

#### **Registered Office :**

3, Pushpa Apartment, General Vaidya Chowk, Jalgaon – 425 002.

## **Board of Directors :**

Shri. Ishwarlal S. Jain Shri. Manish I. Jain Shri. Pramod N. Mehta Shri. Suganchand K. Raka Shri. Ramvilas K. Rathi Shri. Prashant J. Agrawal Shri. Purushottam T. Wani Chairman & Managing Director Director Director Director Director Director Director Director

#### Bankers :

State Bank of India Axis Bank Ltd. ICICI Bank Ltd. Jalgaon Peoples co-op Bank Ltd. Shri. Mahavir Sahakari Bank Ltd.

#### **Registrar & Share Transfer Agents :**

Bigshare Services Private Limited. E-2/3, Ansa Industrial Estate, Sakivihar Road, Sakinaka, Andheri(E) MUMBAI – 400 072.

#### Auditors :

N. S. Doshi & Co. Chartered Accountants 18, Visanji Nagar, Jalgaon – 425 001.

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# • NOTICE:

Notice is hereby given that 23<sup>rd</sup> Annual General Meeting of the members of Manraj Housing Finance Limited will be held at 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon – 425 002 on Saturday the 28<sup>th</sup> Day of September, 2013 at 10.30 a.m. to transact with or without modification as may be permissible the following business.

# • ORDINARY BUSINESS:

- 1. To receive, consider and adopt the Audited Profit and Loss Account for the Financial year ended 31<sup>st</sup> March, 2013 and the Balance Sheet as at that date and the report of the Auditors and Directors thereon.
- 2. To appoint Auditors for the year 2013-2014 and authorize the Board of Directors to fix their remuneration. M/s. N. S. Doshi & Co. Chartered Accountants, auditors of the company retire at the conclusion of ensuing Annual General Meeting and are eligible for reappointment.
- 3. To appoint Director in place of Shri. Manish Jain who retires by rotation and being eligible offers himself for reappointment.
- 4. To appoint Director in place of Shri. Pramod N. Mehta who Retires by rotation and being eligible offers himself for reappointment.

Jalgaon. 1st August, 2013. By Order of the Board For MANRAJ HOUSING FINANCE LTD.

# **Registered Office**

3, Pushpa Apartment, General Vaidya Chowk, Jalgaon – 425 002.

ISHWARLAL S. JAIN Chairman and Managing Director

# • NOTICE:

- 1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member.
- 2. Members are requested to notify immediately any change in their addresses to the company.
- 3. Members desirous of having any clarification or additional information on the accounts of the company, may please write to the company atleast one week before the date of Annual General Meeting.
- 4. As a measure of economy, copies of Annual Report will not be distributed at the meeting members are therefore requested to bring their copies of the Annual Report.

# DIRECTORS' REPORT

#### To **The Members, Manraj Housing Finance Limited,** 3 Pushpa Apartment, General Vaidya Chowk, Jalgaon

Your Directors have pleasure in presenting the 23<sup>rd</sup> Annual Report together with the Audited Accounts for the year ended 31<sup>st</sup> March 2013.

Sr. No.	Destinutere	(Rupees in Lakhs)		
	Particulars	Year ended 31 <sup>st</sup> March 2013	Year ended 31 <sup>st</sup> March 2012	
1.	Gross Income	258.95	260.07	
2.	Profit Before Depreciation and Income Tax	104.00	131.11	
3.	Depreciation	0.05	0.10	
4.	Provision for Tax (Provision for tax w/back)	35.38	42.09	
5.	Net Profit After Tax	68.57	89.01,	
6.	Deferred Tax Credit (Current Year)	0.02	(2.09)	
7.	Add : Amount B/F from previous year	90.61	41.59	
8.	Amount available for appropriation	159.18	130.61	
9.	Transferred to General Reserve	20.00	40.00	
- 1	Balance Carried Forward	139.18	90.61	

# 1. FINANCIAL RESULTS

# 2. OPERATIONS

During the year under consideration the company has achieved a gross income of turnover of Rs.258.95 lacs. After charging all expenses, the company has earned a profit of Rs.68.57 Lacs as against Rs.89.01 Lacs in the preceding year. Small decrease in revenue is largely due to adverse and competitive market conditions.

# 3. DIVIDEND

To conserve the resources your Directors are not recommending payment of any dividend to the shareholders.

# 4. DIRECTORS:

Shri Manish Jain and Shri.Pramod N.Mehta, retires by rotation and being eligible to offer themselves for re-appointment at the ensuing Annual General Meeting. Brief resume of the above Directors, nature of their expertise in specific functional areas as stipulated under clause 49 of the Listing Agreement with Stock Exchange are given in the section on Corporate Governance elsewhere in the Annual Report.

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# 5. UNCLAIMED DEPOSITS

As of 31st March 2013 there are no outstanding deposits.

# 6. AUDITORS

M/s. N. S. Doshi & Co., Chartered Accountants, the Auditors of the company retire at the forthcoming AGM and being eligible offer themselves for reappointment as Auditors for the current year.

# 7. AUDITORS' REPORT

## (i) Grant of loans

As for the loans of Rs.13,32,01,708/- sanctioned during the year on the basis of an agreement to create security as and when required and referred to by the auditors in their report, your director would like to state that all borrowers are parties of good reputation and have also repaid Rs.9,49,55,934./- till 31-03-13 and management expects to recover the entire dues in the near future.

An advance of Rs. 70,00,000/- is paid to the relative of director towards agreement to purchase immovable property and the company has charged interest on the same.

# (ii) Write off of Bad Debts of Rs. 13,80,500/-

As for the bad debts written off Rs.13,80,500/- (including interest of Rs. 3,80,500) your directors would like to state that all those debts were outstanding since long and in any case the commercial viability of recovering the amounts through legal cases is very less and the charge created on the assets are not vacated by the company and will continue till the loans are recovered fully.

(iii) The company has not undertaken any construction / manufacturing activity during the year review and as such question of maintaining any records in terms of Sec. 209(1) (d) under of the Companies Act, 1956 read with Cost Accounting Records Rules 2011 (which have become applicable to the company w.e.f .1.4.2011) does not arise.

# 8. DIRECTORS' RESPONSIBILITY STATEMENT PERSUANT TO SECTION 217 (2AA):

In terms of the amendment to Section 217 of the Companies Act 1956, your directors have to state as under in respect of the Audited Accounts for the year ended 31<sup>st</sup> March 2013.

- I. That in the preparation of the Annual Accounts, the applicable Accounting Standards have been followed to the extent applicable along with proper explanation relating to material departures if any;
- II. That the directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit of the company of that period;

- III. That the directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- IV. That the directors have prepared the annual accounts on a going concern basis.

# 8. CORPORATE GOVERNANCE

Pursuant to Clause 49 of the Listing Agreement with the Stock Exchanges, Management Discussion and Analysis Report a separate report on Corporate Governance, Managing Director's certificate together with a certificate from the Company's Auditors and on compliance is set out in the annexure forming part of Annual Report.

# 9. CONSERVATION OF ENERGY TECHNOLOGY ABSORPTION FOREIGN EXCHANGE EARNINGS AND OUTGOINGS

The Company is not engaged in manufacturing activities and therefore, there is no information required to be furnished in respect of conservation of energy and absorption of technology. The information in respect of foreign Exchange earnings/outgoings is NIL.

# 10. PARTICULARS OF EMPLOYEES

The Company did not have any employee falling within the scope of section 217 (2A) of the Companies Act, 1956.

## 11. ACKNOWLEDGEMENT

The Directors place on record their appreciation and gratitude for all the co-operation extended by the bankers SBI and JPC Bank ltd., employees at all levels, the shareholders of the company.

Jalgaon Date: 28 <sup>th</sup> May 2013	FOR AND ON E	BEHALF OF THE BOARD
<b>ISHWARLAL S. JAIN</b> (Managing Director)	PRAMOD MEHTA (Director)	PURUSHOTTAM T. WANI (Director)
04/06/2013	28/05/2013	28/05/2013

# REPORT OF THE DIRECTORS ON CORPORATE GOVERNANCE

It has been the continuous endeavor of the company to exceed and excel the laid down regulatory parameters through better Corporate Governance. The company follows fair and transparent governance practices. It is the desire of the Management to institutionalize the "Framework of Corporate Governance and Code of Practices." The Management believes in leveraging the resources to translate dreams in to realities. During the year, the company has fine-tuned it governance and corporate practices in line with revised clause 49 of the listing agreement.

Your company continues to follow procedures and practices in conformity with the code of Corporate Governance as enunciated in the Listing Agreement. In keeping with the spirit of the Code, your Board constituted Committees such as an Audit Committee, Share Transfer Committee and Shareholders/Investors Grievance Committee. Details of the implementation of the Code follow in the paragraphs below.

## **BOARD OF DIRECTORS**

Your Board of Directors monitors Company performance, closely watches the performance of the Management, approves and reviews strategy, and, through its various Committees, evaluates management. Your Board ensures legal and ethical conduct and accurate financial reporting. It holds itself accountable not only to the shareholders, but also to other stakeholders.

# LIST OF BOARD OF DIRECTORS AS ON 1<sup>st</sup> MAY 2013.

1.	Mr. Ishwarlal S. Jain	Managing Director
2.	Mr. Manish I. Jain	Director.
3.	Mr. Pramod N. Mehta	Director
4.	Mr. Suganchand K. Raka	Director
5.	Mr. Ramvilas Rathi	Director
6.	Mr. Prashant Agrawal	Director
7.	Mr. Purushottam Wani.	Director

The company has seven Directors out of which four are non- executive Directors. The Non-Executive Directors are professionals, with expertise and experience in general corporate management, legal, finance, banking and other allied fields.

The Company is managed by the Managing Director under the supervision and control of the Board of Directors.

The Company has not entered into any materially significant transactions with its promoters, directors or the management or relatives etc., which may have potential conflict with the interests of the Company at large.

Sr. No.	Name of Director	Category	No. of Board Meeting Attended During 2012 -13.	Total number of Outside Committ ee Member ships (Other than in private compani es) as on 1/5/ 2013	Total number of Outside Chairma nships of Committ ees held (other than in private compani es) as on 1/5/ 2013.	Number of directors hips held (excludi ng alternate directors hips and director- ships in private compani es) as on 1/5/ 2013		Remarks
1.	Ishwarlal Jain	NI-E	05	NIL	NIL	NIL	YES	
2.	Manish Jain	NI-NE	05	NIL	NIL	NIL	YES	
3.	Pramod Mehta	NI-NE	10	NIL	NIL	NIL	YES	
4.	Suganchand Raka	IND-NE	10	NIL	NIL	NIL	YES	,
5.	Ramvilas Rathi	IND-NE	10	NIL	NIL	NIL	YES	
6.	Prashant Agrawal	IND-NE	10	NIL	NIL	NIL	YES	
7.	Purshottam Wani	IND-NE	10	NIL	NIL	NIL	YES	

The Constitution of the Board as on 1<sup>st</sup> May 2013.

\* NI-E Non Independent Executive; NI-NE means Non-Independent Non-Executive; IND-NE means Independent Non Executive.

During the financial year 2012-13, 11 (Eleven) Board Meetings were held and the gap between two meetings did not exceed four months. The Board Meetings of the company were held on following date and the individual attendance to the directors is as follows:

Date	lshwarlal Jain	Manish Jain	Pramod Mehta	Suganchand Raka	Ramvilas Rathi	Prashant Agrawal	Purushottam Wani
18/05/2012	NO	NO	YES	YES	YES	YES	YES
21/05/2012	YES	YES	NO	YES	YES	YES	YES
30/06/2012	YES	YES	YES	NO	YES	YES	YES
27/07/2012	NO	NO	YES	YES	YES	YES	YES
31/07/2012	NO	NO	YES	YES	YES	YES	YES
27/10/2012	YES	YES	YES	YES	YES	YES	NO
18/11/2012	NO	YES	YES	YES	YES	YES	YES
07/12/2012	NO	NO	YES	YES	YES	YES	YES
28/01/2013	YES	YES	YES	YES	NO	YES	YES
15/03/2013	NO	NO	YES	YES	YES	YES	YES
31/03/2013	YES	NO	YES	YES	YES	NO	YES

# **BOARD PROCEDURE**

To enable the Board discharge its responsibilities effectively, a detailed Agenda folder is sent to each Director in advance of Board and Committee meetings. The Managing Director briefs the Board at every meeting on the overall company performance and progress. A detailed functional report is also placed at every Board Meeting. The functions performed by the Board include reviews of:

- Strategy and business plans.
- Annual operating and capital expenditure budgets
- Compliance with statutory/regulatory requirements and review of major legal issues
- Adoption of quarterly/half yearly/annual results.
- Major accounting provisions and accounting policies.

# DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT

Shri. Manish Jain and Shri. Pramod N. Mehta retires by rotation and being eligible offer them for re-appointment at the ensuing Annual General Meeting.

# PROFILE OF DIRECTORS SEEKING RE-APPOINTMENT

Shri. Manish Jain is an eminent Jeweler and recipient of various awards. He is Director of the company since 1990 and has contributted to the progress of the company to a large measure.

Shri. Pramod N. Mehta is a director of the company since 2002. Since then he has been of immense help to the company. His experience in development of real estate has helped the company to the large extent.

# **REMUNERATION OF DIRECTORS**

None of the Directors of the Board have been paid any remuneration/sitting fees during the year.

# **COMMITTEES OF THE BOARD**

# Audit Committee

The company has constituted an Audit Committee as set out in clause 49 of Listing Agreements with the Stock Exchanges read with sec. 292A of the Companies Act, 1956. The terms of reference are broadly as follows:

- a) To review the companies financial reporting process
- b) To review the compliance of Internal Control System
- c) To review findings of Internal Auditors
- d) To discuss various aspects of accounts and audit with the Statutory Auditors and Internal Auditors
- e) To review quarterly, half yearly and annual financial results of the company
- f) To make recommendation on appointment of statutory auditors and fixation of their remunerations
- g) Details as per revised clause 49

The composition of Audit Committee and the details of meeting attended by the Directors are given below:

Sr. No.	Name of Member	Designation	No. of Committee meetings held	No. of Committee meetings attended
1.	Suganchand K. Raka	Chairman (Independent)	05	05
2.	Ramvilas Rathi	Member (Independent)	05	04
3.	Prashant Agrawal	Member (Independent)	05	04
4.	Purushottam Wani	Member (Independent)	05	04

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During the year five committee meetings were held on following dates:

(i) 21<sup>st</sup> May, 2012

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- (ii) 31<sup>st</sup> July, 2012
- (iii) 27<sup>th</sup> October, 2012
- (iv) 28<sup>th</sup> January, 2013
- (v) 31<sup>st</sup> March, 2013

The Audit Committee invites the Managing Director and other Directors of the Company to the Meetings. The representatives of auditors also attend the meetings.

The broad terms of reference of the audit committee are, to review the internal controls, to meet statutory auditors and discuss their findings, suggestions and other issues relating to company operations. The scope also includes areas prescribed by clause 49II (D) of listing agreement.

# Shareholders' Grievance Committee

The Shareholders Grievance Committee was constituted for redressal of Investors' Complaints. The composition and role of committee is as under:

Sr. No.	Name of Member Designation	
1.	Suganchand K. Raka	Chairman
2.	Manish I. Jain Member	
3.	Prashant J. Agrawal	Member

One meeting of the Shareholders' Grievance Committee was held on 18th November, 2012.

The committee overseas all matters encompassing the Shareholders/Investors related issues. Given below is the table of grievances received and resolved:

Received/Referred From	Total Complaints Received during the year 2012-2013.	Total Complaints Resolved	Pending Complaints As on 01.04.2013
Investor	NIL	NIL	NIL
SEBI	NIL	NIL	NIL
Stock Exchanges	NIL	NIL	NIL

There is no grievance from shareholders remaining unresolved as every effort is made to immediately redress investors' grievances without loss of time.

#### Share Transfer Committee

The Share Transfer Committee of the Board of Directors has been delegated the powers to attend to share transfer/transmission approvals etc. The constitution of share transfer committee comprises of Mr. Ishwarlal S. Jain (M.D.), Mr. Prashant J. Agrawal, Mr. Purshottam Wani Directors of the Company.

# **MANAGEMENT DISCUSSION & ANALYSIS REPORT**

The Management Discussion and Analysis Report forms a part of Directors' Report. All the matters pertaining to the said report are discussed in the Directors' Report

# IMPLEMENTING INSIDER TRADING CODE OF CONDUCT

The Company follows strict guidelines in respect of insiders stock trading and related disclosures. The code is based on the same SEBI framework and is more stringent than the statutory Code being enforced by the SEBI. The Board of Directors and the Audit Committee have implemented the code observance in the Company. Mr. D. B. Patil, General Manager of the company is the designated Compliance Officer to oversee its implementation. All the concerned people have been identified and required disclosures are obtained.

#### GENERAL SHAREHOLDER INFORMATION

#### 1. Means of Communication.

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Newspaper: The company publishes its quarterly results in the following newspapers :

Sr. No.	Name of Newspaper	Area of Circulation
1	Free Press Journal	Whole of India
2	Nav Shakti	Maharashtra
3	Gavkari	Jalgaon District

#### 2. Details of non-compliance

There was no non-compliance by the Company on any matters related to capital markets during the last three years.

#### 3. Compliance Officer.

Name & Designation	Address and Contact Details
Mr. D. B. Patil General Manager	3, Pushpa Apartment, Gen. Vaidya Chowk, Jalgaon Ph. No. 0257-2226681 Fax.: 0257- 2226482 E-Mail: mhfljal@rediffmail.com

#### 4. General Meeting (AGM)

Last three years AGM Date & place of meeting.

Annual Gen	eral Meeting		
YEAR	DATE	ADDRESS	
22 <sup>nd</sup> AGM	29 <sup>th</sup> Sept. 2012	3 Pushpa Apartment, Gen. Vaidya Chowk, Jalgaon	
21 <sup>st</sup> AGM	24 <sup>th</sup> Sept. 2011	3 Pushpa Apartment, Gen. Vaidya Chowk, Jalgaon	
20 <sup>th</sup> AGM	25 <sup>th</sup> Sept. 2010	3 Pushpa Apartment, Gen. Vaidya Chowk, Jalgaon	

Special Resolution if any passed by postal ballot: NIL

## 5. Shareholders information

Α	Date of AGM & Time & Venue	28 <sup>th</sup> September 2013 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon.		
В	Finanoial Year	1 <sup>st</sup> April, 2012 to 31 <sup>st</sup> March, 2013		
С	Date of Book Closure	NA.		
D	Dividend Payment Date	N.A.		
E	Stock Exchange Listing	The company's equity is listed on Bombay Stock Exchang Limited. The Annual listing fees of the stock exchanges hav been paid.		
F	Stock exchange code of the Company (Script code)	BSE – 530537		
G	No of shares in Demat form	NSDL         2,03,490           CDSL         12,74,510           Physical Mode         35,22,000           Total         50,00,000		

H. Stock Exchange Data for the year 2012-2013.

Company has listed its shares on Bombay Stock Exchange Limited. The shares of company are not regularly traded and as such particulars of High/Low Price and Quantity traded are not available.

I. Registrar & Share Transfer Agent Details :

Bigshare Services Pvt. Ltd., E-2/3, Ansa Industrial Estate, Sakivihar Road, Saki Naka, Andheri, (E) Mumbai. 400 072 Ph No: 022-28470652 / 40430200 Fax No: 022-28475207 Email:- info@bigshareonline.com.

J. Distribution Schedule As on 31<sup>st</sup> March 2013.

Share holding of Nominal Value Rs	No. of Share Holders	Amount in Rs.	% to total Share Capital
UPTO 5000	374	9,62,600	1.9252
5001 TO 10000	140	12,02,000	2.4040
10001 TO 20000	55	8,11,000	1.6220
20001 TO 30000	19	4,79,000	0.9580
30001 TO 40000	8	2,80,000	0.5600
40001 TO 50000	4	1,80,000	0.3600
50001 TO 100000	13	9,11,000	1.8220
100001 AND ABOVE	23	4,51,74,400	90.3488
TOTAL	636	5,00,00,000	100.000

# K. Shareholding Pattern As on 31.03.2013

	Category	No. of Shares held	Percentage of
A	Promoter's holding	No. or Shares held	Shareholding.
1	Promoters		· · · · · · · · · · · · · · · · · · ·
	- Indian Promoters	31,41,300	62.8260
1	- Foreign Promoters/Holding Company		
2	Persons acting in Concert		
	SUB TOTAL	31,41,300	62.8260
В	Non-Promoters Holding		
3	Institutional Investors	NIL	NIL
а	Banks, Financial Institution, Insurance	NIL	NIL
1	Companies (Central/State Govt.		
	Institutions/ Non-Government Institutions)		j
	SUB TOTAL	NIL	NIL
4	Others (Employees/Relatives)	200	0.0040
а	Private Corporate Bodies	365800	7.3160
b	Indian Public	14,92,700	29.8540
С	NRIS/OCBS FIIS	NIL	0.00
	SUB TOTAL	18,58,700	37.1740
	GRAND TOTAL	50,00,000	100.00

L. Outstanding GDRs/ADRs/Warrants or any

Convertible Instruments, likely to impact on equity. - NIL

M Address for Correspondence

3, Pushpa Apartment, General Vaidya Chowk, JALGAON. (M.S) Ph.No:-0257-2226681,82 Fax No:-0257-2226482 E-Mail: mhfljal@rediffmail.com

# FOR AND ON BEHALF OF THE BOARD

Jalgaon Date: 28<sup>th</sup> May 2013

ISHWARLAL S. JAIN	PRAMOD MEHTA	PURUSHOTTAM T. WANI
(Managing Director)	(Director)	(Director)
04/06/2013	28/05/2013	28/05/2013

Chartered Accounts 'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-mail: niranjandoshi@rediffmail.com **STD (0257)** 2225461 2226759 Resi. 2222946

Niranjan S. Doshi M.Com., LL.B., F.C.A.

# AUDITORS' CERTIFICATION ON CORPORATE GOVERNANCE

To The Members of Manraj Housing Finance Ltd.

- We have examined the compliance of conditions of corporate governance by Manraj Housing Finance Ltd. for the year ended on 31<sup>st</sup> March 2013, as stipulated in Clause 49 of the Listing Agreement of the said company with Stock Exchanges.
- 2. The compliance of conditions of Corporate Governance is the responsibility of the Management. Our examination was limited to the procedures and implementation thereof, adopted by the company for ensuring the compliance of the conditions of corporate governance. It is neither an audit nor expression of opinion on the financial statements of the company.
- In our opinion and to the best of our information and according to the explanations given to us, we certify that the company has complied with the conditions of the Corporate Governance as stipulated in the above mentioned Clause of the Listing Agreement.
- 4. We further state that such compliance is neither an assurance as to the future viability of the company nor the efficiency or effectiveness with which the management has conducted the affairs of the company.

For N.S. Doshi & Co., Chartered Accountants

(N.S.Doshi-Proprietor) M. No. 10212

Jalgaon 28<sup>th</sup> May 2013. **CEO/CFO CERTIFICATION TO THE BOARD** 

I Certify that ...

- a. I have reviewed the financial statements and the cash flow statement for the year 2012-13 and that to the best of our knowledge and belief:
  - i. These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - ii. These statements together present a true and fair view of the Company's affairs and are in compliance with existing accounting standards, applicable laws and regulations;
- b. There are, to the best of our knowledge and belief, no transactions entered during the year 2012-13 which are fraudulent, illegal or violative of the Company's code of conduct;
- c. We accept responsibility for establishing and maintaining internal controls and that we have evaluated the effectiveness of the internal control systems of the Company and we have disclosed to the auditors and the Audit Committee, deficiencies in the design or operation of the internal control, if any, of which we are aware of and the steps we have taken or propose to take to rectify these deficiencies.
- d. We have indicated to the Auditors and the Audit Committee
  - i. Significant changes in internal control over the financial reporting during the year 2012-13;
  - ii. Significant changes in accounting policies during the year 2012-13 and that the same have been disclosed in the notes to the financial statements; and
  - iii. Instances of significant fraud of which we have become aware and the involvement therein, if any, of the management or an employee having a significant role in the Company's internal control system over the financial reporting.

Sd/-Shri. ISHWARLAL S. JAIN MANAGING DIRECTOR

Place: Jalgaon Date : 21<sup>st</sup> May, 2013

# Pavan Rathi & Associates

**Company Secretaries** 

CIN: L65922MH1990PLC055000 Nominal Capital: Rs. 7.50 Crore

[SEE RULE 3]-

Under Section 383 A of the Companies Act, 1956 & Rule 3 of the Companies (Compliance Certificate) Rules, 2001

# **Compliance Certificate**

To,

The Members Manraj Housing Finance Limited 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon

I have examined the registers, records, books and papers of **Manraj Housing Finance Limited** as required to be maintained under the Companies Act, 1956, (the Act) and the rules made there under and also the provisions contained in the Memorandum and Articles of Association of the Company for the financial year ended on 31st March, 2013.

In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I certify that in respect of the aforesaid financial year:

- 1. The Company has kept and maintained all registers as stated in Annexure `A' to this certificate, as per the provisions and the rules made there under and all entries therein have been duly recorded.
- 2. The Company has duly filed the forms and returns as stated in Annexure `B' to this certificate, with the Registrar of Companies, Regional Director, Central Government, Company Law Board or other authorities within the time prescribed under the Act and the rules made there under.

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- 3. The Company, being a listed public Limited Company has the minimum prescribed paid up capital of above Rupees Five Lacs and comments are not required.
- 4. The Board of Directors duly met 11 (Eleven) times on 18/05/2012, 21/05/2012, 30/06/2012, 27/07/2012, 31/07/2012, 27/10/2012, 18/11/2012, 07/12/2012, 28/01/2013 15/03/2013, and 31/03/2013 in respect of which meetings, proper notices were given and the proceedings were properly recorded and signed including the circular resolutions passed in the Minutes Book maintained for the purpose.
- 5. The Company did not close its Register of Members during the year under scrutiny.
- 6. The Annual General Meeting for the financial year ended on 31<sup>st</sup> March, 2012 was held on 29/09/2012 after giving due notice to the members of the Company and the resolutions passed thereat were duly recorded in Minutes Book maintained for the purpose.
- 7. No Extra-ordinary general meeting was held during the financial year.
- 8. As informed to us the Company has not advanced any loans to its Director or persons or firms or companies referred to under section 295 of the Act.
- 9. The Company has not entered into any contract in which the provisions of section 297 of the Act are attracted.
- 10. The Company has made necessary entries in the register maintained under section 301 of the Act.
- 11. The Company was not required to obtain any approvals from the Board of Directors, members and previous approval of the Central Government pursuant to section 314 of the Act wherever applicable.
- 12. The Board of Directors has not issued any Duplicate Share Certificates during the year under scrutiny.
- 13. The Company has:
  - i. Not made allotment of securities during the financial year. The Company has transferred/Transmitted the shares/securities as per the provisions of the Companies Act and other applicable of provisions of SEBI guidelines during the year through their Agent
  - ii. Not deposited any amount in a separate Bank Account as no dividend was declared during the financial year under scrutiny.

Office No. 212, Ganga Collidium, Market Yard, Pune – 37 Tele-Fax – 020-24240016, Cell - +91 9422324242, Email – pavantrathi@gmail.com

- iii. Not Paid/posted warrants for dividends as no dividend was declared during the financial year under scrutiny. Not transferred any amounts to Investor Education and Protection Fund since there are no such unclaimed amounts.
- iv. Duly complied with the requirements of section 217 of the Act.
- 14. The Board of directors of the Company is duly constituted. There was no appointment of additional directors, alternate directors and directors to fill casual vacancy during the financial year.
- 15. The Company has not appointed any Managing Director/Whole-time Director/ Manager during the financial year.
- 16. The Company has not appointed any sole-selling agent during the year under scrutiny.
- 17. As informed, the Company was not required to obtain any approvals from the Central Government, Company Law Board, Regional Director, Registrar or such other authorities as may be prescribed under the various provisions of the Act.
- 18. As informed to me the directors have disclosed their interest in other firms/companies to the Board of Directors pursuant to the provisions of the Act and the rules made there under.
- 19. The Company has not issued any shares/debentures/other securities during the financial year.
- 20. The Company has not bought back any shares during the year under scrutiny.
- 21. There was no redemption of any preference shares or debentures during the year.
- 22. There was no transaction necessitating the Company to keep in abeyance rights to dividend, rights shares and bonus shares pending registration of transfer of shares.
- As informed to me The Company has not invited / accepted deposits as referred under sections 58A and 58AA read with Companies (Acceptance of Deposit) Rules, 1975 during the year under review. However company has accepted unsecured loans from non-members.
- 24. The amount borrowed by the during the financial year ended on 31/03/2013 are within the limit of the company and that necessary resolutions as per section 293 <sup>1</sup> (1) d of the Act have been passed.

Office No. 212, Ganga Collidium, Market Yard, Pune – 37 Tele-Fax – 020-24240016, Cell - +91 9422324242, Email – pavantrathi@gmail.com

- 25. The Company has not made loans and investments, or given guarantees or provided securities to other bodies corporate and consequently no entries has been made in the register kept for the purpose.
- 26. The Company has not altered the provisions of the memorandum with respect to situation of the Company's registered office from one state to another during the year under scrutiny.
- 27. The Company has not altered the provisions of the memorandum with respect to the objects of the Company during the year under scrutiny.
- 28. The Company has not altered the provisions of the memorandum with respect to name of the company during the year under scrutiny.
- 29. The Company has not altered the provisions of the memorandum with respect to share capital of the Company during the year under scrutiny.
- 30. The Company has not altered the provisions of the Articles of Association of the Company during the year under scrutiny.
- 31. According to the Information and records available for our verification and representation received from the Directors of the Company there was No prosecution initiated against or shows because notices received by the Company for alleged offences under the Act and also no fines and penalties or any other punishment were imposed on the Company in such cases.
- 32. The Company has not received any security from its employees during the year under Certification.
- 33. The Company has not constituted its Provident Fund under section 418 of the Companies Act, 1956 and hence provisions of section 418 of the Act do not apply to the Company.

Date : 25/05/2013 Place : Pune Sign : Name : Pavan Rathi CP No : 10900

4

# Annexure A

Registers as maintained by the Company

- 1. Register of Members
- 2. Minutes Book of Board of Directors Meetings u/s 193 of the Act.
- 3. Minutes Book of General Meetings of the Members u/s 193 of the Act.
- 4. Register of Applications for and Allotment of Shares
- 5. Register of Directors' Shareholdings u/s 307 of the Act.
- 6. Register of Directors, Managing Directors and Secretary u/s 303 of the Act.
- 7. Register of Particulars of Contracts / names of Firms or Body Corporate of which notice u/s 299 was given u/s 301 of the Act.
- 8. Books of Accounts & Records u/s 209 of the Act.

## **Annexure B**

Forms and Returns as filed by the Company with the Registrar of Companies, Regional Director, Central Government or other authorities during the financial year ending 31<sup>st</sup> March, 2013 :

Sr. No.	Form No./ Return	Filled under section	Date of Filling	Whether filed within prescribed time - Yes/No	If delay in filling whether requisite additional fee paid - Yes/No.
1	Form 8	125	08/01/2013	No	Yes
2	Form 23 AC XBRL	220	15/01/2013	Yes	No
3	Form 23 ACA XBRL	220	15/01/2013	Yes	No
4	Form 20B	159	28/11/2013	Yes	No
5	Form 66	383A	28/11/2013	Yes	No
6	Form 23B	224(1A)	18/07/2013	No	Yes
7	Form 23B	224(1A)	08/01/2013	No	Yes

Date : 25/05/2013 Place : Pune Sign : Name : Pavan Rathi .CP No : 10900

Chartered Accounts 'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-maii: niranjandoshi@rediffmail.com STD (0257) 2225461 2226759 Resi. 2222946

Niranjan S. Doshi

M.Com., LL.B., F.C.A.

#### Independent Auditors' Report

#### To the Members of Manraj Housing Finance Limited.

#### (I) Report on financial statements

We have audited the accompanying financial statements of Manraj Housing Finance Limited ("the Company"), which comprise the Balance Sheet as at 31<sup>st</sup> March 2013, and the Statement of Profit and Loss and the Cash Flow Statement for the year then ended, and a summary of significant accounting policies other explanatory information.

#### (II) Management Responsibility for the Financial Statements.

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the Accounting Standards referred to in sub-section (3C) of section 211 of the Companies Act, 1956 ("the Act"). This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### (III) Auditor's Responsibility.

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

N.S. DOSHI & CO. Chartered Accounts

'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-mail: niranjandoshi@rediffmail.com **STD (0257)** 2225461 2226759 Resi. 2222946

Niranjan S. Doshi M.Com., LL.B., F.C.A.

#### (IV) Basis for Qualified Opinion

- 1) The company has w/off Rs.13,80,500 (including interest of Rs. 3,80,500) due from a party to whom advance was given without any security in F.Y 2010-11. The interest of Rs.3,80,500 (Credited to interest not collected on other loans in the F.Y 2010-11/ 2011-12) is transferred to P&L account this year.
- 2) Advances which are unsecured given to 5 parties involving Rs.3,59,84,436 in the aggregate remain unconfirmed.

#### (V) Opinion

In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matters described in the basis for qualified opinion paragraph, the financial statements give the information required by the act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- a) In the case of the Balance Sheet, of the state of affairs of the Company as at 31<sup>st</sup> March 2013, and
- b) In the case of the Statement of Profit and Loss, of the **Profit** for the year ended on that date.
- c) In case of the Cash Flow Statement, of the cash flows for the year ended on that date.

#### (VI) Emphasis of Matter

The Company has granted loans aggregating to Rs. 13,32,01,708 during the year (balance as on 31-03-2013 Rs.14,42,61,132 )to certain parties and an advance of Rs. 70,00,000 (balance as on 31.03.2013-Rs. 74,54,512) to a relative of a Director only on the basis of an agreement to furnish documents to create security to repay the same on demand. However, no security is created till this date.

#### (VII) Report on other Legal & Regulatory Requirements

(1) As required by the Companies (Auditor's Report) Order, 2003 as amended by Companies (Auditors' Report) Amendment Order, 2004 (together the 'Order') issued by the Central Government of India in terms of sub- section (4A) of section 227 of the Act and on the basis of such checks of books and records of the company as we considered appropriate and according to the information and explanations given to us, we enclose in annexure 'A' a statement on the matters specified in paragraph 4 and 5 of the said Order.

#### N.S. DOSHI & CO.

**Chartered Accounts** 

'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-mail: niranjandoshi@rediffmail.com STD (0257) 2225461 2226759 Resi. 2222946

Niranjan S. Doshi M.Com., LL.B., F.C.A.

- (2) As required u/s. 227 (3) of the Act, we report that;
  - i. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
  - ii. In our opinion, proper books of accounts as required by law have been kept by the Company so far as appears from our examination of those books.
  - iii. The Balance Sheet, Statement of Profit and Loss and Cash Flow Statement dealt with by this report are in agreement with the books of account;
  - iv. Except for the effects of the matters described in the basis for qualified opinion paragraph, in our opinion, the Balance Sheet, Statement of Profit and Loss and Cash Flow Statement dealt with by this report comply with the accounting standards referred to in sub-section (3C) of the section 211 of the Companies Act, 1956 to the extent applicable.
  - v. On the basis of the written representations received from the directors as on 31<sup>st</sup> March, 2013 and taken on record by the Board of Directors, we report that none of the directors is disqualified as on 31<sup>st</sup> March, 2013 from being appointed as director in terms of clause (g) of sub-section (1) of Section 274 of the Act.

FOR N.S.DOSHI & CO. Chartered Accountants

Jalgaon 28<sup>th</sup> May 2013.

(N. S. Doshi Proprietor) M. No.10212 FRN, 102738W

Chartered Accounts 'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-mail: niranjandoshi@rediffmail.com **STD (0257)** 2225461 2226759 Resi. 2222946

#### Niranjan S. Doshi

M.Com., LL.B., F.C.A.

#### Annexure A referred to in paragraph (VII) 1 of the Independent Auditor's Report of even date

- i) a) The company has maintained proper records showing full particulars, including quantitative details and situation of fixed assets;
  - b) As explained to us, the fixed assets have been physically verified by the management at reasonable intervals and no material discrepancies were noticed on such verification.
  - c) During the year, the Company has not disposed off any of fixed assets so as to affect its going concern status.
- ii) a) The Management has conducted physical verification of inventory at reasonable intervals;
  - b) The procedures of physical verification of inventory followed by the management are reasonable and adequate in relation to the size of the company and the nature of its business.
  - c) The company has maintained proper records of inventory and no material discrepancies were noticed on physical verification;
- iii) a) The company has granted an advance of Rs.70,00,000 (balance as on 31/03/2013 Rs. 74,54,512), to a brother of a director covered in register maintained u/s. 301 of the companies Act, 1956.
  - b) In our opinion the rate of interest charged are not prima facie prejudicial to the interest of the company, no security is taken against the said loan.
  - c & d) There are no stipulation for the repayment of principal and interest charged. The outstanding interest receivable as at 31<sup>st</sup> March, 2013 is Rs. 4,54,511. Accordingly the question of regularity in repayment of principal amount, and determination of overdue amount, if any, does not arise.
  - e) The company has not taken any loans, secured or unsecured, from any company, firm or other parties covered in the register maintained under section 301 of the Companies Act, 1956 and hence sub clauses (f) and (g) are not applicable.
- iv) There is an adequate internal control system commensurate with the size of the company and the nature of its business, for the purchase of inventory and fixed assets and for the sale of goods and services.
- v) a) According to the information and explanation given to us the transactions that need to be entered into a register in pursuance of section 301 of the Act.

Chartered Accounts 'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-mail: niranjandoshi@rediffmail.com **STD (0257)** 2225461 2226759 Resi. 2222946

Niranjan S. Doshi M.Com., LL.B., F.C.A.

- b) In our opinion and according to the information and explanations given to us, the transactions made in pursuance of contracts or arrangements have been made at prices which are reasonable having regard to the prevailing market prices at the relevant time.
- vi) The company has not accepted any deposit within the meaning of the provisions of section 58A and 58AA of the Companies Act, 1956 and the rules framed there under.
- vii) The company does not have a formal internal audit system. However, in our opinion there are adequate internal control procedures commensurate with the size and nature of its business
- viii) The company has not undertaken any construction / manufacturing activity during the year under review and as such question of maintaining any records in terms of Sec. 209(1)(d) of the Companies Act, 1956 read with Cost Accounting Records Rules 2011 (which have become applicable to the company w.e.f .1.4.2011) does not arise.
- a) According to the information and explanations given to us and the records of the Company examined by us, in our opinion the company is generally regular in depositing undisputed statutory dues including Provident Fund, Investor Education and Protection Fund, Employees' State Insurance, Income tax, Wealth Tax, service Tax, cess and all other material statutory dues applicable to it with the appropriate authorities. Further according to the information and explanations given to us, there are no undisputed amounts payable in respect of such statutory dues which have remained outstanding as at 31<sup>st</sup> March, 2013 for a period more than six months from the date they became payable.
  - b) There are no dues of Income tax/MVAT/Wealth tax/Service Tax/Custom duty/Excise duty/cess that have been deposited on account of any dispute.
- x) The company has no accumulated losses as at 31<sup>st</sup> March 2013 and has not incurred any cash loss during the financial year ended on that date or in the immediately preceding financial year.
- xi) According to the information and explanation given to us the Company has not defaulted in repayment of dues to a financial institution or bank at the balance sheet date.
- xii) The company has not granted loans and advances on the basis of security by way of pledge of fixed deposits, shares, debentures and other securities.
- xiii) The provisions of any special statute applicable to Chit Fund, Nidhi or Mutual Fund/ Societies are not applicable to the company
- xiv) The company is not dealing or trading in shares, securities, debentures and other investments.

Chartered Accounts 'Sharada' Near G.S. Highschool Ground, 18, Visanji Nagar, JALGAON - 425001. E-maii: niranjandoshi@rediffmaii.com STD (0257) 2225461 2226759 Resi. 2222946

Niranjan S. Doshi M.Com., LL.B., F.C.A.

- xv) According to the information and explanations given to us the company has not given any guarantee for loans taken by others from bank or financial institutions;
- xvi) The Company has not obtained any term loan and hence the question of its utilization does not arise;
- xvii) According to the information and explanations given to us, the funds raised on short term basis have not been used for long-term investments.
- xviii) The company has not made any fresh allotment of shares during the year and hence question of allotting them on preferential basis to parties and companies covered in the Register maintained under section 301 of the Companies Act, 1956 does not arise.
- xix) The Company has not issued any debentures during the year under review and hence question of creating securities in respect thereof does not arise.
- xx) The Company has not raised any money by public issues during the year under review.
- xxi) According to the information and explanations given to us, no fraud on or by the company has been noticed or reported during the course of audit.

FOR N.S.DOSHI & CO. Chartered Accountants

Jalgaon 28<sup>th</sup> May 2013.

(N. S. Doshi Proprietor) M. No.10212 FRN. 102738W

#### Name of the Company - Manraj Housing Finance Limited.

Balance Sheet as at 31 March, 2013

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Particulars	Note	As at 31 March, 2013	As at 31 March, 2012
	No.	₹	₹
EQUITY AND LIABILITIES			
Shareholders' funds			
(a) Share capital	3	50,000,000	50,000,000
(b) Reserves and surplus	4	40,029,035	33,172,052
(c) Money received against share warrants		-	
		90,029,035	83,172,052
2 Current liabilities			
(a) Short-term borrowings	5	65, <b>6</b> 93,493	42,806,777
(b) Trade payables		-	-
(c) Other current liabilities	6	4,113,483	<b>8,17</b> 1,577
(d) Short-term provisions	7	4,299,025	3,949,380
		74,106,001	54,927,734
тс	TAL	164,135,036	138,099,786
ASSETS			
Non-current assets			
(a) Fixed assets			
(i) Tangible assets	8	43,343	48,078
(ii) Intangible assets		-	-
(iii) Capital work-in-progress		-	-
(iv) Intangible assets under development		-	-
(v) Fixed assets held for sale		-	<u> </u>
		43,343	48,078
(b) Non-current investments	9	764,451	764,451
(c) Deferred tax assets (net)	10	7,145	8,974
(d) Long-term loans and advances	11	153,940	153,940
(e) Other non-current assets			
2 Current assets		925,536	927,365
(a) Current investments	ļ	-	-
(b) Inventories	12	10,707,004	13,026,711
(c) Trade receivables	13	459,089	30,927,239
(d) Cash and cash equivalents	14	232,540	408,663
(e) Short-term loans and advances	15	151,767,523	92,761,730
(f) Other current assets		-	137,124,343
		163,166,156	137,124,34
	DTAL	164,135,036	138,099,78
Summary of Significant Accounting Policies	2		

In terms of our report attached.

For N. S. Doshi & Co. **Chartered Accountants** 

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For and on behalf of the Board of Directors

.

(N.S.Doshi-Proprietor) M.No. 10212 Firm Registration No. 102738W

Place : Jalgaon Date : 28th May 2013 ISHWARLAL S. JAIN (Managing Director) 04/06/2013

PRAMOD MEHTA PURUSHOTTAM T. WANI (Director) 28/05/2013

(Director) 28/05/2013

Name of the Company - Manraj Housing Finance Limited. Statement of Profit and Loss for the year ended 31 March, 2013

	Particulars	Note No.	For the year endad 31 March, 2013	For the year ended 31 March, 2012
			₹	₹
Å	CONTINUING OPERATIONS			
1	Revenue from operations	16	24,995,205	20,435,551
2	Other income	17	24,995,205	5,571,738
-			000,000	5,571,750
3	Total revenue (1+2)		25,894,895	26,007,289
4	Expenses			
•	(a) Cost of materials consumed	18	2,319,707	1,668,599
	(b) Employee benefits expense	19	2,162,641	1,976,312
	(c) Finance costs	20	8,783,989	6,959,687
	(d) Depreciation and amortisation expense	8	4,735	9,761
	(e) Other expenses	21	2,228,541	2,282,047
	Total expenses		15,499, <b>6</b> 13	12,896,406
5	Profit / (Loss) before exceptional and extraordinary Items and tax (3 - 4)		10,395,282	13,110,883
6	Exceptional items		-	-
7	Profit / (Loss) before extraordinery items and tax (5 $\pm$ 6)		10,395,282	13,110,883
8	Extraordinary items		-	-
9	Profit / (Loss) before tax (7 ± 8)		10,395,282	13,110,883
10	Tax expense: (a) Current tax expense for current year (c) Current tax expense relating to prior years		3,536,470	4,000,000
	(d) Net current tax expense		3,536,470	4,000,000
	(e) Deferred tax		1,829	1
			3,538,299	4,209,399
11	Profit / (Loss) from continuing operations (9 ±10)		6,8 <b>56,9</b> 83	8,901,484
в	DISCONTINUING OPERATIONS		0,000,000	0,001,101
12.1	Profit / (Loss) from discontinuing operations (before tax)		· -	-
12.11	Add / (Less): Tax expense of discontinuing operations		-	-
13	Profit / (Loss) from discontinuing operations (12.i + 12.iii)		•	-
			1	
14	Profit / (Loss) for the year (11 <u>+</u> 13)		6,8 <b>56,9</b> 83	8,901,484
	Earnings per share :	[		
	Basic		1.4	1.8
	Diluted		1.4	
				1
l	Summary of Significant Accounting Policies.	2		1

The accompanying Notes are an integral part of the financial statements.

In terms of our report attached. For N. S. Doshi & Co. Chartered Accountants

For and on behalf of the Board of Directors

(N.S.Doshi-Proprietor) M.No. 10212 Firm Registration No. 102738W Place : Jalgaon Date : 28th May, 2013

ISHWARLAL S. JAIN (Managing Director) 04/06/2013

PRAMOD MEHTA PURUSHOTTAM T. WANI (Director) 28/05/2013

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(Director) 28/05/2013

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#### Name of the Company -Manraj Housing Finance Limited. Cash Flow Statement for the year ended 31 March, 2013

Particulars		ar ended h, 2013	For the year ended 31 Merch, 2012		
	₹	₹	3	₹	
A Cash flow from operating activities					
Net Profit / (Loss) before extraordinary items and tax		10,395,282	(	13,110,88	
Adjustments for:		ł			
Depreciation and amortisation	4,735		9,761		
Profit) / loss on sale / write off of assets	1 - I		-1,519		
Dividend income	-81,771	[	-81,770		
Provision for doubtful trade and other receivables, loans and advances	-		-701,112		
Other non-cash charges (Bad Debts)	1,380,500		1,330,892		
		1,303,465		556,25	
Operating profit / (loss) before working capital changes	1 [	11,698,746	T	13,667,13	
Changes in working capital:			1		
Adjustments for (increase) / decrease in operating assets:	1 1		)		
	0.040.707		1 050 044		
nventories	2,319,707	1	4,059,011		
Trade receivables	30,468,150	)	703,099		
Short-term loans and advances	-60,386,293	1	-25,488,911		
	[]	-27,598,436		-20,726,80	
Adjustments for increase / (decrease) in operating liabilities:	1 1				
Other current liabilities	-4,051,599	-4,051,599	9,172	9,17	
Joher Concist addinges	-4,001,000	-4,031,388	9,1/2	3,17	
			Ļ		
		-19,951,289	)	~7,050,49	
Cash flow from extraordinary items	} }	•	·		
Cash generated from operations	1 1	-19,951,289	[	-7,050,49	
Housing Loan Recoveries					
Net income tax (paid) / refunds	1 1	-3,193,320	1	-1,379,92	
var income tax (pard) / ratinos		-3,193,320			
Net cash flow from / (used in) operating activities (A)		-23,144,609		-8,430,41	
B. Cash flow from Investing activities		Ì	1		
Proceeds from sale of fixed assets			35000		
Dividend received	1 1				
- Others	81771		81770		
		81771		1167	
Cash flow from extraordinary items	1	0			
Jast now hold exceptionary nema		81771	· •	1167	
Net income tax (paid) / refunds		61//1		107	
•					
Net cash flow from / (used in) investing activities (B)		81771		1167	
	]				
C. Cash flow from financing activities					
Net increase / (decrease) in working capital borrowings	22,886,716	00.000.740	8,492,128		
Cash flow from extraordinary items		22,886,716		8,492,12	
Net cash flow from / (used in) financing activities (C)		22,886,716		8,492,1	
	{	-176,122		178,4	
Net increase / (decrease) in Cash and cash equivalents (A+B+C)					
Net increase / (decrease) in Cash and cash equivalents (A+B+C)		408 663		2201	
Cash and cash equivalents at the beginning of the year		408,663			
	i i	408,663 232,540		230,1 <b>408,6</b>	

In terms of our report attached.

For N. S. Doshi & Co. Chartered Accountants

#### For and on behalf of the Board of Directors

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(N.S.Doshi-Proprietor) M.No. 10212 Firm Registration No. 102738W Place : Jalgaon Date : 28th May 2013

ISHWARLAL S. JAIN (Managing Director) 04/06/2013

(Director) 28/05/2013

PRAMOD MEHTA PURUSHOTTAM T. WANI (Director) 28/05/2013

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#### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2013.

#### 1) CORPORATE INFORMATION

Manraj Housing Finance Limited is a listed Company incorporated in India under the provisions of the Companies Act, 1956. Earlier it was engaged in the business of providing finance for housing. This activity of late has been discontinued and since last few years the company has started construction activity and is otherwise dealing in real estate business.

#### 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) Accounting Methodology

The accounts have been prepared on historical cost basis of accounting in accordance with the generally accepted accounting principles and the provisions of the Companies Act, 1956. The Company adopts the accrual concept in the preparation of accounts, unless otherwise stated.

B) Investments

Investments classified as long term investments are carried at cost. Provision for diminution, if any, in the value of investments is made to recognize a decline, other than, that of a temporary nature.

#### C) Revenue Recognition

As for the real estate business the revenue from sale properties constructed is recognized on transfer of significant risk and rewards to the buyer. Accordingly cost of construction /development is charged to the profit and loss account in proportion to the revenue recognized during the period and balance costs are carried as inventories. Amounts receivable/payable are reflected as Debtors/Advances from Customers, respectively, after considering income recognized in the aforesaid manner.

Dividend is accounted for on cash basis.

- D) Fixed Assets
  - 1. All the fixed assets have been stated at cost inclusive of incidental expenses less accumulated depreciation less impairment if any.
  - 2. Depreciation on Fixed Assets is provided on Straight Line Method at the rates and in the manner specified in Schedule XIV to the Companies Act, 1956.
- E) Inventories

Inventories are valued at lower of cost and net realizable value.

#### 3)Share capital

Particulars	As at 31 Ma	rch, 2013	As at 31 Marc	1 March, 2012	
	Number of shares	₹	Number of shares	₹	
(a) Authorised					
Equity shares of ' 10 each with voting rights	7,499,000	10	7,499,000	10	
Optionally convertible preference	100	100	100	100	
(b) Issued					
Equity shares of ` 10 each with voting rights	5,000,000	10	5,000,000	10	
(c) Subscribed and fully paid up					
Equity shares of ` 10 each with voting rights	5,000,000	10	5,000,000	10	
Total	7,499,000	110	7,499,100	110	

(d) Reconciliation of the number of shares and amount outstanding at the beginning and at the end of the reporting period:

Particulars	Opening Balance	Fresh issue	Bonus	ESOP	Conversion	Buy back	Other changes (give details)	Closing Balance
Equity shares with voting rights	ļ							
Year ended 31 March, 2013 - Number of shares - Amount (`)	5000000 50000000	0	0	0	0	0 0	0	
Year ended 31 March, 2012 - Number of shares - Amount (`)	5000000 50000000	0	0	0	0	0	0	5000000 50000000

(e) Details of shares held by each shareholder holding more than 5% shares:

Class of shares / Name of	As at 31 Ma	rch, 2013	2013 As at 31 March, 20		
shareholder	Number of	%	Number of	%	
	shares	holding	shares held	holding	
	held	in that	1	in that	
		class of	L	class of	
Equity shares with voting rights					
Rajmal Lakhichand Jwellers Pvt	351500	7.0	351500	7.0	
Ltd.					
Amrish I. Jain	526600	10.5	526600	10.5	
Manmai R. Laiwani	462000	9.2	462000	9.2	
Nitika M. Jain	432400	8.6	432400	8.6	
Manish I. Jain	427700	8.6	427700	8.6	
Pushpadevi I. Jain	353300	7.1	353300	7.1	
Ishwarlal S. Jain	645400	12.9	645400	12.9	

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(f) The Company has two classes of shares referred to as equity shares having a par value of Rs.10/- and Preference shares of Rs.100/-. Each holder of equity shares is entitled to one vote per share.

Name of the Company - Manraj Housing Flance Limited. Notes forming part of the financial statements

4)Reserves and surplus

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Particulars		As at 31 March. 2013 ₹	As at 31 March. 2012 ₹
(a) General reserve			
Opening balance	1	4,034,312	34,312
Add: Transferred from surplus in Statement of Profit and Loss	]	2,000,000	4,000,000
Closing balance	F	6,034,312	4,034,312
(b) Other reserves (Special reserve u/s.36(i)(viii))	}		
Opening balance		20,077,000	20,077,000
Add: Additions / transfers during the year	L L		
Closing balance	ŀ	20,077,000	20,077,000
(c) Surplus / (Deficit) in Statement of Profit and Loss	}		
Opening balance	1	9,060,740	4,159,256
Add: Profit / (Loss) for the year,after tax ,	1	6,856,983	8,901,484
transferred from the Statement of Profit & Loss	ſ	15,917,723	13,060,740
Less : Transferred to General Reserve	Į	2,000,000	4,000,000
Less: Transfer to Other reserves (Special Reserve U/s. 36(i)(viii))	Į		-
Closing Balance	ļ	13,917,723	9,060,740
	Total	40,029,035	33,172,052

#### 5) Short-term borrowings

Particulars		As at 31	As at 31
		March. 2013	March. 2012
·		₹	₹
(a) Loans repayable on demand			
From bank			
Secured		65,693,493	42,806,777
	Total	65,693,493	42,806,777

#### Notes:

(b) Details of security for the secured short-term borrowings:

Particulars	Nature of security	As at 31	As at 31
		March, 2013	March. 2012
		₹	₹
Loans repayable on demand from bank	Registered mortgage of residential and commercial property (24 shops & 31 flats ) at CTS No. 1273/1/7 to 1273/1/9, S.No81/1,total area admeasuring 2329.71sq.mtrs,Sillod, Tal.Sillod, Dist.Aurangabad.	65,693,493	42,806,777
Total - from bank	L	65,693,493	42,806,777

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#### 6)Other current liabilities

Particulars		As at 31 March, 2013	As at 31 March, 2012
		₹	₹
Other payables			
(i) Statutory remittances (Contributions to PF and ESIC.)		7,772	7,772
(ii) Advances from customers		3,779,784	7,366,390
(iii) Income Received in advance (Rent received.)		-	- 1
(iv) Outstanding Expenses		159,870	178,838
(v) Other Payables	l	166,057	618,577
•••••	Total	4,113,483	8,171,577

#### 7)Short-term provisions

.

Particulars		As at 31 March, 2013 ₹	As at 31 March, 2012 ₹
(a) Provision for employee benefits: (i) Provision for bonus		45,679	39,184
(b) Provision - Others: (i) Provision for tax		4,253,346	3,910,196
	Total	4,299,025	3,949,380

Particulars		Gros	Gross block		Accum	Accumulated depreciation and impairment	ition and impai	irment	Net block	lock
	Balance as at 1 april, 2012	Additions	Other adjustments	Balance as at 31 March, 2013	Balance as at 1 April, 2012	Depreciation / amortisation expense for the year	Other adjustments	Balance as at 31 March, 2013	Balance as at 31 March, 2013	Balance as at 31 March, 2012
	~	*	*	¥	¥	ł	¥	¥	ł	*
(a) Plant and Equipment Owned	99,701			99,701	51,623	4,735		56,358	43,343	48,078
(d) Furniture and Fixtures Owned	96,078			99,078	99,078		•	99,078	I	,
(e) Vehicles Owned	89,932		<u> </u>	89,932	89,932		,	89,932	ı	ı
(f) Office equipment Owned	947,753	t		947,753	947,753		1	947,753	1	,
Total	1,236,464	•	•	1,236,464	1,188,386	4,735		1,193,121	43,343	48,078
Previous vear	1.317.464	•	81.000	1,236,464	1.226.144	9.761	47.519	1,188,386	48,078	91.320

Depreciation and amortisation relating to continuing operations:

Particulars	For the year	For the year For the year
	ended 31 March, 2013	ended 31 March, 2012
	*	¥
Depreciation and amortisation for the year on tangible assets .	4,735	9,761
Depreciation and amortisation relating to continuing operations	4,735	9,761

Manraj Housing Finance Limited,

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Particulars	' SA	As at 31 March, 2013	13	As	As at 31 March, 2012	2
	Quoted	Unquoted	Total	Quoted	Unquoted	Total
	¥	₹	<u>ج</u>	₹ 	£	¥
Investments ( At cost )		   				
(A) <u>Trade Investments</u>			•	1	,	1
Total trade investments (A)	-	'		1		
(B) <u>Investment in equity instruments</u> (i) of other entities	264,501	499,950	764,451	264,501	499,950	764,451
Total - Other investments (B)	264,501	499,950	764,451	264,501	499,950	764,451
Total (A+B)	264,501	499,950	764,451	264,501	499,950	764,451
Less: Provision for diminution in value of investments			•			
Total		<u>, 1</u>	764,451		<u> </u>	- 764,451
Aggregate amount of quoted investments Aggregate market value of listed and quoted investments ( No of shares 13,541 * Market value 55.3)			264,501 748,817	,		264,501 907,924
Aggregate value of listed but not quoted investments Aggregate amount of unquoted investments			499,950			499,950

# Manraj Housing Finance Limited,

#### 10)Deffered Tax Assets (net).

Particulars	As at 31 March, 2013 ₹	As at 31 <u>March, 2012</u> ₹
Deferred tax (liability) / asset		
Tax effect of items constituting deferred tax assets		
Provision for doubtful debts / advances		
On difference between book balance and tax balance of fixed assets	7,145	8,974
Tax effect of items constituting deferred tax assets	7,145	8,974
Net deferred tax (liability) / asset	7,145	8,974

#### 11)Long-term loans and advances

Particulars	As at 31 March, 2013 ₹	As at 31 March, 2012 ₹
(b) Security deposits		
Unsecured, considered good	153,940	153,940
Less: Provision for doubtful deposits	-	-
	153,940	153,940
Tota	153,940	153,940

#### 12) Inventories

(At lower of cost and net realisable value)

Particulars		As at 31 March, 2013	As at 31 March, 2012
(a) Finished goods (other than those acquired for trading)		₹	₹
(b) Stock-in-trade (acquired for trading)		10,707,004	13,026,711
тт	otal	10,707,004	13,026,711

#### 13)Trade receivables

.

Particulars	As at 31 March, 2013	As at 31 March, 2012
	₹	₹
Trade receivables outstanding for a period exceeding six months from the date they were due for payment Unsecured, considered good	0	30,927,239
Less: Provision for doubtful trade receivables		0
	-	30,927,239
Other trade receivables Secured, considered good Unsecured Doubtful	459,089	- - -
Less: Provision for doubtful trade receivables	-	
	459,089	
Tota	459,089	30,927,239

#### Trade receivables include debts due from:

Particulars	As at 31 March, As at 31 March 2013 2012	As at 31 March, 2012
	ŧ	₹
Trade receivables outstanding for a period exceeding six months from the date they were due for payment Relative of Director		<b>3</b> 0,927,239
Other trade receivables Unsecured - Tarrace rent receivable - TDS receivables	9,775 449,314	
	459,089	30,927,239

#### 14) Cash and cash equivalents

Particulars		As at 31 March, 2013	As at 31 March, 2012
		₹	₹
(a) Cash on hand		92,213	94,437
(c) Balances with banks	Í		
(i) In current accounts		140,328	314,226
	Total	232,540	408,663
The said balances meet the definition of Cash and cash			
equivalents as per AS 3 Cash Flow Statements .			

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Particulars	As at 31 March, 2013	larch, As at 31 March, 2012	
	₹	₹	
(a) Loans and advances to employees			
Unsecured, considered good	49,937	73,348	
	49,937	73,348	
Less: Provision for doubtful loans and advances			
	49,937	73,348	
(b) Prepaid expenses - Unsecured, considered good (For Insurance premium.)	1,943	-	
	1,943	-	
(c) Others (Advances recoverable in cash or in kind or for value to be received)			
Unsecured, considered good Advances to others	151,715,643	92,688,382	
	151,715,643	92,688,382	
Less: Provision for other doubtful loans and advances	-	- , -	
	151,715,643	92,688,382	
Tota	151,767,523	92,761,730	

#### Short-term loans and advances include amounts due from:

Particulars	As at 31 March, 2013 ₹	As at 31 March, 2012 ₹
Other officers of the Company	49,937	73,348

#### Name of the Company - Manraj Housing Fiance Limited. Notes forming part of the financial statements 16)Revenue from operations

	Particulars	For the year ended 31 March, 2013	For the year ended 31 March, 2012
		₹	₹
(a)	Sale of products (Refer note below)	5,630,000	4,082,000
(b)	Sale of services (Refer note below)	19,365,205	16,353,551
(c)	Other operating revenues		-
	Tota	24,995,205	20,435,551

		For the year ended 31 March, 2013	For the year ended 31 March, 2012
Note	Particulars	₹	₹
	Sale of products comprises : Manufactured goods		
	Sale of Shops	4,525,000	3,482,000
	Sale of Flats	1,105,000	600,000
	Total - Sale of manufactured goods	5,630,000	4,082,000
	Total - Sale of traded goods		-
	Total - Sale of products	5,630,000	4,082,000
	Sale of services comprises : Interest on		
	- Housing Loans	10,081	-
	- Debtors	4,205,809	4,052,111
	- Other Loans	15,149,315	12,301,440
	Total - Sale of services	19,365,205	16,353,551

#### 17)Other income

	Particulars	For the year ended 31 March, 2013 ≆	For the year ended 31 March, 2012
(a)	Dividend income: <u>from long-term investments :</u> others	81,771	81,770
(b)	Other non-operating income (net of expenses directly attributable to such income) (Refer Note below)	817,919	5,489,968
	Total	899,690	5,571,738

#### Note

	Particulars	For the year ended 31 March, 2013	For the year ended 31 March, 2012
		₹	₹
	Other non-operating income comprises:		·····
i i	Profit on sale of fixed assets	-	3,579,099
	Rental Income from investment properties	291,900	303,485
1	Provision for doubtful debts written back	-	701,112
	Miscellaneous income	526,019	906, <b>27</b> 2
	Total - Other non-operating income	817.919	5,489,968

#### 18) Cost of materials consumed

Particulars	For the year ended 31 March, 2013	For the year ended 31 March, 2012
	₹	₹
Opening stock	13,026,711	14,695,310
Add: Purchases		-
	13,026,711	14,695,310
Less: Closing stock	10,707,004	13,026,711
Cost of material consumed	2,319,707	1,668,599
Material consumed comprises:		
Cost of :	044.000	407 004
- Flats	941,063	
- Shops	1,378,644	
Total	2,319,707	1,668,599

#### 19)Employee benefit expenses

Particulars		For the year ended 31 March, 2013	For the year ended 31 March, 2012
	[	₹	₹
Salaries and wages		2,054,478	1,890,184
Contributions to provident and other funds		49,884	47,628
Staff welfare expenses		-	38,500
Bonus and Ex-gratia	1	45,679	-
Incentive		12,600	0
	Total	2,162,641	1,976,312

#### 20)Finance costs

Particulars	For the year ended 31 <u>March, 2013</u> ₹	For the year ended 31 <u>March, 2012</u> ₹
(a) Interest expense on: (i) Borrowings (ii) Others betarget on deleved / deformed normal of income tag	8,783,904	6,958,357
<ul> <li>Interest on delayed / deferred payment of income tax</li> <li>Interest on Listing Fee</li> </ul>	-	750 580
Interest on TDS	85	-
Tota	8,783,989	6,959,687

#### 21)Other expenses

Particulars	For the year ended 31 <u>March, 2013</u> ₹	For the year ended 31 <u>March. 2012</u> ₹
Repairs and maintenance - Machinery	-	2,960
Insurance	-	642
Rates and taxes	-	14,830
Legal and professional	115,758	467,654
Payments to auditors (Refer Note below)	77,304	77,304
Bad debts and other receivables, loans and advances written off	1,380,500	1,330,892
Miscellaneous expenses	654,979	387,765
0		
Total	2,228,541	2,282,047

#### Details of Payment to Auditors :

Particulars	For the year ended 31 March, 2013	For the year ended 31 March, 2012
	₹	₹
(i) Payments to the auditors comprises (net of service tax input credit, where applicable):		
As auditors - statutory audit	25,000	25,000
For taxation matters	15,000	15,000
For company law matters	5,000	5,000
For management services	6,000	6,000
For other services	20,000	20,000
Service tax	6,304	6,304
Total	77,304	77,304

# 22) Unclaimed Dividend and Transfer of Dividend to Investor Protection Fund

Unclaimed Dividend of Rs. NIL ( P.Y. Rs. NIL/- )

23) The Company has granted loans aggregating to Rs. 13,32,01,708 during the year (balance as on 31-03-2013 Rs.14,42,61,132) to certain parties and an advance of Rs. 70,00,000 (balance as on 31/03/2013 Rs. 74,54,512) to a relative of a director only on the basis of an agreement to furnish documents to create security to repay the same on demand. However, no security is created till this date.

#### 24) Provision for Current and Deferred Tax.

Provision for current tax is made after taking into consideration benefits admissible under the provisions of the Income Tax Act, 1961.

Deferred tax resulting from "timing difference" between book and taxable profit is accounted for using the tax rates and laws that have been enacted or substantively enacted as on the balance sheet date. The deferred tax asset is recognised and carried forward only to the extent there is a reasonable certainty that the assets will be realised in future.

#### 25) Current assets, loans and advances

In the opinion of the board, the current assets ,loans and advances , have a value on realization in the ordinary course of business at least equal to the amount at which they are stated, in the Balance sheet.

#### 26) Amount due to micro & small enterprises:

The Company has not received information from vendors regarding their status under the Micro, Small and Medium Enterprises Development Act, 2006 and, hence, disclosures relating to amounts unpaid as at the year end together with interest paid/payable under this Act has not been given.

#### 27) Contingent Liability

Estimated amount of contracts remaining to be executed on capital account and not provided for (net of advances) Rs. N I L /-. (P.Y. Rs. NIL).

#### 28) Disclosure in respect of Related Parties pursuant to Accounting Standard 18

1) List of Related Parties

1

(As identified by the Management)

- i) Enterprises that directly or indirectly exercise control NIL
- ii) Key Managerial Personnel and Enterprises (Having common Key Management Personnel or their relatives)

Key Management Personnel

Shri Amrish Jain

- 1 Shri Ishwarlal S. Jain Managing Director
- 2 Shri Manish I. Jain Director

**Relatives of Key Management Personnel** 

- (son of Shri Iswarlal Jain)
- 2 Mrs Pushpadevi Jain (wife of Shri Iswarlal J
- 3 Mrs. Nitika Jain

(wife of Shrì Iswarlal Jain) (wife of Shrì Manish Jain) Enterprises having common Key Management Personnel (Associates)

Name of the Related Party	Relationship	
Arya Automobiles	Proprietary Concern of Shri. I.S.Jain	
Rajmal Lakhichand (Jalgaon)	-	
Rajmal Lakhichand & Sons		
Arya Impex	- Bortnorship firm in which directors or	
Manraj Travels	<ul> <li>Partnership firm in which directors are partners.</li> </ul>	
Manraj Construction		
Manraj Green Gold		
Rajmal Lakhichand Jewellers (Pune)	1	
R.L.Commodities Pvt. Ltd.		
Manraj Jewellers Pvt. Ltd.		
R.L.Jewels Pvt. Ltd.	Directors of the composity are the	
Ajanta Health Resort Pvt. Ltd.	Directors of the company. are the directors/shareholders of these Pvt. Ltd. Companies	
R.L. Gold Pvt. Ltd.		
Rajmal Lakhichand Jewellers Pvt. Ltd.		
Manraj Motors Pvt. Ltd.	-	
Manavi Holdings Pvt. Ltd.		

2) During the year, the following transactions were carried out with the related parties in the ordinary course of the business and at arms length price.

Name of Related Party	Nature of Transaction	Paid (Rs.)
Manraj Motors Pvt Ltd.	Vehicle repairs	6,990
Shri. Amrísh I. Lalwani	Recovery of dues to cancellation of Development Agreement earlier : Interest due	, 41,93,134
	Amount received during the year	7,42,01,060
Shri Pradip Mehta	Advance given	74,54,511

#### 29) Earnings Per Share

Particulars	31.03.2013	31.03.2012
Earning for the Year	68,56,983	89,01,484
Number of Shares: Basic/ Diluted	50,00,000	50,00,000
E P S : Basic/ Diluted	1.4	1.80

#### 30) Sales and Stock Particulars of Finished Goods.

Particulars	Sale Value (Rs.)	Closing Inventory(Rs.)	Opening Inventory(Rs.)
Current Year	56,30,000	1,07,07,004	1,30,26,711
Previous Year	40,82,000	1,30,26,711	1,46,95,310

**31)** Where changes in presentation are made, comparative figures for the previous year are re-grouped accordingly.

AS PER OUR REPORT OF EVEN DATE.

#### FOR N. S. DOSHI & CO.,

Chartered Accountants

#### FOR AND ON BEHALF OF THE BOARD

.

(N.S. Doshi-Proprietor)ISHWARLAL S. JAIN<br/>(Managing Director)PRAMOD MEHTA<br/>(Director)PURUSHOTTAM T. WANI<br/>(Director)Jalgaon04/06/201328/05/201328/05/201328th May, 2013.28105/201328/05/2013

	Janraj Housing Finance Limited,
	PROXY FORM MANRAJ HOUSING FINANCE LIMITED Registered Office: 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon.425002.
	I / We
	Of
	Being a Member / Members of MANRAJ HOUSING FINANCE LTD. JALGAON.
	Hereby appoint
	Of
	Or failing him
	Of
	As my / our proxy to vote for my / our behalf, at the 23 <sup>rd</sup> Annual General Meeting Of the company to be held on Saturday, the 28 <sup>th</sup> day of September, 2013 at 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon – 425 002. at 10.30 a.m. and at any adjournment thereof.
е	Signed thisday of 2013. Please Affix

Here. Signature(s) of Member(s) Across the Stamp

Revenue Stamp

Note : The Proxy must be deposited with the Registered Office of the Company at 3, Pushpa Apartment, General Vaidya Chowk, JALGAON- 425 002. not less than 48 hours before the time for holding the meeting.

# ATTENDANCE SLIP MANRAJ HOUSING FINANCE LIMITED

Registered Office: 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon.425002.

Please complete this attendance slip and hand it over at the entrance of the Meeting Hall.

Name of the Shareholder/ Proxy .....

Address .....

No. of Shares held.....

I / We hereby record my / our presence at the 23<sup>rd</sup> Annual General Meeting of the company being held at 3, Pushpa Apartment, General Vaidya Chowk, Jalgaon - 425 002. on Saturday, the 28<sup>th</sup> day of September, 2013 at 10.30 a.m.

Signature of the Shareholder / Proxy

\* Strike out whichever is not applicable.

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To,

If undeliverd. Please Return to

# Manraj Housing Finance LimitedAdministrative Office:C/o. Rajmal Lakhichand Jewellers,169, Balaji Peth, JALGAON - 425 001