noration of **CLARKS GROUP OF HOTELS** Slarious Years of Service

> 50th Annual Report 2 0 1 0 - 2 0 1 1 U P Hotels Limited



### **BOARD OF DIRECTORS**

Shri Birendra Kumar Chairman & Managing Director

Shri Apurv Kumar Shri Mohinder Kapur

Joint Managing Director

Shri Rupak Gupta Shri Pramod B Agarwala

Joint Managing Director

Shri Rajendra Suraiya

Smt Supriya Gupta

Executive Director Shri Rakesh M Gupta

Shri Arvind Kumar Shri Ravinder Kumar Chadha

Shri Girish Narain Mehra Shri Sanjiv Swarup

Shri Jag Mohan Lal Shri Sushil Kumar

COMPANY SECRETARY HOTELS

Sidharth Ghatak Hotel Clarks Shiraz, Agra

Hotel Clarks Amer, Jaipur

Hotel Clarks Avadh, Lucknow

Hotel Clarks Khajuraho, Khajuraho

REGISTERED OFFICE &

BANKERS OPERATIONS HEADQUARTERS

Allahabad Bank 1101, "Surya Kiran"

State Bank of India 19, Kasturba Gandhi Marg, Union Bank of India 19, Kasturba Gandhi Marg, New Delhi – 110 001.

**AXIS Bank** 

AUDITORS REGISTRAR & TRANSFER AGENTS

M/s. Ray & Ray M/s. Skyline Financial Services Pvt. Ltd.,

Chartered Accountants D-153/A, Ist Floor, Okhla Industrial Area

Phase I, New Delhi- 110 020.

### **NOTICE**

NOTICE is hereby given that the Fiftieth Annual General Meeting of U P Hotels Limited will be held on Friday, the 12<sup>th</sup> August, 2011 at 9:30 a.m. at PHD House, Opposite Asian Games Village, New Delhi-110 016 to transact the following business:-

- 1. To receive and consider the Audited Balance Sheet as at 31<sup>st</sup> March, 2011 and the Profit & Loss Account for the year ended on that date together with the Directors' and Auditors' Report thereon.
- 2. To declare dividend
- 3. To elect a director in place of Shri Sanjiv Swarup, who retires by rotation and being eligible, offers himself for reappointment.
- 4. To elect a director in place of Shri Pramod B Agarwala, who retires by rotation and being eligible, offers himself for reappointment.
- 5. To elect a director in place of Shri Arvind Kumar, who retires by rotation and being eligible, offers himself for reappointment.
- 6. To elect a director in place of Shri Sushil Kumar, who retires by rotation and being eligible, offers himself for reappointment.
- 7. To appoint auditors and to authorise the Board of Directors to fix their remuneration.

By Order of the Board

Sd/-

SIDHARTH GHATAK COMPANY SECRETARY

New Delhi

Dated: 30<sup>th</sup> May, 2011

## **Registered Office:**

1101, Surya Kiran 19, Kasturba Gandhi Marg New Delhi-110 001.

#### **NOTES:**

- a) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND TO VOTE INSTEAD OF HIMSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. The proxy form should be deposited at the Registered Office of the Company not less than 48 hours before the time of holding the Meeting.
- b) The Register of members and the Share Transfer books will be closed from 9<sup>th</sup> August, 2011 to 12<sup>th</sup> August, 2011 (both days inclusive). If the dividend as recommended by the Board of directors is approved at the meeting, payment of such dividend will be made on 22<sup>nd</sup> August, 2011, as under:
  - i) To all beneficial owners in respect of shares held in electronic form as per the data as may be made available by the National Securities Depository Limited and the Central Depository Services (India) Limited at the close of business hours on 8<sup>th</sup> August, 2011.
  - ii) To all the shareholders in respect of shares held in physical form after giving effect to valid transfers in respect of transfer requests lodged with the Company on or before the close of business hours on 8<sup>th</sup> August, 2011.
- c) Shareholders holding shares in physical form are requested to advise any change in their address / bank account details immediately to the Company's Registrar and Share Transfer Agent M/s. Skyline Financial Services (P) Ltd. Shareholders holding shares in electronic form must send the advice about change in address to their respective Depository Participants and not to the Company.
- d) Pursuant to Section 205C of the Companies Act, 1956, all unpaid dividend required to be transferred to the Investor Education & Protection Fund has been so transferred. Unpaid dividend for the financial years 2005-06, 2006-07, 2007-08, 2008-09 & 2009-10 will be transferred to the fund in November 2013, October 2014, October 2015, October 2016 & October 2017 respectively.
- e) Members are requested to bring their copy of the Annual Report to the Meeting.

- f) Members desiring any information at the Meeting as regards accounts are requested to write to the Secretary of the company so that the communication reaches the Secretary latest by 9<sup>th</sup> August, 2011 to enable the Management to give the information at the time of the meeting.
- g) Members wanting to avail the benefits of ECS facility for payment of dividend and **who have not yet exercised their ECS Mandate** are requested to fill the enclosed ECS Mandate Form and return the same to the Secretary of the Company at the registered office or to the Company's Registrar and Share Transfer Agent M/s. Skyline Financial Services (P) Ltd.
- h) Members, intending to receive the Notices of General Meetings, Balance Sheet, Profit and Loss Account, Auditor's Report, Directors' Report and Explanatory Statement etc. through email, are requested to register their e-mail addresses and changes therein from time to time with the Company / Registrar or with concerned depository. A copy of all the above documents are available for inspection at the Registered Office of the company during office hours and on the website of the company www.hotelclarks.com.

By Order of the Board

Sd/-

SIDHARTH GHATAK COMPANY SECRETARY

New Delhi

Dated: 30<sup>th</sup> May, 2011

# **Registered Office:**

1101, Surya Kiran 19, Kasturba Gandhi Marg New Delhi-110001.

# **DIRECTORS' REPORT**

To The Members

Your Directors have pleasure in presenting the Fiftieth Annual Report with the Audited Accounts and Auditors' Report for the year ended 31<sup>st</sup> March, 2011.

## FINANCIAL PERFORMANCE

FINANCIALTERFORMANCE	<b>Year ended 31<sup>st</sup> March 2011</b> 2010			
	(₹ in ]			
Profit before tax	1896.65	1656.39		
Current tax – - Income tax - Wealth tax	(640.00) (2.40)	(560.00) (2.00)		
Tax adjustments for earlier years	12.09	6.74		
Deferred tax	24.02	(26.78)		
Profit after tax	1290.36	1074.35		
Balance profit / (loss) brought forward from previous year	2262.46	<u>1547.42</u>		
Available for appropriation	3552.82	<u>2621.77</u>		
Appropriation				
Transfer to general reserve	129.03	107.44		
Proposed dividend	540.00	216.00		
Tax on dividend	87.60	35.87		
Balance profit carried to balance sheet	2796.19 3552.82	2262.46 2621.77		

Your Company recorded a turnover of ₹ 7,235.05 lacs as compared to ₹ 6,174.09 lacs in the previous year, an increase of 17.18 % over the previous year. The profit for the year after tax amounted to ₹ 1,290.36 lacs as against ₹ 1,074.35 lacs recorded in the previous year.

### **EXPANSION INITIATIVES**

The construction of a modern convention centre at Jaipur i.e. Clarks Brij Convention Centre is expected to be completed by October, 2011.

#### DIVIDEND

As part of the Golden Jubilee Celebrations of the company, your Directors are pleased to recommend a dividend of ₹ 10/- per equity share i.e. 100 % for the financial year ended 31<sup>st</sup> March, 2011. This dividend is subject to the approval of the members at the forthcoming Annual General Meeting.

#### **RESERVES**

Your Directors have transferred a sum of ₹ 129.03 lacs to General Reserve, pursuant to the Provisions of the Companies (Transfer of Profits to Reserves) Rules, 1975.

### **DIRECTORS**

In accordance with the Companies Act, 1956 and the Company's Articles of Association, S/Shri Sanjiv Swarup, Pramod B Agarwala, Arvind Kumar & Sushil Kumar retire by rotation and being eligible offer themselves for reappointment.

The profile of the directors seeking reappointment at this Annual General Meeting is given in the Report on Corporate Governance.

## **AWARDS**

"Rajasthan Energy Conservation Award (RECA 2010)" was awarded to Hotel Clarks Amer, Jaipur by the Department of Energy, Government of Rajasthan.

PATWA International Award for "Best Hotelier" was presented during the year to Shri Apurv Kumar, Joint Managing Director.

Hotel Clarks Amer was recognized with "Privilege Card" by Department of Commercial Taxes, Government of Rajasthan for 100% compliance with all statutory requirements and for being the best tax payer in the state for the second consecutive year.

## **DIRECTORS' RESPONSIBILITY STATEMENT**

Pursuant to the requirement under Section 217(2AA) of the Companies Act, 1956, with respect to Directors' Responsibility Statement, it is hereby confirmed:

- i) That in the preparation of the accounts for the financial year ended 31<sup>st</sup> March, 2011, the applicable accounting standards have been followed along with proper explanation relating to material departures;
- ii) That the Directors have selected sound accounting policies and applied them consistently and made adjustments and estimates that were reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit of the company for the year under review;
- iii) That the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- iv) That the Directors have prepared the accounts for the financial year ended 31<sup>st</sup> March, 2011 on a 'going concern' basis.

### **ENERGY CONSERVATION**

Your Company monitors the systems and methods devised in the context of energy conservation on an ongoing basis.

## **TECHNOLOGY ABSORPTION**

The Company has evolved systems and methods for hotel services which are reviewed to meet emerging needs on an ongoing basis for cost effectiveness.

#### FOREIGN EXCHANGE EARNINGS AND OUTGO

During the year, your Company's Foreign Exchange Earnings were ₹ 2,924.35 lacs and the outgo was ₹ 178.42 lacs.

### PARTICULARS OF EMPLOYEES AND DISCLOSURE OF INFORMATION

Information as required under Section 217(2A) of the Act, read with the Companies (Particulars of Employees) Rules, 1975, as amended, is given in an Annexure forming part of this report.

#### **AUDITORS**

The Auditors of the Company, Messrs. Ray & Ray, Chartered Accountants (Firm Registration No. 301072E), retire at the ensuing Annual General Meeting of the Company and have given their consent for reappointment. The Company has also received a certificate from them under Section 224(1-B) of the Companies Act, 1956.

#### OTHER INFORMATION

The Audit Committee of the Company reviewed the financial statements for the year under review at its meeting held on 30<sup>th</sup> May, 2011 and recommended the same for the approval of the Board of Directors.

As per the Listing Agreement with the Stock Exchange, the Management Discussion & Analysis Report, Report on Corporate Governance and Auditors' certificate regarding compliance of all conditions of Corporate Governance form a part of this report.

### **ACKNOWLEDGEMENT**

Your Directors wish to place on record their appreciation of the contribution made by the entire team of officers and staff to the growth and prosperity of the Company and to the shareholders for their valuable co-operation, suggestions and guidance. Your Directors also wish to place on record their appreciation for the continuous support from the banks, Department of Tourism and other Government Agencies.

On Behalf of the Board

Sd/-Birendra Kumar Chairman & Managing Director

New Delhi  $30^{th}$  May, 2011

## **Annexure to Directors' Report**

Information as per Section 217(2A) of the Companies Act, 1956 and the Companies (Particulars of Employees) Rules, 1975 and forming part of the Directors' Report for the year ended 31st March, 2011

S.No.	Name	Age (years)	Designation	Gross Remuneration (₹)	Qualification	Experience (years)	Date of Joining	Previous Employment	% of equity shares
1	Shri Birendra Kumar	72	Chairman & Managing Director	6,157,607	B.Sc. Diploma in Business Admn. Harvard University	53	October,1979	Hotel Clarks Varanasi Ltd.	1.983
2	Shri Apurv Kumar	50	Joint Managing Director	5,618,544	Graduate from Mumbai University Hopistality Manage- ment from Cornel University USA, MBA. Alumni Harvard Business School.	23	January, 1995	Bonita India Ltd	0.650
3	Shri Rupak Gupta	41	Joint Managing Director	5,333,658	B.Sc. Management University of New Haven, CT, USA Hotel Management Cornell University USA	14	February, 1997	Ist Employment	15.158
4	Smt. Supriya Gupta	64	Executive Director	4,319,005	Graduate from Delhi University and post graduate in Economics & Social Anthropology from Cambridge University.	17	May,2011	Banaras House Pvt Ltd	Nil

### Notes:

- 1 Gross remuneration comprises of salary, commission and perquisites.
- 2 General terms of appointment include contribution of provident fund, where applicable, house rent allowance, medical and other benefits as per Company's Rules.
- 3 The employees have adequate experience to discharge the responsibilities assigned to them
- 4 Shri Rupak Gupta & Smt Supriya Gupta are related to each other.
- 5 S/Shri Birendra Kumar and Apurv Kumar are related to each other
- 6 Shri Arvind Kumar, director of the company is related to Shri Birendra Kumar.
- 7 The nature of appointment of the Chairman & Managing Director, Joint Managing Directors & Executive Director is contractual

## **Management Discussions & Analysis**

### **Industry Outlook**

The environment for tourism in India is on the up-swing as a result of the improved infrastructure by way of airports and increase in airline connectivity between destinations. There is an awakening in states where tourism has become a relevant and highly placed economic activity. The outlook for the tourism and hotel industry in India is bright.

## Risk & Concerns

The tourism hospitality industry is extremely sensitive to downturn in business cycles, terror attacks, epidemics, conflicts & natural calamities. The company endeavors to reduce costs & increase its efficiency to meet these concerns.

Your company continuously renovates its properties to meet the increasing competition in the market.

#### **Financial Performance**

Your company has four hotels in its portfolio offering 645 rooms at Agra, Jaipur, Lucknow and Khajuraho under the brand name Clarks.

Your Company recorded a turnover of ₹ 7,235.05 lacs as compared to ₹ 6,174.09 lacs in the previous year, an increase of 17.18 % over the previous year. The profit for the year after tax amounted to ₹ 1,290.36 lacs as against ₹ 1,074.35 lacs recorded in the previous year.

The average occupancy % registered a growth of 5.50 %, the average room rate increased by 2.78 % in comparison to the previous financial year.

## **Segment Wise Performance**

The key business segment of the company is hoteliering and as such there is nothing to report on segment wise or product wise performance.

### **Internal Controls**

The Company has a proper and adequate system of internal controls to ensure that all assets are safeguarded and protected and that all transactions are authorized, recorded and reported correctly.

The Company has clear systematic process and well-defined roles and responsibilities for people at different hierarchical levels. This coupled with fine tuned internal information system, ensures appropriate information flow to facilitate monitoring.

Adherence to these processes is ensured through regular internal audit conducted by firms of Chartered Accountants, who conduct audits on a continuous basis, covering the entire gamut of operations and service areas of the hotel. Reports submitted by the internal auditors are periodically reviewed by the Audit Committee of the Board.

#### **Human Resources**

The Company believes that its intrinsic strength is its people. The Company has always paid special attention to recruitment and development of all categories of staff.

Industrial relations have remained stable and cordial during the year. The total number of people employed by the Company is 722.

For and on behalf of the Board of Directors

Sd/-Birendra Kumar Chairman & Managing Director

New Delhi 30<sup>th</sup> May, 2011

### **REPORT ON CORPORATE GOVERNANCE**

1. Company's philosophy on code of governance

Corporate Governance refers to a combination of regulations, procedures and voluntary practices that enable companies to maximize stake holders' value by attracting financial and human capital and efficient performance.

As a responsible corporate citizen, it is the earnest endeavour of the Company to improve its focus on Corporate Governance by increasing accountability and transparency to shareholders, bankers, customers etc.

The Company has complied with all the guidelines on Corporate Governance laid down by the Stock Exchange.

- 2. Board of Directors
- 2.1 As on 31<sup>st</sup> March, 2011, 71 % of the Board comprises of Non-Executive Directors. 50% of the Board comprises of Independent Directors and the balance 50% represents promoter Directors. Independent Directors do not have any material pecuniary relationship and haven't entered into any transactions with the Company, its promoters & its management, which in the judgement of the Board may affect independence of the judgement of the Directors.
- 2.2 Composition as on 31<sup>st</sup> March, 2011

The composition of the Board of Directors and the number of other directorships and committee memberships/chairmanships (excluding this company) as on 31<sup>st</sup> March, 2011 are as under:

Name of Director	f Director Category of Directors		other rships	No. of Chairmanship / Membership held in Committees of other Companies	
		Public	Private	Chairperson	Member
Shri Birendra Kumar (Chairman & Managing Director)	Promoter – Executive	4	5	-	-
Shri Apurv Kumar	Promoter – Executive	2	6	-	-
Shri Rupak Gupta	Promoter – Executive	2#	10#	-	-
Smt. Supriya Gupta	Promoter – Executive	1	6		
Shri Rakesh M Gupta	Promoter – Non-Executive	2	2	-	-
Shri Sushil Kumar	Promoter – Non-Executive	1	1	-	-
Shri Girish Narain Mehra	Independent – Non-Executive	6	-	5	8@
Shri Pramod B Agarwala	Independent – Non-Executive	-	-	-	-
Shri Rajendra Suraiya	Independent – Non-Executive	-	-	-	-
Shri Jag Mohan Lal	Independent – Non-Executive	-	-	-	-
Shri Sanjiv Swarup	Independent – Non-Executive	-	-	-	-
Shri Ravinder Kumar Chadha	Independent – Non-Executive	-	-	-	-
Shri Arvind Kumar	Promoter – Non-Executive	6	10	-	-
Shri Mohinder Kapur	Independent – Non-Executive	=	5	-	-

- # Includes a foreign company
- @ Includes Chairmanship of other companies

#### 2.3 Attendance at Board Meetings

During the financial year ended 31<sup>st</sup> March, 2011, four board meetings were held on 15<sup>th</sup> May, 2010, 11<sup>th</sup> August, 2010 29<sup>th</sup> October, 2010 and 25<sup>th</sup> January, 2011. The gap between two meetings is not more than four months. The attendance of each Director at the Board Meetings and the last Annual General Meeting is as under:

	No. of Board Meetings		Attended last AGM held on
Directors	Held	Attended	28 <sup>th</sup> August,2010
Shri Birendra Kumar	4	4	Yes
Shri Apurv Kumar	4	4	Yes
Shri Rupak Gupta	4	4	Yes
Shri Rakesh M Gupta	4	4	Yes
Smt Supriya Gupta	4	4	Yes
Shri Sushil Kumar	4	2	No
Shri Girish Narain Mehra	4	3	No
Shri Pramod B Agarwala	4	4	Yes
Shri Rajendra Suraiya	4	3	No
Shri Jag Mohan Lal	4	4	No
Shri Sanjiv Swarup	4	4	Yes
Shri Ravinder Kumar Chadha	4	4	Yes
Shri Arvind Kumar	4	3	Yes
Shri Mohinder Kapur	4	4	Yes

- 2.4 All the directors have as on 31<sup>st</sup> March, 2011, filed the requisite declarations stating that:
  - The disqualification contemplated under Section 274(1)(g) of the Companies Act, 1956 do not apply to them
  - b) The code of conduct for Prevention of Insider Trading in its equity shares has been complied with.
- 2.5 The Company has framed a Code of Conduct and Ethics for members of the Board and Senior Management personnel of the Company. The said Code of Conduct is available on the website of the Company. The declaration by Chairman & Managing Director is given below. In addition, separate Code of Conduct for dealing in equity shares is also in place.

The company has obtained from all members of the Board and Senior Management Personnel, affirmation that they have complied with the Code of Conduct and Ethics for Directors and Senior Management in respect of financial year 2010-11.

Sd/-Birendra Kumar Chairman & Managing Director

<sup>&</sup>quot;I hereby confirm

#### 3. Audit Committee

### 3.1 Brief description of terms of reference

The constitution, role, powers and terms of reference of the Audit Committee are in accordance with those specified in Clause 49 of the Listing Agreement and Section 292A of the Companies Act 1956.

The brief terms inter alia include:

- Overseeing the Company's financial reporting, process and disclosure of financial information to ensure that the financial statement is correct, sufficient and credible;
- Recommending the appointment and removal of external auditor, fixation of audit fee and approval for payment of any other services;
- Reviewing with management the annual financial statement before submission to the Board;
- Reviewing the adequacy of internal audit functions;
- Discussing with internal auditors any significant finding and follow up on such issues;
- Reviewing the findings of any internal investigations by the internal auditors in matters where there is suspected fraud or irregularity, or a failure of internal control system of a material nature and the reporting of such matters to the Board;
- Discussing with external auditors before the audit commences on the nature and scope of audit, as well as having post-audit discussion to ascertain any area of concern;
- Reviewing the company's financial and risk management policies; and
- Examining reasons for substantial default in the payment to depositors, shareholders (in case of non payment of declared dividends) and creditors, if any.

### 3.2 Composition, names of members and Chairperson as on 31<sup>st</sup> March, 2011

Name of member	Category
Shri Ravinder Kumar Chadha	Independent – Chairman
Shri Sanjiv Swarup	Independent
Shri Pramod B Agarwala	Independent
Shri Jag Mohan Lal	Independent

All the members of the Committee are financially literate within the meaning of explanation 1 to Clause 49(II)(A) of the Listing Agreement. The Statutory Auditors and the Internal Auditors are also invitees to the meeting. The Company Secretary acts as the Secretary to the Committee.

## 3.3 Meetings and Attendance during the last financial year

During the financial year ended 31<sup>st</sup> March, 2011, four Audit Committee meetings were held on 14<sup>th</sup> May, 2010, 11<sup>th</sup> August, 2010, 29<sup>th</sup> October, 2010 and 25<sup>th</sup> January 2011.

Director	No.of Committee Meetings		
	Held	<u>Attended</u>	
Shri Ravinder Kumar Chadha	4	4	
Shri Sanjiv Swarup	4	4	
Shri Pramod B Agarwala	4	4	
Shri Jag Mohan Lal	4	4	

The partners of Messrs Ray & Ray, the Statutory Auditors and the partners of Messrs S S Kothari Mehta & Co. & Messrs Haribhakti & Co., the Internal Auditors generally attended the meetings. The Company Secretary acts as Secretary to the Committee.

#### 4. Remuneration Committee

### 4.1 Composition:

Name of the Member	Category
Shri Pramod B Agarwala	Independent – Chairman
Shri Sanjiv Swarup	Independent
Shri Jag Mohan Lal	Independent
Shri Ravinder Kumar Chadha	Independent

#### 4.2 Terms of reference

The Remuneration Committee has been constituted to review and recommend the remuneration package for the whole-time directors.

4.3 During the year, a meeting of Remuneration Committee was held on 14<sup>th</sup> May, 2010.

Meetings and Attendance during the last financial year

Director	No.of Meetir	Committee ngs
	Held	Attended
Shri Ravinder Kumar Chadha	1	1
Shri Sanjiv Swarup	1	1
Shri Pramod B Agarwala	1	1
Shri Jag Mohan Lal	1	1

4.4.1 All remuneration paid / payable to the directors are within the ceiling prescribed under the provisions of the Companies Act, 1956.

- 4.4.2 In addition to sitting fees for attending the meetings of the board and committees thereof, the non-executive directors are entitled to commission @ 1% of Net Profit subject to a ceiling of ₹ 5 lacs to be paid and distributed among them equally and in proportion to the period for which they served as director.
- 4.5 Details of remuneration paid / payable to all the Directors

Name	Sitting Fee	•	Contribu tion to PF	Allowances	ssion	Total
	(₹)	(₹)	(₹)	(₹)	(₹)	(₹)
Shri Arvind Kumar	15,000				50,000	65,000
Shri Apurv Kumar Joint Managing Director *		2,745,968	329,517	757,850	1,785,209	5,618,544
Shri Birendra Kumar Chairman & Managing Director *		3,309,677	397,161	450,357	2,000,412	6,157,607
Shri Girish Narain Mehra	15,000				50,000	65,000
Shri Jag Mohan Lal	45,000				50,000	95,000
Shri Mohinder Kapur	20,000				50,000	70,000
Shri Promod B Agarwala	45,000				50,000	95,000
Shri Rakesh M Gupta	20,000				50,000	70,000
Shri Ravinder Kumar Chadha	45,000				50,000	95,000
Shri Rupak Gupta Joint Managing Director *		2,745,968	329,516	472,965	1,785,209	5,333,658
Shri Rajendra Suraiya	15,000				50,000	65,000
Smt. Supriya Gupta Executive Director*		2,373,387	284,806	90,804	1,570,008	4,319,005
Shri Sushil Kumar	10,000				50,000	60,000
Shri Sanjiv Swarup Total	50,000 280,000	11,175,000	1,341,000	1,771,976	50,000 7,640,838	1,00,000 22,208,814

<sup>\*</sup> in the event of the termination of office, the above are entitled to remuneration equal to the unexpired term of office or three years, whichever is less.

<sup>4.6</sup> No stock option or performance linked incentive is offered to the Directors/Executives of the company.

5. Shareholders' committee

The Board had constituted a shareholders'/Investors' Grievance Committee comprising of four Directors namely S/Shri Apurv Kumar, Rupak Gupta, Joint Managing Directors, Mohinder Kapur and

Sanjiv Swarup, Directors.

5.1	Name of non-executive director heading the committee	Shri Mohinder Kapur
5.2	Name and designation of compliance officer	Shri Sidharth Ghatak, Company Secretary
5.3	Number of shareholders' complaints received so far	4
5.4	Number of complaints not solved to the satisfaction of the shareholders	Nil

5.5 No. of pending complaints

Nil

- 6. General Body Meeting
- 6.1 Location and time where the last three Annual General Meetings held :-

	Year	Date	Venue	Time
-			PHD House, Opposite Asian Games Village, New Delhi	
	2007-08	29 <sup>th</sup> August, 2008	-do-	09.30 a.m
	2008-09	29 <sup>th</sup> August, 2009	-do-	09.30 a.m
	2009-10	28 <sup>th</sup> August, 2010	-do-	09.30 a.m.

- 6.2 No ordinary or special resolution requiring a postal ballot under section 192A of the Companies Act, 1956 was placed before the last Annual General Meeting. Similarly, no ordinary or special resolution requiring a postal ballot is being proposed at the ensuing Annual General Meeting.
- 7. Disclosures
- 7.1 Risk assessment and its minimisation procedures have been laid down by the company and the same have been informed to the Board members. The procedures are periodically reviewed to ensure that executive management controls risk through means of properly defined framework.
- 7.2 No money, was raised by the Company through public issue, right issue, preferential issues etc. in the last financial year.
- 7.3 A summary of transactions with related parties in the ordinary course of business is periodically placed before the Audit Committee;

- 7.4 There were no material individual transactions during the financial year ended 31<sup>st</sup> March, 2011, with related parties which were not in the ordinary course of business;
- 7.5 All material transactions during the financial year ended 31<sup>st</sup> March, 2011, either with related parties or with others were on arms length;
- 7.6 There were no materially significant transactions during the financial year with related parties such as the promoters, directors, key managerial personnel or relatives that could have potential conflict with the interest of the Company;
- 7.7 The mandatory disclosure of transactions with related parties in compliance with the Accounting Standards AS 18 is a part of this Annual Report and disclosed in Notes to Schedule 23;
- 7.8 In preparing the Annual Accounts in respect of the financial year ended 31<sup>st</sup> March, 2011, no accounting treatment was different from that prescribed in the Accounting Standards;
- 7.9. During the last three years, there were no strictures or penalties imposed by either SEBI or the Stock Exchanges or any statutory authority for non-compliance of any matter related to the capital markets. However, the company has received a Show Cause Notice for violation of Clause 40A of the Listing Agreement as regards promoters' shareholding.
- 7.10 The directors and other identified persons have observed and complied with the requirements of Code of Conduct for Prevention of Insider Trading in Equity Shares of the Company in accordance with Securities & Exchange Board of India (Prohibition of Insider Trading), Regulations 1992.
- 8. Means of communication.
- 8.1 Half yearly report sent to each shareholder: No
- 8.2 Quarterly Results
  - Which newspapers normally published in

Any website where published

Financial Express (English)

& Jansatta (Hindi)

The company is complying with Corporate Filing and Dissemination system (CFDS) as per the Listing Agreement. The results are also periodically updated on the Company's web site www.hotelclarks.com

 Whether it also displays official news releases and presentation made to institutional investors/analyst No

8.3 Whether management discussion & analysis is a part of annual report or not

Yes, management discussion & analysis is a part of the annual report.

- 9. General Shareholder information
- 9.1 The particulars of the directors seeking re-appointment at the forthcoming Annual General Meeting are as under:
- Shri Pramod B Agarwala (60) B.Sc. LLB. He is an Advocate Supreme Court of India. He has 30 years experience in the field of Arbitration, Banking, Civil Litigations, Corporate Laws, Constitutional matters, Consumers matters etc. and has been advising Banks, Corporates and individual business houses in the aforesaid fields. Shri Pramod B Agrawala retires by rotation and being eligible offers himself for re-appointment at the forthcoming Annual General meeting. The shareholding in the company of Shri Pramod B Agarwala as on 31<sup>st</sup> March, 2011 is nil.
- Shri Sanjiv Swarup (53) B.Com. Hons, MBA. He is president in Swarup Vegetable Products (I)
  Ltd. Shri Sanjiv Swarup retires by rotation and being eligible offers himself for re-appointment at
  the forthcoming Annual General Meeting. The shareholding in the company of Shri Sanjiv Swarup
  as on 31<sup>st</sup> March, 2011 is 100 equity shares.
- Shri Arvind Kumar (71) B.Com. LLB. He has decades of experience in the textiles and hotel industry. He is also on the Board of various companies including Hotel Clarks Varanasi Ltd., The Indian Textiles Co. Pvt.Ltd., Indus Textiles Co. Ltd., & Banaras International Ltd. Shri Arvind Kumar retires by rotation and being eligible offers himself for re-appointment at the forthcoming Annual General Meeting. The shareholding in the company of Shri Arvind Kumar as on 31<sup>st</sup> March, 2011 is 29341 equity shares.
- Shri Sushil Kumar (67) Graduate from Banaras Hindu University. He has decades of experience in textiles and hotel industry. He has been on the Board of U P Hotels Ltd. since 1994. In addition he is also the Managing Director of The Indian Textiles Co. Pvt.Ltd. and Director of Hotel Clarks Varanasi Ltd. Shri Sushil Kumar retires by rotation and being eligible offers himself for re-appointment at the forthcoming Annual General Meeting. The shareholding in the company of Shri Sushil Kumar as on 31<sup>st</sup> March, 2011 is 176204 equity shares.
- 9.2 Inter-se relationship of directors:

Shri Rupak Gupta & Smt. Supriya Gupta are related to each other

S/Shri Apurv Kumar & Birendra Kumar are related to each other

S/Shri Arvind Kumar & Birendra Kumar are related to each other

None of the other directors are related to each other

9.3 AGM : Date, time & venue

50 <sup>th</sup> Annual General Meeting	
Date :	12 <sup>th</sup> August, 2011
Time :	9:30 a.m.
Venue :	PHD House , Opposite Asian Games Village, New Delhi

9.4	Financial Calendar (tentative) for Results		
	1 <sup>st</sup> Quarter	Mid August, 2011	
	2 <sup>nd</sup> Quarter	Mid November, 2011	
	3 <sup>rd</sup> Quarter	Mid February, 2012	
	4 <sup>th</sup> Quarter	End May, 2012	
9.5	Date of Book Closure	9 <sup>th</sup> August, 2011 to 12 <sup>th</sup> August, 2011	
9.6	Dividend	The company has proposed a dividend of ₹. 10/- per equity share i.e.100% subject to approval of shareholders at the forthcoming Annual General Meeting. The dividend, if declared, will be paid on 22 <sup>nd</sup> August, 2011	
9.7	Listing On Stock Exchange	The shares of the company are listed on Bombay Stock Exchange Limited, Mumbai (BSE).	
		Annual Listing fees as prescribed has been paid to the Bombay Stock Exchange Ltd. (BSE), Mumbai for 2011-2012.	
9.8	Stock Code	509960 (BSE)	
9.9	Designated e-mail ID for Investors' Grievances	uphlinvestorgrievance@bol.net.in	

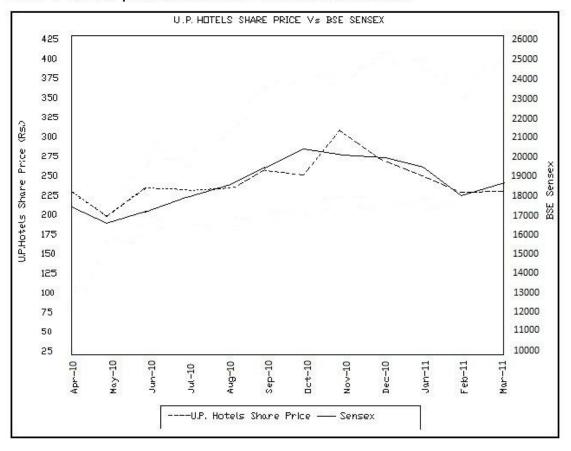
9.10 Market Price Data

Monthly High and Low market price data of equity share traded on Bombay

Stock Exchange (BSE):

Date	High(Rs.)	Low(Rs.)
April, 2010	254.80	205.25
May, 2010	240.00	196.55
June. 2010	259.75	210.10
July, 2010	248.90	215.50
August 2010	254.90	212.95
September, 2010	287.85	226.10
October, 2010	275.00	215.05
November, 2010	380.10	230.20
December, 2010	303.00	214.00
January,2011	268.65	214.00
February,2011	234.00	209.00
March,2011	244.00	200.55

Performance in Comparison to broad based indices such as BSE Sensex.



9.11 Registrar & Transfer Agents

The company has engaged the services of M/s Skyline Financial Services Pvt. Ltd. as its Registrar for physical transfer of shares as well as for electronic connectivity with NSDL & CDSL.

## 9.12 Share Transfer System

To expedite the transfer in physical segment, authority has been delegated to the Share Transfer Committee of the Board. The Registrar & Transfer Agent ensures that the transferred share certificates are despatched within the stipulated time.

9.13 Shareholding Pattern as on 31<sup>st</sup> March, 2011

Category	No of Shares held	% of Share holding
January 1	110 01 011010	, o o o o o o o o o o o o o o o o o o o
1 Promoter's holding		
Indian Promoters	4,772,960	88.39
Foreign Promoters	Nil	Nil
2 Persons acting in concert	Nil	Nil
Sub Total (1 & 2)	4,772,960	88.39
Non-Promoters Holding		
O la atita ti a mal la constant		
3 Institutional Investors	N.P.I	N.P.I
a) Mutual Funds & UTI	Nil	Nil
b) Banks, Financial Institutions,	Nil	Nil
Insurance Companies (Central/State Govt. Institutions,		
Non-Govt. Institutions)		
,	NI:I	N I: I
c) Foreign Institutional Investors	Nil Nil	Nil Nil
Sub Total (3)	INII	INII
4 Others		
a) Private Corporate Bodies	190,698	3.53
b) Indian Public	432,712	8.01
c) NRIs/OCBs	2,617	0.05
d) Any other (Trust)	1,013	0.02
Sub Total (4)	627,040	11.61
Grand Total (1 to 4)	5,400,000	100.00

## 9.14 Distribution of Shareholding as on 31st March, 2011

Shareholding of Nominal Value	No. of Shareholders	% of Share- Holders	Share Amount	% of Share- Holding
₹₹			₹	
Upto - 5000	1,152	85.14	1,263,800	2.34
5001 – 10000	71	5.25	490,330	0.91
10001-20000	46	3.40	700,430	1.30
20001-30000	13	0.96	323,060	0.60
30001-40000	8	0.59	285,200	0.53
40001-50000	4	0.30	194,560	0.36
50001-100000	10	0.74	708,850	1.31
100001 & above	49	3.62	50,033,770	92.65
Total	1,353	100.00	54,000,000	100.00

9.15 Dematerialisation of Shares & Liquidity.

The company's shares are traded in dematerialised form and have to be delivered in the dematerialised form to all stock exchanges. The number of shares dematerialised as on 31<sup>st</sup> March, 2011 was 1,381,372 (25.58% of the total paid up capital) and the balance of 4,018,628 representing 74.42% were held in physical form. Investors may open an account with depository participant registered with either National Securities Depository Ltd. (NSDL) or Central Depository Services (India) Ltd. (CDSL).

Under the Depository System, the International Securities Identification Number (ISIN) allotted to the Company's share is INE726E01014.

- 9.16 The Company is in the process of complying with Clause 5A II of the Listing Agreement with regard to:
  - i) identification of shares issued in physical form in earlier years and lying unclaimed and
  - ii) ultimately transferring these shares to the "Unclaimed Suspense Account" with a Depository Participant.
- 9.17 Outstanding GDRs/ADRs Warrants or any convertible instruments, conversion date and likely Impact on Equity.

The Company has not issued any GDRs/ADRs/Warrants or any Convertible Instruments.

9.18 Hotel locations Clarks Shiraz, 54, Taj Road, Agra

Clarks Amer, Jawahar Lal Nehru Marg, Jaipur Clarks Avadh, 8, Mahatma Gandhi Marg, Lucknow Clarks Khajuraho, Bamitha Road, Khajuraho

For any assistance regarding dematerialisation of shares, shares transfer, transmission, change of address and any other query

relating to shares, please correspond with

9.19 Address for correspondence Registrars:

M/s. Skyline Financial Services Pvt.Ltd.

D-153/A, 1st floor

Okhla Industrial Area, Phase I

New Delhi-110 020. Tel. 30857575

Shareholders holding shares in electronic mode should address all correspondence to their respective depository participant.

10. Management Responsibility Statement

The Directors' Responsibility Statement, in conformity with the requirement of the Companies Act, 1956 has been included in the Directors' Report to the Shareholders. A Management Discussion and Analysis Report has been annexed to the Directors' Report.

The financial accounts are in full conformity with the requirements of the Companies Act, 1956. These accounts reflect fairly the form and substance of transactions and present a true view of the Company's financial condition and the results of its operations.

The Company has a system of internal control which is reviewed, evaluated and updated on an ongoing basis. The Internal Auditor has conducted periodic audit of systems and procedures to provide reasonable assurance that the activities are conducted in a manner not prejudicial to the interests of the Company.

The financial statements have been audited by Messrs. Ray & Ray, Chartered Accountants and have been reviewed by and discussed in the Audit Committee.

### 11. Compliance Certificate of the Auditors

The Company has obtained a certificate from the Statutory Auditors regarding compliance of conditions of Corporate Governance as stipulated in Clause 49 of the Listing Agreement and the same is annexed.

All material requirements with respect to Corporate Governance as stipulated in the Listing Agreement have been complied with.

For and on behalf of the Board of Directors

Sd/-Birendra Kumar Chairman & Managing Director

New Delhi 30<sup>th</sup> May, 2011 To

The Members of U.P. Hotels Limited

We have examined the compliance of conditions of Corporate Governance by U.P. Hotels Limited for the year ended on 31<sup>st</sup> March, 2011, as stipulated in clause 49 of the Listing Agreement of the said Company with Stock Exchanges.

The compliance of conditions of Corporate Governance is the responsibility of the Management. Our responsibility is limited to the examination of the procedures adopted by the Company and implementation thereof for ensuring the compliance of the conditions of the Corporate Governance. Our examination was carried out in accordance with the Guidance Note on 'Certification of Corporate Governance' (as stipulated in clause 49 of the Listing Agreement), issued by the Institute of Chartered Accountants of India. It is neither an audit nor an expression of opinion on the Financial Statements of the Company.

Based on our examination, we state that:

- a) The Company has received a show cause notice for non compliance of Clause 40A of the Listing Agreement as regards promoters' shareholding.
- b) The Company is to comply with the requirements of Clause 5A II as regards to identification of shares issued in physical form in earlier years and lying unclaimed and subsequent transfer of such shares to 'Unclaimed Suspense Account' with depository participant.

Subject to above, in our opinion and to the best of our information and according to the explanations given to us and based on the representations made by the Management we certify that the Company has complied with the conditions of Corporate Governance as stipulated in the above-mentioned Listing Agreements.

We further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the Management has conducted the affairs of the Company.

#### For RAY & RAY

Chartered Accountants
Firm Registration no. 301072E

Sd/-

(A.K.Sharma)

Partner

Membership No. 80085

New Delhi, 30<sup>th</sup> May, 2011

#### **AUDITORS' REPORT**

To The Members U.P. Hotels Limited

- 1. We have audited the attached Balance Sheet of U.P. Hotels Limited ('the Company") as at 31<sup>st</sup> March, 2011 and also the Profit & Loss Account and the Cash Flow Statement for the year ended on that date annexed thereto. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.
- We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
- 3. As required by the Companies (Auditor's Report) Order 2003 ('the Order') as amended by Companies (Auditor's Report) (Amendment) issued by the Central Government in terms of sub section (4A) of Section 227 of the Companies Act, 1956 ("the Act") and on the basis of such checks as we considered appropriate and according to the information and explanations given to us, we enclose in the Annexure a statement on the matters specified in paragraphs 4 & 5 of the said Order.
- 4. Further to our comments in the Annexure referred to in paragraph 3 above, we report that:
  - (i) we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
  - (ii) in our opinion, proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
  - (iii) the Balance Sheet, Profit and Loss Account and Cash Flow Statement dealt with by this report are in agreement with the books of account;

- (iv) in our opinion, the Balance Sheet, Profit and Loss Account and Cash Flow Statement dealt with by this report comply with the Accounting Standards referred to in sub-section (3C) of Section 211 of the Companies Act, 1956:
- (v) on the basis of written representations received from the directors as on 31<sup>st</sup> March, 2011, and taken on record by the Board of Directors, we report that none of the directors is disqualified as on 31<sup>st</sup> March, 2011 from being appointed as a director in terms of clause (g) of sub-section (1) of section 274 of the Companies Act, 1956;
- (vi) in our opinion and to the best of our information and according to the explanations given to us, the said accounts read in conjunction with Schedules 1 to 23 and subject to Note 21 (iv) as regards Hotel Earnings in foreign exchange not verified by us contained in Schedule 23 of Notes to the Account, give the information required by the Companies Act, 1956, in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;
  - (a) in the case of the Balance Sheet, of the state of affairs of the Company as at 31<sup>st</sup> March, 2011;
  - (b) in the case of the Profit and Loss Account, of the Profit of the Company for the year ended on that date; and
  - (c) in the case of the Cash Flow Statement, of the Cash Flows of the Company for the year ended on that date.

#### for RAY & RAY

Chartered Accountants

Sd/-

## (A K SHARMA)

Partner Membership No. 80085 Firm Registration no. 301072 E

New Delhi, the 30<sup>th</sup> May, 2011

ANNEXURE REFERRED TO IN PARAGRAPH 3 OF THE AUDITORS' REPORT OF U.P. HOTELS LIMITED OF EVEN DATE.

- a) The Company has generally maintained proper records showing full particulars regarding valuation of different type of assets including quantitative details and situation of fixed assets. The Company is in the process of updating its records on a new software.
  - b) According to the informations and explanations given to us, the Company physically verified its assets over a two year period. In our opinion, this periodicity of physical verification is reasonable having regard to the size of the Company and the nature of its assets. In accordance with this policy, the Company has physically verified certain assets during the year. According to the explanations given to us, the discrepancies noticed on physical verification were not material and these have been properly dealt with in the books of account.
  - c) The fixed assets disposed off during the year, in our opinion, do not constitute a substantial part of the fixed assets of the Company and such disposal has, in our opinion, not affected the going concern status of the Company.
- 2. a) As explained to us, inventories are physically verified by the Management during the year at reasonable intervals. In our opinion, the frequency of verification is reasonable.
  - b) In our opinion and according to the information and explanations given to us, the procedures for physical verification of inventories followed by the Management were reasonable and adequate in relation to the size of the Company and the nature of its business.
  - c) On the basis of our examination of inventory records of the Company, the Company is maintaining proper records of its inventory. The discrepancies noticed on verification between physical stock and book records were not material and have been properly dealt with in the books of account.
- 3. a) The Company has not granted any loans, secured or unsecured, to companies, firms or other parties covered in the Register maintained under Section 301 of the Act.
  - b) In view of our comments in paragraph 3 (a) above, the provisions of Clauses iii (b), iii (c) and iii (d) of paragraph 4 of the aforesaid Order are not applicable to the Company.
  - c) The Company has not taken any loan, secured or unsecured, from companies, firms or other parties covered in the Register maintained under Section 301 of the Act.
  - d) In view of our comment in paragraph 3 (c) above, clauses iii (f) and iii (g) of paragraph 4 of the aforesaid Order are not applicable to the Company.

- 4. In our opinion and according to the information and explanations given to us and having regard to the explanation that for some items purchased for which comparable alternative quotations are not available because of the nature / quality of such items and delivery schedules and also sale of services for which suitable alternative sources are not available to obtain comparable quotations, there are generally adequate internal control system commensurate with the size of the company and nature of its business with regard to purchase of inventories, fixed assets and sale of goods and services. Further, during the course of our audit, we have neither come across nor have we been informed of any continuing failure to correct major weakness in internal control system.
- 5. a) On the basis of the audit procedures performed by us, and according to the information, explanation and representations given to us, we are of opinion that, the particulars of contracts or arrangements in which directors were interested as contemplated under Section 297 and sub section (6) of Section 299 of the Companies Act, 1956 and which were required to be entered in the register maintained under Section 301 of the said Act, have been so entered.
  - b) In our opinion, and according to the information and explanations given to us, there are no transactions made in pursuance of contracts and arrangements referred to in (a) above and exceeding the value of ₹ 5 lacs with any party during the year. However, the other transactions have been made at prices which are reasonable having regard to the prevailing market prices at the relevant time.
- 6. The Company has not accepted any deposits from the public and consequently, the directives issued by the Reserve Bank of India and the provisions of Section 58A and 58AA or any other relevant provisions of the Act and the rules framed there under are not applicable. Further, during the course of our audit, we have neither come across nor have we been informed of any order passed under the aforesaid sections by Company Law Board or National Company Law Tribunal (as applicable) or Reserve Bank of India or any Court or any other Tribunal.
- 7. In our opinion, the Company has an internal audit system commensurate with the size of the Company and nature of its business.
- 8. The Central Government has not prescribed the maintenance of cost records under clause (d) of sub section (1) of Section 209 of the Companies Act, 1956 in respect of services carried out by the Company.
- 9. a) According to records of the Company, and subject to comments in para 9 (b) below the Company is generally regular in depositing undisputed statutory dues including provident fund, investor education and protection fund, employees' state insurance, income tax, sales tax, wealth tax, service tax, custom duty, excise duty, cess and other statutory dues applicable to it with the appropriate authorities though there have been delays in few cases.

Further, since the Central Government has till date not prescribed the amount of cess payable under section 441A of the Companies Act, 1956, we are not in a position to comment upon the regularity or otherwise of the Company in depositing the same.

b) According to information and explanations given to us, except for the cases stated below, there are no other undisputed amount payable in respect of provident fund, investor education & protection fund, income tax, employees state insurance, wealth tax, sales tax, custom duty, service tax, excise duty, cess and other statutory dues which were outstanding at the year end for period of more than six months from the date they become payable.

	Amount (₹)
House Tax/ Municipal Tax & Water tax	2,075,582
Purchase Tax / VAT/Entry tax etc.	328,324
Service Tax	283,198
Employees State Insurance Dues	36,290
Wealth Tax	37,777

c) According to the information and explanations given to us, there are no dues outstanding of sales tax, custom duty, excise duty, income tax, wealth tax and cess on account of any dispute which have not been deposited except for:

Reference is also invited to Note 2 (b) in Schedule 23, as regards the Income Tax Department having appealed to the Hon'ble High court, Allahabad against the Order of the Income Tax Appellate Tribunal upholding the views of the Company in respect of the claim of deduction regarding earnings in convertible foreign exchange under Section 80 HHD (Assessment year 1989-90 to 1991 − 92) and Luxury Tax Claimed under Section 43 B (Assessment Year 1987-88 to 1990-91). The total amount disputed (excluding interest & penalties) aggregated to ₹58.59 lacs.

- 10. The Company has no accumulated losses and has not incurred any cash losses during the financial year covered by our report and in the immediately preceding financial year.
- 11. As per books and records maintained by the Company and according to the information and explanations given to us, the Company has not defaulted in repayment of dues to the financial institution / bank. The Company has not issued any debentures.
- 12. The Company has not granted loans and advances on the basis of security by way of pledge of shares, debentures and other securities. Accordingly, clause 4 (xii) of the Order is not applicable to the Company.
- 13. In our opinion, the Company is not a chit fund or a nidhi / mutual benefit fund / society. Accordingly, clause 4 (xiii) of the Order is not applicable to the Company.
- 14. The Company has maintained proper record of transaction and contracts in respect of dealing or trading in securities and other investments viz. mutual funds. All other investments viz. mutual funds have been held by the Company in its own name.
- 15. According to the information and explanations given to us, the Company has not given any guarantee for loans taken by others from banks or financial institutions. Accordingly, clause 4 (xv) of the Order is not applicable to the Company.

- 16. On the basis of the records examined by us, and relying on the information compiled by the Company for co-relating the funds raised to the end use of term loans, we have to state that, the company had, prima facie, applied the term loans for the purposes for which they were obtained. The Company did not have any term loans outstanding at the year end.
- 17. According to the information and explanations given to us and on an overall examination of the financial statements and after placing reliance on the reasonable assumptions made by Company for classification of long term and short term usages of funds, we are of the opinion that prima facie no funds raised on short term basis have been used for long term investments.
- 18. The Company has not made any preferential allotment of shares to parties and companies covered in the register maintained under section 301 of the Companies Act, 1956. Accordingly, clause 4 (xviii) of the Order is not applicable to the Company.
- 19. The Company has not issued any debentures during the year. Accordingly, clause 4 (xix) of the Order is not applicable to the Company.
- 20. The Company has not raised any money by public issues during the year. Accordingly, clause 4 (xx) of the Order is not applicable to the Company.
- 21. During the course of our audit of the books of accounts of the Company, we have neither come across any instance of fraud on or by the Company nor have we been informed of any such case by the Management.

#### for RAY & RAY

**Chartered Accountants** 

Sd/-

## (A K SHARMA)

Partner Membership No. 80085 Firm Registration no. 301072 E

New Delhi, the 30<sup>th</sup> May, 2011

## U.P. HOTELS LIMITED

## **BALANCE SHEET AS AT 31ST MARCH, 2011**

DALANGE GILLET AG AT GTGT MARION, 2011	Schedule		As at 31st March	
			2011	2010
SOURCES OF FUNDS			₹	₹
Shareholders' Funds				
Share Capital	1	54,000,000		54,000,000
Reserves & Surplus	2	583,406,643		518,155,022
			637,406,643	572,155,022
Deferred Tax - Net	3		51,010,015	53,412,102
TOTAL		-	688,416,658	625,567,124
IOTAL		•	000,410,030	023,307,124
APPLICATION OF FUNDS				
Fixed Assets:	4			
Gross Block		829,168,507		788,149,703
Less: Depreciation		389,508,697		375,688,572
Net Block		439,659,810		412,461,131
Capital Work in Progress (at cost)		13,697,430		533,098
			453,357,240	412,994,229
Investments	5		115,641,376	83,649,328
Current Assets, Loans & Advances:				
Inventories	6	16,967,393		16,270,625
Sundry Debtors	7	63,447,694		58,589,640
Cash & Bank Balances	8	191,470,428		172,530,518
Other current assets	9	4,629,708		4,074,803
Loans & Advances	10	20,885,930		15,787,259
		297,401,153	_	267,252,845
Less: Current Liabilities & Provisions:				
Liabilities	11	77,028,933		77,166,342
Provisions	12	100,954,178		61,162,936
Net Current Assets		177,983,111	119,418,042	138,329,278 128,923,567
TOTAL		-	<u> </u>	
IOTAL		•	688,416,658	625,567,124

Significant Accounting Policies Notes to the Accounts

Schedules 1 to 12, 22 & 23 referred to above form an integral part of Balance Sheet

This is the Balance Sheet referred to in our Report of even date

FOR RAY & RAY Chartered Accountants

Sd/-

A K SHARMA Partner Membership No. 80085 Firm Registration No. 301072E NEW DELHI 30th May, 2011 Sd/-BIRENDRA KUMAR Chairman & Managing Director

Sd/-SIDHARTH GHATAK Company Secretary

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Sd/- Sd/-APURV KUMAR RUPAK GUPTA Joint Managing Directors

## U.P. HOTELS LIMITED PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2011

		Year ended	31st March
	Schedule	2011	2010
		₹	₹
INCOME			
Guest Accommodation, Restaurants, Bar			
Banquets and Other Services	13	695,594,417	588,043,219
Other Income	14	27,910,825	29,365,581
		723,505,242	617,408,800
EXPENDITURE			
Consumption of Provisions, Beverages, Wines & Smokes	15	90,006,552	75,304,604
Employees' Remuneration & Welfare Expenses	16	179,902,804	151,814,968
Upkeep & Service Cost	17	104,188,338	90,391,484
Repairs & Maintenance	18	33,879,795	23,932,626
Administrative & Selling Expenses	19	59,152,924	49,063,614
Other expenses	20	39,987,058	35,237,283
Interest - Others		478,718	189,643
Depreciation		26,243,762	25,835,346
		533,839,951	451,769,568
Profit for the year before taxation		189,665,291	165,639,232
Taxation	21	60,628,852	58,204,685
Profit after Taxation		129,036,439	107,434,547
Balance Brought Forward From Previous Year		226,245,880	154,742,278
		355,282,319	262,176,825
APPROPRIATIONS			
General Reserve		12,903,644	10,743,455
Proposed Dividend Tax On Dividend		54,000,000 9,760,150	21,600,000
Balance carried to Balance Sheet		8,760,150	3,587,490
Balance carried to Balance Sneet		279,618,525	226,245,880
		355,282,319	262,176,825
Basic & Diluted Earnings per Share (in ₹) face value ₹ 10 (Note 20)		23.90	19.90
Number of Shares		5,400,000	5,400,000

Schedules 13 to 23 referred to above form an integral part of Profit & Loss Account

This is the Profit & Loss Account referred to in our Report of even date.

Sd/-BIRENDRA KUMAR Chairman & Managing Director

FOR RAY & RAY Chartered Accountants

Sd/-A K SHARMA Partner Membership No. 80085 Firm Registration No. 301072E NEW DELHI 30th May, 2011 Sd/-SIDHARTH GHATAK Company Secretary Sd/- Sd/-APURV KUMAR RUPAK GUPTA Joint Managing Directors

## **CASH FLOW STATEMENT**

			ear ended 31st Mar	
A. CASH FLOW FROM OPERATING ACTIVITIES		2011 ₹		2010 ₹
Net Profit/ (Loss) before Tax and Extraordinary Items		189,665,291		165,639,232
Adjustments For:  Depreciation Interest received/paid Loss on sale/discard of assets Provision/Write off Debts & Advances Provision written back / profit - current investr Liabilities & Provisions and Retirement Benef Depreciation Written back Dividend Received  Operating Profit Before Working Capital Char	(2,358,615) (17,984) (4,428,868)		25,835,346 (8,659,603) 1,710,052 369,651 (2,137,540) (5,096,630) (8,549) (2,122,590)	9,890,137 175,529,369
Adjustments for :				
Trade & Other Receivables Inventories Trade Payables & Other Liabilities	(10,614,587) (696,768) 9,211,158		(24,018,777) (2,370,250) 11,479,593	(14.909.434)
Cash Generated From Operations		202,832,642		160,619,935
Interest Paid Interest Received Direct Taxes Paid	(478,718) 8,350,919 (68,346,891)		(189,643) 8,686,978 (48,947,430)	(40,450,095)
Cash Flow Before Extraordinary Items Extraordinary Items		142,357,952 Nil		120,169,840 Nil
NET CASH FLOW FROM OPERATING ACTIVITIES (A	<b>A</b> )	142,357,952	<del>-</del>	120,169,840
B. CASH FLOW FROM INVESTING ACTIVITIES				
Purchase of Fixed Assets(including Capital Work in Pr Sale of Fixed Assets Subsidy Received Acquisitions of Companies Purchase of Investments Mutual Funds Sale of Investments Interest Received Dividend Received Loans made to other parties	rogress)	(74,249,898) 2,316,147 280,000 Nii (110,887,946) 79,922,882 Nii 4,354,871	_	(34,477,826) 1,538,798 Nil Nil (136,693,840) 108,129,690 Nil 2,508,271 Nil
NET CASH USED IN INVESTING ACTIVITIES (E	В)	(98,263,944)	=	(58,994,907)

## C. CASH FLOW FROM FINANCING ACTIVITIES

Proceeds from Issue of Share Capital Proceeds from Long Term Borrowings Repayment of Finance Lease Liabilities Dividend Paid	Nil Nil Nil (21,600,000)	Nil Nil Nil (13,500,000)
Tax on distributable profits	(3,587,490)	(2,294,325)
Secured Long Term Loans taken during the year Secured Long Term Loans repaid during the year	Nil Nil	Nil Nil
Secured Short Term Loans taken during the year Secured Short Term Loans repaid during the year	Nil Nil	Nil Nil
Unsecured Long Term Loans taken during the year Unsecured Long Term Loans repaid during the year	Nil Nil	Nil Nil
Unsecured Short Term Loans taken during the year Unsecured Short Term Loans repaid during the year	Nil Nil	Nil Nil
NET CASH USED IN FINANCING ACTIVITIES	(25,187,490)	(15,794,325)
NET INCREASE IN CASH AND CASH EQUIVALENTS (A+B+C)	18,906,518	45,380,608
Opening Balance of Cash and Cash Equivalents	172,463,910	127,083,302
Closing Balance of Cash and Cash Equivalents	191,370,428	172,463,910

#### NOTES:

- 1. The Cash Flow Statement has been prepared in the indirect method except in the case of interest, purchase, rent & sale of assets & dividend which have been considered on the basis of actual cash movement, with corresponding adjustments in assets & liabilities. Taxes paid have been treated as operating activities.
- 2. Cash & Cash Equivalents represents Cash & Bank Balances & excludes margin deposit ₹ 100,000 (2010 ₹ 66,608).
- 3. The unutilised cash credit limit as at 31st March, 2011 aggregated to ₹16,000,000 which would be available for future operating activities.
- 4. The previous year's figures have been regrouped /recast, wherever necessary, to conform to this year's classification.

This is the Cash Flow Statement referred to in our report of even date

For RAY & RAY Chartered Accountants Sd/-BIRENDRA KUMAR Chairman & Managing Director

Sd/-

A K SHARMA Partner Membership No. 80085 Firm Registration. No .: 301072E

NEW DELHI 30th May, 2011 Sd/-Sidharth Ghatak Company Secretary Sd/- Sd/-Apurv Kumar Rupak Gupta Joint Managing Directors

## U.P. HOTELS LIMITED

Schedules to Accounts	As at 31st March		t March
		2011 ₹	2010 ₹
1. SHARE CAPITAL			
AUTHORISED 6,000,000 Equity Shares of ₹ 10 each		60,000,000	60,000,000
100,000 Preference Shares of ₹ 100 each		10,000,000	10,000,000
	•	70,000,000	70,000,000
ISSUED, SUBSCRIBED, CALLED & PAID UP			
5,400,000 Equity Shares of ₹ 10 each fully paid up		54,000,000	54,000,000
		54,000,000	54,000,000
Note: Equity Shares include 3,900,000 Shares issued as fully paid up Bonus Sh by Capitalisation of Capital Redemption Reserve ₹ 2,000,000 and General			
2. RESERVES & SURPLUS			
REVALUATION RESERVE As per last year	21,532,917		22,557,585
Less: Transferred to Profit & Loss Account	21,532,917		22,557,565
(Note 13)	1,024,668		1,024,668
		20,508,249	21,532,917
GENERAL RESERVE			
As per last account	270,376,225		259,632,770
Add: Transfer From Profit & Loss Account	12,903,644		10,743,455
		283,279,869	270,376,225
PROFIT & LOSS ACCOUNT		279,618,525	226,245,880
(as per annexed account)			
	•	583,406,643	518,155,022

## U.P. HOTELS LIMITED

Schedules to Accounts (Contd.)		As at 31st March			
		2011	2010		
3. DEFERRED TAX LIABILITY - NET		₹	₹		
<u>Liability</u> Fixed Assets (excess of Net Block over written down value as per provision of Income Tax Act 1961).	62,3	319,349	63,012,490		
Less: Asset Gratuity/Leave Encashment on Retirement Provision for doubtful debts , advances & diminution in value of Investments Sums allowable under Section 43B	9,754,341 556,868 998,125	_	6,635,578 820,615 2,144,195		
		309,334 010,015	9,600,388 53,412,102		

#### **U P HOTELS LTD** 4. FIXED ASSETS

PARTICULARS	G	GROSS BLOCK			ſ r	DEPRECIATION			NET BLOCK	-
	COST AS AT 31st March, 2010 ₹	ADDITION ₹	DEDUCTIONS	COST AS AT 31st March, 2011 ₹	AS AT 31st March, 2010 ₹	FOR THE YEAR	DEDUCTIONS ₹	AS AT 31st March, 2011 ₹	AS AT 31st March, 2011	AS AT 31st March, 2010 ₹
Land Freehold	1,815,845	-	-	1,815,845	-	-	-	-	1,815,845	1,815,845
Land Leasehold	1,150,233	-	-	1,150,233	483,779	34,404	-	518,183	632,050	666,454
Building	425,403,288	16,833,239	2,125,641	440,110,886	176,519,616	8,105,730	1,339,991	183,285,355	256,825,531	248,883,672
Plant & Machinery	245,694,503	23,178,401	12,996,103	255,876,801	120,884,249	11,918,167	8,644,839	124,157,577	131,719,224	124,810,254
Furniture & Fixtures	69,417,823	4,607,647	1,608,560	72,416,910	57,289,447	2,490,103	1,452,898	58,326,652	14,090,258	12,128,376
Vehicles	41,544,196	11,377,348	3,336,458	49,585,086	19,807,316	3,770,810	2,010,577	21,567,549	28,017,537	21,736,880
Vehicles on Hire	2,021,842	4,741,443	-	6,763,285	105,998	694,189	-	800,187	5,963,098	1,915,844
INTANGIBLE ASSETS Trade Marks	21,000	25,500	-	46,500	21,000	727	-	21,727	24,773	-
Computer Software	1,080,973	321,988	-	1,402,961	577,167	254,300	-	831,467	571,494	503,806
Capital Work in progress	788,149,703 533,098 <b>788,682,801</b>	61,085,566 14,156,327 <b>75,241,893</b>	20,066,762 991,995 <b>21,058,757</b>	829,168,507 13,697,430 <b>842,865,937</b>	375,688,572 - <b>375,688,572</b>	27,268,430 - <b>27,268,430</b>	13,448,305 - <b>13,448,305</b>	389,508,697 - <b>389,508,697</b>	439,659,810 13,697,430 <b>453,357,240</b>	412,461,131 533,098 <b>412,994,229</b>
PREVIOUS YEAR	764,090,498	34,508,866	9,916,563	788,682,801		26,860,014	6,645,222	375,688,572		712,337,223

#### Note:

a) Leasehold land ₹ 163,000 is yet to be registered in the name of the Company
b) Leasehold land measuring 1.79 acres valued at ₹ 433,180 is in possession of third party at Agra. The company is taking necessary steps to obtain the vacant possession of land

c) Lease rentals in respect of properties situated on lease hold land are charged to revenue.

U.P. HOTELS LIMITED  Schedules to Accounts (Contd.)	As at 31st March				
5. INVESTMENTS - CURRENT (MUTUAL FUNDS)	2011 No. of units	Ŧ	2010 No. of units	₹	
5. INVESTMENTS - CORRENT (MOTUAL FUNDS)	No. of units	₹	NO. OF UTIES	τ	
QUOTED (Non-Trade)					
Birla Sunlife Savings Fund Retail Growth (NAV ₹ Nil, 2010 ₹ 54.06 lacs)	-	-	315,957.825	5,276,653	
HDFC MF Monthly Income Plan Long Term Monthly Dividend (NAV ₹ 148.85 lacs, 2010 ₹ 145.38 lacs)	1,150,160.368	14,500,000	1,150,160.368	14,500,000	
HDFC Equity Fund- Dividend Option Payout (NAV ₹ 58.60 lacs, 2010 ₹ 53.17 lacs)	122,460.725	5,502,361	122,460.725	5,502,361	
ICICI Prudential Dynamic Plan - Dividend (NAV ₹ 25.78 lacs, 2010 ₹ 25.09 lacs)	139,716.320	2,500,000	139,716.320	2,500,000	
Reliance Growth Fund Retail Plan Growth Plan (NAV ₹ 22.97 lacs, 2010 ₹ 21.96 lacs)	5,001.250	2,000,000	5,001.250	2,000,000	
Reliance Monthly Income Plan Monthly Dividend Plan (NAV ₹ 38.06 lacs , 2010 ₹ 38.79 lacs)	350,972.633	4,000,000	350,972.633	4,000,000	
Reliance Regular Savings Fund-Equity Plan Growth Option (NAV ₹ 8.06 lacs, 2010 ₹ 7.61 lacs)	26,600.859	550,276	26,600.859	550,276	
Total (a)	_	29,052,637		34,329,290	

U.P. HOTELS LIMITED	As at 31st March				
Schedules to Accounts (Contd.)	7.5 2.7 5 7.5 11.2 1.5				
5. INVESTMENTS - CURRENT (MUTUAL FUNDS)	2011 No. of units	₹	2010 No. of units	₹	
UNQUOTED (Non-Trade)		,		·	
BNP Paribas Money Plus Regular Monthly Dividend (Formerly known as Fortis Money Plus Regular Monthly Dividend) (NAV ₹ 114.75 lacs, 2010 ₹ 150.76 lacs)	1,147,479.520	11,500,000	1,507,626.576	15,127,86	
Kotak Quarterly Interval Plan Series - 7 Dividend (NAV ₹ 65.13 lacs, 2010 ₹ 65.05 lacs)	650,000.000	6,500,000	650,000.000	6,500,00	
Kotak Quarterly Interval Plan Series - 4 Dividend (NAV ₹ 100.74 lacs, 2010 ₹ 35.15 lacs)	999,999.996	10,000,000	350,000.000	3,500,00	
LTC Saving Plus Fund - Monthly Dividend Plan (NAV ₹ Nil Iacs, 2010 ₹ 100.12 Iacs)	-	-	996,374.334	10,000,000	
Reliance Short Term Fund Retail Plan Growth Plan (NAV ₹ Nil lacs, 2010 ₹124.94 lacs)	-		717,743.775	12,049,483	
U T I Fixed Income Interval Fund Monthly Interval Plan Series - I (NAV ₹ Nil Iacs, 2010 ₹ 25.02 Iacs)	-	-	250,000.000	2,500,000	
DSP Black Rock FMP-3M-Series 33 (NAV ₹ 70.00 lacs, 2010 ₹ Nil lacs)	700,000.000	7,000,000	-	-	
DFC Money Manager Fund-Investment Plan (NAV ₹ 100.59 lacs, 2010 ₹ Nil lacs)	999,360.409	10,000,000	-	-	
JM Money Manager Fund Super Plan (NAV ₹ 50.79 lacs , 2010 ₹ Nil lacs)	507,672.494	5,079,416	-	-	
i.C. MF Interval Fund Quarterly Plan Series-2 (NAV ₹ 50.52 lacs , 2010 ₹ Nil lacs)	499,930.010	5,000,000	-	-	
Reliance Fixed Horizon Fund XVIII Series 4 Dividend Plan NAV ₹ 50.39 lacs , 2010 ₹ Nil lacs)	500,000.000	5,000,000	-	-	
Reliance Fixed Horizon Fund -XVIII Series 3 Dividend Plan NAV ₹ 128.69 lacs , 2010 ₹ Nil lacs)	1,272,805.456	12,728,054	-	-	
TATA Fixed Income Portfolio Fund -C2 Reg Halfyearly NAV ₹ 40.02 lacs , 2010 ₹ Nil lacs)	397,578.745	4,000,000	-	-	
TATA Fixed Maturity Plan Series-28 Scheme A Dividend (NAV ₹ 50.50 lacs , 2010 ₹ Nil lacs)	500,000.000	5,000,000	-	-	
U T I Fixed Income Interval Fund Monthly Interval Plan II Dividend Plan -Payout (NAV ₹ 25.14 lacs , 2010 ₹ Nil lacs)	250,000.000	2,500,000		-	
U T I Fixed Income Interval Fund Quarterly Interval Plan IV Dividend Plan-Payout	250,000.000	2,500,000	-	-	
(NAV ₹ 25.02 lacs , 2010 ₹ Nil lacs) <b>Total (b)</b>	<u>-</u>	86,807,470	<u> </u>	49,677,352	
Total (s. b)	_	115 860 107		84 006 64	
Total (a+b) Less: Provision for dimunition in value of investments		115,860,107 218,731		84,006,642 357,314	
	_	115,641,376		83,649,32	

	(* 1855)	(*
ii) Aggregate value of quoted investments	290.53	343.29
Aggregate value of unquoted invesments	868.07	496.77
Net asset value of invesments	1174.63	897.06

## U.P. HOTELS LIMITED

## Schedules to Accounts (Contd.)

	As at 31st March		st March
		2011 ≢	2010 ₹
		•	,
6. INVENTORIES			
- Provisions & Beverages		2,107,367	1,719,768
- Wines & Liquor		5,294,611	5,343,955
- Cigar & Smokes		49,628	65,471
- Crockery, Cutlery, Chinaware, Linen etc.		4,354,211	4,325,889
- Other stores		4,794,409	4,815,542
- Goods in transit	_	367,167	-
	-	16,967,393	16,270,625
7. SUNDRY DEBTORS (UNSECURED)			
Debts outstanding for a period exceeding six months			
- Considered good (Note 3.3)	5,065,440		1,408,943
- Considered doubtful	1,457,702		2,056,972
		6,523,142	3,465,915
Other Debts			
- Considered good	58,382,254		57,180,697
- Considered doubtful			- ,,
		58,382,254	57,180,697
	-	64,905,396	60,646,612
Less: Provision for doubtful debts		1,457,702	2,056,972
	<del>-</del>	63,447,694	58,589,640

## **U.P. HOTELS LIMITED**

Schedules to Accounts (Contd.)		1st March
	2011 ₹	2010 ₹
8. CASH AND BANK BALANCES	•	,
Cash Cheques in hand With Scheduled Banks on	1,104,703 1,530,218	2,257,508 -
Current Accounts Fixed Deposits(Note 4 & 9) Margin Accounts (Note 4) Unpaid Dividend Account Savings Bank Accounts	50,342,175 137,258,041 100,000 740,998 394,293 191,470,428	50,400,732 119,056,942 66,608 591,718 157,010 172,530,518
9. OTHER CURRENT ASSETS		
Interest accrued on deposits with banks Unbilled Revenue	2,288,864 2,340,844 4,629,708	2,289,016 1,785,787 4,074,803
10. LOANS & ADVANCES (Unsecured - Considered good)		
Advances recoverable in cash or in kind or for value to be received Prepaid expenses Sundry Deposits Fringe Benefit Tax Refunds	6,370,753 7,535,715 6,979,462 	3,627,395 6,707,072 5,290,679 162,113 15,787,259
11. LIABILITIES		
Sundry Creditors - total outstanding dues of Micro Enterprises & Small Enterprises (Note 6) - total outstanding dues of creditors other than Micro Enterprises & Small Enterprises Due To Directors Earnest Money & Security Deposits(including from Employees & Shops) Interest accrued but not due Other Liabilities Amount to be deposited with Investor Education and Protection Fund to the extent as and when required	33,954 60,362,234 7,810,938 637,188 519,323 6,924,298	37,941 58,797,326 11,543,090 395,880 - 5,800,387
Unclaimed Dividend	740,998 77,028,933	591,718 77,166,342
12. PROVISIONS Income Tax (Net of advance payments) Wealth Tax (Net of advance payments) Leave encashment on retirement Gratuity Proposed Dividend Tax on Dividend	8,551,182 277,777 6,410,872 22,954,197 54,000,000 8,760,150 100,954,178	14,036,953 270,072 5,730,721 15,937,700 21,600,000 3,587,490 61,162,936

**Schedules to Accounts (Contd.)** 

Note: I) Figures in Brackets indicate figures for 2010 II) \* Net of recoveries from employees

Year ended 31st March

2010

2011

₹

13. GUEST ACCOMMODATION, RESTAURANTS, BAR, BANQUETS & OTHER SERVICES				
Room Sale		352,905,827	307,383,283	
Food & Beverage		239,967,690	206,833,574	
Wines & Liquor		46,639,912	47,090,597	
Cigar & Smoke		475,373	477,549	
Telephone & Telex		1,490,934	1,441,068	
Laundry		1,752,519	1,582,920	
SPA/Therapy		1,814,226	1,829,736	
Other Services		49,698,229	21,404,492	
Taxi hire		849,707	-	
TUXTTIIC	<del>-</del>	695,594,417	588,043,219	
	<del>-</del>	000,004,417	300,040,213	
14. OTHER INCOME				
Shop License fee		5,866,264	6,117,211	
Profit on sale of mutual funds		888,401	-	
Liabilities, provisions & credit balances Written Back/ Bad Debts recovered		2,358,615	5,096,630	
Interest from banks ₹ 8,328,243 (2010 ₹ 8,809,118), & interest from others including deposits etc. ₹ 22,524 (2010 ₹ 40,128) Tax deducted at				
source ₹ 871,117 & ₹ Nil (2010 ₹ 1,080,619 & ₹ Nil respectively)		8,350,767	8,849,246	
Dividend Received (Current Investment - Mutual Fund- Non Trade)		4,428,868	2,122,590	
Foreign exchange gain (net)		2,291,475	1,989,201	
Provision for diminution in value of investments written back		138,583	2,304,170	
Depreciation Written Back		17,984	8,549	
Miscellaneous income / sundries		3,569,868	2,877,984	
	-	27,910,825	29,365,581	
15. CONSUMPTION OF PROVISIONS, BEVERAGES, WINES &SMOKES	Provisions & Beverages*	Wines & Liquors	Cigar & Smokes	Total
	₹	₹	₹	₹
Opening Stock	1,719,768	5,343,955	65,471	7,129,194
	(1,507,843)	(4,360,138)	(47,629)	(5,915,610)
Add: Purchases	78,458,719	11,639,024	231,221	90,328,964
	(64,639,233)	(11,612,315)	(266,640)	(76,518,188)
	80,178,487	16,982,979	296,692	97,458,158
	(66,147,076)	(15,972,453)	(314,269)	(82,433,798)
Less: Closing Stock	2,107,367	5,294,611	49,628	7,451,606
~	(1,719,768)	(5,343,955)	(65,471)	(7,129,194)
Consumption	· · · · · · · · · · · · · · · · · · ·		, ,	<u> </u>
2011	78,071,120	11,688,368	247,064	90,006,552
2010	(64,427,308)	(10,628,498)	(248,798)	(75,304,604)
	, , , ,	,	, , ,	,

## **Schedules to Accounts (Contd.)**

## Year ended 31st March

	2011	2010
	₹	₹
16.EMPLOYEES' REMUNERATION & WELFARE EXPENSES		
Salary, Wages, Bonus, Commission etc.	152,928,150	135,328,946
Contribution to Provident Fund & Other Funds	12,794,140	10,493,192
Gratuity	7,016,497	-
Workmen & Staff Welfare Expenses	4,161,258	3,489,566
Staff Training & Recruitment	1,258,833	1,422,504
Provision for leave encashment	680,151	-
Contractual Labour	1,063,775	1,080,760
	179,902,804	151,814,968
17. UPKEEP & SERVICE COST		
Linen, Uniform, Washing & Laundry Expenses	2,135,884	2,217,897
Expenses on Apartment & Board	10,457,332	9,385,491
Water Charges	242,776	383,756
Renewals & Replacement	12,299,260	11,544,216
Power & Fuel	73,718,209	62,431,578
Decoration & Garden Maintenance	4,504,406	3,486,401
SPA / Therapy Hire Charges	830,471	942,145
	104,188,338	90,391,484
18. REPAIRS & MAINTENANCE		
Building	12,929,103	9,727,934
Plant & Machinery	12,162,216	8,272,250
Others	8,788,476	5,932,442
Curers	33,879,795	23,932,626
19. ADMINISTRATIVE & SELLING EXPENSES Rent	5,567,032	4,492,048
Rates, Taxes & Excise Duty	10,305,581	6,765,992
Insurance	2,470,545	2,213,390
Advertisement, Publicity & Other Promotional Expenses	6,612,358	7,496,691
Commission to Travel Agents/Others	952,188	518,480
Travelling & Conveyance	24,713,924	19,230,585
Postage, Telephone and Telex	4,909,938	5,066,640
Printing & Stationery	3,621,358	3,279,788
	59,152,924	49,063,614

## **U.P. HOTELS LIMITED**

Schedules to Accounts (Contd.)	Year ended 31st March		
	2011	2010	
	₹	₹	
20. OTHER EXPENSES			
Music, band, TV/cable and orchestra	3,181,682	2,674,925	
Kitchen and banquet expenses	10,558,116	10,226,098	
Hire Charges	6,308,860	5,176,605	
Loss on sale/discard of assets (net)	4,040,294	1,710,052	
Provision / loss current investments	-	166,630	
Provision/ Write Off -Debts & Advances	687,992	369,651	
Security Expenses	2,066,123	1,679,445	
Legal and Professional Expenses	3,556,488	5,177,964	
Directors' Sitting Fee	280,000	280,000	
Commission to Directors (other than Managing Directors & Wholetime Directors)	500,000	-	
Payment to Internal Auditors	1,514,054	1,440,324	
Auditors' Remuneration (Note 12)	624,500	607,500	
Listing/Filing Fee	31,315	18,545	
Subscription	1,593,828	983,914	
Books and Periodicals	385,265	388,025	
Bank Charges etc.	2,479,445	2,060,007	
Sales/Luxury/Purchase Tax etc	460,738	360,200	
Sundries (including reimbursement of expenses	1,718,358	1,917,398	
to Auditors ₹ 14,240 (2010 ₹ 10,755)			
	39,987,058	35,237,283	
21. PROVISION FOR TAXATION			
a. Current Tax -Income Tax	64,000,000	56,000,000	
-Wealth Tax	240,000	200,000	
b. Tax Adjustments Pertaining To Earlier Years	(1,209,061)	(673,492)	
c. Deferred Tax	(2,402,087)	2,678,177	

60,628,852

58,204,685

#### Schedules to Accounts (Contd.)

#### 22.

#### SIGNIFICANT ACCOUNTING POLICIES

#### 1. Nature of operations:

U.P. Hotels Limited ('the Company') is incorporated and engaged in the business of operating hotels. The Company has properties in four locations.

#### 2. Basis of Preparation:

- The financial statements have been prepared to comply in all material aspects with the Notified Accounting Standards by Companies Accounting Standards Rules, 2006 and the relevant provisions of the Companies Act, 1956.
- Financial statements are based on historical cost convention on accrual basis, except where impairment is made and revaluation is carried out.
- Accounting policies have been consistently applied by the Company and are consistent with those used in the previous year except to the extent mention in Notes to the Accounts.

#### 3. Use of Estimates:

The preparation of financial statements are in conformity with generally accepted accounting principles that requires the management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent liabilities at the date of financial statements and the reported amount of revenues and expenses during the reporting year end. Although these estimates are based upon management's best knowledge of current events and actions, actual results could differ from these estimates.

#### 4. Fixed Assets & Depreciation:

i) Fixed Assets are stated at cost (or revalued amount as the case may be), less accumulated depreciation and impairment losses, if any. Cost comprises the purchase price/cost of acquisition including taxes, duties, freight and other incidental expenses related to acquisition, construction and installation to bring the asset to its working condition for its intended use. Borrowing costs that are directly attributable to acquisition, construction or production of a qualifying asset which take substantial period of time to get

## **Schedules to Accounts (Contd.)**

ready are also capitalized to the extent they relate to the period till such assets are ready to be put to use. Wherever assets are revalued, amount added on revaluation based on approved valuer's report is disclosed separately as required by the Companies Act, 1956.

- ii) Capital work in progress includes cost of assets, expenditure incurred and interest on funds deployed.
- No write off is made on leasehold land acquired on 99 years basis. Leasehold land acquired for a shorter period is amortised over the period of lease. Freehold land is not amortised.
- Depreciation on Fixed Assets is provided on Straight Line Method over the estimated useful life of the fixed assets which is in line with the corresponding rates prescribed under Schedule XIV of the Companies Act, 1956. Depreciation on additions is provided on pro-rata basis from the date on which the assets have been put to use and individual assets acquired for less than ₹ 5000 are depreciated @ 100% fully in the year of purchase / capitalization.
- v) The difference between depreciation calculated and provided on the revalued amount of fixed assets and depreciation calculated on the original cost of fixed assets has been recouped from Revaluation Reserve.
- vi) Grants from the Government are recognized when there is a reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to a depreciable asset, its value is deducted from the gross value to arrive at the carrying amount of related asset.

#### 5. Intangible Assets:

Intangible assets are stated at cost of acquisition less accumulated depreciation. Trade marks are depreciated over a period of sixty months. Computer Software is amortised over a period of sixty months. Amortisation is done on the straight line method.

#### 6. Impairment of Assets:

The Company on an annual basis makes an assessment of any indication that may lead to impairment of assets. If any such indication exists, the Company estimates the recoverable amount of assets. If such recoverable amount is less than the carrying amount, then the carrying amount is reduced to its recoverable amount by treating the difference between them as impairment loss and is charged to the Profit & Loss Account. The impairment loss recognized in prior accounting period is reversed if there has been a change in the estimate of recoverable amount.

#### Schedules to Accounts (Contd.)

## 7. Investments:

Investment that are ready realizable and intended to be held for sale are classified as Current Investment. All other investments are classified as long term investment. Current investments comprising investments in units of mutual funds are carried at lower of cost and fair value determined on individual investment basis. Long term investments are carried at cost. However, a provision for diminution in value is made to recognize a decline other than temporary in the value of investments.

#### 8. Inventories:

- i) Inventories at the year end are as per the physical verification conducted by the management.
- ii) Inventories (comprising of provisions & beverages, wines & liquor, cigar & smokes, crockery, cutlery, chinaware, linen & other stores) in hand are stated at lower of cost and net realisable value after considering obsolescence. Cost is ascertained on weighted average basis except for in one unit where it is valued on First in First out basis. Net realizable value is the estimated selling price in the ordinary course of the business less estimated cost necessary to make the sale. Stock in transit is valued at cost.
- iii) Unserviceable / damaged / discarded inventories and shortages observed at the time of physical verification are charged to Profit & Loss Account.
- iv) Circulating stocks of crockery, cutlery, uniform, linen etc. and stock of printed stationery are charged off to
   Profit & Loss Account as consumption.

## 9. Sundry Debtors / Loans & Advances:

Sundry Debtors, Loans & Advances are stated after adequate provisions and have a value on realisation at least equal to the amount stated.

#### 10. Recognition of Income & Expenses:

- Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured.
- ii) Revenue from hotel operations comprises of sale of rooms, food & beverages, wines & liquors, cigar & smokes, telephone & telex, laundry and other services (swimming pool, health/Spa centre, vehicle hire, banquets hire, hire charges etc). Revenue is recognized when the significant risks and rewards of

#### Schedules to Accounts (Contd.)

ownership has passed to the buyer, which coincides with the rendering of services and are disclosed net of allowances.

- iii) Income from interest is credited to revenue in the year of its accrual on time proportion basis taking into account the amount deposited and rate of interest. The income is stated in full with the tax deducted thereon being accounted for under the head Tax refunds / payments. Dividend income is stated at gross and is recognized when rights to receive payment is established.
- iv) Shop license fee revenue is recognized over the period of contract on an equitable straight line basis. Amount collectible as maintenance / recovery of dues from shop license are recognized over the period of contract, on accrual basis. Corresponding costs are recorded as incurred.
- v) Expenditure incurred on renovation / improvement /replacements / repairs in or in relation to existing facility, structure, plant or equipment are charged off to revenue except in situation where these result in a long term economic benefit, in which case these are capitalized. Where there is extension to building or increase in capacity of equipment & plant, the amounts incurred thereon are capitalized.
- vi) Income / Sales exclude taxes, such as Value added tax, Luxury Tax, Service Tax etc.

#### 11. Borrowing Costs:

Borrowing costs include interest and commitment charges on borrowings, amortization of costs incurred in connection with the arrangement of borrowings and finance charges under leases. Costs incurred on borrowings, directly attributable to development projects, which take a substantial period of time to complete, are capitalized and all other borrowing costs are recognized in the Profit and Loss Account in the period in which they are incurred.

#### 12. Employees Benefits:

i) Defined Contribution Plans

Company's contribution paid / payable during the year to ESIC and Provident Fund are recognized in the Profit & Loss Account. Provident Fund and ESIC contributions are made to a government administered Provident /ESIC Fund towards which the company has no further obligation beyond its monthly contribution.

## **Schedules to Accounts (Contd.)**

ii) Defined Benefit Plans

Company provides retirement benefits in the form of gratuity (funded) at all units except one unit and leave encashment (unfunded) which are measured using the Projected unit credit method with actuarial valuation being carried out at each valuation date.

- iii) Termination benefits are recognized as an expense as and when incurred.
- iv) Actuarial gains / losses are immediately taken to Profit & Loss Account and are not deferred.
- v) Short term employee benefit is recognized as an expense in Profit & Loss Account of the year in which related service is rendered.

#### 13. Foreign Currency Transaction:

- i) Initial Recognition: Foreign currency transactions are recorded in the reporting currency, by applying to the foreign currency amount the exchange rate between the reporting currency and the foreign currency at the date of the transaction.
- ii) Conversion: Foreign currency monetary items are reported using the closing rate. Non-monetary items which are carried in terms of historical cost denominated in a foreign currency are reported using the exchange rate at the date of the transaction, and non-monetary items which are carried at fair value on the similar valuation denominated in a foreign currency, are reported using the exchange rates that existed when the values were determined.
- Exchange differences: Exchange differences arising on the settlement of monetary items or on reporting monetary items at rates different from those at which they were initially recorded during the year or reported in previous financial statement are recognized as income or as expenses in the year in which they arise.

#### 14. Lease:

i) In respect of assets acquired as finance lease on or after 1.4.2001, the same are capitalised at the lower of the fair value and present value of the minimum lease payments at the inception of the lease term. Lease payments are apportioned between finance charges and reduction of lease liabilities so as to achieve a

#### Schedules to Accounts (Contd.)

constant rate of interest on the remaining balance of liability. Finance charges are charged to Profit & Loss Account.

ii) Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased assets are classified as operating leases. Operating lease payments are recognized as an expense in the profit & loss account on a straight-line basis over the lease term.

#### 15. Earnings per share

Basic earnings per share are calculated by dividing the net profit or loss for the year attributable to equity shareholders by the weighted average number of equity shares outstanding during the period. For the purpose of calculating diluted earnings per share, the net profit or loss for the year attributable to equity shareholders and the weighted average number of shares outstanding during the period are adjusted for the effects of all dilutive potential equity shares, if any.

#### 16. Provision, Contingent Liabilities and Contingent Assets:

Provision is recognized when the Company has a present obligation as a result of past event and it is probable that an outflow of resources will be required to settle the obligation and when a reliable estimate of the amount of the obligation can be made. Provisions are not discounted to its present value and are determined based on best estimate required to settle the obligation at the balance sheet date. Contingent liabilities are recognized only when there is possible obligation arising from the past events due to occurrence or non occurrence of one or more uncertain future events not wholly within the control of the Company or where any present obligation cannot be measured in terms of future outflow of resources or where a reliable estimate of the obligation cannot be made. The obligations are reviewed at each balance sheet date and adjusted to reflect the current best estimates. Contingent assets are not recognized in the financial statements.

#### 17. Proposed Dividend:

Dividend recommended by the Board of Directors is provided for in the Accounts, pending Shareholders' approval.

## Schedules to Accounts (Contd.)

#### 18. Taxes on Income:

Tax expenses comprises current tax (income tax & wealth tax) after taking into consideration benefits available under the provisions of Income tax Act, 1961 & Wealth tax Act, 1957 and deferred tax.

The deferred tax charged or credit is recognised using current tax rates. Where there is unabsorbed depreciation or carried forward losses, deferred tax assets are recognised only if there is virtual certainty of realisation of such assets. Other deferred tax assets are recognised only to the extent there is a reasonable certainty of realisation in future. Deferred tax assets / liabilities are reviewed at each balance sheet date based on developments during the year and available case laws, to re-assess realisation /liabilities.

#### 19. Prior period, Extra Ordinary items and Changes in Policies:

Prior period and Extra – Ordinary items and Changes in Accounting Policies having material impact on the financial affairs of the Company are disclosed.

#### 20. Events after the Balance Sheet date:

Events occurring after the date of the Balance Sheet which affect the financial position to a material extent are taken into cognizance.

## Schedules to Accounts (Contd.)

## 23. NOTES TO THE ACCOUNTS

- 1. Estimated amount of contracts remaining to be executed on capital account and not provided for (as certified by the Management) ₹ 101.82 lacs (2010 ₹ 55.41 lacs).
- 2. Contingent liabilities not provided for in respect of:
  - a) Claims against the Company not acknowledged as debts and not provided for pending appellate /Judicial decisions:
    - i) VAT / Entry Tax ₹ 69.14 lacs (2010 ₹ 2.08 lacs)
    - ii) House Tax / Water Tax ₹ 28.12 lacs (2010 ₹ 101.21 lacs)

No provision has been made as the probability of the claim succeeding is remote.

- b) The Income Tax Department has appealed to the Hon'ble High Court, Allahabad against the order of the Income Tax Appellate Tribunal upholding the views of the Company in respect of the claim of deduction regarding earnings in convertible foreign exchange under Section 80 HHD for Assessment Years 1989-90 to 1991-92 and luxury tax claimed under Section 43B for Assessment Years 1987-88 to 1990-91. The total amount disputed (excluding interest and penalties) in the matter aggregates to ₹ 58.59 lacs (2010- ₹ 58.59 lacs). The Company, based on expert analysis, is hopeful of a favourable decision from the Hon'ble High Court, Allahabad.
- c) A stay has been granted by the Hon'ble Allahabad High Court as regards applicability of the notification under section 3 of the U P Industrial Disputes Act, 1947 regarding minimum wages applicable to hotels in U.P.. Liability, if any, is unascertained.
- d) A stay has been granted by Hon'ble High Court of Allahabad, Lucknow Bench in the matter of applicability of Provident Fund during infancy period. Liability, if any, is unascertained.
- e) Certain employees have filed claims in various courts / legal forums against suspension/termination etc. and have sought reliefs. The ultimate liability, if any, with respect to these claims is currently not ascertainable and in the opinion of management, would not have material effect on the financial statements.
- 3.1 Balance confirmations have not been received from most of the parties showing debit/credit balances.
- 3.2 In the opinion of the Board, the value on realization of current assets, loans & advances in the ordinary course of business will not be less than the amount at which they are stated in the Balance Sheet.

## Schedules to Accounts (Contd.)

- 3.3 Debts over six months (considered good) inter-alia include ₹ 2,608,792 in respect of which legal proceedings have been initiated against parties under section 138 of The Negotiable Instruments Act, 1881. The Company based on legal opinion is virtually certain of its recovery and accordingly no provision is required.
- 4. Margin Deposit of ₹ 100,000 (2010- ₹ 66,608) and Fixed Deposit of ₹ 145,240 (2010 ₹ 140,000) have been made / lodged for obtaining guarantees in favour of Government Authorities.
- 5.1 Foreign Exchange exposures not hedged by derivative instruments or otherwise:

	2011		201	.0
Cash & Bank Balances		₹		₹
\$	460	19,256	19,330	891,693
Euro	350	20,940	650	37,505
£	120	8,196	258	15,000
Yen	3,000	1,465	-	-
Creditors				
SG\$	1,702	62,970	-	-
Euro	224	14,170	320	18,495
Loans & Advances				
Euro	2,810	180,310	-	-

- 5.2 The Company does not use derivative financial instruments such as forward exchange contracts and interest rates swaps to hedge its risks associated with foreign currency fluctuations and interest rate or for trading/speculation purposes.
- 6.1 The Company has not received from majority of parties any information / memorandum (as required to be filed by Suppliers / Vendors with the notified authority under Micro, Small and Medium Enterprises Development Act, 2006), claiming their status as Micro, Small or Medium Enterprises.
- 6.2 Details of dues to Micro, Small & Medium Enterprises as per MSMED Act, 2006 to the extent of confirmations received.

	As at 31st March	
	2011	2010
	₹	₹
The principal amount and the interest due thereon remaining unpaid to any suppliers at the end of each accounting year.	33,954	37,941
The amount of interest paid by the buyer in terms of Section 16 of the Act alongwith the amounts of the payment made to the suppliers beyond the appointed day during each accounting year.	NIL	NIL

## Schedules to Accounts (Contd.)

under Section 23 of the Act.

The amount of interest due and payable for the period of delay in making payment but without NIL NIL adding the interest specified under the Act. The amount of interest accrued and remaining NIL NIL unpaid at the end of each accounting year The amount of further interest remaining due and payable even in the succeeding year, until such date when the interest due as above **NIL NIL** are actually paid to the suppliers for the purpose of disallowance as a deductible expenditure

- 7. Pending assessments of Luxury Tax, Value Added Tax, Service Tax, Expenditure Tax, House & Water Tax etc. further liability, if any, could not be ascertained and provided for in account.
- 8. The Company has unutilised Cash Credit Limit of ₹ 160 lacs (2010 ₹ 160 lacs) from Allahabad Bank which is secured by hypothecation of present and future movable assets i.e. stock of provisions, wines, crockery, linen and other stores and also present and future book debts of the Company's hotels and is additionally secured by mortgage of the Company's hotels at Agra & Jaipur aggregating to ₹ 678 lacs. This is personally guaranteed by Chairman cum Managing Director (ex & present).
- 9. Fixed deposit of ₹ 40,599,760 have been lodged with Allahabad Bank for availing overdraft limit not exceeding ₹ 300 Lacs.
- 10. No amount is paid / payable by the Company under Section 441A of the Companies Act, 1956 (Cess on turnover) since rules specifying the manner in which the Cess shall be paid has not been notified yet by Central Government.
- 11. Depreciation has been provided in the accounts on "Straight Line Method" at rates prescribed in Schedule XIV to the Companies Act, 1956 except for specific assets stated below where different rates are applied which are not less than those prescribed under the Companies Act, 1956:
  - i) Leasehold land is amortised over a period of 30 years. Leasehold land acquired on 99 years basis is not amortised.
  - ii) Intangible assets viz Trade Marks and Computer Software are being amortised over a period of sixty months.

## Schedules to Accounts (Contd.)

## Payment to Auditors (excluding Service Tax)

	2011	2010
	₹	₹
Audit Fee	450,000	450,000
Tax Audit	55,000	55,000
Certification (including limited	119,500	102,500
review)		

13. Since depreciation has been calculated on the revalued costs, the difference of depreciation on original cost and the revalued figures amounting to ₹ 1,024,668 (2010 - ₹ 1,024,668) has been withdrawn from the revaluation reserve and deducted from the gross depreciation for the year.

## 14.1 Managerial Remuneration paid / payable to Directors

	Year ended 31st March		
	2011	2010	
	₹	₹	
Salaries (including gratuity ₹ Nil	11,175,000	6,357,692	
(2010 – ₹ 2,307,692))			
Contribution to Provident Fund	1,341,000	360,000	
and other funds			
Other perquisites (Benefits in cash or	1,771,976	2,034,145	
in kind)			
Sitting fee	280,000	280,000	
Commission to Chairman, Managing	7,140,838	9,709,613	
Director(s) & Executive Director(s)			
Commission to non wholetime	500,000	-	
Directors			
	22,208,814	18,741,450	

Note: As the future liability for gratuity and leave encashment is provided on an actuarial basis for the Company as a whole, the amount pertaining to the directors is not ascertainable and, therefore, not included above.

## **Schedules to Accounts (Contd.)**

14.2 Computation of net profit in accordance with section 349 & 350 of the Companies Act, 1956.

	2011		20	10
		₹		₹
Net Profit before tax		189,665,291		165,639,232
Add: Remuneration to				
Directors	21,928,814		18,461,450	
Sitting fee	280,000		280,000	
Provision /	107,425		1,174,298	
Loss:Investments,				
debts/advances etc.				
Loss on Sale/discard of	4,040,294	26,356,533	1,710,052	21,625,800
assets, assets written off				
		216,021,824		187,265,032
Less: Provision Written				
back				
i)Doubtful debts & advances	(845,279)		(2,650,527)	
& diminution in value of				
investments				
ii) Profit on sale of	(888,401)	(1,733,680)	<u>-</u>	(2,650,527)
investments				
Net Profit in accordance		214,288,144		184,614,505
with Section 198 of the				
Companies Act.				

	Year ended 31 <sup>st</sup> March	
	<b>2011</b> 2010	
	₹	₹
Commission payable to ex-Managing Director	-	2,955,100
@2% of net profit restricted to		
Commission payable to Chairman & Managing	2,000,412	3,377,257
Director @ 2% & 1% of net profit restricted to		
(Shri Birendra Kumar)		
Commission payable to Managing Directors		
/Executive Director @ 1% of net profits		
i) Shri Apurv Kumar	1,785,209	1,688,628
ii) Shri Rupak Gupta	1,785,209	1,688,628
iii) Smt. Supriya Gupta (pro-rata)	1,570,008	-
Commission to directors(other than Managing		
Directors & Wholetime Directors) @ 1% of net		
profits restricted to	500,000	-

15.1 (i) The Company has entered into operating Lease arrangement for office premises, guest houses and residential premises of employees/directors. Some of the significant terms and conditions of the arrangements are:

## Schedules to Accounts (Contd.)

- lease agreements are not non-cancellable in nature and may be terminated by either party by serving a notice
- lease arrangements which are not non-cancellable are generally renewable by mutual consent on mutually agreeable terms
- (ii) Rent in respect of above are charged to Profit & Loss account.
- 15.2 The Company has also entered into operating lease arrangements for assets viz. Alcatel Omni PCX Office Telephone System. Future lease Rental Payments are as under:

	<b>2011</b> ₹	2010 ₹
Not later than one year	165,450	165,450
Later than one year not later than five years	-	303,325

General description of arrangements-

- (i) Future lease rental payments are determined on the basis of annual lease payment as per agreement.
- (ii) At the expiry of the lease term, the Company has an option either to return the assets or extend the term by giving notice in writing.
- 15.3 (i) The Company has also entered into operating leases relating to shops etc. Shop licence fee has been recognised as income in the Profit & Loss Account.
  - (ii) Future minimum lease payments recoverable by the Company in respect of shops and office premises are as follows:

	2011	2010
	₹	₹
(a) Not later than one year	3,758,058	1,839,860
(b) Later than one year but not later than five years	2,621,663	1,186,644
(c) Later than five years	777,615	2,440,995

16. The primary reporting of the Company has been prepared on the basis of business segments. The Company has only one business segment, which is hotel operations and allied business services and operates in a single business segment based on the nature of its products, the risks and return, the organisation structures and the internal financial reporting systems. Accordingly, the figures in these financial statements relate to the Company's single business segment.

Secondary segment reporting is prepared on the basis of the geographical location of its operations. The operating interests of the Company are confined to India in terms of the operations. Accordingly, the

## Schedules to Accounts (Contd.)

figures in the financial statements relate to the Company's single geographical segment being operations in India.

- 17. Details of transactions entered into with related parties during the year
  - A) Related parties and their relationship
    - i) Subsidiary Companies Nil
    - ii) Key Management Personnel:-

#### a) Directors

Shri Birendra Kumar (Chairman & Managing Director)

Shri Apurv Kumar (Joint Managing Director)

Shri Rupak Gupta (Joint Managing Director)

Smt. Supriya Gupta (Executive Director)

Shri Rakesh M Gupta

Shri Sushil Kumar

Shri Arvind Kumar

## b) Relatives of Directors

Shri Upendra Kumar

Shri Manish Kumar

Smt. Rajeshwari Kumar

Smt. Renuka Kumar

Shri Anoop Kumar

Shri Binay Kumar

Shri Ravi M Gupta

Shri Alok Kumar

Shri Vivek Kumar

Shri Arjun Kumar

Shri Akshay Gupta

Smt. Minakshi Gupta (Late)

## Enterprise in which Key Management Personnel have significant influence:

U.P. Hotels Clarks Limited

U.P. Hotels India Limited

Kalyani Holdings and Finance Limited

Indian Textiles Company Private Limited

Indian Textiles Company (Holdings) Private Limited

Hotel Clarks Varanasi Limited

Great Value Hotels Private Limited

Carbon Paste Limited

Banaras House Private Limited

Banaras House IGA South Asia Limited

Bonita India Limited

**Banaras International Limited** 

Banaras Global Limited

Banaras House Engineering Private Limited

U P Export Industries Limited

## **Schedules to Accounts (Contd.)**

ANK Travels Limited
Silk Emporium
Oriental Textiles
Jaipur Silk Emporium
Rastriya Vikas Limited
Oriental Emporium
Jaipur Shop
Chandauli Agro Dairy Products Private Limited
Pride Hospitality Private Limited
Clarks Brij Hotels (I) Private Limited

B) i) Transaction with the above parties under A (ii) above in ordinary course of business at arms length.

	Year ended 31 <sup>st</sup> March	
	2011	2010
	₹	₹
Transaction with parties referred to in A (ii) above		
a) Remuneration paid to Directors (including commission)		
Shri L P Gupta (Late)	-	7,334,213
Shri Birendra Kumar	6,157,607	5,123,850
Shri Apurv Kumar	5,618,544	3,216,606
Shri Rupak Gupta	5,333,658	2,786,781
Smt. Supriya Gupta	4,319,005	-
	21,428,814	18,461,450
b) Remuneration paid to relatives of Directors		
Shri Anoop Kumar	833,844	791,489
Smt. Renuka Kumar	397,603	339,637
Shri Manish Kumar	430,080	430,080
Shri Ravi M Gupta	504,540	491,102
Smt. Rajeshwari Kumar	360,800	290,060
Shri Akshay Gupta	545,424	211,083
Shri Arijun Kumar	594,424	211,063
Smt. Supriya Gupta	394,424	236,890
Sint. Supriya Gupta	2 666 715	
	3,666,715	3,009,703
c) Rent Paid		
Smt. Minakshi Gupta (Late)	420,000	420,000
Shri Apurv Kumar	240,000	240,000
	660,000	660,000
d) Sitting Fee		
Shri Arvind Kumar	15,000	15,000
Shri Rakesh M Gupta	20,000	25,000
Shri Sushil Kumar	10,000	15,000
Smt. Supriya Gupta		5,000
	45,000	60,000

## **Schedules to Accounts (Contd.)**

## e) Commission

Smt. Rajeshwari Kumar

Shri Akshay Gupta

Shri Arvind Kumar

Shri Sushil Kumar

Shri Manish Kumar

Shri Rakesh M Gupta

Shri Arvind Kumar	50,000	-
Shri Rakesh M Gupta	50,000	-
Shri Sushil Kumar	50,000	
	150,000	-
f) Amount outstanding at year end		
Payable		
Shri L P Gupta (Late)	-	4,720,077
Shri Birendra Kumar	2,000,412	3,377,257
Shri Apurv Kumar	1,955,309	1,757,128
Shri Rupak Gupta	1,785,209	1,688,628
Smt. Supriya Gupta	1,570,008	-
Smt. Minakshi Gupta (Late)	75,609	25,022
Shri Arjun Kumar	31,167	31,167

14,600

37,300

14,600

41,034

50,000

50,000

50,000

25,160

## ii) Transaction with parties in A (iii) above at arms length

	Year ended 31 <sup>st</sup> March		
	2011	2010	
	₹	₹	
a) Purchase of Goods & Services     ANK Travels Limited.	106,896	123,848	
<ul><li>b) Sale of Goods &amp; Services</li><li>Hotel Clarks Varanasi Limited.</li><li>U P Hotels Clarks Ltd.</li><li>Others</li></ul>	24,299 9,860	9,630 - 8,865	
c) Licence fee received Silk Emporium ANK Travels Limited Jaipur Shop Pride Hospitality Private.Limited.	34,159  77,842 82,056 60,000 60,000 279,898	74,134 82,056 60,000 60,000 <b>276,190</b>	

## **Schedules to Accounts (Contd.)**

d) Amount outstanding at the year end

- Receivable

U P Hotels Clarks Ltd. 12,269

- Payable

ANK Travels Limited **79,997** 55,157

## 18. Investments acquired and sold during the year:-

## A) 2010-2011

Mutual Funds Scheme	Purchases made du	Purchases made during the year		g the year
	Units	Amount (₹)	Units	Amount (₹)
Birla Sunlife Savings Fund Retail Growth	-	-	315,957.825	5,276,653
DSP Blackrock FMP-3M-Series 33	700,000.000	7,000,000	-	-
BNP Paribas Money Plus Regular Monthly Dividend	897,601.960	9,000,000	1,257,749.016	12,627,869
(Formerly known as Fortis Money Plus Regular Monthly Dividend)				
IDFC Money Manager Fund-Investment Plan	999,360.409	10,000,000	-	-
Kotak Quarterly Interval Plan Series - 4 Dividend	1,008,642.582	10,086,431	358,642.586	3,586,431
JM Money Manager Fund Super Plan	507,672.494	5,079,416	-	-
LIC MF Saving Plus Monthly Dividend Plan	-	-	996,374.334	10,000,000
L.I.C. MF Interval Fund Quarterly Plan Series-2	499,930.010	5,000,000	-	-
Reliance Fixed Horizon Fund XVIII Series-4 Dividend Plan	500,000.000	5,000,000	-	-
Reliance Fixed Horizon Fund -XVIII Series 3 Dividend Plan	2,544,037.343	25,440,373	1,271,231.887	12,712,319
Reliance Monthly Interval Fund Series II Retail Dividend Plan	499,915.014	5,000,000	499,915.014	5,000,000
Reliance Short Term Fund Retail Plan Growth Plan	-	-	717,743.775	12,049,482
Reliance Liquid Fund - Cash Plan - Daily Dividend Option	1,142,400.445	12,728,055	1,142,400.445	12,728,055
Tata Fixed Income Portfolio Fund -C2 Reg Half yearly	397,578.745	4,000,000	-	-
Tata Fixed Maturity Plan Series-28 Scheme A Dividend	500,000.000	5,000,000	_	-
U T I Fixed Income Interval Fund Monthly Interval Plan II	1,082.730	10,827	251,082.730	2,510,827
Dividend Plan -Reinvestment	,	,	,	
U T I Fixed Income Interval Fund Monthly Interval Plan II	250,000.000	2,500,000	-	-
Dividend Plan -Payout		,,		
U T I Fixed Income Interval Fund Quarterly Interval Plan IV	250,000.000	2,500,000	-	-
Dividend Plan -Payout	==0,000.000	_,100,000		
UTI Floating Rate Fund-Short Term Plan Dividend Option	2,403.378	2,542,844	2,403.378	2,542,844

## B) 2009-2010

Mutual Funds Scheme	Purchases made du	iring the year	Sales made during	g the year
	Units	Amount (₹)	Units	Amount (₹)
Birla Sunlife Savings Fund Retail Growth	607,121.730	10,139,236	444,867.233	7,362,583
Birla Sunlife Income Plus -Growth	-	10,100,200	244,255.340	9,799,060
Birla Sunlife Dynamic Bond Fund Retail Growth	681,171.410	9,938,359	681,171.410	9.938.359
Canara Robeco Income Dividend (Income) Fund	-	-	616,031.833	10,045,631
Canara Robeco Short Term Retail Dividend Fund	1,404,838.739	14,223,631	1,404,838.739	14,223,631
Canara Robeco Dynamic Bond Retail Dividend Fund	1,624,101.146	16,241,011	1,624,101.146	16,241,011
Fortis Money Plus Regular Monthly Dividend	998,431.787	10,000,000	1,197,942.978	12,062,328
HDFC MF Monthly Income Plan Long Term Monthly Dividend	1,150,160.368	14,500,000	-	-
HDFC Cash Management Fund - Treasury Advantage Plan -	248,528.710	2,500,000	248,528.710	2,500,000
Retail Monthly Dividend	2 10,02011 10	_,000,000	210,0201110	_,000,000
HDFC Equity Fund- Dividend Option Payout	122,460.725	5,502,361	-	_
ICICI Prudential Dynamic Plan - Dividend	139,716.320	2,500,000	-	_
Kotak Quarterly Interval Plan Series - 7 Dividend	650,000.000	6,500,000	-	_
Kotak Quarterly Interval Plan Series - 4 Dividend	350,000.000	3,500,000	-	_
LIC Saving Plus Fund - Monthly Dividend Plan	996,374.334	10,000,000	-	-
Reliance Fixed Horizon Fund VIII Series 4 Institutional Dividend Plan	-	-	1,300,000.000	13,029,160
Reliance Media & Entertainment Fund Growth Plan Growth Option	-	-	30,000.000	1,045,074
Reliance Money Mananger Fund-Institutional Option Daily Dividend Plan	12,035.805	12,049,482	12,035.805	12,049,482
Reliance Regular Savings Fund -Equity Plan Growth Option	26,600.859	550,276	-	-
Reliance Short Term Fund Retail Plan Growth Plan	717,743.775	12,049,482	-	-
Reliance Monthly Income Plan Monthly Dividend Plan	350,972.633	4,000,000	-	-
U T I Fixed Income Interval Fund Monthly Interval Plan Series - I	250,000.000	2,500,000	-	-
Dividend Plan Re-investment				

## Schedules to Accounts (Contd.)

#### 19. Employees Benefits

#### 19.1 Defined Contribution Plans.

The Company makes contribution towards Provident Fund and ESIC for qualifying employees. The Provident Fund & ESIC plans are operated by Regional Provident Fund Commissioner and Director Employees State Insurance Corporation. The Company is required to contribute a specified percentage of payroll cost to the retirement benefit schemes to fund the benefits. The only obligation of the Company with respect to their retirement benefit plan is to make specified contribution at specified rates.

## 19.2 Defined Benefit Plan

#### Gratuity

The Company makes annual contribution to Employees Group Gratuity cum Life Insurance Scheme of Life Insurance Corporation of India (funded) at all units except Khajuraho. The scheme provide for lump sum payment to vested employees on departure of an amount equal to 15 days salary (last drawn) for each completed year of service. Vesting occur on completion of five years service. The recent actuarial valuation was carried out at 31<sup>st</sup> March, 2011 by Life Insurance Corporation of India under the Projected Unit Credit Method. The Actuarial valuation at one unit is carried out by an Actuary under the Projected Unit Credit Method. Provisions are made to bring gratuity liability in line with actuarial valuation. The funds are invested by Life Insurance Corporation of India.

## **U P HOTELS LIMITED**

19.3 Disclosure relating to defined benefit plan as per actuarial valuation as at the end of the financial years and recognized in the financial statements

Description		Gratuity				
·		Funded	Non Fund	led	Non Funded	
	2011	2010	2011	2010	2011	2010
•	₹	₹	₹	₹	₹	₹
Change In present value of obligation						
Present Value of Obligation as at beginning of the year	42,409,235	38,230,015	847,790	535,298	5,730,721	5,923,504
Interest Cost	3,392,739	3,058,401	67,823	42,824	458,458	473,880
Current Service Cost	2,125,607	1,890,008	207,155	97,739	607,120	574,684
Benefits Paid	(6,414,982)	(2,723,076)	-	-	,	_
Actuarial (gain)/loss on obligation	9,337,260	768,339	(199,821)	171,929	(385,427)	(1,241,347)
Present value of obligation as at end of the year	50,849,859	41,223,687	922,947	847,790	6,410,872	5,730,721
Change in the fair value of plan assets						
Fair value of plan assets at the beginning of year	26,133,777	21,607,647	-	-	-	-
Expected return on plan assets	2,385,231	2,125,474	-	-	-	-
Contributions	6,714,583	5,123,732	-	-	-	-
Benefits paid	(6,414,982)	(2,723,076)	-	-	-	-
Actuarial gain/(loss) on plan assets	-	-	-	-	-	-
Fair value of plan assets at the end of the year	28,818,609	26,133,777	-	-	-	-
Fair Value of plan assets					-	_
Fair value of plan assets at beginning of year	26,133,777	21,607,647	-	-	-	-
Actual return on plan assets	2,385,231	2,125,474	-	-	-	-
Contributions	6,714,583	5,123,732	-	-	-	-
Benefits paid	(6,414,982)	(2,723,076)	-	-	-	-
Fair value of plan assets at the end of year	28,818,609	26,133,777	-	-	-	-
Funded status	(22,031,250)	(15,089,910)	(922,947)	(847,790)	(6,410,872)	(5,730,721)
Actuarial gain / loss recognized						
Actuarial(gain)/loss on obligation	(9,337,260)	(768,339)	199,821	(171,929)	385,427	1,241,347
Actuarial (gain)/loss for the year - plan assets	-	-		-		-
Total (gain)/ loss for the period	9,337,260	768,339	(199,821)	171,929	(385,427)	(1,241,347)
Actuarial (Gain)/Loss recognised in the year	9,337,260	768,339	(199,821)	171,929	(385,427)	(1,241,347)
The amount to be recognized in the balance sheet						
and statement of profit & loss						
Present value of obligation as at end of the year	50,849,859	41,223,687	922,947	847,790	6,410,872	5,730,721
Fair value of plan asses at the end of year	28,818,609	26,133,777	-	-	-	-
Funded status	(22,031,250)	(15,089,910)	(922,947)	(847,790)	(6,410,872)	(5,730,721)
Net Liability recognized in balance sheet	22,031,250	15,089,910	922,947	847,790	6,410,872	5,730,721
Expenses recognized in statement of Profit & Loss						
Current service cost	2,125,607	1,890,008	207,155	97,739	607,120	574,684
Interest cost	3,392,739	3,058,401	-	42,824	458,458	473,880
Expected return on plan assets	(2,385,231)	(2,125,474)	67,823	-	-	-
Net actuarial (gain)/loss on recognized in the year	9,337,260	768,339	(199,821)	171,929	(385,427)	(1,241,347)
Expenses recognized in statement of Profit & Loss	12,470,375	3,591,274	75,157	312,492	680,151	(192,783)

## **U P HOTELS LIMITED**

19.4 The actuarial calculations used to estimate commitments and expenses are based on the following assumptions which if changed, would affect the commitments size, funding requirement and expenses

Description	Gratuity				Leave Encashment		
	F	unded	Non	Funded	Non Funded		
	2011	2010	2011	2010	2011	2010	
a. Discount rate	8%	8%	8%	8%	8%	8%	
<ul> <li>b. Expected rate of return on plan assets</li> </ul>	9.15%	9.15%	-	-	-	-	
c. Mortality rate	LIC (1994-96)	LIC (1994-96)					
	Ultimate	Ultimate	Ultimate	Ultimate	Ultimate	Ultimate	
d. Withdrawl rate							
- upto 30 years of age	3.00	3.00	3.00	3.00	3.00	3.00	
- upto 44 years of age	2.00	2.00	2.00	2.00	2.00	2.00	
- above 44 years of age	1.00	1.00	1.00	1.00	1.00	1.00	
e. Future salary increase	7%	7%	7%	7%	7%	7%	

The estimates of future salary increase in actuarial valuations take account of inflations, seniority, promotion and other relevant factors such as supply and demand factors in employment market.

19.5 Gratuity expenses and leave encashment have been recognised under the head employees remuneration & welfare expenses

19.6

Description		Gratuit	у						Leave Enc	ashment	
			Funded *			No	n Funded			N	lon Funded
	2011	2010	2009	2011	2010	2009	2008	2011	2010	2009	2008
	₹	₹	₹	₹	₹	₹	₹	₹	₹	₹	₹
Present value of obligation as at end of the year	50,849,859	41,223,687	40,002,213	922,947	847,790	535,298	360,253	6,410,872	5,730,721	5,923,504	5,099,434
Fair value of plan asses at the end of year	28,818,609	26,133,777	21,607,647	-	-	-	-	-	-	-	-
Funded status	(22,031,250)	(15,089,910)	(18,394,566)	(922,947)	(847,790)	(535,298)	(360,253)	(6,410,872)	(5,730,721)	(5,923,504)	(5,099,434)
Experience Adjustments on Plan Liabilities [(Loss)/Gain]	-	-	-	199,821	(191,285)	17,439	14,283	385,427	1,136,637	966,803	(179,636)
Experience Adjustments on Plan Assets [(Loss)/Gain]	-	-	-	-	-	-	-	-	-	-	-

a) \* Figures for Experience Adjustments in respect of funded gratuity are not available.

b) The full actuarial valuation report indicating amongst others viz. changes in present value of obligation / fair value of plan assets, actuarial gain/loss recognized, fair value of plan assets etc. were not furnished for 2008 from the Life Insurance Corporation of India and as such the relevant particulars are not being furnished.

## **Schedules to Accounts (Contd.)**

## 20. Earnings per share

Computation of both basic and diluted earnings per share of ₹ 10/- each

	Year ended 31 <sup>st</sup> March		
	2011	2010	
	₹	₹	
Profit for the year after tax	129,036,439	107,434,547	
Number of Equity Shares	5,400,000	5,400,000	
Basic & Diluted earnings per share of face value of ₹ 10/-	23.90	19.90	

## 21. Earnings in foreign currency

	<i>g. g</i> ,	Year ended 31 <sup>st</sup> 1 <b>2011</b> ₹	<u>March</u> 2010 ₹
i)	Interest	-	-
ii)	Royalty, know-how and consultancy fee	-	-
iii)	Interest and Dividends	-	-
iv)	On Hotel Earnings (realisation basis)		
	(as certified and reported by the Company and not verified by the auditors)	292,434,551	253,205,504

## 22. Value of imports calculated on CIF basis in respect of:

		Year ended 31 <sup>st</sup> March		
		2011 ₹	2010 ₹	
	i) Provision, stores, wines etc.	3,473,656	2,292,800	
	ii) Capital Goods	9,915,777	510,155	
	iii) Components /spares etc	-	-	
23.	Expenditure in foreign currency			
	i) Interest	-	-	
	ii) Membership	-	-	
	iii)Other matters –			
	Travelling, Advertisement, Subscription etc	4,452,242	4,542,451	

## Schedules to Accounts (Contd.)

24. Value of consumption of Wines & Liquor

	201	11	2010		
	₹	%	₹	%	
Imported	3,789,087	32.42	2,729,743	25.68	
Indigenous	7,899,281	67.58	7,898,755	74.32	
	11,688,368	100.00	10,628,498	100.00	

- 25. The Company has not made any remittances in foreign currencies on account of dividends during the year and does not have information to the extent to which remittances in foreign currencies on account of dividend have been made by or on behalf of non resident shareholders.
- 26. The Company is not required to give any quantitative and valuewise information in respect of purchases, consumption, turnover, stocks etc. as the same is exempted vide Notification No. S.O. 301(E) dated 8<sup>th</sup> February, 2011 issued under Section 211(3) of the Companies Act, 1956 by the Ministry of Corporate Affairs, Government of India.
- 27. The figures for the previous year have been re-grouped / recast as far as practicable to make them comparable with those of the current year.
- 28. Balance Sheet abstract and Company's General Business Profile

## I. Registration Details

Registration No. 17307 State Code 55 Balance Sheet Date 31<sup>st</sup> March, 2011

## II. Capital Raised during the year

(Amount in ₹ Thousands)

Public issue	Nil
Right Issue	Nil
Bonus Issue	Nil
Private Placement	Nil

## III. Position of Mobilisation and Deployment of Funds

(Amount in ₹ Thousands)

Total Liabilities	866,400
Total Assets	866,400

#### **Sources of Funds**

Paid up Capital	54,000
Reserves & Surplus	583,407

(including Revaluation Reserve ₹ 20,508)

## **Schedules to Accounts (Contd.)**

Secured Loans	NIL
Unsecured Loans	NIL
Deferred Tax – Net	51,010
Application of Funds	
Net Fixed Assets	453,357
Investments	115,642
Net Current Assets	119,418
Miscellaneous Expenditure	NIL
Accumulated Losses	NIL

## **IV.** Performance of Company

(Amount in ₹ Thousands)

Turnover (including other income)	723,505
Total Expenditure (after Extra Ordinary items)	533,840
Profit / Loss before Tax	189,665
Profit / Loss after Tax	129,036
Earnings per share – ₹	23.90
Dividend Rate %	100

# V. Generic Names of three principal products / services of company (As per monetary terms)

Item Code No. (ITC Code) 591001006

Product Description HOTELS

Item Code No.(ITC Code) 390001002

Product Description RESTAURANTS

## **Schedules to Accounts (Contd.)**

Schedule 1 to 23 form an integral part of the financial statements Signatures to Schedules 1 to 23

Sd/-Birendra Kumar Chairman & Managing Director

Sd/-Sidharth Ghatak Company Secretary

New Delhi 30<sup>th</sup> May, 2011 Sd/- Sd/Apurv Kumar Rupak Gupta
Joint Managing Directors

## U. P. HOTELS LIMITED

Registered Office: 1101, Surya Kiran Building, 19, K. G Marg, New Delhi-110 001.

## ATTENDANCE SLIP 50<sup>th</sup> Annual General Meeting –12<sup>th</sup> August, 2011

DP ID No	Client ID No	Folio No	
	(Electronic Mode)	(Physical Mode)	
(Please mention both DP	ID & Client ID No.)	(Please mention the Fol	io No.)
I certify that I am a registe	ered Member/Proxy of the registe	ered Member of the Company.	
	nce at the 50 <sup>th</sup> ANNUAL GENER PHD House, Opposite Asian Gam		
Member's/Proxy's name	in BLOCK LETTERS	Member's/Pr	oxy's Signature
<ol><li>Please fill in the House.</li></ol>	s of the Company or their proxies nis attendance slip and sign at the OUPONS WILL BE DISTRIB	time of handing it over for regis	
Registered Offi	U. P. HOTELS I ice: 1101, Surya Kiran Buildin PROXY FO 50 <sup>th</sup> Annual General Meetin	g, 19, K. G Marg, New Delhi-1	10 001.
DP ID No.	Client ID No	Folio No.	
(Electronic Mode) (Please mention both DP)	(Electronic Mode)	(Physical Mode) (Please mention the Fol	
ofbeing	ofofofin the	above named Company, ne District of	or failing
him/her	i	n the District of	
	for me/us on my/our behalf at th		
	riday, the 12 <sup>th</sup> August, 2011 at P.m. and at any adjournment there		nes Village, New
Signed this	day of	2011	
Signature of Proxy	Signature of the	Member	Affix Revenue Stamp here

NOTE: The form in order to be effective must be duly stamped, completed and signed and must be deposited at the Registered office of the Company not less than 48 hours before the Meeting.



