

# ALNA TRADING AND EXPORTS LIMITED

ALLANA HOUSE,  
ALLANA ROAD,  
COLABA,  
MUMBAI-400 001.  
INDIA.

•etN-No.: U51900MH19ZZBLC049552  
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PHONE : (91-22)22811000  
FAX : (91-22)22044821  
: (91-22)22047002  
EMAIL : allanasons@allana  
WEBSITE : www.QHQA.com-

## NOTICK

of the Annual General Meetum

Notice is hereby given that the 37<sup>th</sup> Annual General Meeting of the Members of Alna Trading And Exports Limited., will be held on Monday. 30<sup>th</sup> September. 2019 at 3.00 p.m. at the Registered Office of the Company at Allana House, 4, J.A. Allana Road. Coiaba. Mumbai - 400 001. to transact the following businesses:

### ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Statement of Profit and Loss for the financial year ended 31<sup>st</sup> March. 2019. the Balance Sheet as at that date and the Reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Anwar Husain Chauhan holding (DIN: 003221 14). who retires by rotation and being eligible, offers himself for re-appointment.



BY ORDER OF THE BOARD OF DIRECTORS  
For ALNA TRADING AND EXPORTS LIMITED

A handwritten signature in black ink, appearing to read "Prakashchandra Gopal Dipti".

PLACE : MUMBAI  
DATED : 30<sup>TH</sup> MAY, 2019

PRAKASHCHANDRA GOPALDIPTI Kili LBF  
(COMPANY SECRETARY)

REGISTERED OFFICE:  
Allana House, J.A. Allana Road.  
Coiaba. Mumbai-400 001.

### NOTES:

- 1 A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. SUCH A PROXY/PROXIES NEED NOT BE A MEMBER OF THE COMPANY. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.

# ALNA TRADING AND EXPORTS LIMITED

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CIN No.: U51900MII1977PLC019552

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The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company. duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable.

2. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representatives to attend and vote on their behalf at the Meeting.
3. Details under Regulation 27(2) of the Listing Agreement with the Stock Exchange in respect of the Director seeking appointment/re-appointment at the Annual General Meeting (AGM). forms integral part of the notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.
4. The Register of Members and Share Transfer Books of the Company will be closed from Monday, 23<sup>rd</sup> September, 2019 to Monday 30<sup>th</sup> September, 2019 (both days inclusive) for the purpose of AGM.
5. Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company. The nomination form can be obtained from the Company.
6. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send their share certificates to the Company for consolidation into a single folio.
7. Members who have not registered their e-mail address so far are requested to register their e-mail address for receiving all communication including Annual Report. Notices. Circulars, etc. from the Company electronically .
8. Members may also note that the Notice of the 37<sup>th</sup> Annual General Meeting and the Annual Report for 2018-19 will be available at the Company's Registered Office at Allana House, 4 J.A. Allana Road, Colaba, Mumbai-400 001 for inspection during normal business hours on working days.



BY ORDER OF THE BOARD OF DIRECTORS  
For ALNA TRADING AND EXPORTS LIMITED

PLACE : MUMBAI  
DATED : 30<sup>th</sup> MAY, 2019

PRAKASHCHANDRA GOPALDITTA LBE  
(COMPANY SECRETARY)

# ALNA TRADING AND EXPORTS LIMITED

ALLANA HOUSE,  
ALLANAROAD,  
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## DIRECTORS' REPORT

To.  
The Members  
M/s. ALNA TRADING AND EXPORTS LIMITED  
Mumbai.

Your Directors have pleasure in presenting to you the 37<sup>th</sup> Annual Report of the Company and the Audited Financial Statements for the year ended 31<sup>st</sup> March, 2019.

### FINANCIAL RESULTS:

Particulars	For the current year ended 31.03.2019 (Amount in Lakhs)	For the previous year ended 31.03.20 IS (Amount in Lakhs)
Gross Revenue	169.56	166.96
Profit for the period before Depreciation and Taxation	4.70	9.99
Less : Depreciation	0.26	0.27
Profit before tax	4.44	9.72
Provision for Taxation		
Current Tax	0.83	
Deferred Tax	(-)	(-) 0.14
(Excess)/Short tax provision for earlier year	(0.04)	0.79
Profit after Tax	3.65	7.29
Add/(Less) : Brought forward profit of earlier year	158.30	151.01
Balance carried forward to Balance Sheet	161.95	158.30

### REVIEW OF OPERATIONS:

During the year under Report, the Company registered turnover amounted to ₹ 169.56 crores as compared to the previous year turnover of ₹ 166.96 crores.

Net Profit for the year is ₹ 3.65 lakhs as compared to ₹ 7.29 lakhs in the previous year.

### TRANSFER TO RESERVES:

The Company did not transfer any amounts to the general reserve during the year.

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## **DIVIDEND:**

With a view to strengthen the financial position of the Company and to retain funds required for the operations of the Company the Directors have not recommended any dividend out of the current year's profit.

## **SUBSIDIARY, JOINT VENTURE AND ASSOCIATE COMPANY:**

The Company has two Associate Companies i.e. Allana Exports Private Limited and Mercury Paints And Varnishes Private Limited and its Statement in Form AOC-I containing salient features of the financial statements of the Associates is attached herewith as Annexure-A. The Company does not have any Joint Venture or Subsidiary Company.

## **FIXED DEPOSITS:**

The Company does not have any deposits remaining unclaimed and/or claimed but not paid for which information is required to be given in this Report.

## **CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO:**

Information pursuant to section 134(3)(m) of the Companies Act, 2013 read with Rule 8 of the Companies (Accounts) Rules, 2014, is not applicable to your Company, hence no information is disclosed,

The Company has however earned foreign Exchange of ₹1.67 crores (Previous Year ₹ crores) and did not incur any Foreign Exchange outgo during the current year as given in Note No.1 J of notes forming part of accounts.

## **CORPORATE SOCIAL RESPONSIBILITY (CSR):**

The Company has not developed and implemented any Corporate Social Responsibility initiatives as the said provisions are not applicable.

## **RISK MANAGEMENT:**

The Company follows well-established and detailed risk assessment and minimization procedures, which are periodically reviewed by the Board. The Company has in place a business risk management framework for identifying risks and opportunities that may have a bearing on the organization's objectives, assessing them in terms of likelihood and magnitude of impact and determining a response strategy.

Senior Management assists the Board in its oversight of the Company's management of key risks, including strategic and operational risks, as well as the guidelines, policies and processes for monitoring and mitigating such risks under the aegis of the overall business risk management framework.

## **RELATED PARTY TRANSACTIONS:**

There were no transactions with related parties during the year under review (Refer Note 2 I), as defined under section 188 of the Companies Act, 2013. Thus disclosure in Form AOC-2 is not required. Further, there were no material related party transactions during the year under review with the Promoters, Directors or Key Managerial Personnel.

Page 2 of >



# ALNA TRADING AND EXPORTS LIMITED

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## **DIRECTORATE AND KEY MANGERIAL PERSONNEL:**

Pursuant to section 152 of the Companies Act. 2013 and in terms of the Articles of Association of the Company. Mr. Anwar Husain Chauhan. Director, retires by rotation at the ensuing Annual General Meeting and being eligible offers himself for re-appointment. Your Board has recommended her re-appointment.

## **Appointment of Company Secretary and Compliance Officer**

During the financial year, Mr. Prakashchandra Gopaldutt Khulbe who is an Associate Member of The Institute of Company Secretaries of India having Membership No.A24947 is being appointed as Company Secretary and Compliance Officer of the Company with effect from OP' December. 201 8 as per section 203 of the Companies Act. 2013 and regulation 6 read with regulation 30 of SKBI (listing Obligations and Disclosure Requirements) Regulations 201 5.

## **Cessation of Chief Executive Officer**

During the financial year, Mr. Dinesh Ramchandra Cherkar. Chief Executive Officer of the Company resigned from the Board with effect from 30<sup>th</sup> November. 201 8. The Board places on record its appreciation for the contribution made by him as Chief Hxecutive Officer of the Company .

## **DIRECTORS RESPONSIBILITY STATEMENT:**

Pursuant to Section 134(5) of the Companies Act. 2013. Directors of your Company hereby state and confirm that:

- a) in the preparation of the annual accounts for the year ended 31<sup>st</sup> March. 2019. the applicable accounting standards have been followed along with proper explanation relating to material departures:
- b) they have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit of the company for the same period;
- c) the directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act. 2013 for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- d) they have prepared the annual accounts on a going concern basis;
- e) they have laid down internal financial controls in the company that are adequate and are operating effectively.
- f) they have devised proper systems to ensure compliance with the provisions of all applicable laws and these are adequate and are operating effectively.

## **REMUNERATION OF THE DIRECTORS / KEY MANAGERIAL PERSONNEL (KMP) / EMPLOYEES:**

No remuneration is paid to Director/Key Managerial Personnel since all are Non-executive and Non-independent Directors.

## **NUMBER OF MEETINGS OF THE BOARD OF DIRECTORS:**

The Board of Directors of the Company met 05 times during the year 2018-19 i.e. on 30/05/2018. 11/08/2018. 14/11/2018. 07/12/2018 and 14/02/2019.

The gap between two consecutive meetings did not exceed one hundred twenty days.

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WEBSITE : [www.allana.com](http://www.allana.com)  
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## AUDI! COMMITTEE:

The Audit Committee of the Company comprises of Mr. Anwar Chauhan. Ms. Merle Dsa and Mr. Allah Alam as its members. During the financial year 20 18-19. the Committee met on 30/05 2018. 14/08/2018. 14/11/2018 and 14/02/2019. the same were attended by all Committee Members. The recommendations made by the Audit Committee were accepted by the Board of Directors of the Company.

## REMUNERATION COMMITTEE:

The Remuneration Committee of the Company comprises of Mr. Anwar Chauhan. Ms. Merle Dsa and Mr Attab Alam as its members. During the financial year 2018-19. the Committee met on 14 1 1 2018 the same were attended by all Committee Members.

## VIGIL MECHANISM:

Pursuant to requirement laid down in the Companies Act. 2013. the Company has established Vigil Mechanism. The Vigil Mechanism/Whistle Blower Policy provides for adequate safeguards against victimization of persons who use such mechanism and make provision for direct access to the Chairperson (Mr. Aftab Alam) of the Audit Committee in appropriate cases. It is affirmed that no person has been denied access to the Audit Committee. The Whistle Blower Policy has been placed on the website of the Company.

## PARTICULARS OF EMPLOYEES AND RELATED DISCLOSURES:

In terms of the provisions of section 197(12) of the Companies Act. 2013 read with Rule 5(2) and 5(3) of the Companies (Appointment & Remuneration of Managerial Personnel) Rules. 2014. no employee of the Company is drawing remuneration in excess of the limits set out in the said rules.

## PARTICULARS OF LOANS. GUARANTEES OR INVESTMENTS:

The information of Loans. Guarantees and Investments covered under the provisions of Section 186 of the Companies Act. 2013 is given under Note No.2 forming part of the accounts.

## AUDITORS REPORT REMARK:

Report of Auditors" is self-explanatory and does not require further elucidation.

## AUDITORS:

### Statutory Auditors:

As per the requirements of Section 139(2) of the Companies Act. 2013 ("the Act"). M s. D K P & Associates.. Chartered Accountants. (Registration No. 12630.5W) were appointed as statutory auditors for a period of 5 years at the 35<sup>th</sup> Annual General Meeting held on 21<sup>st</sup> August. 2017.

As per notification issued by Ministry of Corporate Affairs dated 7<sup>th</sup> May. 2018. ratification of the statutory auditors at the Annual General Meeting is not required.

### Secretarial Auditor:

Pursuant to section 204 of the Companies Act. 2013 read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules. 2014. the Company appointed M/s. A. A. Mulla & Associates. Practising Company Secretaries, to conduct the Secretarial Audit of the Company The Secretarial Audit Report submitted by Company Secretary in Practice is given in the Annexure to this report

The Company has appointed Secretarial Auditor for the Financial Year 2018-19 and has filed form MGT-14.



# ALNA TRADING AND EXPORTS LIMITED

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## DKMATERIALISATION OF SHARES:

The shares are not dematerialised as per the requirements of SKBI ACT.

The Company is in process of dematerialising promoter's shares.

## SEXUAL HARRASMENT AT WORK PLACE:

During the year under review, there were no cases reported pursuant to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

## APPRECIATION AND ACKNOWLEDGEMENT:

Your Directors would like to express their appreciation for the assistance and co-operation received from the Government authorities, banks, customers, business associates and members during the year under review. Your Directors also wish to place on record their deep sense of appreciation for the committed services by the executives, staff and workers of the Company.



BY ORDER OF THE BOARD OF DIRECTORS  
For ALNA TRADING AND EXPORTS LIMITED

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PLACE : MUMBAI  
DATED : 30<sup>th</sup> MAY, 2019

ANWAR HUSAIN CHAIJHAN  
(DIRECTOR)  
DIN:00322114

AFTAB ALA.VI  
(DIRECTOR)  
DIN: 06873806

RL-G 1STI.RI DOIT ICI :  
Allana House. 4 J.A. Allana Road,  
Colaba. Mumbai-400 001.

# ALNA TRADING AND EXPORTS LIMITED

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WEBSITE

ANNEXE RE-A

Form AOC-I

(Pursuant to first proviso to sub-section (3) of section 129 read with rule 5 of Companies (Accounts) Rules. 2014)

Statement containing salient features of the financial statement of subsidiaries associate companies/joint ventures.

## Part "A" : Subsidiaries

(Information in respect of each subsidiary to be present with amounts in Rs.)

-NA-

## Part B Associates and Joint Ventures

Statement pursuant to Section 129 (3) of the Companies Act, 2013 related to Associate Companies and Joint Ventures

Name of Associates or Joint Ventures	Allana Exports Pvt. l.td,	Mercury Paints And Varnishes Pvt. l td.
1. Latest audited Balance Sheet Date	31/03/2019	31/03/2019
2. Date on which the Associate or Joint Venture was associated or acquired	31/03/2010	11/01/1984
3. Shares of Associate or Joint Ventures held by the company on the year end		
No.	46.900	147.661
Amount of Investment in Associates or Joint Venture	Rs.4.69.000/-	Rs.8.90.000 -
Hxtent of Holding (in percentage)	23.45%	32.81%
4. Description of how there is significant influence	Due to common director and shareholding.	Due to common director and shareholding
5. Reason why the associate/joint venture is not consolidated	NA	NA
6. Networth attributable to shareholding as per latest audited Balance Sheet	Rs.	Rs. 86.99.890/-
7, Profit or Loss for the year		
i. Considered in Consolidation	Rs.	Rs.( 16.240 -)
ii. Not Considered inConsolidation	NA	NA





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Names of associates or joint ventures which are yet to commence operations – NA  
Names of associates or joint ventures which have been liquidated or sold during the \ ear-N A.

As per our report of even date

**For I) K P & Associates**  
Chartered Accountants  
Firm Registration No.126305W

**For ALNA TRADING AND EXPORTS LIMITED**

Sd/- Seal

Sd/- Sd/-

Sd/-

**O.K. Doshi**  
Partner  
Mumbai. Dated 30<sup>th</sup> Max. 201 9

**Anwar Chauhan**    **Aftab Alam**  
Director & CFO    Director  
Mumbai. Dated 30<sup>th</sup> Ma\ . 201 0

**Prakash Khulbc**  
Company Secretary

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Aqueel A. Mulla  
B.Com., LL.M., F.C.S., A.C.I.S., (U.K.) D.I.T.

Mob.: 9892237418  
9326137418

# A. A\* MULLA & ASSOCIATES COMPANY SECRETARIES

Office : 3<sup>rd</sup> Floor, New Hari Leela House, 34/38, Mint Road, Opp. G.P.O., Mumbai - 400 001  
Tel.: (O): 226444351 Fax: 91-22644434 / E-mail: aqueelmulla@gmail.com | aqueel\_mulla@yahoo.com

## SECRETARIAL AUDET REPORT

### FORM NO. MR.3

For the Financial Year ended 31<sup>st</sup> March, 2019

(Pursuant to section 204 of the Companies Act, 2013 and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules-2014)

To,  
The Members,  
Alna Trading and Exports Limited

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by Alna Trading and Exports Limited (CIN :L51900MH1981PLC025145) (hereinafter called the company). Secretarial Audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the Company's books, papers, minute books, forms and returns tiled and other records maintained by the company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the company has, during the audit period covering the financial year ended on 31<sup>st</sup> March, 2019 complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by M/s. Alna Trading and Exports Limited ("The Company") for the financial year ended on 31<sup>st</sup> March, 2019, according to the provisions of:

- I. The Companies Act, 2013 (the Act) and the rules made there under as applicable
- II. The Securities Contracts (Regulation) Act, 1956 ("SCRA") and the Rules made there under:
- III. Foreign Exchange Management Act, 1999 and the Rules and Regulations made there under to the extent of Foreign Direct Investment (FDI) Overseas Direct Investment and External Commercial Borrowings;
- IV. The following Regulation and Guidelines prescribed under The Securities and Exchange Board of India Act, 1992 ('SEBI Act'):
  - a) The Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015
  - b) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulation, 2011
  - c) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations. 2015;

# A. A. MULLA & ASSOCIATES

## COMPANY SECRETARIES

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- d) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulation 2009 (Not applicable during audit period)
- e) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines. 1999(Not applicable during audit period)
- 0 The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008 (Not applicable during audit period)
- g) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client. (Not applicable during audit period)
- h) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations. 2009 (Not applicable during audit period)

The other applicable laws specifically apply to the company :

- a) Foreign Trade (Development & Regulation) Act. 1992
- b) Foreign Trade (Regulation) Rules, 1993
- c) Foreign Trade (Regulation) Rules, 2015
- d) Customs, Central Excise Duties & Service Tax Drawback Rules, 1995
- e) Duty Entitlement Passbook Scheme (DEPB) under Indian Foreign Trade Policy

I have also examined compliance with the applicable clauses of the following:

- a) Secretarial Standards issued by the Institute of Company Secretaries of India.
- b) The Listing Agreements entered into by the Company with Stock F.xchange(s) and SLBI (Listing Obligations and Disclosure Requirements) Regulations. 201 5

During the period under review, the Company has complied with the provisions of the Acts, Rules. Regulations, Guidelines, and Standards etc. as mentioned above except following

- a) *The company has not complied with the requirements of section 203 of the Companies Act, 2013 and Regulation 6(1) of the SEBI (Listing Obligation and Disclosure Requirements), Regulations, 2015 with regard to appointment of Company Secretary (CS)for the periodfrom 1<sup>st</sup> April, 2018 to 31<sup>st</sup> November, 2018 under review;*
- b) *That equity shares of the promoters are not maintained in dematerialized mode as required under Regulation 31(1) of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.*
- c) *The company has not complied with Secretarial Standard SS-1 / SS-2 in respect of the followings:*
  - (i) *Numbering of the minutes consecutively of Board / General Meeting/Committee year on year basis;*
  - (ii) *Binding of the minutes into books at regular interval*
  - (iii) *Details agenda notes to the Board for the meeting of Board and Committees*
  - (iv) *The proof of dispatch of notices to the shareholders convening Annual General meeting.*

# A. A. MULLA & ASSOCIATES COMPANY SECRETARIES

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Tel.: (O): 22644435 / Fax : 91-22644434 / E-mail: aqueelmulla@gmail.com / aqueel\_mulla@yahoo.com

I further report that:

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Execufve Doctors and Independent Directors. The changes in the composited

P,r a C e d U r i n 8 t h e P e r i o d i m d e r r e V i e W W e r e C a m e d - c o m p l i a r ^

Adequate notice is given to all directors to schedule the Board Meeting along with agenda which were sent at least seven days in advance, and a system exists for seeking and obt m f e information and clar.ficat.ons on the agenda items before the meeting and f o r ^ a n S u l participation at the meeting. Majority decision is carried through unanimously and no di mi members' views are captured and recorded as part of the minutes. ' a i s ^ t m t

I further report that there are adequate systems and processes in the company commensurate with the

company to monitor and cnsure u « --

I further report that during the audit period, there were no instances of:

(i) Public/Right or preferential issue of share/ debenture and Sweat equity, (ii) Redemption or buyback of security (,,,) Major decision taken by the members in pursuant to section 80 of the C o K S ^ 0 V) Mer 8 e r / A m a ' ^ m a t i 0 " or reconstruction etc. And (v) Foreign Technic"

For A.A Mulla & Associates  
Company Secretaries



Aqueel A Mulla  
(Proprietor)

Date : 30.05.2019

Place : Mumbai

^ / C 9 / F C S No.2973: CP No. 3237

This report to be read with my letter of even date which is annexed as Annexure A and forms integral part of this report.

# A. A. MULLA & ASSOCIATES

## COMPANY SECRETARIES

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Annexure A

To,  
The Members  
Alna Trading and Exports Limited

My report of even date is to be read along with this letter.

1. Maintenance of Secretarial record is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.

2. I have followed the audit practices and process as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in Secretarial records. I believe that the process and practices I followed provide a reasonable basis for my opinion.

3. I have not verified the correctness and appropriateness of financial records and Books of Accounts or the Company.

4. Where ever required, I have obtained the Management representation about the Compliance of laws, rules and regulations and happening of events etc.

5. The Compliance of the provisions of Corporate and other applicable laws, rules regulations standards is the responsibility of management. My examination was limited to the verification of procedure on test basis.

6. The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company .

For A.A Mulla & Associates  
Company Secretaries



" A t  
Aqueel A Mulla  
(Proprietor)  
FCS : 2973  
CP No. 3237

\;j\ \*»3J2!!/  
\*/

Place : Mumbai  
Date : 30.05.2019

**ATTENDANCE SLIP**

**37<sup>th</sup> Annual General Meeting, Monday, 30<sup>th</sup> September, 2019 at 3.00 p.m.**

Regd. Polio No.	/DP ID	Client ID/Ben. A/C	No. of share* held
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I certify that, I am a registered shareholder/proxy for the registered Shareholder of the Company and hereby record my presence at the 37<sup>th</sup> Annual General Meeting of the Company on Monday. 30<sup>th</sup> September. 2019 at 3.00 p.m. at the Registered Office of the Company at Allana House. 4 J.A. Allana Road. Colaba. Mumbai – 400 001. Maharashtra. India

Member's/Proxy's name in Block Letters

Member's/Proxy's Signature

Note: Please fill this attendance slip and hand it over at the entrance of the hall.

**Form No. MGT-11**  
**Proxy form**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 13 of the Companies (Management and Administration) Rules, 2014]

(IN: 151900MI11981 PL,C025 145

Name of the Company Alna Trading And Exports Limited

Registered office: Allana House, 4 J.A. Allana Road, Coiaba, Mumbai - 400 001, Maharashtra, India.

Name of the member (s):

Registered address:

E-mail Id:

Folio No Client

Id: DP ID:

I/we being the member (s) of ..... shares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature: ..... or failing him

2. Name:

Address:

E-mail Id:

Signature: ..... or failing him

3. Name:

Address:

E-mail Id:

Signature:

as my proxy to attend and vote (on a poll) for me and on my behalf at the 4<sup>th</sup> annual general meeting of the company to be held on the 29<sup>th</sup> day of September, 2018 at 4.00 p.m. at the Registered Office of the Company at Allana House, 4 J.A. Allana Road, Coiaba, Mumbai - 400 001, Maharashtra, India and at an adjournment thereof in respect of such resolutions as are indicated below:

Resolution No

Resolution No

2

Resolution No

Resolution No

I

Signed this ..... day of ..... 20....

**Affix**

Revenue

Stamp of Re

I -

Signature of shareholder

Signature of Proxy holder(s)

## **Route Map for the ACM venue**



### **ACM Venue**

Allana House, 4, J.A. Allana Road,  
Colaba, Mumbai-400 001.

Members are requested to bring their copy of the Annual Report along with them to the Annual General Meeting.