRECTOR DIN: 00218713

VIJAYAWADA 27<sup>th</sup> July, 2019

#### ANNEXURE - E

#### **AUDITORS CERTIFICATE ON CORPORATE GOVERNANCE**

To

The Members of INCAP LIMITED

We have examined the compliance of conditions of corporate governance by INCAP LIMITED, for the year ended on 31st March, 2019 as stipulated in the Securities and Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015 (Listing Regulations) of the said company with stock exchange(s).

The Compliance of conditions of corporate governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof, adopted by the company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the company.

In our opinion and to the best of our information and according to the explanations given to us, we certify that the company has complied with the conditions of Corporate Governance as stipulated in the above mentioned Listing Agreement.

We further state that such compliance is neither an assurance as to the future viability of the company nor the efficiency or effectiveness with which the management has conducted to affairs of the company.

for K.ANURADHA ASSOCIATES Chartered Accountants Firm Regn. No.017328S

VIJAYAWADA 27<sup>th</sup> July, 2019

(CA. K.ANURADHA)
Proprietrix
ICAI Membership No.210171

ANNEXURE - F

#### MANAGEMENT DISCUSSION AND ANALYSIS

The Management Discussion and Analysis presented in this Annual Report focuses on the theme of 'Faster, Higher and Stronger' which was the Company-wide initiative to continue on the path of profitable growth. The company has got the profit before tax Rs. 1.37 Crores during the year. The organization structure, various strategies followed and processes implemented, along with excellent team-work, a strong management and leadership has enabled the Company to move forward on the path of profitable growth.

#### **Overall Business Review**

Incap Limited is a 25-year-old focused Company, with interests in the Manufacturing and Production of Capacitors and Insulators. The costs of inputs in key raw materials continued to escalate, thereby affecting the material costs adversely. The industry witnessed intense competition for market share and significant pressures on margins and profits. The Company continued its focus on enhancing revenue growth. Various actions in terms of cost reduction, value engineering, competitive sourcing and improving credit discipline have been undertaken. There has been a significant progress in the Industry.

#### Industry structure and developments:

In India the demand for Electrolytic Capacitor is around 4 to 5 billion capacitors (approx) in all segments.

The total production in India for this component is negligible, since the market is either in the hands of Chinese or Japanese due to mass scale and quality product of Japanese. The output in the Indian Industry would be hardly 150 m pcs per annum.

The cost factor is also a major constraint in determining the sale since we are banking for all raw materials sources either from China or Japan and our raw materials are totally imported since there is hardly any supplier big enough to support even a small rubber bung in India. Backward Integration is negligible.

There is a hope that the Indian Industry has an upper hand to manufacture and support the local Industry and that too in segments like LED since this is going to have a market for the next, one decade is the analyst view further the cost of all things in China and Japan is likely to be high even the Labor. So India could be their next destination.

Anyhow progress and growth would be not less than 10% since there is umpteen area of vacuum by which we can improve our sale.

The competition like any other Industry we will face tough times on pricing from the Chinese but everything can be overcome with quality and faster delivery. Presently anyhow Chinese and Japanese have the maximum share in the Electrolytic Capacitor market.

#### Opportunities and threats:

We have been focusing on the Business to Business oriented businesses. After having established ourselves amongst the top few companies in the entire market Endeavour to establish ourselves with more growth and performance.

Due to the strong linkage of the manufacturing industry to the economy, such an event would adversely impact growth in the short term for the Company.

Competition: Competition whether domestic is always a challenge and transforming challenges into opportunities has been a practice at Incap.

Cost of Raw material: Aluminum Foil, Aluminum Cans, Lead Tabs, Electrolyte being a major raw material to our business, its cost may affect our contribution margins. Company had adopted various measures to minimize the effect of escalating prices of raw material.

The new initiatives will bring new challenges in near future. We believe that we have sufficient management bandwidth to pass through these cycles with past experiences.

#### Outlook:

Domestic economic indicators are expected to improve, led by positive prospects in Government Spending and several government schemes. Indian economic activity is expected to improve modestly, driven by global economic revival and moderation in inflation. Upside pressures on inflation and consumption, hinge on the vagaries of the monsoon and the pace of revival of the investment climate will determine to a very large extent India's economic performance, going forward.

Manufacturing and Government spending are expected to grow, its' an opportunity for the Industry, in general and for your Company, in particular.

#### Risks and areas of concern:

Taking risk is an inherent part of entrepreneurial behavior. A structured risk management process encourages management to take risks in controlled manner. In order to provide a comprehensive view of business activities, risks are identified in a structured way combining elements of a top-down and bottom-up approach. Risks are reported on a regular basis as part of the "Business Performance Management" process. All relevant risks and opportunities are prioritized in terms of impact and likelihood, considering quantitative and/ or qualitative aspects. The bottom-up identification and prioritization process is supported by conducting workshops with the respective management at Factory and Corporate function level. This top-down approach ensure that potential risks and opportunities are discussed on management level and are included in the subsequent reporting process, if found to be applicable.

Company has a structured risk management process to address different risk categories: Strategic, Operational, Compliance and Financial risks

**Strategic Risks**: As Company's business is completely domestic; its business environment is influenced by economic conditions. Factors like fluctuation of energy & raw material price, intellectual property rights, product awareness & brand recognition etc. are part of its strategic risk management. Product creation process and/ or increased speed in innovation to market is important for profitable and growth ambitions.

**Operational Risks:** Ensuring timely delivery of new solutions and products at lower cost and upgrading of customer service levels to create sustainable competitive advantage and effective supply chain management is very much required amongst other things, to enhance time to market & product quality.

**Compliance Risks:** Company's presence exposes the Company to regional and local regulatory laws, rules and regulations, which may interfere with the realization of business opportunities operates. Strengthening internal control, corporate governance & IT systems play vital role in mitigation of compliance risks.

*Financial Risks:* Corporate control, together with respective functional management, performs an assessment of Financial Reporting risk at appropriate interval or at least annually. Risk Mitigation to mitigate the aforesaid risks have been identified and addressed under the supervision of a team of Senior management.

The Company is in process of reviewing existing policies & procedures and developing/ documentation of Standard Operating Procedures (SOP) for all requisite processes. This will facilitate better control, uniformity & efficiency across various processes of the organization.

#### Internal control systems and their adequacy:

The Company believes that good corporate governance is the adoption of best business practices which ensure that the Company operates not only within the regulatory framework but is also guided by ethics and a strong belief in the tradition of trust.

The following committees are in place to ensure effective corporate governance:

- i. Board of Directors
- ii. Audit Committee
- iii. Remuneration Committee
- iv. Shareholders Grievance Committee

Material developments in Human Resources/ Industrial Relations front, including number of people employed.

The Company believes that its human resource has played the most important role in enabling the Company to embark upon a more prosperous future. The Company has invested on its human resource by providing appropriate training and developmental inputs along with career progress opportunities to deserving employees.

The Company's focus on having good people related processes in terms of recruitment, training, performance appraisal and performance rewards have been well received by all the employees.

#### **Cautionary Statement:**

Statements in the Management Discussion and Analysis, describing the Company's strategies on business, projections and estimates, are forward-looking statements. The actual results may vary from those expressed or implied, depending upon economic conditions, Government policies, regulations, tax laws and other incidental factors.

any other Member.

	Form No. MGT-11	Proxy form		
[Pursuant to section 105(6) of	•		Compar	nies (Management
N 5:1 ( )	and Administration) Ru	iles, 2014 <i>]</i>		
Name of the member (s)	:			
Registered address	:			
E-mail ld :				
Folio No/ Client Id	:	DP ID :		
I/We, being the member (s) of	shares of the above	named company, h	ereby ap	point
1. Name: Address:		E-mail Id:		
		Signature:	, or fa	iling him
2. Name: Address:		E-mail ld:		
		Signature:	, or fa	iling him
as my/our proxy to attend and meeting of the company, to be Limited, 1-58, Nidamanuru, Vijay indicated below:	held on the Saturday, 28th o yawada and at any adjournm	lay of September, 2	2019 At ect of su	12.00 Noon at Incap ch resolutions as are
Resolution No.	Description		For*	Against*
1. Adopt the Audited Acco	ounts			
•	ector Smt P. Himabindu		一	H
3. Dividednd for the year				
4. Investment(s), Loans.	, Guarantees and Security in	excess		
	ler section 186 of Companie			
Signed this day of20	019			
	Signature of sha	areholder Signatu	re of Pro	xy holder(s)
Note: 1. * Please put a 'X' in the Box in 'For' or 'Against' column blank amanner as he/she thinks approp	against any or all the resolu			
2. A Proxy need not be a Membe Act, 2013, a person can act as Pr more than ten percent of the to of the total Share Capital of the 0	r of the Company. Pursuant t roxy on behalf of not more t stal Share Capital of the Com	han fifty Members Ipany. Members ho	and hold olding mo	ling in aggregate not ore than ten percent

3. This form of Proxy, to be effective, should be deposited at the Registered Office of the company at Incap Limited, 1-58, Nidamanuru, Vijayawada - 521104 not later than FORTY-EIGHT HOURS before the commencement of the aforesaid meeting.

